

CITY OF FRAZEE

PUBLIC HEARING ON THE PROPOSED ASSESSMENTS FOR THE 2016 SOUTHEAST AREA AND MAIN AVENUE WEST STREET AND UTILITY PROJECT

Monday, May 9th, 2016

6:05pm

The public hearing was called to give a chance for residents to be heard regarding the assessments for the Improvements for Pine Avenue East between Lake Street and the Southeasterly endpoint of Pine Avenue East, Oak Avenue East and Maple Avenue East between Lake Street and Hill Drive, East Hill Drive between Oak Avenue East and Juniper Avenue East, Second Street Southeast between Pine Avenue East and Juniper Avenue East, Main Avenue West between Fifth Street Northwest and Seventh Street Northwest and Sixth Street Northwest between Main Avenue West and the alley between Main Avenue West and West Ash Avenue. Introduction of the project was given by Mayor Hank Ludtke followed by a presentation by City Engineer Chris Thorson. Thorson explained the process that the city uses to calculate and assess the project costs. Thorson also noted that although it appears that the City of Frazee will receive the benefits of the state PFA assistance, there is a stalemate in the legislature tying up the bond that holds those funds. This grant dollar amount was used in communicating the cost calculations that were sent to the residents even though we are not ensured of their receipt. It is hoped that we would hear before the end of this week whether the bonding bill is passed. It is noted that the Contractor has extended their bid deadline to give the state process time. It is hopeful that although the contractor will be getting a later start, they will still be completed by October.

Public comments came from residents: Duke Turnbull, Valerie Turnbull, Paul Christenson, Thomas Hunt, Georgine Fuchs, Ramona Ulschmid, James Clarey, Lloyd Beckman, Tammy Rodeman, Nancy Christenson and Ray Meyhoff. Responses were fielded by Chris Thorson and Larry Stephenson.

REGULAR COUNCIL MEETING

Monday, June 13th, 2016

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 7:15 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Albert Doll, Fire Chief; Tanya Mastin, Liquor Store Manager; and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

First item under the Open Forum was Ryan Damlo from the Becker County Transit. Damlo noted that they are not looking to compete with private enterprise such as Anderson Bus but they are looking at affordable transportation on regular routes between Perham, Frazee and Detroit Lakes. They are hoping to place a commuter route that could be depended upon for work sites and also for shoppers and those going to appointments. Surveys are in place on the Frazee Web site as well as the newspaper asking for public input.

Second item under the open forum was Mark Flemmer, President of the Community Club. Flemmer reported the progress the club is having toward Turkey days as well as noting the street closures. He reported that the Gibbons Girls, Joan Ketter, Jan Lindsley and Diane

Mistelske will be Parade Grand Marshalls this year. Flemmer also asked the city plans for completion of the Little Turkey Park. Stephenson noted that the City is looking for cement type planters to place in that area as well as small picnic tables. Flemmer noted that the Community Club would like to help with that area. Following Turkey Days input he reported his involvement with the Red Cross in the area. Flemmer reported the desire to get city support in their effort to place smoke alarms in all area homes that do not have one at this point. He is asking for a resolution in next month meeting.

Third under the Open Forum was Roger Boe. Boe stated that he has been here 14 years and 2 months and is closing his doors. Diane Mistelske who works with him at the Backyard Station stood and added that she felt it was unfortunate that the children in the building next door are forced to play on the streets and sidewalks.

Immediately following but not on the agenda was a group who lived next door to the Palace Café. They thought that the City was evicting them but the letter of eviction was given to them by their landlord, Gary Ware.

Consent Agenda

MOTION by Ouart, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the May 2016 Regular Council Meeting and the May 31st Special Council Meeting.
- Approve the City claims for payment.
- Approve the City Cash Control Statement.
- Approve the Gambling Permit for the Knights of Columbus for a raffle at Sacred Heart Catholic Church for December 4th, 2016.
- Approve the Gambling Permit for the Frazee Wrestling Boosters for July 31st, 2016.
- Approve the Annual Liquor Licenses for HCJL,inc- 2.3; All in All – 2.3; VFW Post 7702 – Club license /On Sale & Sunday
- Approve the Annual Cigarette Licenses for All in All and HCJL,inc.

All present in favor, motion carried.

Old Business

Resolution 0613-16A Authorizing Assessments for the 2016 Street and Utility Project.

MOTION by Jopp, seconded by Miosek for the Resolution Authorizing Assessments for the 2016 Street and Utility project. Miosek noted that he would like to amend the resolution to include the investigation into the property frontage of Paul Christenson and the Semi traffic along the Main Street corridor prior to the authorizing the assessments.

MOTION by Jopp, seconded by Miosek to approve Resolution 0613-16A Authorizing Assessments for the 2016 Street and Utility Project *with the amendment to* Research the property frontage of Paul Christenson and the Semi traffic usage of the west end of Main Avenue. It was noted that businesses in the industrial park were not informed of the Assessments. All in favor, motion carried.

