

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, November 13th, 2017

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Bonnie Julius, Ken Miosek, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

No one present for the open forum.

Consent Agenda

MOTION by Sharp, seconded by Flemmer, to approve the consent agenda items as follows:

- Approve the minutes from the October 2017 Regular Council.
- Approve the claims for payment.

All present in favor, motion carried.

Old Business.

Sharp reported on a project considered by Parks and Rec for the renovation and improvement of the property to the west of the City beach. Gabe Dretsch was present from Becker County Soil and Water to give council the project proposal. The project would improve the situation for water fowl and also be an example as how shoreland should be managed. Erosion would be deterred with the use of Coir logs and native grasses, flowers and plants would be introduced. 50% of the project would be funded by Becker County soil and Water with the total cost being approximately \$11,847.00. A split rail fence would be built into the project to deter people. Dretsch noted that it takes approximately 3 years for the plants to reach maturity and to create the habitat that would be desirable. Maintenance after that can be done with a controlled burn. Becker County Soil and Water are presenting the financial proposal.

MOTION by Sharp, seconded by Julius to approve the proposal by Becker County Soil and Water to renovate the shoreline. All present in favor, motion carried.

New Business

First item under new business Anderson discussed with council the RFP and RFQ approval. MOTION by Flemmer, seconded by Sharp to approve – Anderson also thanked Sharp for his help on this project. All present in favor, motion carried. Ludtke noted that this will get us started with the comp plan.

Anderson gave a report about the League of Minnesota Safety Groups. Flemmer noted that he felt that the Public Safety group should consider this before the council voted. The proposal was tabled until the Public Safety committee has a chance to consider it first.

Staff Reports

Ludtke noted that a new liquor store manager was hired. Meghan Eastman, Assistant Manager has consented to take on the management of the liquor store. No meeting was held this week with a meeting in the beginning of December being planned.

Jolene Tappe, Event Center Manager, reported a wild October profit of \$6,305.97. She noted that the motor went out on the scrubber so they had repairs done. Upcoming events are the Fly Girl Benefit and the November 27th Blood Drive.

Tyler Trieglaff, Police Department, reported 127 calls for the month of October. Trieglaff noted they had their annual qualifications out on the Becker County Shooting range. He had attended a seminar regarding body cams. This is coming within a couple of years and will potentially replace the squad car cameras.

Tyler Trieglaff, Frazee Rescue Squad, reported 11 calls in October with 7 in town. Their board is meeting with a new member. Monthly training is beginning in December instead of the previous bi-monthly.

Albert Doll, Fire Department, reported 3 calls in the month of October. One in the city, one Silverleaf Township and one mutual aid. Doll noted that they had 27 on the roster with 4 probationary. One has completed their Firefighter 1 training. Working with a grant writer. Denied the FEMA grant. Doll requested a permit to serve alcohol in the fire hall for their January Annual meeting.

MOTION by Sharp, seconded by Julius, to allow alcohol to be served January 10th in the Fire Hall for their annual meeting. After some discussion the question was called with Sharp and Miosek voting no, Ludtke, Flemmer and Julius voting yes and the motion carried.

Larry Stephenson, Public Works Superintendent, reported 3,930,000 gallons of water was pumped in October. 13 ¼ gallons of Fluoride were added. 2.64 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 1.59" of precipitation in the month of October. Stephenson noted that they were doing a lot of flushing of mains within the new street project areas. Ludtke noted that the project is now at a stand-still until next spring. Stephenson noted that all of the equipment is fine with the snow removal equipment ready to go.

MOTION by Miosek, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Ludtke noted that the discussion regarded downtown redevelopment and the RFP and RFQ.

PLANNING AND ZONING – Sharp noted that the discussion at Planning and Zoning was regarding the same proposals.

PUBLIC SAFETY – discussed the upcoming Snowplow parade with the street closures and the existing street project.

PERSONNEL AND FINANCE – Budget was discussed. Anderson noted that she is putting out feelers regarding Health Insurance. We may have to continue to look. Our group is quite small in comparison to other companies so that causes difficulty in finding a better rate.

PARKS & REC- Ludtke reported that most of the projects are buttoned up for the season. Work on parks are a continual need.

LARL- Julius reported a circulation of 180 for the month of October with digital at 63 count. Also noted is the upcoming 'Frazee Leaders are Readers' with community leaders reading for storytime.

MOTION was made by Julius and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, reported that the office is continuing its work on the financial program. It is looking pretty good but we are not satisfied with the way the reports give inaccurate numbers. December 11th is the date set for the public hearing on the loss of the liquor store as well as the Truth in Taxation hearing to set the levy. Anderson also ran through the liquor loss report. The city is directed to hold a public hearing no more than 30 days from notification so the December regular meeting is in plenty of time for compliance.

Anderson also asked direction of the council in regard to the letter sent to 101 Main Avenue West for non-compliance. She is asking a time-line for abatement. It was noted that the letter from the attorney states 'immediately'. Anderson is asking for permission to call Mercil as to his plans for compliance.

Motion by Julius, seconded by Sharp for Anderson to call Mercil to ask his time-line for compliance of the stated letter

All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:10PM.

ATTEST;



Marian Estenson, Deputy Clerk