

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, August 14th, 2017

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Bonnie Julius, Ken Miosek, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; TamiJo Hopwood, Liquor Store Manager; and Jolene Tappe, Event Center Manager. Also present was Chris Thorson, City Engineer, Tom Winter, City Attorney and Jason Murrey from David Drown Associated, City Bonding Agency.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present at the meeting was Jim Nelson, 213 Maple Ave. Nelson was in attendance to address blight concerns. Nelson mentioned several areas that he was concerned about.

Consent Agenda

MOTION by Sharp, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the July 2017 Regular Council.
- Approve the minutes from the Public Hearing, July 27th, 2017.
- Approve the claims for payment.

All present in favor, motion carried.

Old Business

Chris Thorson, City engineer was present to give an update of the projects. Thorson noted that all is going as scheduled. They are looking at a completion date of October 27th. Also noted on 4th and Maple, that the Dollar General is scheduled to open September 19th. There will be some street work still being done at that time but it will be done for the most part.

New Business

Tom Sparrow was present at the meeting from West Central Initiative. Sparrow discussed the changes that WCI has been going through and the various areas they have worked with. A new president was named, Dr Anna M Wasescha, who has brought a lot of changes and new vision. It was noted that the city has appreciated WCI in its various efforts. Sparrow noted that they have resources for disaster preparedness and disaster assistance.

MOTION by Sharp, seconded by Miosek for approval of Resolution 0814-17A, Resolution Adopting Assessments for the Improvement Project at 4th Street Southwest between Walnut and Maple Avenue West and Maple Ave West between Third Street South West and 4th Street South West. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius for approval of Resolution 0814-17B, Resolution Approving an Increase of Frazee Firefighters Relief Association Yearly Retirement Benefit. That increase would be a change of a \$1,200 annual benefit to a \$1,400.00 annual benefit. Nathan Matejka, firefighter, noted that their pension is 126% funded so this change is very doable. All present in favor, motion carried.

MOTION by Julius, seconded by Flemmer to approve Resolution 0814-17C Resolution Expressing Acceptance of and Appreciation for the Gifts of Various Businesses, Organizations and Individuals in Support of the Fireworks Display Presented for Turkey Days on the 29th of July, 2017. All present in favor, motion carried.

MOTION by Flemmer, seconded by Sharp to approve Resolution 0814-17D, Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessments for the South East area, Maple Avenue West, and Cherry Avenue between 6th Street South and 8th Street South East. Jason Murray was present from David Drown Associates to give a bond presentation regarding the various projects. Murray suggested an August 28th special meeting to keep things on track. This will help match the receipt of funds to the project timeline. Meeting was set for August 28th at 6:01. All present in favor, motion carried.

MOTION by Flemmer, seconded by Miosek to approve the gambling permit for the Gridiron Club for September 30th at the Frazee Event Center. All present in favor, motion carried.

Ludtke noted the letter of recognition of Senator Paul Utke's selection as the League of Minnesota Cities Legislator of Distinction for 2017. Ludtke stated the ability of Utke to work with both parties has made him invaluable, and has been a great member of the legislature.

Staff Reports

TamiJo Hopwood, Liquor Store Manager reported the successful completion of Turkey Days. Also reported that the sale of food is going well and she is looking at some promotional ideas.

Jolene Tappe, Event Center Manager, reported a slow month for events but a busy month because of Turkey days. She has done some touch up painting inside the big closet and is still looking at painting the facility and also replacing lights. The Mayor's breakfast went well and there is an upcoming back to school luncheon coming up along with Life-touch Photography.

Tyler Trieglaff, Police Department, reported 190 calls for the month of July including 63 traffic stops. Equipment is all doing well. Trieglaff noted a driving school he attended and the upcoming shooting qualifications. Councilmember Sharp revisited the blight issues noted by Nelson at the open forum and asked regarding what the city is able to do. Trieglaff asked City Attorney Tom Winter if we would do citations if there was a need to still hold a hearing. Winter stated that citations would work but there would still be a need to do an assessment hearing. Those hearings could be done at a regular council meeting. Notification could be given, a citation of a misdemeanor could be issued 5 days later with a

hearing held at the next council meeting.

Tyler Trieglaff, Frazee Rescue Squad, reported 38 calls in July with 22 in town.

Albert Doll, Fire Department, reported 3 calls in the month of July with one missing person and two mutual aids to the City of Detroit Lakes. This brings them to 38 year to date. Doll noted that Tony Beck has retired after 27 years in the department. They are taking applications and will be doing testing of new applicants September 10th. Doll also noted that the DNR grant that they applied for was denied.

Larry Stephenson, Public Works Superintendent, reported 4,685,000 gallons of water was pumped in July. 16 ½ gallons of Fluoride were added. 2.63 million gallons were pumped out to the Waste Water Plant for Treatment. The city had 1.68” of precipitation in the month of July. Stephenson also noted that the discharge amount was 4.57 million with a total to date of 17,480,000 so far. He would like to discharge another 10 million by the end of August which is his deadline. They are getting started on the work at the Lions park and they have been putting up new street signs. Noted is the exception of the project areas as that will wait until completion before those signs are installed.

MOTION by Miosek, seconded by Julius to approve Staff reports as presented. All in favor, motion carried.

Council Member reports

EDA – Ludtke reported that the EDA is looking at the project of the Ware building removal.

PLANNING AND ZONING – Sharp noted that they met and are looking at the dumpster issue of rentals and Chief Trieglaff is working on the sizes and requirements that the city could expect from rental units.

PUBLIC SAFETY – The Public Safety committee is looking at the School zone parking issue with striping and signage. They also discussed the city blight issues as well as the Ware Building demolition with the need for a better fence along the sidewalk. Also reviewed was Turkey days along with the ramp along the Mercil property.

PERSONNEL AND FINANCE – Miosek noted that they worked on the firefighter retirement issue and the coming audit.

PARKS & REC- Ludtke reported the upcoming meeting at 3:00PM on August 16th. It was noted that the temporary toilet at the campground will be removed the beginning of September.

LARL- Julius noted that there had been no legacy event but a Bill Jamison will be coming in October 24th. Also noted is that Patty Nunn is doing great.

MOTION was made by Sharp and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, noted that she is working on the budget and Marian is working on the city financial program. Anderson is on the Minnesota Housing Partnership – Housing Institute. She is working on a brochure for the city. Anderson noted that there are 7 developers coming to the area with a focus on Frazee.

MOTION was made by Sharp and seconded by Flemmer to accept the Clerk/Treasure Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:30PM.

ATTEST;

A handwritten signature in cursive script that reads "Marian Estenson". The signature is written in dark ink and is positioned above the printed name.

Marian Estenson, Deputy Clerk