

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, July 11th, 2016

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Tyler Trieglaff, Rescue Squad President, Paul Thon, 1st Assistant Fire Chief; Tanya Mastin, Liquor Store Manager; and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

First on the Open Forum was Kari Schultz from the EFCE. She spoke regarding their concept of an Outdoor Classroom. She submitted ideas for a classroom that would be a community facility that would be utilized by city daycares and citizens for outdoor meetings and gardens. Their hope is to garner interest and support from the city that would connect the community and the school in this effort.

Second on the open forum was Larry Quade for the VFW discussing the closure of the Alley behind their business as well as a temporary liquor license for their event during the upcoming Turkey Days. Mayor Ludtke asked regarding public safety issues. Trieglaff noted that last year there were no issues and they had kept it contained.

Last under the open forum was Tresha Mitchell, Turkey Days Chairperson, regarding the street closures for Turkey Days.

Consent Agenda

MOTION by Jopp, seconded by Ouart, to approve the consent agenda items as follows:

- Approve the minutes from the June 2016 Regular Council.
- Approve the City claims for payment.
- Acceptance of City Cash Control Statement.

All present in favor, motion carried.

Old Business

Jason Murrey was present to give an update of the South East Area Project Funding. He noted that though the project was unlikely to happen, the funding for it was put together with the refinancing package. Murrey noted that city would not be able to return the payment of that project until August of 2017. It was noted that next month the city would do a resolution to cancel this year's project.

MOTION by Jopp, seconded by Julius for Resolution 0711-16 Expressing Support for the Fire Department Assistance to the American Red Cross in Installing Smoke Alarms on the Week of October 9th. All in favor, motion carried.

New Business

Ludtke gave an update on the hiring of Denise Anderson for Administrator / Clerk / Treasurer. It was noted that there were 3 great candidates and the process of interviewing went very well.

MOTION by Julius, seconded by Ouart, approved the hire of Denise Anderson as the new City of Frazee Clerk / Treasurer. All present in favor, motion carried.

Presented to the Council is the first reading of the Ordinance amending Title 10, Chapter 2 (Rules and Definitions) of the City of Frazee, Minnesota Zoning Ordinance as it Pertains to the Opting-out Language for Temporary Family Health Care Dwellings. It was noted that instead of following the State mandated regulations for Temporary Health Care Dwellings the City would put their own regulations in place, possibly in a case by case situation. Council did the first reading for this Ordinance.

MOTION by Jopp, seconded by Julius regarding the Alley Closure submitted by the VFW for the event scheduled for Friday, July 29th during Turkey Days. Chief of Police Johnson noted that this is the second time that a last minute request was made. Ludtke also asked regarding security for the event. Jopp modified his motion to provide a contingency that the VFW would provide for its own security. All in favor, motion carried.

Staff Reports

Tanya Mastin, Liquor Store Manager reported the events that were coming to the Liquor Store. She noted that the Lions Club would be doing the security for the liquor store dance on Saturday evening of Turkey Days. As no report was given she was unable to report numbers for the month of June. Mastin did note that June had been a pretty good month.

Jolene Tappe, Event Center Manager, reported that she had a good month also but also did not have the numbers given to her ahead of the meeting. Tappe noted that she had 10 events scheduled during Turkey Days as well as a shower, wedding and reunion in the White Pine Room. Tappe also reported that the Event Center dishwasher was acting up again. She checked with a vendor who noted that there was a lease agreement available for a very good unit of \$130 per month with maintenance and parts included. She would look into it further.

Mike Johnson, Police Department, reported 122 calls for the month of June. Johnson noted that Gary Ware, Warehouse Properties Rental Registration violation is on hold. One item that was included in that letter is the children riding on the sidewalk, which really did not constitute a police call. If the Council gives it's okay, he would draft a letter to the main floor tenant regarding what would happen if there is another incident in that apartment. Johnson. Council approved action.

Tyler Trieglaff, Frazee Rescue Squad, reported 20 calls in June with 15 in town. The total calls year to date is 115 with 62 in town. Trieglaff reported 368 volunteer hours and the squad is currently at 20 members. Other items of interest was that a crisis team was brought in for those responding to the 4 wheeler crash with the 3 kids with 2 members attending, and the squad would again be holding the turkey trot and would be present at a variety of

events during Turkey Days. Trieglaff also noted they had some discussion on the purchase of an additional vehicle other than the big ambulance. Trieglaff also noted a thank you to Jolene of the Event Center for the use of tables for their pancake feed.

Paul Thon, Fire Department, reported 4 calls in the month of June with 2 mutual aid, one grass and one car fire. They have had 31 calls year to date. Thon noted that 1300 people attended their pancake breakfast. The Fire Department is working on a couple of grants and also a policy that would cover disciplinary action as well as social media. Thon also reported a thank you from a township official who was impressed with how the fire department comes to meetings and lets them know what is happening within the department.

Larry Stephenson, Public Works Superintendent, reported 4,646,000 gallons of water was pumped in October. 16½ gallons of Fluoride were added. They have been discharging out to the ponds. Mcquire Iron has completed the exterior cleaning of the water tower on Sunday. Stephenson also did a thank you to the council for allowing him to sit in the interview of the clerk/treasurer. Also noted, the department is sitting okay on its equipment at this time. 2.72 million gallons were pumped out to the Waste Water Treatment Plant for Treatment.

MOTION by Quart, seconded by Miosek to accept all staff member reports as presented. All in favor, motion carried.

Council Member reports

EDA – Jopp noted that the EDA discussed downtown businesses and potential businesses. They had an individual looking for a loan. The application was turned down.

PUBLIC SAFETY – Discussions regarding street closure for Turkey days.

MOTION by Jopp, seconded by Julius, to approve the street closures that were presented to the council for Turkey Days. All present in favor, motion carried.

PLANNING AND ZONING – They discussed the Ware building and the small business application that was turned down.

PARKS & REC- Ludtke reported that the Order of Arrow would be in town over the weekend with about 15 people.

LARL- No report.

MOTION was made by Miosek and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

Deputy Clerk Report

Estenson reported the second half of the West Central Initiative payment was due. Also reported is the Local Board of Appeal training has expired for all three board members. Given to the council is the options to update that training. As 2 of the board members are up for election this year it is noted that training could be done on line for them.

Estenson also noted that the Lakes Country Service Co-operative Building Official fee that was voted on in March was approved for 10500 but when the invoice was received, the invoice was for 9500.

MOTION was made by Miosek and seconded by Julius to accept the Deputy Clerk report as presented. All present in favor, motion carried.

Having no further business, meeting was adjourned at 7:15PM.

ATTEST;

Marian Estenson, Deputy Clerk