

## **CITY OF FRAZEE**

### **PUBLIC HEARING PROVIDING NOTICE OF IMPROVEMENTS**

**Monday, January 11<sup>th</sup>, 2016**

**6:30pm**

Public hearing was called to present the Consideration of Improvements for Pine Avenue East between Lake Street and the Southeasterly endpoint of Pine Ave East, Oak Avenue East and Maple Avenue East between Lake Street and Hill Drive, East Hill Drive between Oak Avenue East and Juniper Ave East, Second Street Southeast between Pine Avenue East and Juniper Ave East, Main Avenue West between Fifth Street Northwest and Seventh Street Northwest and Sixth Street Northwest between Main Avenue West and the alley between Main Avenue West and West Ash Avenue. Introduction of the project was given by Mayor Hank Ludtke followed by a presentation by City Engineer Chris Thorson. Thorson explained the deteriorated condition of the old cast iron piping and that it had fulfilled its life span. He showed photos of cracked pipes as well as pipe that has allowed roots to place blockage within the lines. Thorson noted that the curb is in pretty good shape in many areas with the exception of Maple. That area will need complete rebuild because of the amount of work that needs to happen to replace both water and sewer. There are some areas that have newer water so that would be able to stay in place. Thorson also noted that they and the city have approached the state PFA for assistance in the financing. It is the hope that some funds may be made available to help lower the cost to the residents in the areas considered for this improvement. This assistance cannot be applied for until bids are in and accepted so the total is completely confirmed. Grant dollars could potentially be up to 30% of the projects entirety.

Public comment noted that the cost in many cases could be more than the homes are worth. Also one resident wondered who would be responsible for the payment of portions of street that are at the backs of property, noting Pine Avenue. Basically the answer to that question is that the project costs are taken on by the city and the project total. This same citizen asked about the loss of the sidewalk on Maple. The sidewalk will be left on the north side but not on the South side of the street until it gets closer to Bethlehem Lutheran Church.

With no other public comment, the hearing was dismissed at 7:09.

## **REGULAR COUNCIL MEETING**

**January 11<sup>th</sup>, 2016**

**7:09 pm**

### **Regular Meeting**

The regular meeting of the Frazee City Council was called to order at 7:09 pm by Mayor Hank Ludtke. Council members present were Donna Ouart, Bonnie Julius, Ken Miosek and David Jopp. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Michael Johnson, Chief of

Police; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; and Jolene Tappe, Event Center Manager.

Mayor Hank Ludtke led the meeting with the Pledge of Allegiance.

### **Open Forum**

John Okeson, District 3 County Commissioner, was present at the open forum. Okeson noted some of the areas that Becker County have been working on. Those areas include the trail, the new jail project and changes with the staffing in the county level.

### **Consent Agenda**

MOTION by Quart, seconded by Jopp, to approve the consent agenda items as follows:

- Approve the minutes from the December Regular Council Meeting;
- Approve the City claims for payment;
- Approve the Liquor Store claims for payment;
- Approve Resolution 0111-16A Premises Permit Application for the Frazee VFW Post 7702;
- Approval of the Raffle Permit for the Frazee VFW Post 7702 for February 14<sup>th</sup>, 2016
- WACCO membership was considered and council decided to discontinue their membership. Lack of communication was cited as the reason.

Quart amended the MOTION to remove WACCO from the City Claims, seconding the amended motion by Jopp;

All present in favor, motion carried.

### **Old Business**

MOTION by Jopp, seconded by Miosek for Resolution 0111-16B, Resolution Ordering Improvements and Preparation of Plans for Southeast Area and Main Avenue West Street and Utility Project.

### **New Business**

MOTION by Quart, seconded by Miosek, to approve Resolution 0111-16C Commitment and Support for the Expansion of Educational Opportunities and Community Fitness. Smith reported that right now the School Board is discussing the facility plan at their monthly meeting. This plan is for the changes within the school and the proposal of a Building a wrestling/Track center and creation of a Community Fitness area. Smith noted that a funding source is identified and the school is looking for support from the city. This letter of support would show we are interested in this project and feel that it would be an asset to the community. All present in favor, motion carried.

### **Staff Reports**

**Jonathan Smith gave the report for the Frazee Liquor Store.** He reported a loss of \$3,364.60 in the Off Sale and a gain of \$3,748.30 in the On Sale and a loss of \$111.04 in the White Pine

Room. This loss in the Off sale is due to the expensing of the dram shop insurance as well as the negative that is often an issue of the credit cards.

