

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, November 14th, 2016

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President, and Albert Doll, Fire Chief. Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the Open Forum was Mark Flemmer, President of the Frazee Community Club. Flemmer reported about the plans for the upcoming Snow Plow Parade. The date scheduled is December 15th from 6:00 – 7:30. There will be a free meal at the Event Center and it is hopeful that businesses will remain open during that time frame. The event will coincide with happenings for the City of Frazee 125th anniversary.

Consent Agenda

MOTION by Jopp, seconded by Ouart, to approve the consent agenda items as follows:

- Approve the minutes from the October 2016 Regular Council.
- Approve the claims for payment.
- Acceptance of City Cash Control Statement,

All present in favor, motion carried.

Old Business

First item under old business is the purchases planned by the EDA for the old funeral home owned by Pat Furey and the building owned by Jim Anstadt. Anderson reported that she is looking for some grant funds to help with phase one. Ludtke discussed some of the physical issues with Stephenson regarding water service for the Laundry. The Furey Building purchase will close February 1st.

Although the Renew project update was on the agenda, there was no update at this time.

New Business

First item under new business is Resolution 1114-16A, approving the Election results for the 2016 General Election.

MOTION by Jopp, seconded by Julius to approve Resolution 1114-16A approving the Election Results for the 2016 General Election.

All present in favor, motion carried.

Second under new business, Ludtke read the proclamation of the celebration of the 125th Anniversary of the City of Frazee.

Anderson noted that immediately following the Special meeting that the City is holding on Thursday, there will be an event planning session at the Fire Hall to discuss plans for the event.

Chris Thorson was present at the meeting to reintroduce the South East Area project that was set aside from 2016. He noted that we had received excellent bids last year so hopes that it will again be the case. Also noted that although the bonding did not go through, he is hopeful that although this is not a bonding year there may be some recourse. Ludtke noted that they will again be hitting the legislature on the first of the year for help with the project. Thorson reminded council that we need to start discussion on rebidding and planning another public hearing. His suggestion is February 13th. Thorson also noted that there has been discussion with Stephenson regarding a resurface of Cherry Avenue, which has the potential of being added to the project. They would plan them together but separate the expenses enough so could remove it from the estimate.

Ludtke reported regarding a report that he had obtained regarding the Business Climate for resorts in Ottertail County. He noted that there is a real need to figure out a way to get people to come to this area and where they should stay.

Staff Reports

Anderson reported for Tappe, the Event Center Manager. It was noted that both Tappe and Mastin were not in attendance because of their son's football banquet being this same evening.

Anderson reported for the Event Center noted that the facility had a 219.09 loss for the month of October.

Anderson also reporting for the On and Off Sale noted that the facility showed a profit of \$4,725.25. Anderson reminded the council of the upcoming Special Hearing being held at the Fire Hall on Thursday for the 2-year loss of the Frazee Liquor Store.

Tyler Trieglaff, Police Department, reported 149 calls for the month of October with 1266 year to date. Trieglaff noted that the rotating shifts that they have scheduled for the department has been going well. Each officer has been able to spend time at the school. He has been seeking grants for squad car cameras. Their existing cameras are outdated. He is also looking at body cameras. He has also advertised for part-time help and has had a couple of responses so far.

Tyler Trieglaff, Frazee Rescue Squad, reported 18 calls in October with 9 in town. They have had no major purchases. They are looking at the history of the squad and seeking photos. As always they are looking for new members with 14 being quite active.

Albert Doll, Fire Department, reported 3 calls in the month of October, one mutual aid to Detroit Lakes, one grass fire and a structure fire in Silverleaf Township. There was also a car accident in Burlington Township. They had 1242 hours on scene year to date. They have had 98 hours of training per officer. There was over 500 kids in attendance during the Fire prevention weeks events that were held at the fire hall and the school. 158 smoke detectors were installed with a few more to go. Out of the first 5 probationary firemen, 3 remain, with 2 stepping down. Winter tires have been ordered. The department did get a 50/50 grant from the DNR for pagers.

Larry Stephenson, Public Works Superintendent, reported 3,735,000 gallons of water was pumped in October. 12 ¾ gallons of Fluoride were added. 2.67 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. All sewer mains have been flushed. There was an issue on Maple and Stephenson is hoping that Lake Street will go okay. He is considering jetting that street twice a year to help prevent problems. Stephenson

also noted that they are painting the fire hydrants. Using automotive paint will hopefully help them from fading.

MOTION by Miosek, seconded by Julius to accept staff reports as presented. All in favor, motion carried.

Council Member reports

EDA – Ludtke noted that the Dollar General is looking at some property in town. There is no word so far as to their decision. He discussed the Anstadt property and the Furey building. They are looking at new project beginning the first of the year. Ludtke stated that he will be planning a retreat for the Council, the EDA and Planning and Zoning. No date has been set. The idea is to hold it after the new council members have attended the new elected official training put on by the League of Minnesota Cities. 3 positions will be opening up on the EDA and there is one person added to Planning and zoning.

PUBLIC SAFETY - No meeting.

PLANNING AND ZONING – the discussion was about the same as the EDA. It was noted that the new homes on Ash are coming up fast.

PERSONNEL AND FINANCE – Miosek noted they will be meeting to go through the budget with Anderson.

LARL- It was noted that Patty Nunn is stepping down as the co-ordinator for the Link and they are advertising to fill that position. No word from the school as to the time frame of the considered demolition of that building.

PARKS & REC- no meeting

MOTION was made by Ouart and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson thanked Chris Thorson from Ulteig for the table, file cabinets and chairs. Ulteig downsized so got rid of a lot of their furniture. Thorson is also helping with the Letter of Intent to West Central Initiative. Anderson also noted that she would be doing research for the next couple of days in preparation for the Liquor Store Special meeting on Thursday. Anderson also noted that we need to look at a 5-year comprehensive plan. Having no further business, meeting was adjourned at 7:20PM.

ATTEST;

Marian Estenson, Deputy Clerk