

REGULAR COUNCIL MEETING

February 9th, 2015
6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Donna Ouart, Bonnie Julius, Ken Miosek and David Jopp. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Michael Johnson, Chief of Police; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; Tanya Mastin, Liquor Store Manager and Jolene Tappe, Event Center Manager.

Mayor Hank Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the open forum was John Okeson, Becker County Commissioner. Okeson reported on the need for a resident of Frazee to be on the Becker County EDA/HRA board. He stated that they just need to be a resident of the district and be able to attend meetings which are held the second Thursday of each month at 3:00PM. He noted that with the Maple Avenue Apartments being in Frazee we may want to have representation at those meetings. Okeson also reported on the status of the proposed Becker County Jail, the proposed sharing of the Human Services Director between Ottertail and Becker Counties, and the opening for a new AIS (Aquatic Invasive Species) Coordinator.

Consent Agenda

MOTION by Ouart, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the January Regular Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.

All present in favor, motion carried.

Old Business

Smith noted the ongoing project plans for the Little Turkey Park. Smith noted that the city is working with a core group of people made up of Lions members and residents of the city to work on the area. Ideas are being sought with the help of the Frazee Forum with their ability to get input from residents. They are looking for ideas that are simple, low maintenance with a lasting design and greenery. It was noted that prior to the All in All project there had been plans made but the area has changed since that time.

New Business

Nothing on the agenda for new business.

Staff Reports

Tanya Mastin, Frazee Liquor Store, reported a loss of \$1,514.56 in the Off Sale and a loss of \$2,254.79 in the On Sale for the most part due to the purchase of the new computer till system. Mastin noted that it is up and running and going well. Business is quiet but there is a valentine party planned for the 14th of February.

Jolene Tappe, Event Center Manager reported the Event Center had a profit of \$624.25 for the month although it was quiet. Tappe reported that the events resume in March with 5 benefits and 3 sports banquets during that month. Noted is the busy schedule through the coming year continuing up through October. Tappe did note that the White Pine room had a loss of 218.30 but there are 5 weddings scheduled there this summer and the Community Education program is considering a class in the facility during the summer months as well.

Mike Johnson, Police Department, noted that there were 115 calls for the month of January. He stated that the officers trained for part time work are now working alone and it is going well. Johnson also noted that the computers in the cars need replacement.

Mark Flemmer, Frazee Rescue Squad, reported 11 calls in the month of January. Flemmer also reminded council of the upcoming February 21st Hog Roast planned. Flemmer noted that there is a new member and another is being considered. Radios have been purchased, a couple of their members attended a class in Moorhead for Trauma tactics and they are looking forward to a new paved driveway considered this summer.

Regi Ueke, Fire Department, reported 3 calls with 59 call hours. 1 was mutual aid and 2 miscellaneous. Radios have been ordered through Brandon Communications, 3 officers attended the Minnesota State Fire Officers School in Alexandria and Ueke also noted the upcoming Fire Fund raiser.

Larry Stephenson, Public Works Superintendent reported that 4,727,000 gallons of water was pumped in the month of January. Stephenson also reported .42 of precipitation, 3.39 million gallons were pumped out to the Waste Water Treatment Plant, and the addition of 18 gallons of Fluoride to the water. Stephenson reported a broken water service was found that may have been a cause to the extreme usage so hopefully the repairs will show a difference in amounts pumped. Also noted is that the broom and blower attachments for the skid steer are working out well. Stephenson also reported a letter from the MPCA regarding the inspection. It was not too critical and all areas have been addressed.

MOTION by Jopp, seconded by Miosek, to accept all staff reports as presented.
All present in favor, motion carried.

Council Member reports

EDA – Ludtke reporting for the EDA, noted that the spec home being built by the Frazee Building Trades class is being readied for sheet rocking. There has been some interest for purchase of the home. Ludtke noted that it time again to plan a co-operative meeting with the Planning and Zoning commission.

PLANNING AND ZONING – Miosek reporting for Planning and Zoning. No new building permits have been issued this year and they are still looking for a member.

WACCO- Ouart noted that they did have a meeting January 28th. There was a presentation by a local firefighter regarding PTSD (Post-Traumatic Stress Disorder) that could be an issue with fire fighters, rescue members and police officers. In the future Frazee is looking to host a workshop. Another noted item is the salt quality that was obtained. As an inferior product it was refused by some of the entities that purchased it and WACCO looked elsewhere to cover the cities who have ordered salt. It was also noted that fees would be going up about 3%.

LARL- Julius reported that Patti Nunn is holding a reading time for children, Wednesday mornings at 9:30. There have been a couple of substitutes hired to help out.

MOTION was made by Julius and seconded by Ouart to accept Council reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Jonathan Smith noted that the Auditors information was in the packet. Colleen Hoffman who has done our audit for a few years has changed the name of her firm to Hoffman, Philipp & Knutson. Smith noted that the audit is underway and may be ready for review at the next council meeting. Also noted by Smith is the upcoming Board of Review on April 13th at 4:00 with the County and City Assessors present.

MOTION by Julius, seconded by Jopp to approve the Clerk/ Treasurer report as presented.

Having no further business, meeting was adjourned at 6:45pm.

ATTEST;

Marian Estenson, Deputy Clerk