

CITY OF FRAZEE

REGULAR MEETING OF THE FRAZEE CITY COUNCIL

**Monday, September 10th, 2018
6:00pm**

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Jimmy Krejce for the Fire Department; Jolene Tappe, Event Center Manager. Also attending were Justin Sirjord, Ulteig Engineering and Tom Winter of Ramstad, Skoyles and Winter.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Ludtke introduced the Open Forum.

First to speak for the Open forum was Joel Fremstad, Attorney at Law. Fremstad asked Winter why the new ordinance had not been read. Winter stated that all laws had been followed with the ordinance posted on the website, and the Frazee Forum had posted that information. Fremstad noted that the changes brought to the city had not been used. Second in attendance for the open forum was Amber Bender. She gave Fremstad her 3 minutes. Fremstad noted that he had sent his redraft of the ordinance to all the council members and asked Sharp regarding the reasoning for the council continuing to use the ordinance that they had penned. Third on the list to speak was Brad Bender. Bender noted that they felt that a group should gather to talk about this before the ordinance was approved. Sharp stated that the draft brought before them just pointed out the landlord side of things and the council felt comfortable with the ordinance as it stands. Sharp also agreed with Bender as to the duty of the council is to listen to the public and the public has been in agreement with the need for a tougher rental ordinance. The fifth on the list to speak was William Jupitz. Jupitz turned over his 3 minutes to Fremstad. Fremstad again reiterated the landlord desire to meet as a committee and felt the rental ordinance punished landlords for the unknown among their tenants. Matt Abraham passed his time and the final individual signed up to speak on the open forum was Jim Nelson. Nelson noted that direction that landlords take are often efforts to maximize profits with minimal efforts and they fail to do the offered background checks. Open forum was closed at 6:18.

Consent Agenda

MOTION by Flemmer, seconded by Julius, to approve the consent agenda items as follows:

- Minutes from the August 13th, 2018 Public Hearing;
- Minutes from the August 13th, 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

Old Business

Justin Sirjord was present to give an update on the city construction projects. He stated that all the issues remaining will be resolved by the next month council meeting. He also stated that the IUP for the new proposed Water Treatment Plant scored high.

Also under Old Business was the consideration of Ordinance 151 - An Ordinance of the City of Frazee, Amending Code of Ordinances Title 9, Chapter 2.

MOTION by Sharp, seconded by Miosek to adopt the Ordinance as presented. Sharp asked Winter, City Attorney if he has anymore to note to the Council. Winter stated that the ordinance had been published and all items had gone through the courts several times and was also consistent with the 2006 Comprehensive Plan. The plan stated the need to create higher standards for rental property in the city. This need has also been brought up in the planning process for the updated Comprehensive Plan, which is scheduled to be adopted in the next few months. Sharp directed council members to a copy of the Section 1-2-4 (Severability Clause) of the City Code and asked members to take this into consideration as they consider the adoption of the ordinance. Flemmer also stated that there were comments stating that the council did not represent the community but he felt that this ordinance works well with both landlords and renters and the concerns voiced by both groups. All present in favor, motion carried.

New Business

MOTION by Sharp seconded by Miosek to approve Resolution 0910-18A Authorizing the publishing of Ordinance No 151, An Ordinance of the City of Frazee, Minnesota, Amending Code of Ordinance Title 9, Chapter 2. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve Resolution 0910-18B, A Resolution Opposing the Concept of Allowing Strong Beer, Spirits & Wine to be Sold, for Off Premise Consumption, at Any Outlet Other than the Municipal Liquor Store. Miosek noted that this would give the city permission to not allow liquor to be sold in any retail business in town. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve Resolution No. 0910-18C, Option 2. Anderson presented the council with two options for the 2019 Proposed Tax Levy. One would be set the levy at \$332,000.00 and the other \$362,000.00. Julius noted that they should go with the higher amount as after setting this Levy, they can only lower it. Hopefully before December they will resolve the reasoning for consideration of the higher amount. All present in favor, motion carried.

