

CITY OF FRAZEE

SPECIAL COUNCIL MEETING MINUTES

Monday, March 27, 2017

6:00 pm

Special Council Meeting

The special Council meeting of the Frazee City Council was called to order at 6:00 p.m. by Mayor Hank Ludtke. Council members present were Mayor Hank Ludtke, Council Members Mark Flemmer, Mike Sharp, and Bonnie Julius. City staff present: Denise Anderson, City Administrator/Clerk/Treasurer, Chris Thorson City Engineer/Ultieg Engineering and TamiJo Hopwood Liquor Store Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Ludtke read the purpose of the business of the special meeting which was ordered as follows:

To consider and approval of the 2017 Southeast Area and Main Avenue West Utility and Street Improvements on;

Pine Avenue East between Lake Street and the southeasterly endpoint of Pine Avenue East; Oak Avenue East and Maple Avenue East between Lake Street and Hill Drive; East Hill Drive between Oak Avenue East and Juniper Avenue East; Second Street Southeast between Pine Avenue East and Juniper Avenue East; Main Avenue West between Fifth Street Northwest and Seventh Street Northwest; Sixth Street Northwest between Main Avenue West and the alley northerly from Main Avenue West; Cherry Avenue between 4th Street Southeast and 5th Street Southeast; 5th Street Southeast; 6th Street Southeast; and Cherry Avenue between 6th Street South east and 8th Street Southeast.

Review and consider Resolution No. 0327-17A for Approving Plans and Specifications and Ordering Advertisement for Bids

Discussion and consideration of Point of Sale Software (POS) currently utilized for upgrades or replacement in the City Liquor Store and Event Center

Chris Thorson addressed council and stated that the City is still waiting for the bonding bill that was proposed and not passed during the 2016 legislation which contained the PFA funding for this project is under legislation consideration this 2017 session. Should that be granted this year the City will need to move forward quickly to begin construction.

Therefore, it is his recommendation that the Council approve Resolution 0327-17A to allow him to order advertisement of bids. Advertisements will be scheduled with the Frazee Vergas Forum on March 30 and April 6, 2017 issues and also on the engineering Qwest CDN website.

Ludtke called for a motion for Resolution No. 0327-17A – Approving Plans and Specifications and Ordering Advertisement for Bids, Julius made the motion to accept Resolution 0327-17A, seconded by Sharp. All present Council Members voted in favor. Motion carried.

Point of Sale Software (POS) currently utilized for upgrades or replacement in the City Liquor Store and Event Center

Hopwood stated to Council members that she had researched six different systems for the Liquor Store sales and inventory tracking. Hopwood felt that the best system for the city's needs would be Khamu Solution, LLC Software System. Hopwood stated at this time Jolene Tappen, Event Center Manager does not wish to change systems, possibly in the future. Council questioned if this software would have the capability to track future food sales and its inventory. Hopwood stated it would. Hopwood also informed Council Members that the system would cost \$10,500.00 and that the expense would be paid for through the Liquor Store Enterprise.

MOTION to proceed with the purchase of Khamu Solution LLC software for the Liquor Store was made by Flemmer, seconded by Julius. All present in favor. Motion carried

MOTION by Sharp, seconded by Julius to adjourn the meeting. All present in favor, meeting was adjourned at 6:10 pm.

ATTEST;

Denise L. Anderson, Admin/Clerk/Treas.

