

CITY OF FRAZEE

SPECIAL COUNCIL MEETING RE: THIRD CROSSING BAR AND GRILL

Tuesday, November 27th, 2018

5:00pm

Special Meeting

The special meeting of the Frazee City Council was called to order at 5:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Bonnie Julius, Ken Miosek, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; and Tyler Trieglaff, Police Chief.

Ludtke led the meeting with the Pledge of Allegiance.

Special meeting single agenda item is the discussion of the operations of the Third Crossing Bar and Grill

Ludtke began the meeting with items noted regarding the resignation of Manager Mindy Heinz. Ludtke noted items: Invoices lost causing 'blacklisting' of the facility, deposits done at a sporadic basis, inaccurate bookkeeping and inventory tracking.

Decisions made:

- 1) Uniforms need to be either brought back or replaced
- 2) Menu needs to be scaled down
- 3) Petty cash needs to be scaled down
- 4) There needs to be a meeting with staff to explain city expectations
- 5) If any member of the staff does not come in for shift, the facility will close
- 6) The city would advertise for a manager immediately
- 7) Customer service must improve to keep open
- 8) Inventory would be done December 16th and 17th by Miosek, Tanya Mastin and whomever would be able to help
- 9) Facility needs be rekeyed and entry codes changed immediately

MOTION by Miosek, seconded by Julius to accept Heinz resignation as manager of the Third Crossing. All in favor, motion carried.

Adjourn at 5:40

ATTEST;

Marian Estenson, Deputy Clerk