

**CITY OF FRAZEE**

**PUBLIC HEARING OF THE CITY COUNCIL  
Monday, March 12<sup>th</sup> , 2018  
6:01pm**

**Public Hearing**

The Public Hearing of the Frazee City Council for the Request of Conditional Use Permit – Jonas Zion was called to order at 6:01 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, and Mike Sharp. Absent was Bonnie Julius. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Robert Tollefson, 1<sup>st</sup> Assistant Fire Chief; and Jolene Tappe, Event Center Manager.

Ludtke led the hearing with the Pledge of Allegiance.

Item addressed is the Consideration of Conditional Use at 106 3<sup>rd</sup> Street NW to allow operations of a Commercial Home-based business by Jonas Zion.

Anderson read the stipulations of the CUP for the address. Those stipulations are:

- Business will be specifically for Car Stereo, Remote Starter installation and programming and minor auto electrical repairs,
- Business must comply with residential zoning requirements including parking vehicles on gravel or hard surface,
- Parking of customer vehicles must not interfere with the Fire Department parking or cause crowded street parking in the residential area.

Anderson noted that there was nothing to add to the application. Zion has been a good neighbor and has applied for 3 years for the variance. This would be a one-time application. Jonas noted that this is his full-time job and he works part-time at another place. He would like to find a different location when he is able to afford that step. Anderson noted that she had received one objection by email but Flemmer noted that he had talked to the individual who recanted that objection.

MOTION by Sharp, seconded by Miosek to approve the Conditional Use Permit for Jonas Zion under the name of Lakes Radio and RC. All in favor, motion carried.

**REGULAR MEETING OF THE CITY COUNCIL  
Monday, March 12<sup>th</sup> , 2018  
6:05pm**

The regular meeting of the Frazee City Council was called to order at 6:05 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Ken Miosek, and Mike Sharp. Absent from the meeting was Bonnie Julius. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Robert Tollefson, 1<sup>st</sup> Assistant Fire Chief; and Jolene Tappe, Event Center Manager. Ludtke led the meeting with the Pledge of Allegiance.

### Open Forum

West Fletcher was present for the open forum. Fletcher was concerned about the ticketing of cars that are left on city streets. He noted that there were no signs stating a limited time frame and the need to move cars for a snow fall. He used as comparison, the street laws in Minneapolis and State of Minnesota. Present at the meeting was Tom Winters, City Attorney. Winters noted that Frazee city has ordinances in place regarding a snow emergency as well as parking in any specific location for over 24 hours. Fletcher felt that the city was excessive in handing out tickets. He also stated after asked that it was not him that received a ticket, but he was there to stand up for the rights of another. Trieglaff, Police chief and David Kumpula, Officer noted that 18 tickets had been given out for the winter to date. No one else was present for the open forum.

### Consent Agenda

MOTION by Flemmer, seconded by Miosek, to approve the consent agenda items as follows:

- Minutes from the February 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

Anderson noted that the listing of the City Cash accounts is a 'snapshot' of the bank balances.

All present in favor, motion carried.

### New Business

First item under new business is Resolution 0312-18A Approving State of Minnesota Joint Powers Agreements with the City of Frazee on Behalf of it's City Attorney and Police Department.

MOTION by Sharp, seconded by Miosek to approve Resolution 0312-18A.

All present in favor, motion carried.

Second item under new business is Resolution 0312-18B Resolution Expressing Acceptance of and Appreciation for the Donation of \$500.00 from the Frazee Sportsmen's Club to be given for the Ice Skating Rink.

MOTION by Miosek, seconded Flemmer for acceptance of this donation. All present in favor, motion carried.

### Staff Reports

*Jolene Tappe, Event Center Manager*, reported that the Event Center is looking at a very busy 4 months. She noted that the heat went out in the facility. A motor had gone out in the main unit. That is being repaired. She noted that they have figured out a way to do the transfer of funds in a way to fairly show transfer of product between the off sale and the Event Center.

