

CITY OF FRAZEE

PUBLIC HEARING OF THE FRAZEE CITY COUNCIL

Monday, October 8, 2018

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Albert Doll, Fire Chief; Mindy Heinz, Liquor Store Manager; and Jolene Tappe, Event Center Manager. Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the meeting was Tom Pace from MNDOT. Pace gave an update on the project that is planned beginning in 2020 and continuing through 2022. First was his update on the rural part of the project where they will clear-cut every tree up-to 60' from the center line from Frazee to Menahga. Pace noted that MN Dot right of way is 75'. The reason for this 'clear-cut' is deer and vehicle collisions and therefore safety. They will commit to doing this clear-cut every 5 years. In 2021 they will work at widening, paving and regrading the ditches in that area. The in-town piece will begin in 2022. MN Dot is working with Ulteig and are looking at a variety of options for this project. Pace noted that they need the City of Frazee to give them insight as soon as possible so they will be able to engineer the project within the city limits as close to city desires. Some of the items that need addressing are: access to side streets, parking, street width, mailboxes, approaches. An open house is planned for November. One decision made was that the public did not want to close the second street access to Lake street so that will remain open. It was noted that the intersection of Lake and Maple was as dangerous if not more so.

Consent Agenda

MOTION by Julius, seconded by Miosek, to approve the consent agenda items as follows:

- Minutes from the September 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

Old Business

Kris Carlson was present to discuss issues with the street project and Sellin Brother's Construction. The expected representative from Sellin's was not present. Kris reported their requests regarding items on the punch list: Bituminous repair on Cherry Avenue will be done in the spring of 2019; mailboxes will be reinstalled this fall, an invoice for a fire call has been paid to the city, and a donation to Bethlehem Lutheran Church will be made for \$500.00 to pay for the carpet cleaning. In regards to the invoice for \$9938.65, they were hoping to have the city forego the cost of water used to flush lines. 760,000 gallons were

used as a hope to remove the contaminants found in the water in the SE side of town. It was noted by Ludtke that the project had not been done on time. Council noted that if the city charged them for liquidated damages at \$1500.00 per day for 29 days it would be a lot more. Council request for Carlson to inform Sellin Brothers that they pay the \$9938.65 amount billed. Liquidated damages billing would cause a lot of issues with the firm. MOTION by Miosek, seconded by Julius that the city stay firm on the invoice of \$9938.65 and not pursue liquidated damages. All in favor, motioned carried. Carlson also noted that the city is at a pretty favorable level to receive a loan forgiveness package for the well house.

New Business

MOTION by Sharp, seconded by Flemmer to approve Resolution 1008-18A Gambling Permit request by Minnesota Flyers Gymnastics to conduct gaming at the Third Crossing Bar and Grill located at 102 2nd Street NE. All in favor, motion carried.

MOTION by Miosek, seconded by Flemmer to approve Resolution 1008-18B Gambling Permit request by Minnesota Flyers Gymnastics to conduct gaming at the VFW located at 120 Main Ave W. All in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve Resolution 1008-18C Resolution Establishing "NO PARKING" zone on Main Avenue from 3rd St NW to Endeavor Rd and on Lake Street from Birch Avenue to the Railroad Tracks. This resolution will be in effect during the months of November through April from 2am to 6am. The purpose of this effort is to assist in downtown snow removal. All in favor, motion carried.

MOTION by Sharp, seconded by Miosek to approve the Raffle Permit Request conducted by the AM Vets Post 612 to be held at the VFW Post 7712 at 120 Main Ave W on January 2, 2019. All in favor, motion carried.

Staff Reports

Jolene Tappe, Event Center Manager, reported a busy but quiet month. There are quite a few events coming in October. Tappe noted that she has considered renovating the restrooms. They would need considerable upgrades. She also noted she has some help coming in to clean the stoves and kitchen facility.

Mindy Heinz, Liquor Store, things are going okay. There has been some staffing issues this past month. They have started a meat raffle that they are hoping to establish as a positive addition. Heinz also noted that their restrooms need work.

Tyler Trieglaff, Police Department, reported 137 calls with 25 traffic. New tires were put on the night squad. They have had one DWI which has led to a forfeiture. Selling that vehicle along with the 2 already stored could add up to funds for the body cameras. Trieglaff also reported a spreadsheet he created to give council an idea of the number of calls to rentals in town. This will give them an idea in hard numbers of what the department deals with when it comes to rentals within the city limits.

Tyler Trieglaff, Frazee Rescue Squad, reported 36 calls in September with 23 in town. The disaster drill went well.

Albert Doll, Fire Department, noted fire prevention is this week. 52 calls year to date with 6 this month. 1 in Burlington, 1 in Height of Land Township and 1 in Frazee with 3 mutual aid. The department have been testing SCBA's from various companies. Doll brought up the 3 rookies that need approval.

Motion by Miosek, seconded by Julius to approve Fire Department membership of Jordan Nelson, Ryan Tollefson and Neal Hanley. All in favor, motion carried. Doll stated that they now have a full staff with these 3 and 3 more new probationary members. They are looking for grant funds for a fire truck and Doll noted that the townships will possibly be seeing a 20% increase in the fire department levy.

Larry Stephenson, Public Works Superintendent, reported 4,013,000 gallons of water was pumped in September with 12 ¾ gallons of Fluoride added. 2.5 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 1.77" of precipitation. They have wrapped up the final discharge for the year and are looking at winterizing the parks, the cemetery and the beach house. Stephenson noted that they are considering the purchase of a compressor. The cost of that item would be approximately \$6000.00. Stephenson also reported that they have acquired some used light poles that they will be placing at the skating rink. One other item mentioned is the beaver that has become problematic down near the beach. Solutions for that issue were discussed.

MOTION by Julius, seconded by Sharp, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Lutke noted that the EDA met and discussed issues at the Business Center and the group discussed the down-payment assistance program. Motion by Sharp, seconded by Miosek to place \$2000.00 of the EDA funds into the program which is partnered with the MMCDC. This program would assist with a purchase of a home in Frazee.

PUBLIC SAFETY – No meeting.

PLANNING AND ZONING – Miosek noted that they are going through the Zoning Ordinance step by step to come up with a working document.

PERSONNEL AND FINANCE – None noted.

PARKS & REC- Sharp reported for the committee noting that Stephenson had brought up some of the project he is working on. There has been a complaint regarding the boat lift at the Eagle Lake Park that they will work on in the Spring.

LARL- Julius read the report. Total September link circulation was 215 with a year to date of 2051. Julius reported the library event of "Frazee Leaders are Readers" needs readers for November 12th and December 10th.

LIQUOR STORE - report was done by Anderson noted that the committee met and discussed where a customer could or could not do or go and task scheduling.

MOTION was made by Julius and seconded by Miosek to accept the Council Member

Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator noted her appreciation of the candidates who have stepped forward to run for office. Also noted that until we see the outcome of the SW project financial issue the budget is still up in the air.

MOTION was made by Julius and seconded by Sharp to accept the Administrator Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:35PM.

ATTEST;

Marian Estenson, Deputy Clerk