**Jolene Tappe, Event Center Manager** reported the Event Center had a positive year at \$12,172.44. Tappe also reported that the Event Center is booked for all Saturday's from March to October with the exception of 3 dates. She is still looking for a new floor scrubber. There was a suggestion of looking in Stein's in Fargo along with the considered one from Dacotah Paper.

**Mike Johnson, Police Department**, reported 2-3 hundred more calls in 2015 than the year before. Much is due to the types of police reporting that constitutes a call. Johnson also reported that he is 5 classes short of getting his EMS classification through the state.

**Mark Flemmer, Frazee Rescue Squad**, reported 12 calls in the month of December, 8 of which were in town. That brings the year total to 231 calls with 108 in town. Members responded 765 times. Flemmer noted that they now have 25 members. Other news: Established Policy Letters to supplement the by-laws, their board gave approval to establishing an auxiliary, added requirements that members make at least 5 calls per year, scheduling a pig roast fund raiser in March and are looking at a new medical director, Dr Studer, the ER doctor in the Perham Hospital.

**Regi Ueke, Fire Department**, reported 4 calls in December, 3 accident and 1 mutual aid. They had 2 training events. They had 53 calls in 2015 with 1191 total call hours and 1069 total training hours. The fire department is losing Anthony Bachmann who is moving from the area, and Abe Tappe who is retiring. Ueke noted that there are several firemen who may be looking at retirement. There is consideration of putting an ad in the paper. The board decided to allow all firemen to vote on officers. Tanker Captain is Joe Nelson, Interior Captain Robert Tollefson, other officers with the department are Richard Gerving, Tyler King and David Jopp. Adrian Herbst will still be the Training Captain. The 13<sup>th</sup> of this month will be their annual meeting. Albert Doll spoke for Nathan Matejka regarding the raise of retirement dollars from the Relief Association from \$1200.00 annually to \$1250.00. Smith noted that the Relief Association needs to vote on this and then it could be presented to council. Council decision is that next month this could be presented again with proper ratification by the Relief Association.  
MOTION by Julius, seconded by Ouart to approve Fire Department officers. All in favor, motion carried with Jopp abstaining from the vote.

**Larry Stephenson, Public Works Superintendent** reported that 3,985,000 gallons of water were pumped in the month of December. Stephenson also reported 1.23 of precipitation; 2.94 million gallons were pumped out to the Waste Water Treatment Plant, and the addition of 15 gallons of Fluoride to the water. Stephenson noted that the Christmas decorations are coming down and that their work at the Business Center is almost complete. Stephenson also noted that they have looked at a new pickup. With 3 employees, they have been driving their own personal truck when a separate vehicle is needed. The truck they are looking at is 8 years old with 30,000 miles on it for \$12,500.

MOTION by Miosek, seconded by Jopp to spend up to \$12,500 for the purchase of an additional truck. All present in favor, motion carried.

MOTION by Julius, seconded by Miosek, to accept all staff reports as presented.  
All present in favor, motion carried.

### **Council Member reports**

Motion by Miosek, seconded by Jopp to approve Resolution #0111-16D, 2016 Organizational Resolution. One noted change is the EDA has added Dana Lundgren to its membership with a term expiration of January 1, 2017. Also noted there is a vacancy within the Planning Commission. As stated, Ouart, who was appointed as liaison to WACCO will no longer need to fill that position as we have discontinued our membership with that organization.

### **Clerk/Treasurer Report**

Jonathan Smith brought the council attention to the Liability coverage waiver form. He noted that this annual form states that the City DOES NOT WAIVE the monetary limits on municipal tort liability established by state statutes.

MOTION by Ouart, seconded by Julius to NOT WAIVE the monetary limits on municipal tort liability established by state statutes. All present in favor, motion carried.

Smith also reported that the 2016 Standard Mileage Rates for Business has gone down to 54 cents.

MOTION by Miosek, seconded by Julius to approve Clerk/Treasurer report. All present in favor, motion carried.

Smith also reminded the council that the City Office will be closed on Monday, January 18<sup>th</sup> in honor of Martin Luther King Jr day.

Having no further business, meeting was adjourned at 8:15 pm.

ATTEST;



Marian Estenson, Deputy Clerk