MOTION by Miosek, seconded by Miosek to approve the temporary On-Sale License for the Municipal Liquor Store to serve liquor in the parking lot. Flemmer noted that if it's raining they will move the event into the Event Center. All in favor, motion carried.

MOTION by Miosek, seconded by Flemmer to begin discussion of the change of City Council meeting dates. Trieglaff, Chief of Police, noted that the second Monday is the same day as the Frazee School board meeting each month. Various times were discussed with no resolution. Discussion was tabled until after the first of the year.

Staff Reports

Jolene Tappe, Event Center Manager, noted a new filter in the ice machine was done. Up coming is the Hall of Fame Banquet. Tappe also reported that with her move outside of town, she should be removed as the first call should the alarm go off in the Event Center and Liquor Store.

Mindy Heinz, Liquor Store, reported the upcoming meat raffles. Flemmer informed council of the change to cycle counts instead of transferring from the off sale to on sale. It was also reported that the elevator needs to have repairs done. Flemmer asked the council to consider how best to pay for these repairs.

Tyler Trieglaff, Police Department, reported 137 calls for the month of August with 38 being traffic stops. Year to date has 1200 calls. Trieglaff stated this was similar to last years numbers. Other items to report were new tires for the squad car, there is an upcoming training that all three full time officers would like to attend, the department would like council to consider the purchase of a new squad. Trieglaff also noted for a public safety consideration, that there should be no parking on the main street from 2AM to 6AM for plowing needs throughout the winter months. Trieglaff also noted that firearm safety classes start on Monday. They have 15-20 kids signed up. September 26th is the County wide disaster drill. Flemmer asked Barbie Porter if they could do an announcement in the paper giving the public a head's up.

Tyler Trieglaff, Frazee Rescue Squad, reported 18 calls in August with 6 in town. 290 year to date. They have helicopter training Tuesday evening.

Jimmy Krejce for Albert Doll, Fire Department, reported 9 calls in the month of August, 117 man hours with 46 year to date and 1178 man hours to date. 3 applicants were tested with that number filling their roster.

Larry Stephenson, Public Works Superintendent, reported 4,998,000 gallons of water was pumped in August with 15 ¼ gallons of Fluoride added. Stephenson noted that they have found a couple of areas that show some loss of water. One service has a substantial hole in a service pipe. The end of September will show us totals. They are flushing mains. 2.55 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 1.9" of rain. 35.334 million gallons were sent out for discharge.

MOTION by Sharp, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Ludtke noted that the EDA met and approved the loan for the VFW. There has been some improvements in the Mahube Center and they are looking at adding an 'eyebrow' over the entrance door. Snow falls off the roof onto the front entrance sidewalk. Jon Olson will be working on the project with a schedule of doing it in the end of October. The EDA is looking at the creation of a trifold. Stephenson noted that when the eyebrow is added could they repair the window?

PUBLIC SAFETY – No meeting.

PLANNING AND ZONING – Council date change was discussed along with the comp plan and the zoning ordinance. A meeting is set for October 2nd from 5:30-7:30 to discuss the ordinance. Anderson noted she will put it in the paper as there could be a quorum.

PERSONNEL AND FINANCE – None noted.

PARKS & REC- No report, meeting planned for the 19th.

LARL- Julius read the report. Julius reported the library event of “Frazee Leaders are Readers”. Fire Chief Albert Doll read this morning. The library link is doing well.

MOTION was made by Miosek and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator discussed the two budget options with the hope that we will not have to raise the levy. Anderson also reported that the housing group she has been involved in will stay together as they are working with a lot of projects. One project is a ‘Home for Me’ program that they are working on details.

MOTION was made by Sharp and seconded by Julius to accept the Administrator Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:28 PM.

ATTEST;

Marian Estenson, Deputy Clerk