

CITY OF FRAZEE

PUBLIC OPEN MEETING OF THE FRAZEE CITY COUNCIL REGARDING THE CLOSURE OF 2ND ST SW

Monday, August 13th, 2018
6:01pm

Public Open Meeting

The public open meeting of the Frazee City Council was called to order at 6:01 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Mindy Heinz, Liquor Store and Jolene Tappe, Event Center Manager. The Public Open Meeting of the Frazee City Council for the discussion of the closure of 2nd Street as it enters onto Lake Street.

Residents attending

Rita Moshier, 205 Willow Ave, noted that there are both pros and cons to the issue with, in her opinion, the points against that closure outweighing the pros especially if there were an emergency involving the train and the need to leave the city;

Clarinda Gustafson and Paul Gardner, 606 2nd St SW, felt that this closure would route a lot more traffic through the residential area with several children endangered by that routing, suggested a stop sign for the sidewalk traffic;

Jim Nelson, 213 Maple Ave W, reminded the city that the opposing side of Lake Street had 4 entrances while the west side has two, one of which upon closure would leave all outgoing traffic using only the Maple Avenue intersection. Nelson felt that intersection was equally dangerous. Nelson suggested a blinking sign at the top of the hill.

Judy Nunn, 211 Willow Ave, asked the council why the consideration now. Nunn felt that this would take away other neighborhoods access to the beach.

Jeannie Wothe, 204 Willow Avenue, would like to see it remain open;

Diane Seim, 207 Willow Ave, stated her opposition to the closure and noted that this is the way she has gone to work for many years. Seim felt this would increase traffic for the other exit.

Stacy Seim, 207 Willow Ave, noted that as a train employee, the danger noted earlier was very real.

Jim Hoberg, 206 Willow Avenue, noted that as a new resident to town, wondered if council had considered a temporary closure for the summer months during high swim time.

Jim Jaroszewski, 618 Lake St S, suggested signage regarding incoming traffic and if the city placed signs directing to the beach, that would be very confusing.

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:10 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police

Chief and Rescue Squad President; Mindy Heinz, Liquor Store and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the meeting was Jim Nelson. Nelson discussed the proposed rental ordinance as well as the rental property maintenance committee that had been formed for a short time. Nelson noted that the objections landlords have could be addressed by Amber and Brad Bender. Amber Bender reported that she was here to speak on behalf of landlords and their concerns. She would like to figure out a way to work with the city on this issue.

Attending for the open forum was Sheri Blaine. Blaine noted that the point of 'If you don't know what to do, try something' to get something accomplished.

Also present at the meeting was Don and Diane Trieglaff. Don Trieglaff asked what the city uses for meeting? Is it Roberts Rules of something else. Ludtke noted that it was close to that.

Consent Agenda

MOTION by Julius, seconded by Sharp, to approve the consent agenda items as follows:

- Minutes from the July 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

Following the consent agenda was the presentation by Colleen Hoffman regarding the completion of our 2017 Annual Audit. Hoffman noted that the financial program used by the City of Frazee is not an easy program to work with on her end. There were no problems with management and no disagreements. All enterprises made money. Hoffman would like to meet with council to discuss how she worked with the financial program.

MOTION by Miosek, seconded by Julius to approve the 2017 audit as presented by Colleen Hoffman. All present in favor, motion carried.

Old Business

Kris Carlson was present to give an update on the city projects. He noted that next month he will present an update of the proposed Water Treatment plant.

MOTION by Flemmer, seconded by Miosek to approve the payments as presented by Sellin for the project. All present in favor, motion carried.

Second under old business is the Reassessment request for the 2017 Maple Avenue and 4th Street SW project which was tabled July 9th, 2018. Miosek noted that Carlson had given a good presentation of how the assessment calculation had been reached. Stephenson noted that the Gray property was not assessed for sewer services. Tom Winter, City Attorney reported that from a legal standpoint, he has spoken to several legal advisers of other cities, who felt that to open up the assessment process again, it would be 'going down a rabbit hole'. Policy and deadlines are set. Baumgart took the chance during the proper deadline. If allowed all those assessed could foreseeably appeal if we set this precedent. It was noted that there is one city who has spent the last 6 years under litigation because of this issue. It

was also noted that no vote was cast at the last public hearing regarding the lowering of the special assessment for Baumgart repair.

MOTION by Sharp, seconded by Flemmer to discuss the option of hiring 2 appraisals of the Baumgart property. With 2 properties side by side the question of usable property makes the difference of how the assessments are administrated. Anderson also reported of another owner of the same project that would like their assessments re-appraised. It was noted that the city is at risk because of non-payers of those assessments.