Resolution 0613-16B Resolution Authorizing the Issuance, Sale and Delivery of \$503,000 General Obligations Improvement and Refunding Bonds, Series 2016A. Jason Murrey was present to explain to council the process they would be using for the Bond sales. His advice, considering the unsure status of the SE area project funding is to go ahead with the plans as if it's happening and pass the resolution. If that piece falls off we will address it at that time.

MOTION by Miosek, seconded by Jopp to approve Resolution Authorizing the Issuance, Sale and Delivery of \$503,000 General Obligations Improvement and Refunding Bonds,

Series 2016A. All in favor, motion carried.

New Business

First item under new business is Resolution 0613-16C.

MOTION by Julius, seconded by Jopp for Resolution 0613-16C A Resolution Expressing Acceptance of and Appreciation for the Donation of a Memorial Bench to be placed near the Goose Pond. All in favor, motion carried.

Second item under new business is the update on the search for the City Administrator.

Miosek reported that they had received 21 applications. We will be sending out 8 additional questionnaires to several candidates in a narrowed down candidate pool. Miosek noted that there were a lot of good candidates.

MOTION by Quart, seconded by Jopp, to approve the new city assessor. It was decided by Council to approve the proposal by Wes Hegna to do the assessing within the City of Frazee. Hegna would work with David Johnson. All present in favor, motion carried.

MOTION by Miosek, seconded by Julius to approve Resolution 0613-16D, Resolution expressing support of the Becker County Efforts to obtain a grant to purchase curbside recycling containers. Becker County has asked the city to participate in the project. The City would be responsible to pay a small portion totally approximately \$3,436 for recycling totes should grant funds be made available. All in favor, motion carried.

Staff Reports

Tanya Mastin, Liquor Store Manager noted that the sidewalks that were completed looked very good. The bar has been very quiet. Mastin reported the positive of \$400.00 for the Off Sale.

Jolene Tappe, Event Center Manager, noted that although her numbers looked bad, she would have been approximately \$1,500 to the good had it not been for the new floor scrubber and the cleaning. She noted that the dishwasher needed a new motor and pump and the ice machine was at the end of its useful life. Tappe also noted that she had a cancellation for July 7th giving her a much needed weekend off.

Mike Johnson, Police Department, reported 119 calls for the month of May with 600 year to date. There has been some training and officers appreciation was held at the elementary school. Johnson noted that the group that was here earlier were reacting to a letter that he had given to Gary Ware to give him a tool to help in his eviction process. Ware was taking those steps; the city is unable to evict tenants.

Ken Miosek for Tyler Trieglaff, Frazee Rescue Squad, reported 21 calls in May with 12 in town. This brings them to 95 calls with 47 in town, year to date. They have had 333 hours of Rescue volunteer hours and currently have 20 members with the auxiliary having 7 members. Other items of note is the June 12th pancake feed, serving 650 people, Tyler Trieglaff being elected as president and the squad met with the new medical advisor and are moving along to get some new protocols in place. New radio was ordered with \$1500 grant funds.

Albert Doll, Fire Department, reported 4 calls in the month of May, one miscellaneous and 3 mutual aids. This brings their calls to 27 year to date with 731 call hours year to date. In June they will be doing several parades, some training and will help with the VFW Ribfest. They have booked the Event Center for the March 2017 fund raiser and are having their pancake feed July 3rd. Doll asked for council permission to be able to have alcohol in the fire hall after the pancake feed on July 3rd. Quart noted that because it is a family event and

on a Sunday, she felt moved to say no. She also factored in the huge liability to the city. Council was in agreement with Jopp abstaining comment.

Larry Stephenson, Public Works Superintendent, reported 4,535,000 gallons of water pumped in May. 15 ¾ gallons of Fluoride were added. Stephenson noted that it was pretty dry in May so will see more lawn watering. 2.74 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 2.16” of precipitation in the month of May. The department has started its discharge into the ponds. Also he has been in contact with Maguire Iron to clean the water tower. Stephenson is in hopes to see that done within the next couple of weeks.

MOTION by Jopp, seconded by Julius to approve the staff reports as presented. All in favor, motion carried.

Council Member reports

EDA – Ludtke reported for the EDA. They are still working with the MMCDC on housing in the City. EDA is looking at the Furey building as well as the Laundromat in relation to the potential demolition of the Gary Furniture building. Noted that the Business Incubator is looking at some improvements. Stephenson reported that a wall was taken out for the daycare to expand. Looking at windows and also a bit of sidewalk at the front doorway of the building.

PLANNING AND ZONING – No quorum.

PERSONNEL AND FINANCE – Miosek noted that their work is in progress.

LARL- No report. The Summer reading program is in progress.

PARKS & REC- Ludtke reported that the Order of Arrow is not coming as hoped.

MOTION was made by Julius and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

Deputy/Clerk Report

Marian Estenson, Deputy Clerk asked for Council approval for the Minnesota Association of Small Cities 2016-2017 membership.

MOTION was made by Julius and seconded by Miosek to approve the Membership to the MAOSC.

Having no further business, meeting was adjourned at 9:10PM.

ATTEST;

Marian Estenson, Deputy Clerk