

## CITY OF FRAZEE

### PUBLIC HEARING OF THE FRAZEE CITY COUNCIL

Monday, June 11<sup>th</sup>, 2018  
6:01pm

#### **Public Hearing**

The public hearing of the Frazee City Council was called to order at 6:01 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Albert Doll, Fire Chief; Mindy Heinz, Liquor Store and Jolene Tappe, Event Center Manager. The Public Hearing of the Frazee City Council for the discussion of Special Assessment for the property at 310 Maple Avenue West. Tom Winters from Ramstad, Skoyles and Winters stated that the assessment had been appealed to the District Court. They had filed within the proper time and an appraisal was done. According to Code, assessments must increase the value of the property by the same amount. With an appraisal, values of the property were increased by \$5,000 so with negotiation it was decided on a compromise assessment of \$8,000. It was noted that the assessment was based upon the square footage of the property but a large section of land was not able to be developed. Kris Carlson, Ulteig Engineering, commented on the rural appointment of that road.

Attending the meeting was Karen and Dave Gray who owns Gray's Auto Body who is also affected by this assessment. They noted that if Baumgart is not asked to pay, the assessment they have for their business is also not fair and the rest of the city will be asked to pay the difference.

#### **Regular Meeting**

The regular meeting of the Frazee City Council was called to order at 6:25 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, Bonnie Julius, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; Mindy Heinz, Liquor Store and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

#### **Open Forum**

Present for the meeting was Amber Bender, Chairman of the Turkey Days. Bender noted that they are just working on the Street Dance details. There are some new events added. Public Safety committee has agreed upon the location of the dance.

Attending for the open forum was Cheryl Mudrow with a question on the article in the Frazee Forum regarding the discontinuing of police protection of Albertson's Mobile Home Community owned by Timothy Conklin. Because of some history of incidents, Mudrow was concerned that the police would not be allowed in the park if something should happen again. Mudrow owns her own trailer and rents the lot. Winter's noted that Trieglaff, Police Chief, had called his office, telling him about the no-trespass request by Conklin stating that

he no longer needed police patrol with his trailer park. Trieglaff felt that Conklin was opening himself up for liability concerns. Winters did note that the trailer park was private property. He stated that if there were an emergency, police protection cannot be withheld. Sharp asked Winters if the new proposed rental ordinance would need to be reworded to cover police protection. Amber Bender commented that the city, because of the new proposed rental ordinance, seems to be targeting tenants. Councilman Julius noted that she as a tenant did not feel that this was targeting tenants and there are both good and bad landlords. Reform does not mean it is a target of tenants.

Also present at the open forum was Matthew Abraham and Will Jupitz who are maintenance personnel at Feldt's Rentals. They stated that they too no longer desire police protection within the two trailer parks. Ludtke stated that that request would need to be brought to the city office in writing.

### **Consent Agenda**

MOTION by Sharp, seconded by Julius, to approve the consent agenda items as follows:

- Minutes from the May 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

### **Old Business**

Kris Carlson was present to give an update on the city projects. He stated that the final lift for the streets would be going on by the end of the week. Ulteig and Selin met with Stephenson regarding the punch list and it was noted that the entire project would be done by the 4<sup>th</sup> of July. Flemmer asked Carlson regarding the new sewer lines by Dollar General. Stephenson noted that the area has such low flow that it is something that will hopefully be solved but if need be, we may do a bi-weekly flush during March and April next year.

### **New Business**

MOTION by Miosek, seconded by Flemmer to approve Resolution 0611-18A Adoption of assessments for the 2018 Rental registrations payable in 2018. All present in favor, motion carried. Sharp noted that with the approval of the new rental ordinance, the landlords will not have approval for a registration without payment for that inspection.

Mayor Ludtke read the proclamation declaring the City celebration of the annual Turkey days.

MOTION by Julius, seconded by Flemmer to approve the liquor license for Frazee Family Foods. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve the Frazee Area Community Club / Raffle scheduled for December 20<sup>th</sup>, 2018 in the White Pine Room. This motion is for the \$5.00 raffle following the \$52.00 raffle.

### **Staff Reports**

*Jolene Tappe, Event Center Manager*, noted that the Event Center has had another OK month. June has the potential of being the best month ever. There are a couple of huge weddings and the \$52.00 Community Club luncheon. The 97<sup>th</sup> Birthday party for Ike

Fischer is tomorrow the 12<sup>th</sup> of June. Tappe noted that she spent some time scrubbing the bathrooms and they look a lot better. Flemmer reported the receipt of the AED and he will be working with Stephenson on mounting it to the wall. There is also discussion on purchasing chairs as for some of the events coming up, there may not be enough. Ludtke noted that although the facility wasn't built to show a profit, taking a loss is tough.