MOTION by Sharp, seconded by Flemmer to have up to 2 appraisals for the Baumgart property to be more informed to the decision going forward. In favor: Sharp, Miosek, Flemmer and opposed Julius. Ludtke recused himself from the vote.

New Business

MOTION by Miosek, seconded by Julius to approve Resolution 0813-18A – Acceptance of and Appreciation of 2018 Fireworks Donations. All present in favor, motion carried.

MOTION by Flemmer, seconded by Sharp to approve Resolution 0813-18B – Authorizing Signature of the Master Subscriber Agreement for Minnesota Government Access for Governmental Agencies. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve Resolution 0813-18C – Recognition of National Pregnancy and Infant Loss Awareness Day. All present in favor, motion carried.

MOTION by Julius, seconded by Miosek to approve Resolution 0813-18D – Approval of the Issuance of Healthcare Facilities Revenue Bonds by the Duluth EDA to Refinance a Project located in the City of Frazee. All present in favor, motion carried.

MOTION by Sharp, seconded by Flemmer for the Acknowledgement of Paul Utke as a League of Minnesota Cities Legislator of Distinction for 2018. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve the Raffle Gaming Application by the Frazee Fly Girls Booster Club for November 16th, 2018 at the Frazee Event Center. All present in favor, motion carried.

MOTION by Flemmer, seconded by Julius to approve the Amendment to the Frazee Personnel Police Section XXV Drug Free Work Place Paragraph B to read – *The unlawful manufacture, distribution, possession, or use of a controlled substance and / or Alcohol on City property or in City buildings (Exception of the Municipal Liquor store and Event Center when off duty) or while conducting City business is absolutely prohibited. Violations of this policy will result in disciplinary action, up to and including termination, and may have legal consequences.* All present in favor, motion carried.

Staff Reports

Jolene Tappe, Event Center Manager, reported a slow month of July with Turkey Days using the facility without charge. Tappe noted that Turkey days is the reason we have the Event Center with its ability to be a headquarters for so many events. The Event Center is completely sustainable on its own with an almost \$3000.00 profit in August.

Mindy Heinz, Liquor Store, reported that a lot of the food items were dropped in price, new

menus are being printed by Sysco, Turkey Days went well with minimal expenses as it brought in \$13,000. They are planning a customer appreciation event with a band for only \$550.00. There is also a consideration of turning the area that had in the past been pull tabs to a WiFi Spot. It was also noted that they need one or two good reliable employees.

Tyler Trieglaff, Police Department, reported 169 calls with 37 traffic related. Trieglaff noted that year to date there has been 1063 calls.

Tyler Trieglaff, Frazee Rescue Squad, reported 26 calls in July. They are planning the City wide disaster drill and would like to have something in the paper.

Albert Doll, Fire Department, reported 3 calls in the month of July. 1 in Burlington Township, 2 in the City. They have had 38 calls to date with 988 call hours. The department has 25 members and are looking for a couple of more with September 9 set for testing of new applicants. They are looking at the calendar fundraiser. The cost of advertising on that would be \$250.00

Larry Stephenson, Public Works Superintendent, reported 5,216,000 gallons of water was pumped in July with 17 gallons of Fluoride added. They have found a couple of leaks in the system. 2.6 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. 8 million gallons were discharged in the month of July with a total discharge of 24,525,000 to date. They are looking at doing some maintenance on the snow removal equipment.

MOTION by Miosek, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Ludtke noted that he had been away during the last EDA meeting. Flemmer reported discussion about doing a business map with CEDA working on the project. Met with the VFW in a discussion of what to do with their application packet. It was noted that the CEDA representative is on maturity leave.

PUBLIC SAFETY – no meeting.

PLANNING AND ZONING – Met last week and approved Ben Riewer, the City of Frazee Building Official as a member on Planning and Zoning to replace Amber Bender who has asked to be removed from that board. Discussion was regarding long-term goals and creation of a downtown commercial district. Also considered is the idea of implementing a small home-based business district along the Hwy 10 Corridor.

PERSONNEL AND FINANCE – None noted.

PARKS & REC- Talked about park across the river for church services.

LIQUOR STORE – Flemmer reported a decrease in revenue from his first estimate because of an unemployment claim pay out. They have ordered new garbage cans, a new popcorn machine and ash cans.

LARL- Julius read the report. The Link is doing well. Albert Doll is the reader this week for the Leaders are Readers program.

MOTION was made by Julius and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator reported the lengthy time spent on Fire Department grant application through the SAMS system. Anderson also noted that the Audit is now done and on to the budget for next year. Tomorrow, August 14th is primary voting and the final day to file for council positions.

Having no further business, meeting was adjourned at 8:30PM.

ATTEST;

Marian Estenson, Deputy Clerk