

## FRAZEE CITY COUNCIL

### **SPECIAL MEETING MINUTES**

6:00 p.m.  
May 23<sup>rd</sup>, 2017

Mayor Ludtke called the Meeting to Order

Present – Bonnie Julius, Mark Flemmer, Mike Sharp

Absent – Ken Miosek

Also, Present – Denise Anderson and Chris Thorson, Ulteig Engineering

Business of Special Meeting – Chris Thorson reviewed and explained the new timeline for the proposed improvement of 4<sup>th</sup> Street SW between walnut Street and Maple avenue West, and Maple Avenue West between 3<sup>rd</sup> Street SW and 4<sup>th</sup> Street SW. Due to the Dollar General Store moving up their construction timeline the city has a need to speed up the process. Thorson stated he has developed a backup plan since the Dollar General Store plans to open on August 1<sup>st</sup>. Thorson explained that when the City is working on the SE Project Sellin Brothers will be in town and a change order could be generated which would allow them to move to that area and install the water and sewer lines. This would be a cost savings since they will already be mobilized in the City. Thorson walked the Council Members through the project with review of Exhibit 2 which outlined the existing service lines and exhibit 3 which showed the proposed scope and placement of the new lines with a connection to loop the line on Walnut Avenue. Ludtke questioned if 6” lines will suffice. Thorson replied it’s hard to know and that they will be tying into existing 6” lines. Exhibit 4 outlined 4<sup>th</sup> street with curb and gutter, review of catch basins and a discussion of the 75’ buffer is a low-lying area to catch run off. Maple street will be 41” wide with curb and gutter on the south side and only a shoulder on the North side to save on costs. Drive over curbs will be installed to accommodate future development. Flemmer questioned why the roads need to be paved. Council members discussed the pros and cons of such a scenario and consensus was it would be better to pave at this time of improvement for any future development in the area. Flemmer wanted to know the assessment breakout costs. Thorson explained the rates estimated of the assessments costs As illustrated on page 6 of the Proposed Project Schedule of 4<sup>th</sup> Street SW & Maple Avenue West

6.2 Assessment Rates

*Table 6.2.1 Estimated Assessment Rates*

Item	Assessment Rate/Front Foot
• 4 <sup>th</sup> Street SW, Maple Avenue – Street Improvements	\$120.00
• 4 <sup>th</sup> Street SW, Maple Avenue – Curb/Gutter Impr.	\$28.50
• Watermain Improvements	See Below**
• Sanitary Sewer Improvements	\$66.00
• Water Service Line (100% Assessed)	\$1,950 Each
• Sewer Service Line (100% Assessed)	\$1,450 Each

\*\*Watermain Improvements will be assessed based on a lot square footage basis. This calculation yields an assessment valuation of \$0.25 per square foot.

Sharp asked if the Special Assessments associated with the project could be deferred. Anderson informed Sharp she thought there may be a way to do so but she will check with Financial Advisors at Drown & Associates first.

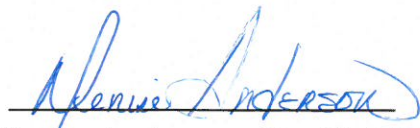
A motion to accept Resolution No. 0523-2017A for Receiving Feasibility Report and calling for a Hearing on Improvement was made by Sharp, seconded by Julius. Motion carried.

Council reviewed Notice of Public Hearing set for June 12, 2017. A motion to set Public Hearing for June 12, 2017 was made by Julius, seconded by Flemmer. Motion carried.

Thorson stated that at the Public Hearing amounts of assessments will be known and information on any type of deferrals will be available.

Meeting was adjourned at 6:38 p.m.

ATTEST;



Denise Anderson – City Clerk/Treasurer/Administrator