

CITY OF FRAZEE

PUBLIC HEARING OF THE FRAZEE CITY COUNCIL

**Monday, July 9th, 2018
6:00pm**

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; Mindy Heinz, Liquor Store and Jolene Tappe, Event Center Manager. Also present was Tom Winter, City Attorney and Kris Carlson, Ulteig Engineering. Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the meeting was Brad Bender. Bender gave his opinion regarding the rental ordinance that was presented for consideration at the public hearing dated June 25th. He reiterated that they are opposed to the proposed ordinance and felt it was incomplete and would like to see it brought before a committee.

Amber Bender was also present stating that her real estate license was put at risk by the proposed ordinance as it stands.

Also present at the open forum was Karen Gray. Frazee Auto Body, owned by Karen and Dave Gray, is requesting that the City reassess the property to make their special assessments more reasonable. Their thoughts are that since their lot size is the same as the Baumgart Auto Repair shop, their assessments should be reduced at least partially. It was noted that the Baumgart special assessment was reduced to \$8,000 with their assessment at \$22,000.

Consent Agenda

MOTION by Julius, seconded by Sharp, to approve the consent agenda items as follows:

- Minutes from the June 11th, 2018 Regular Meeting and Public Hearing;
- Minutes from the June 25th Special Meeting
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

Old Business

Kris Carlson was present to give an update on the city projects. He stated that Ulteig and Selin met with Stephenson regarding the punch list and several items were noted as issues that need to be corrected. He noted that no final payment would be issued until the city is satisfied with the project.

MOTION by Sharp, seconded by Miosek to discuss the proposed rental Ordinance 151. Ludtke turned the discussion over to Miosek as he pulled himself out of the discussion because he is a landlord.

Miosek stated that with a discussion with both the city and the opposing attorney, they felt that the

ordinance was not ready to be approved at this meeting. Flemmer noted that there are some concerns by tenants regarding who was able to inspect.

MOTION by Sharp, seconded by Julius to table the vote on Ordinance 151, the rental ordinance. All present in favor, motion carried.

Third item under Old business is the discussion of the Heartland Trail Route. Ludtke noted that at the beginning they thought the route was set for the north side of Hwy 10. The railroad changed it to the south side of 10. The DNR would like to come in along Frazee road. This however has issues with property owners. The Heartland Trail committee told DNR that we preferred the cemetery road and come in on Lake Street using the new street trail. Cost difference with 10% coming in along Frazee Road or cemetery road. Ludtke would like to do a letter in favor of using cemetery road for the trail route. It was also noted that the bid-letting is being moved back to November of this year.

MOTION by Miosek, seconded by Julius to do a letter in support of coming in along Cemetery road. All in favor motion carried.

New Business

MOTION by Flemmer, seconded by Julius for Resolution 0709-18A, Resolution Expressing Acceptance of and Appreciation for a Donation of \$1036.17 from Michael and Michelle Sharp. Sharp asked that the funds donated go to improvements in the City of Frazee Parks. All present in favor, motion carried.

MOTION by Julius, seconded by Miosek to approve the rental agreement as set forth by the school for the rental of LARL. It was noted that the school is considering demolition of that building in the future. All present in favor, motion carried.

Item three under new business is the request by Karen and Dave Gray, Frazee Auto Body to reassess their property in regard to the 2017 Maple Avenue and 4th Street SW Project. Ludtke excused himself from the discussion as having a conflict in the issue. Miosek took over the discussion. Tom Winter, City Attorney noted that if we do the reassessment, per the request, the city would have to look at all properties again. Baumgart filed his appeal at the proper time, according to city and state statute and with consideration of the financial cost it was decided to reduce his assessment. To reassess, we would have to start the whole assessment process over. Miosek asked the city engineer, Kris Carlson, how this would work. Carlson noted that the square footage used was correct and the numbers would come up the same as before. Both parcels are approximately the same amount of usable land.

