

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, July 14th, 2015

6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Mark Flemmer, Rescue Squad President, and Jolene Tappe, Event Center Manager; Tanya Mastin, Liquor Store Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

No one was present for the open forum

Consent Agenda

MOTION by Ouart, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the June 2015 Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approve the Gambling Permit for the Frazee Wrestling Boosters to conduct a raffle on July 26th at the Frazee Derby Pits.

All present in favor, motion carried.

New Business

Smith presented the new LARL (Lake Agassiz Regional Library) rental agreement with the Frazee School District. Smith noted that there were only a few grammatical changes since last year but otherwise remains the same.

MOTION by Julius, seconded by Jopp, to approve the contract between the school and the City of Frazee for the year starting with July 1, 2015 to June 30, 2016. All present in favor, motion carried.

Old Business

First item under old business is the update on the Safe Routes to School project. Smith noted that the project has begun. The project should go quickly.

Second item under old business is the status of the repairs pending on the Little Turkey Park. Smith reported that he has received only one bid to date but is expecting a second bid. He informed the council that it would be not done by Turkey Days however he has been in discussion with the Public Works Superintendent and they are trying to make the area more usable for the events.

Also updating is the upcoming demolition project of the old Griesen building. It is hoped that it will be torn down before Turkey Days. We are on the schedule for Feldt's so are just waiting for them to work us in.

Staff Reports

Jolene Tappe, Event Center Manager Event Center showed a loss of \$1078.21 but she noted that there was a invoice that was discovered to be billed to the Event Center in error of \$264.00 so that would bring her loss down to \$814.21. Tappe noted that the events that have already happened in July were really good and the rest of the month promises to be busy also.

Tanya Mastin, Frazee Liquor Store, reported a profit of \$2,954.27 in the Off Sale and a loss of \$2634.36 for the On Sale and a loss of 207.82 for the White Pine Room bringing the month of May at a profit of \$112.09. Mastin noted that July has started out very well for the 3rd and 4th of July.

Mark Flemmer, Frazee Rescue Squad, reported 26 calls with 9 in town. There total calls have been 122 year to date with 58 in town. They currently have 25 members. The Pancake breakfast went well serving over 720. They are helping with several events during Turkey Days.

Albert Doll reporting for the Fire Department, noted that there was 1 call for the month of June making their calls 31 year to date. They did 96 hours of training. Other items to report are the sale of the trailer, the value of the 6 by 6 that needs to be sold and the pancake breakfast fed over 1300 people. The Fire Department will be helping also with several events during Turkey Days.

Larry Stephenson, Public Works Superintendent reported 4,269,000 gallons of water pumped during the month of June. 16 gallons of fluoride was added and 2.73 million gallons sent out to the Waste Water Treatment plant for treatment. Discharge will continue for a couple more months. Stephenson also noted that they are looking at getting some asphalt quotes for an area on 4th street, in front of the Rescue garage, and the area that is used to mix salt / sand. If they can incorporate it with the work being done for the trail it may save on mobilization fees.

MOTION by Miosek, seconded by Jopp to accept staff reports as presented. It was noted that Police Chief Mike Johnson will present his when he is able. All in favor, motion carried.

Council Member reports

EDA – Ludtke reported that discussions covered listing the spec house with Bachman-Carow Realestate, they did not receive the grant for the housing, and PartnerShip and CERTs are working together with the energy study with the Department of Commerce.

PLANNING AND ZONING – Miosek reported that their discussions were about the housing study, and yards that the City mows. They noted that some residents that do not mow and we are forced to mow for them could be costing the city money and time. Quart asked how other cities deal with this issue and Smith noted that they all have similar problems.

PERSONNEL AND FINANCE – Smith noted that the mid-year financial report showed that everything is on point. The only two issues that have come up unplanned are the purchase of the Greisen building and the donation to the Becker County Historical Society.

Mike Johnson, Police Department, reported 124 calls for the month of June. Other areas of note are the Signs that have come regarding biking down town and the street closures for Turkey Days.

PARKS AND TRAIL – Hank discussed the trail discussion with the DNR. Julius asked if there is a way to get a sign by RL Frazee Park as it is not visible.

WACCO- No meeting

LARL- No information

CEMETERY COMMITTEE – no meeting

MOTION was made by Ouart and seconded by Jopp to accept the Council Member Reports as presented as well as the Police Report. All present in favor, motion carried.

Clerk/Treasurer Report

Smith. City Administrator noted that David Drown Associates has done the TIF summary. They noted the analysis of the different TIF district performances showed that the TIF 1-4 is doing as expected as is TIF 1-3. TIF 1-1 and 1-2 are closed out. They have shown no compliance issues with any of the districts for the City.

MOTION by Miosek, seconded by Julius to accept the Clerk/Treasurer report as presented. All in favor, motion carried.

Having no further business, meeting was adjourned at 6:35 pm.

ATTEST;

Marian Estenson, Deputy Clerk