**Mindy Heinz, Liquor Store**, reported a \$9000.00 loss in the facility. Some of the issue is over-buying. They are working at doing a better job of setting up the retail and deciding on the right promotions. They are working on flyers for the beanbag tournament coming up and weekly food specials. They are planning a grand re-opening in August and are having the exterior painted also considering swapping out the outside ashtrays. Miosek asked if they are using the existing POS system to it's potential. Heinz felt that this system is not a bar and Liquor store soft wear. It works for the bar but not the liquor store.

**Tyler Trieglaff, Police Department**, reported 171 calls in May with 752 year-to-date. They had 41 traffic stops. Basically an average month. Trieglaff asked the council their opinion on the body cameras. Ludtke suggested it be a good idea. Trieglaff added that at the request of the trailer parks for police coverage we should have those cameras for added protection. To get the body cameras there would need to be 3 public hearings as well as a written policy. Another item by Trieglaff was the consideration of added cameras around town. He had met with Arvig to get an estimate. At this time, we have to rely on cameras at All in All if there is an incident in town. He was considering South River Drive, around City Hall, the Liquor Store and Event Center lots. The cost would be approximately \$130 per cameras set up. This tool may be a deterrent for the less desirables from coming into town. Hawley uses this service. Julius asked how common this service is becoming? Trieglaff noted that it is more and more common to help deter and also catch the crime in towns. Anderson asked if Arvig is the only choice or is there other options?

**Tyler Trieglaff, Frazee Rescue Squad**, reported 21 calls in May with 7 in town. 138 for the year to date. Trieglaff also reported over 730 people attended their pancake feed. The rig is still down with upgrades being put into place to make it more reliable.

**Albert Doll, Fire Department**, reported 10 calls in the month of May. There were 411 man hours with 907 year to date. Currently the department has logged 699 training hours. There was the big fire at the turkey barn, 2 in Burlington, 2 in Frazee, 4 mutual aid. The department is looking at preplanning, weather watchers and have toured the neighboring gas facility for coverage needs. Doll also noted the upcoming pancake feed July 8<sup>th</sup>.

**Larry Stephenson, Public Works Superintendent**, reported 5,918,000 gallons of water was pumped in May with 19 gallons of Fluoride added. 2.69 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had .36" of precipitation. Stephenson reported his search for a significant leak in the system has not turned up anything.

MOTION by Miosek, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

### **Council Member reports**

EDA – Ludtke stated that Reve Mische from CEDA has been working with a ‘brand’ on drawing people and businesses to the City. There has been a lot sold in the Red Willow addition and Mische has submitted an application for an art grant.

PUBLIC SAFETY – Discussion had been about the street dance planned for Turkey Days. There was discussion on the incident at Albertson’s trailer park regarding a gas main break as to where people would be able to go and make sure all safety departments are on the same page as to where they need to send people.

PLANNING AND ZONING – There was no quorum.

PERSONNEL AND FINANCE – None noted.

PARKS & TRAILS - there was discussion regarding work that could be done at River Park as well as the reshaping of dirt in the skating rink area. Stephenson is adding black dirt but there needs to be attention to the Post Office and the drainage of that area. With the owner of the Post Office out to the area the building needs attention. One idea for the area is a Farmers Market.

LARL- Julius read the report. She reported the library event of “Frazee Leaders are Readers” is going well with Ludtke reading today. It has been well received.

MOTION was made by Miosek and seconded by Flemmer to accept the Council Member Reports as presented. All present in favor, motion carried.

### **Clerk/Treasurer Report**

Anderson, City Administrator, noted that Kris Carlson worked on the parcels in Red Willow Heights to show more accurately the city owned parcels as well as the private owned lots so it can be advertised more broadly. Anderson brought up an idea of turning the walkway for the future project for the Highway 87 project as a memorial walkway with benches, memorial pavers and art work. She is working on the preliminary budget.

MOTION was made by Miosek and seconded by Flemmer to accept the Clerk Treasurer Report as presented. All present in favor, motion carried.

Ludtke also noted that with the council looking into updating the Rental Ordinance, that this is not a fight between the city and people who live here. All need to work together to make this a safe place to live. He is announcing that he will not run for mayor again.

Having no further business, meeting was adjourned at 7:50PM.

ATTEST;

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Marian Estenson, Deputy Clerk