

CITY OF FRAZEE

PUBLIC HEARING MEETING'S

Monday, June 12, 2017

5:45pm

Blight Public Hearing Meeting

The Blight public hearing meeting of the Frazee City Council was called to order at 5:45 pm by Mayor Hank Ludtke. Council members present were Ken Miosek, Mark Flemmer, Mike Sharp, and Bonnie Julius. City staff present: Denise Anderson City Administrator, Marion Estenson City Deputy Clerk, Tom Winters City Attorney, Chris Thorson City Engineer, Tyler Trieglaff Chief of Police, and Larry Stephenson Public Works Supervisor.

Also present for the Public Hearing was: Michael Mercil

Public Discussion of Identified City Blight

Chief Trieglaff Informed Council that he had sent out three letters concerning blight issues and that two had responded by removing vehicles. Trieglaff informed Council that he sent those individuals a thank you letter from the city for their prompt response to remedy the issues. Trieglaff presented photos taken today of Furey property identifying long standing blight. Mr. Furey informed Trieglaff that he must have a warrant to enter his property. The photos taken from the street view identified weeds not cut, unlicensed and inoperable vehicles, truck boxes, pile of tires, several stacks of pallets and an assortment of rusting grates and 50gallon drum barrels.

City Attorney Winters stated the City may make an order for blight abatement which would give the property owner a certain amount of time to comply with the order and notify the owner that the cost if any to the City would be assessed to them. First the City must decide the facts for the Order to be issued. Council determined the facts are as follows

1. Unlicensed and inoperable vehicles
2. Tires are all junk
3. Weeds and blight on the property
4. Miscellaneous junk, garbage, and white pickup tool box.

A motion was made by Sharp to acknowledge the above-mentioned facts as findings and order a Blight Abatement process to proceed regarding the findings of Furey's property. Seconded by Miosek, motion carried. Council instructed Winters to draft and send an abatement letter to Mr. Furey regarding his property blight.

Council addressed Mr. Mercil in regard to the ramp in front of his property on Main Street identified as the former Hostel Hornet. Trieglaff stated Mercil was sent a letter from the City attorney's office and that the City had offered to remove the ramp at no charge however Mercil declined and wanted the City to move his ramp to the west side of his building. Ludtke stated that the City would not consider moving a blight issue to another location on the property. Mercil stated that it has been there for 15 years. Mercil was informed that the Building Official has deemed the ramp is not ADA compliant and in that knowledge the City would be liable in the event of an accident. Discussion of the County granting a variance in 2002. There is not a record on file at the County or the City of that request. Mr. Mercil was assured if a new owner or he wished to construct a compliant ramp

the City would assist with the planning stage. Mr. Mercil stated "If the City wants to get rid of it, get rid of it". Winters asked Council what time frame they would like to grant for the completion of the removal. Council's unanimous decision was 30 days to complete the removal of the ramp. Mercil stated "If I can't find somebody in 30 days to remove it, the City can remove it". Council agreed and the City would then forgo any charges for the removal.

Miosek made a motion to approve Resolution 0612-17C Abating the Property at 101 Main Avenue West, seconded by Julius, motion carried.

Mercil stated he will repair the fence on his property.

Public Hearing Meeting adjourned 6:10 p.m.

Street & Utility Improvement Project 4th Street SW and Maple Avenue Public Hearing Meeting

The Street and Utility public hearing meeting of the Frazee City Council was called to order at 6:10 pm by Mayor Hank Ludtke. Council members present were Ken Miosek, Mark Flemmer, Mike Sharp, and Bonnie Julius. City staff present: Denise Anderson City Administrator, Marion Estenson City Deputy Clerk, Tom Winters City Attorney, Chris Thorson City Engineer, Tyler Trieglaff Chief of Police, and Larry Stephenson Public Works Supervisor.

Karen and Dave Gray, Mike Baumgart

Street & Utility Improvement Project 4th Street SW and Maple Avenue

City Engineer Chris Thorson presented the Council and guest participants with printed material outlining the plans and goals of the project along with a projected timeline and estimated Special Assessments. He stated there are no records on file as to when the water line running north of Maple Avenue was installed or the depth as to how deep the line is dug. There have been issues with the line supplying water to the Skyline building freezing during winter months. Ms. Gray asked how long the estimated assessments would run? Thorson stated the City is looking at bonding for the project for 10 years at approximately 4.5% interest rate.

The Public Hearing for Street and Utility Improvement Project 4th Street SW and Maple Avenue was adjourned at 6:25 p.m.

ATTEST;



Denise Anderson/Administrator

REGULAR COUNCIL MEETING
Monday, June 12th, 2017
6:25pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:25 pm by Mayor Hank Ludtke. Council members present were Mark Flemmer, Bonnie Julius, Ken Miosek, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, Albert Doll, Fire Chief; TamiJo Hopwood, Liquor Store Manager; and Jolene Tappe, Event Center Manager. Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Dawn Flemmer, Turkey Day's Chairperson along with Amber Bender, Co-Chair were present for the open forum. Flemmer noted that all of the events were coming together well. The theme is 'Reeling in Turkey Days' and Flemmer displayed the t-shirts and discussed the sales, the street closures and other planned events. Noted event coming back is the Road Rally and a new Basketball tournament coming. Bender noted a Facebook page that people could look at to update themselves regarding all the Turkey day events.

Consent Agenda

MOTION by Julius, seconded by Sharp, to approve the consent agenda items as follows:

- Approve the minutes from the May 2017 Regular Council,
- Approve the minutes from the May 23rd Special meeting,
- Approve the claims for payment.
- Noted that there was no Cash Control Statement.

All present in favor, motion carried.

