

CITY OF FRAZEE

TRUTH IN TAXATION FRAZEE CITY COUNCIL

Monday, December 10, 2018
6:01pm

Truth in Taxation Hearing

The meeting for Truth in Taxation for the City of Frazee was called to order at 6:01 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Albert Doll, Fire Chief; and Jolene Tappe, Event Center Manager.

Anderson presented council a power point showing the Budget Summary. She explained to Council the reasoning for the need to increase the levy by 14.73% versus the planned raise of approximately 4.76%. Noted was the unpaid assessments from the Southwest project. There remains \$12,979 unpaid in 2018 with a projection of \$27,500.00 for 2019. It is expected that other of the city bonds will mature leaving more funds to be used in the upcoming years to cover that expenditure. Anderson explained however in 2019, she had to plan that the assessments may remain unpaid. Also noted is that payroll has only received the step increase and not an additional COLA. Anderson also ran through the expenses covered in the budget, noting that Water, Sewer and the Liquor Store are not included as they are enterprise funds that do not require tax payer dollars to fund.

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:20 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Speaking during the open forum was Don Trieglaff, Jane Young and Tim Kerekes. Trieglaff urged the council to consider voting no for the shared use path and restructuring Lake street. He suggested that the City of Frazee not accept the grant money to help in that effort. Young, who lives on Lake Street asked about the loss of street parking. It was noted that there is a plan to continue to allow parking on the East side of Lake Street. Kerekes noted that he did not live in town but owned a business that would be negatively affected by this project but he would like to go on record to be in favor. He noted that although the business would lose parking on the street, they would adjust if it helps the town. Kerekes also felt that we should take this chance to help Frazee.

Old Business

No Old business presented

Consent Agenda

MOTION by Sharp, seconded by Julius, to approve the consent agenda items as follows:

- Minutes from the November 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

New Business

MOTION by Miosek, seconded by Sharp to approve Resolution 1210-18A Adoption of the final 2019 Tax Levy. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to table Resolution 1210-18B the 2019 Fee Schedule until the January meeting. All present in favor, motion carried.

Present at the meeting was Justin Sirjorn from Ulteig Engineering. Sirjorn discussed the Memo written by Kris Carlson, who was unable to attend the meeting. Covered in the Memo was the future of the Water Treatment Facility, the MnDOT TH 87 project, the shared use path, along with the City cost share of each project. Sirjorn also noted that part of the hope that the City will be in line to receive PFA grant funds for the water treatment facility but that could hinge upon the city median income. The median income has been raised and this may be problematic in that grant. When the project was first discussed the city had a median income at \$31,667 and now, 5 years later the state is setting the city at \$50,237. It was noted that Ulteig and Anderson would try to discover what prompted that drastic raise.

MOTION by Sharp, seconded by Miosek to approve Resolution 1210-18C Commitment to MN DOT Complete Highway 87 Project 2022 – Shared Use Path. Flemmer asked about hidden costs such as the engineering expenses for the project. It was noted that MnDOT is picking up the engineering costs and the expenses to the city is projected to be \$96,715.50. This amount would mean an approximate \$14.00 annual cost to each property owner. It was also noted that the plan to date would be parking on the East side of Lake Street. Another item of note is the comp plan from 2006 and resolution from 2012 both moved the city toward trails and bike paths. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve to contract Ulteig Engineering for the Project Engineering Services for the Water Treatment Facility. All in favor, motion carried.

MOTION by Miosek, seconded by Sharp to approve to contract Ulteig Engineering for the Project Engineering Services for the Trunk Highway 87 Improvements. All in favor, motion carried.

MOTION by Miosek, seconded by Julius approving Resolution 1210-18D Acceptance and Appreciation of a Grant Awarded by the Minnesota Department of Public Safety in the amount of \$7,357.50. This grant is for a gear washer for the Frazee Fire Department. All in favor, motion carried.