MOTION by Sharp seconded by Julius, to have the city staff do more research on the methodology to discover if there are inaccuracies in the process used and table a vote for the next council. Karen Gray stated that they are not asking for a full \$14,000 reduction, just something fairer. All present in favor, motion carried.

Open by the council was the discussion regarding closure of the 2nd St, Highway 10 street access. Motion by Miosek, seconded by Sharp to recommend closure due to safety issues. The short sight distance upon entering Highway 10 makes this intersection dangerous. Stephenson noted that it's not if but when an accident happens at that intersection. Miosek retracted and reworded his motion to hold a public hearing on August 13th, prior to the regular council meeting. Residents affected would be notified. All present in favor, motion carried.

Staff Reports

Jolene Tappe, Event Center Manager, noted that she had a wild June. Trieglaff and Stephenson mounted the AED in the kitchen. She did not have the accurate numbers for the Event center but was pretty sure they did well.

Mindy Heinz, Liquor Store, reported that the food is doing well. They will be having a beanbag toss for Turkey days. The White Pine room will be hosting a couple of class reunions, the exterior painting is almost done. Flemmer reported an end of August Customer Appreciation is coming up.

Tyler Trieglaff, Police Department, reported 142 calls with 42 traffic. He mailed out several weed letters and did go out and removed some himself. Trieglaff asked the council if the city could hire a contractor to mow and assess to the property owners as several lots have not been touched. Sharp questioned is this would open the city up for liability, so the letter will be sent to Tom Winter, city attorney on the steps to take to abate weeds and grasses. Trieglaff also noted that 5 or so letters were sent to landlords regarding violations. Also questions on the Turkey Days. The event chairs would like to block the event center alley but it was noted they could use the Event center parking lot so they wouldn't have to close the alley. Trieglaff also reported the need to blow the siren for the storm that passed through the day before.

Tyler Trieglaff, Frazee Rescue Squad, reported 29 calls in June with 11 in town. It was reported that the vehicle repair was completed.

Albert Doll, Fire Department, reported 4 calls in the month of June with 35 year to date. There was a regional HazMat training coming up in Vergas. New rescue Jacks were purchased. They had a successful pancake feed and beginning their calendar fundraiser. Still waiting on the FEMA grant. The department has had an ongoing discussion on the ideas of purchasing a new truck. The average age of their trucks is about 27 years.

Larry Stephenson, Public Works Superintendent, reported 5,666,000 gallons of water was pumped in June with 17 ¾ gallons of Fluoride added. 2.57 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 3.3" of precipitation.

MOTION by Julius, seconded by Miosek, to accept all staff reports as presented.
All present in favor, motion carried.

Council Member reports

EDA – Ludtke noted that they did not receive the grant for the bike festival. Financials are good. They will be having a coffee meeting at the Palace Café tomorrow.

PUBLIC SAFETY – Discussion was regarding stop signs on the intersection of 4th and Maple Ave West. Trieglaff reporting sitting up there with the squad and saw nothing. Other items of note were the body cameras and also cameras at the various parks as well as ideas for safety at the beach.

PLANNING AND ZONING – No quorum. Ben Riewer has been invited to join the Planning Commission.

PERSONNEL – None noted.

FINANCE – Anderson noted that she is working on the budget. Items that need to be considered are the various departments and the consideration of hiring a third person in the office. Miosek reported that several cities the size of Frazee have 3 city staff. Anderson also noted that Marian Estenson, Deputy Clerk is retiring in October of 2019. The city needs to look at succession planning with that and with 3 council positions in the election.

PARKS & REC- The committee discussed the difficulty for bikes to cross the railroad tracks at either crossing. Burlington Northern has been called but no response.

LARL – Julius reported that Patti has been out so there were just subs working the link this past month.

MOTION was made by Julius and seconded by Flemmer to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator, noted that she had attended a great seminar an planning.

MOTION was made by Miosek and seconded by Julius to accept the Administrator Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:45PM.

ATTEST;

Marian Estenson, Deputy Clerk