Old Business

Thorson, Ulteig Engineering, updated the council regarding the Southeast area project. Thorson noted that the State of Minnesota has passed the bonding bill. Sellin Brothers is looking to start the project in the middle of July. They are requesting from council an extension of their timeline because of this late start. They feel that their completion time will be somewhere between the 1st and 15th of October.

New Business

MOTION by Sharp, seconded by Julius to approve the Road Closures and temporary liquor license for the Lions on August 12th, 2017 for the Cruising for Kids, Make-a-Wish motorcycle event. It was noted that the Lions must get together with Chief Trieglaff before the event. All present in favor, motion carried.

MOTION by Miosek, seconded by Flemmer to approve the Temporary On-Sale Liquor license for the Frazee Lions, July 30th, for the Demo Derby. All present in favor, motion carried.

MOTION by Flemmer, seconded by Julius to approve the 3.2% liquor license for Zee Zee, LLC. All present in favor, motion carried.

MOTION Miosek, seconded by Sharp to approve Resolution 0612-17B, Resolution Ordering Improvement and Preparation of Plans for the project of 4th Street SW between Walnut Street and Maple Avenue West, and Maple Avenue West Between 3rd Street SW and 4th Street West. All in favor, motion carried.

MOTION Julius, seconded by Miosek to approve Resolution 0612-17A, Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the project of 4th Street SW between Walnut Street and Maple Avenue West, and Maple Avenue West Between 3rd Street SW and 4th Street West. All in favor, motion carried.

Present at the Council was Jason Murray, David Drown and Associates. Murray reported that the City of Frazee has full authority to borrow. Murray gave a letter to the council giving recommendations for the series 2017A General Obligation Bonds. Noted was the interest rate of 3.25%. At the time of bidding, Murray would be able to obtain the accurate amounts. His advice is to use Minnesota Rural Water that would give the city the most flexibility. Council discussed with Murray regarding a deferral of specials for the lots that are undeveloped. It was noted that the deferral is possible but comes at a cost and will affect the city bond rating. Council will be able to decide with their next meeting on how they want to proceed.

Staff Reports

TamiJo Hopwood, Liquor Store Manager reported that the liquor store is really shaping up to begin the serving of food in the facility.

Jolene Tappe, Event Center Manager, noted that it has been a busy month. There was an issue with the air conditioner and a leak in the men's bathroom. She is waiting to get bids for the painting that is being planned for the facility until a less busy time.

Tyler Trieglaff, Frazee Rescue Squad, reported 18 calls in May with 6 in town with 109 years to date. Pancake feed went well. Pagers are ordered and on their way.

Tyler Trieglaff, Police Department, reported that he has sent out some blight letters with 2 of them completing their clean-up prior to this meeting. 163 calls for the month of May with 708 year to date. They have had 59 traffic stops, for the most part 'education warning' Trieglaff also reported the sale of the Thunderbird that was stored at the city shop. \$6000.00 was brought in with the funds earmarked for the DWI equipment which includes 2 in car 'Tough books' computers and mounts which are being installed. Trieglaff also wanted to note that TamiJo Hopwood, Liquor Store Manager, is not getting support from the community but his opinion is that she is doing a great job of bringing changes to the facility that are long overdue.

Albert Doll, Fire Department, reported that they are going after more new firefighters over

the summer with applications and testing to come in August. Doll noted that the department pancake feed fundraiser will be July 2nd. There were 7 calls in May with 92 call hours. 2 in Burlington Township, one in Height of Land, one in Silverleaf, and one in Evergreen. They had 2 mutual aid calls to the City of Detroit Lakes. Doll also reported that they are seeking more grant opportunities. Other items of note: The Standard Operating Guidelines have been updated to include zero tolerance for alcohol consumption, the pool filling is going well, and they had a meeting with a company regard an Employee Assistance Program that did not sound as suitable as the Village that we have already contacted. The department is also looking to update the vehicle medical supplies.

Larry Stephenson, Public Works Superintendent, reported 4,030,000 gallons of water was pumped in May. 14 ¾ gallons of Fluoride were added. 2.79 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 1.11" of precipitation in the month of May. Stephenson reported that his third worker is leaving. Rij Koehnen will be done the end of June. He has brought on Jordan Skoog for the summer. Anderson, City Administrator, noted that the Waste Water Treatment received a commendation from the Minnesota Pollution Control Agency. Stephenson noted that the playground on Ash Avenue is almost done.

MOTION by Sharp, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Ludtke reporting for the EDA noted that the County is getting bids for the demolition and the city if going with their project. The EDA is working on housing loans. There are more funds available for that effort.

PLANNING AND ZONING – Sharp reported that the Planning commission has been considering camping sites. They are looking to put 4 spots each below the hill east of Essentia clinic, Wildflower park and Eagle Lake Park.

MOTION by Julius, seconded by Miosek, to approve going ahead with sitting up the first two in-town sites. With both Eagle Lake Park and the Lions Park being outside of the city limits, other permissions need to be obtained. All present in favor, motion carried.

PERSONNEL AND FINANCE – No meeting.

PARKS & TRAILS- Trieglaff noted that the Lions park signage needs to be updated.

LARL- It was noted that Andrew LaSart, the current Link staff is leaving. Julius reported that there are a couple of Legacy events coming this fall.

MOTION was made by Miosek and seconded by Sharp to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, Administrator, noted that Lakes Country Co-op has decided to discontinue the Building Official program. Word received just before this meeting that they will keep up the program until December 30th. After that time, there are a couple of options that this office is looking at. Fossan has given the city a bid for independent services and Anderson has received a bid from Steve Schroeder from Audubon.

MOTION was made by Miosek and seconded by Sharp to accept the Clerk/Treasure Report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:40PM.

ATTEST;

A handwritten signature in cursive script, reading "Marian Estenson", written over a horizontal line.

Marian Estenson, Deputy Clerk