Anderson reporting for *the Liquor Store*, noted a loss but that would reflect the insurance costs to all facilities. Anderson noted that she had gone into the facility today and requested a return to certain security measures that seem to be overlooked. The staff is doing a good job at running the off and on sale in Meghan's absence.

**Tyler Trieglaff, Police Department**, reported 166 calls, 51 of which were traffic stops. They have gotten some quotes for body cameras and are looking into the need to replace the current Tasers. The old Tasers are analog with outdated parts and the new are digital.

**Tyler Trieglaff, Frazee Rescue Squad**, reported 21 calls in February with 14 in town. Tomorrow is the annual Township meetings. They will attend to let them know what is being done in the squad.

**Robert Tollefson, Fire Department 1<sup>st</sup> Assistant Chief**, reported no calls in the month of February. There had been one canceled call for the Care Center. They have a house on Hwy 10 where they have been training. 26 on the roster with 4 probationary. FEMA dollars are not as forthcoming because of the natural disasters in the country. The department is working on a budget with Anderson. Their annual auction is coming up on the 24<sup>th</sup> of March and they are planning on where that money will be spent.

**Larry Stephenson, Public Works Superintendent**, reported 4,700,000 gallons of water was pumped in December with 14 ¾ gallons of Fluoride added. Stephenson noted they are getting more aggressive with monitoring where the water is going. It is hoped that as streets and infrastructure improve there will be less need to have residents run water to avoid freezing water and sewer lines. 2.66 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. Stephenson noted that he had attended the annual Water and Waste Water conference in St Cloud. This was the same time frame that the city received over 10 inches of snow. Stephenson also noted there was some work needed to correct an issue with the WWTP pump alarm. This is a wiring issue and caused the alarm to go off in the middle of night. The company has been contacted.

MOTION by Miosek, seconded by Sharp, to accept all staff reports as presented. All present in favor, motion carried.

### **Council Member reports**

EDA – Ludtke noted that he had been absent for the meeting. Flemmer reported that they had a couple of closed meeting issues but had talked to the CEDA folks and look forward to working with them.

PUBLIC SAFETY – Flemmer talked of possible signage by the Black bridge and Trieglaff also talked of the power outage that occurred during the snow storm. They were looking at requesting getting a generator for the Event Center to be used as a ‘safe haven’ or utilizing the school should this event become city wide. The outage was the Lake Region section which affected only a few homes but should Ottertail Power be affected it would cover the majority of the city.

PLANNING AND ZONING – Discussed Jonas Zion’s Change of Use Permit instead of a Interim Use Permit. Also discussed how to handle apartments in the downtown area and whether 2<sup>nd</sup> story apartments should be allowed. Flemmer asked about a multi-use district consideration.

PERSONNEL AND FINANCE – None noted.

LARL- Anderson noted that the LARL report was in the packet. Julius was unable to be in attendance to go over the report.

MOTION was made by Flemmer and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

**Clerk/Treasurer Report**

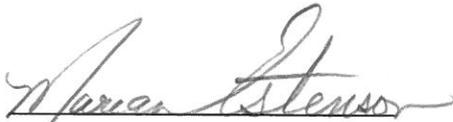
Anderson, City Administrator, noted her appreciation of the city staff. She also reported that she and Stephenson attended the kick-off to the Complete Streets event at MNDot. Waiting for word on a grant award. Other items of note are the upcoming 'Town Hall' meeting by Representative Green and Senator Utke; her work with the fire department on their budget, and looking ahead to getting the community to work together for the Vision groups for the new Comprehensive Plan. She has also been working with Riva Mische from CEDA to put together an economic vision for the city.

MOTION was made by Flemmer and seconded by Sharp to accept the Administrator Report as presented. All in Favor, motion carried.

Flemmer noted that the Community Club annual meeting is March 15<sup>th</sup>.

Having no further business, meeting was adjourned at 6:50PM.

ATTEST;



Marian Estenson, Deputy Clerk