

## CITY OF FRAZEE

### REGULAR COUNCIL MEETING

Monday, August 17<sup>th</sup>, 2015

6:00pm

#### Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Quart, and Bonnie Julius. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Mark Flemmer, Rescue Squad President, and Regi Ueke, Fire Chief.

Ludtke led the meeting with the Pledge of Allegiance.

#### Open Forum

Present for the open forum was Patty Nunn from the Lake Agassiz Library Link in Frazee. Nunn recounted how she took over the link in December after Bonnie Julius left the position. Nunn reported about the successful summer reading program, the monthly story time and the coming events that are planned for the Link Site. There are 3 technology classes as well as a guest speaker scheduled for September and October.

#### Consent Agenda

MOTION by Quart, seconded by Jopp, to approve the consent agenda items as follows:

- Approve the minutes from the July 2015 Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approve the Gambling Permit for the Frazee Wrestling Boosters to conduct a raffle on November 20<sup>th</sup> at the Event Center.
- Approve the Raffle Permit for the Sacred Heart Church to conduct a raffle on October 9<sup>th</sup> at the Frazee Event Center.
- Approve the Raffle Permit for the East Ottertail Jaycees to conduct a raffle on October 24<sup>th</sup> at the Frazee Event Center.

All present in favor, motion carried.

#### New Business

First item under new business is Resolution 0817-15A, Resolution Expressing Acceptance of and Appreciation for the Gifts of Various Businesses, Organizations and Individuals in Support of the Fireworks Display Presented for Turkey Days on the 25<sup>th</sup> of July, 2015.

MOTION by Miosek, seconded by Julius to accept those donations. All present in favor, motion carried.

Resolution 0817-15B was presented by Smith. This resolution, approving the Land Sale of Tax Forfeited Properties within City Limits by Becker County was written with an exclusion of the down town properties know as Gary's Furniture. Smith noted the approval of 6 parcels was stated in the resolution. 5 were residential properties in the Red Willow Development area and one just on the edge of the City by the Furey Funeral Home. The 4 parcels to be excluded downtown are identified as not suitable for resale at this time and the city is asking the County for a 6 months delay in that land sale.

MOTION by Jopp, seconded by Miosek to approve Resolution 0817-15B as written.

Smith noted the copy of the correspondence that is to be sent to County Officials is also in the packets. All present in favor, motion carried.

Resolution 0817-15C was also presented by Smith. The Lease Option agreement was between the EDA and the City regarding the property that would potentially see the construction of the SolarWind Hybrid project. It was discovered a need for this agreement to go forward with the upcoming feasibility study. Because the agreement is between the City and the EDA it seemed redundant but if it had been a private party that would be vital. It does show financial entities that the city is committed to this project.

MOTION by Quart, seconded by Julius to approve the Lease Option Agreement with EDA for the Solar/Wind Project Easement. All present in favor, motion carried.

Resolution 0817-15D showing Support for Greater MN Parks and Trails Funding for Detroit Mountain Recreational Area.

MOTION by Jopp, seconded by Miosek for Resolution 0817-15E, a resolution of Support for a Greater Minnesota Regional Park and Trail's Grant Application to Develop Detroit Mountain Recreation Area as a Regional Park. Smith noted that the County had approached the city and stated that they were looking for funding to connect to the Heartland Trail and were looking for City support. All present in favor, motion carried.

### **Old Business**

Under old business the council was presented with a Resolution extending the Interim Use Permit allowing Jonas Zion at 106 3<sup>rd</sup> St N to operate his Lakes Audio and RC business out of his garage. Zion is reaching the end of his first year of business and has been operating under the Interim Use Permit allowed last year.

MOTION by Miosek, seconded by Julius to continue the interim use of this business in the residential area behind the fire hall. It was noted by the fire department that the business has been no detriment to their operation. All present in favor, motion carried.

### **Staff Reports**

With both Jolene Tappe, Event Center Manager and Tanya Mastin, Liquor Store Manager absent from the meeting, Smith reported the profit and losses for the two entities. Smith thanked the Lions for the work with the dances during the Turkey Days festivities. Also noted is the profit of \$2,398.24 for the Off Sale, a profit of \$3,356.82 in the On Sale, a profit of \$487.40 in the White Pine room and a loss of \$825.60 in the Event Center. Smith explained that that negative was partially due to the purchase of an ice cream machine which will be rented out to Event Center events and other off site events. Some discussion followed regarding an idea of raising the rents. The Event Center has a much more reasonable rent than other comparable entities.

Mike Johnson, Police Department, reported 157 calls for the month of July. Turkey days went well with no big incidents, although they have had a busy past 2 weeks. Johnson reported that he is working on his Emergency Management Certification and his Minnesota Emergency Management Directors Certification. The state of Minnesota pays for the classes. Johnson also stated that there is an emergency training event coming up for the area in Wolf Lake on September 8<sup>th</sup>.

Mark Flemmer, Frazee Rescue Squad, reported 27 calls in July with 13 in town. That makes a total of 149 for the year with 71 in town. Flemmer also reported the donation of the 6 wheeler from the fireman, Turkey days went well with only a few heat cases. Flemmer

noted the consideration of a misting system to cool people off to use during the parade and the Demo Derby. Flemmer also expressed his thank you to the Fire Department and Police Department for all the support that the Frazee Rescue and the family of Marvin Anderson received for the funeral over the past week.

Regi Ueke, Fire Department, reported 5 grass fires, 1 mutual aid and 2 miscellaneous calls in the month of July. There had been 174 hours of training with 863 year to date. Ueke stated that all have received the approval of a grant for the new radios. This will give all firemen a new radio. Other items reported were the training in Perham on the 19<sup>th</sup> working with the potential of a Railroad emergency, Turkey days went well and the upcoming Fire Chiefs convention coming in Duluth with 2 days of classes.

Larry Stephenson, Public Works Superintendent, reported 5,650,000 gallons of water was pumped in July which was less that he had expected. 18 ¾ gallons of Fluoride were added. 2,853,700 gallons were discharged to the Waste Water Plant for Treatment. Over 8.16 million gallons were discharged from the ponds so far. It was noted that that discharge should be done for the year. Thein Well has completed their inspection and the city is looking at pulling well #6 either this year or next. Stephenson reported that the rocks have been sprayed for weeds and they may need to spray the remainder of the area. Other items of note were July rainfall at 1.36", Sewer Main Extension work is started today to be completed by tomorrow, Safe Routes to School project is for the most part completed with signs still to be placed, and the water tower looks to be needing cleaning next year.

MOTION by Ouart, seconded by Julius, to accept all staff reports as presented.

All present in favor, motion carried.

### **Council Member reports**

EDA – Did not meet

PLANNING AND ZONING – Meeting discussions were the Interim use permit for Lakes Audio and RC and the appointment of new committee member Larry Quade.

PERSONNEL AND FINANCE – Did not meet

PUBLIC SAFETY – Did not meet

WACCO- Did not meet

LARL- Report given by Patty Nunn during Open Forum

CEMETERY – Stephenson noted that the 2 expected Columbarium's have now arrived into the city. They are trying to decide how they will be placed. He has been doing a considerable amount of watering for the new trees in that area and if watering continues next year they should do fine.

MOTION was made by Jopp and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

### **Clerk/Treasurer Report**

Smith. City Administrator / Clerk / Treasurer, reported that he is working on the budget and working on a couple of grant applications.

Having no further business, meeting was adjourned at 6:49 pm.

ATTEST;

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Marian Estenson, Deputy Clerk