

CITY OF FRAZEE

REGULAR MEETING OF THE FRAZEE CITY COUNCIL

Monday, November 12th, 2018
6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Vice-Mayor Ken Miosek. Council members present were Mark Flemmer, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; and Jolene Tappe, Event Center Manager. Miosek led the meeting with the Pledge of Allegiance.

Open Forum

Present for the meeting was Jim Nelson, 213 Maple Ave W. Nelson noted the need for city funds to help young families in the purchase of a home. It is his hope that if a young couple could purchase some of the rental homes that are for sale in town, it would remove some of the blighted rentals. Anderson reported that there is a 'Home for Me' plan in place at the county level that would not be a plan just for first-time home owners. This down payment assistance program would include qualified homebuyers purchasing homes throughout Becker County.

Also present for the Open Forum was Tom Winters, City attorney. First item Winters brought up is the appraisal needed for the Baumgart property. Miosek asked Winters if he would require permission tonight for the go-ahead. Winters noted the need was for a quick decision. The second item that Winters wanted to note, that he had received some emails from council and to avoid an open meeting violation, he decided to address it at this meeting's open forum. Winters stated that the role of mayor for the City of Frazee has very little additional power than that of any of the council members. The Mayor is unable to hire, fire and make any other decision without full council.

Consent Agenda

MOTION by Sharp, seconded by Julius, to approve the consent agenda items as follows:

- Minutes from the October 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

Old Business

Kris Carlson was present to give an update on the city projects. He noted that Selin Brothers has agreed to deduct the invoice for issues related to the project from their last invoice to the city. He is looking for approval from the council to approve the submitted invoice. Selin has made a commitment to the city to complete work in the spring of 2019. Carlson also noted that the Heartland Trail bid opening date is set for November 20th at 10:00am in the Frazee Fire Hall. That would mean that the bid will be awarding by Christmas. Other items were the public input session for MNDot Trunk Highway project and the public input date and the need to start working on proposals for funding on the well house. Frazee is sitting in a good place

for funding. He needs to follow up with the city medium income levels.

MOTION by Flemmer, seconded by Sharp to pay the invoices for Selin Brothers. All present in favor, motion carried.

Next under old business is the question regarding the appraisal needed for the Baumgart property. MOTION by Sharp, seconded by Julius to spend the \$5,000 for that appraisal. Flemmer stated that in his investigation, an appraisal should not be more than \$3,000. It was noted that to do a Commercial Comparative Appraisal, it would be considerably more. Miosek noted that this would address the whole business aspect of loss or gain to the affected business. All in favor, motion carried. Sharp noted the need to defend the city policy.

New Business

MOTION by Julius, seconded by Flemmer to approve Resolution 1112-18A Approving City Election Results for the 2018 General Election. All present in favor, motion carried.

MOTION by Sharp, seconded by Julius to approve Resolution 1112-18B Resolution Adopting Assessments for Delinquent Fire Calls Payable in 2019. All present in favor, motion carried.

Last under new business is the Consideration of the contract for Hoffman, Philipp, & Knutson Governmental Audit Services. Anderson noted that Colleen Hoffman from the firm offered two proposals. The first for a 3-year contract with the firm cost of \$9,900 annually and the second was a 5-year contract for \$9,300 annual cost. MOTION by Julius, seconded by Sharp to approve the 5-year contract for Hoffman, Philipp, & Knutson Governmental Audit Services. Voting in favor: Sharp, Julius, Miosek, opposed: Flemmer. Motion carried for a 5-year contract.

Staff Reports

Jolene Tappe, Event Center Manager, reported that just as she was doing a good month, the dishwasher broke down. Tappe noted that there were a couple of weddings in October with lots of sports banquets. She noted that she would love to have more Christmas Parties. Noted also is the deep cleaning that will be scheduled for January.

Anderson reported for the liquor store noting that there are some recurring employee issues. The profit year to date has been around \$25,000.

Tyler Trieglaff, Police Department, reported 160 total calls with 40 traffic related in October. The department is still working on the body cameras with all other equipment and vehicles in good working order.

Tyler Trieglaff, Frazee Rescue Squad, reported 20 calls in October with 8 in town. Trieglaff noted that they had the ambulance inspected by Premier Specialty Vehicles from Fergus Falls with minor maintenance on the rig needed. There are some new applicants for the squad for consideration.

Albert Doll, Fire Department, reported 3 calls in the month of October with 55 year to date. One call in Frazee, and two in Burlington. The department had a training at the Vocational school in Detroit Lakes with another training coming to town. Minnesota Energy was here and presented a check for \$1000.00 for a gas monitor. They are working on an application for a grant to help purchase a new fire truck. The department hosted all the townships at the hall and had a great discussion .

MOTION by Sharp, seconded by Julius to accept the donation from Minnesota Energy for the

purchase of a gas monitor. All present in favor, motion carried.

Larry Stephenson, Public Works Superintendent, reported 3,960,000 gallons of water was pumped in December with 15.25 gallons of Fluoride added. 2.86 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 2.8" of precipitation. Signs for No Parking have been hung in the area noted for 'no parking from November through April' with 10 more ordered for better coverage. Plowing has started, with the big snow plow needing a new radiator. Lights are on order for the skating rink.

MOTION by Sharp, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA –Talked about the amount the EDA would donate to the 'Home for You' program. This Thursday there will be a 6:00 forum at Ecumen concerning Day care shortages across the state. The contract for CEDA was tabled to discuss when more of the members were in attendance.

PUBLIC SAFETY – None noted.

PLANNING AND ZONING – Sharp noted that they are going slowly through the proposed Zoning Ordinance. They are comparing the ordinance that was Frazee's 'in progress'; the City of Glyndon's; and the City of Perham's existing ordinances.

PERSONNEL AND FINANCE – None noted.

PARKS & REC- None noted.

Liquor Store – Flemmer noted that all is Status Quo.

LARL- Julius read the report. Total October circulation was 199 with year to date at 2250. Digital Circulation was 92 for the month and 722 year to date. Julius reported the Legends of Upper Minnesota Legacy event was well received as well as the Sister Secrets.

MOTION was made by Julius and seconded by Flemmer to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator, thanked all for the past election season and welcomed the new council members. Anderson invited both as well as the existing council to go with Stephenson, Trieglaff, Doll and City Office Staff to do a ride around to discover what all do in the course of their days.

Anderson also noted the upcoming November 20th, 2:00 Heartland meeting as well as the November 26th, 2:00 Hwy 87 meeting as well as the 5-7 Comp Plan Steering Committee meeting

Having no further business, meeting was adjourned at 6:48PM.

ATTEST;

Marian Estenson, Deputy Clerk