MOTION by Flemmer, seconded by Julius to approve the Gaming Permit/Raffle to be held

by the Frazee Sportsman's Club on March 9th, 2019 at the Frazee Event Center. All present in favor, motion carried.

Staff Reports

Jolene Tappe, Event Center Manager, noted that she had a slow November. The end result was still in the positive, however. December is shaping up to be pretty busy. There are only a few open Saturdays through next summer.

Denise Anderson, Liquor Store report, noted that the invoices are now coming in a timely fashion. There will be a staff meeting soon. The team has pulled together really well to work things out before a new manager is hired. There have been several interested in the manager position with many having experience in the hospitality industry.

Tyler Trieglaff, Police Department, reported 145 calls in the month of November. Vehicles are working fine.

Tyler Trieglaff, Frazee Rescue Squad, reported 21 calls in November with 12 in town. 277 for the year of 2018. Trieglaff noted that the rig is back in service and is running well.

Albert Doll, Fire Department, reported 3 calls in the month of November with 58 year to date. One in Height of Land, one in Silverleaf and one within the city limits. All were vehicle accidents. He noted the new gear washer will be a great addition to their department saving the dryer time from 2-3 days to 2-3 hours per gear unit. Doll also noted that the calendar will soon be out. Other issues within the department is trying to get rid of the old SCBA's and the gas meter is in service. Doll requested the council for permission to serve alcohol in the fire hall for their annual meeting. It was noted that the policy that was set in place in April prohibited the serving of any alcohol in any city building with the exception of liquor store customers. Council decided to have the personnel committee look into it. Julius asked if they would be able to use the Event Center. Doll also noted that he would be stepping down as chief with the election coming on Wednesday evening the 12th of this month.

Larry Stephenson, Public Works Superintendent, reported 3,792,000 gallons of water was pumped in November with 12 ½ gallons of Fluoride added. 2.58 million gallons was pumped out to the Waste Water Treatment Plant for Treatment. The city had .04" of precipitation for the month. Stephenson reported that skating rink was looking good. They are looking into manufacturing a sort of ice shaver to smooth out the ice. Their home-made Zamboni is working out well. The school brought down a group for hockey class. They have set up a few picnic tables. Flemmer thanked the crew and Trieglaff for the help during the snow plow parade.

MOTION by Julius, seconded by Miosek, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Lutke noted that the EDA toured the VFW's new facility. It is very well built. Also noted it the CEDA contract has been renewed.

PUBLIC SAFETY – Julius spoke of the meeting. More signs are coming regarding the no parking area during the winter months. Trieglaff also asked regarding a change of grade on the corners of Juniper and Maple where they intersect Lake street. He wonders if that may help in safety. Miosek considered the idea of bus driver parking be done at an angle to allow more drivers to park there instead of the need to park along Lake Street.

PLANNING AND ZONING – No quorum.

PERSONNEL AND FINANCE – None noted.

PARKS & REC- Ludtke has been on an on-going effort to have the ice skates sharpened for the skating rink. An effort has also been made to obtain new laces for the skates on hand from some service organizations.

LIQUOR STORE- no meeting.

LARL- Julius read the report. Total November circulation was 225 with a year-to-date of 2,475. Julius noted that the Frazee Leaders are readers has been going well and is on the 2nd Monday of each month.

MOTION was made by Sharp and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator, reported her attendance of the D.L. Rotary function. The interest in Detroit Lakes was high regarding the city ice rink and all the plans that Frazee is working on. She is helping the Fire Department finalize their capital improvement plan. Anderson also noted that Kris Carlson has informed us that MnDot is paying for the engineering of the Lake street project portion of the TH87 project. Anderson welcomed the new council members Kemper and Strand and thanked Ludtke and Julius for their years served. Anderson also noted that the applications for the liquor store are being taken through the 21st. Another item of note is the wait for the appraisal for the Baumgart property.

MOTION was made by Miosek and seconded by Julius to accept the Administrator Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:40PM.

ATTEST;

Marian Estenson, Deputy Clerk