

CITY OF FRAZEE

RESOLUTION No. 0112-15A
2015 ORGANIZATION RESOLUTION

WHEREAS, the Rules for the Organization and Procedure of the City Council of Frazee, as well as Minnesota Statute Chapter 412 and 427, require certain action by the City Council at the annual organizational council meeting in January;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Frazee, County of Becker, Minnesota, that it hereby approves the following designations for the year 2015:

Meetings: Regular meetings of the Frazee City Council shall be held on the Second Monday of every month at 6:00 p.m. All meetings, including special and adjourned meetings, shall be held at the meeting room in the Fire Hall, unless the City Council decided otherwise at a prior meeting.

Rules and Procedure: The official "Rules for the Organization and Procedure for the City Council" along with the "Rules of Order" are hereby approved and attached to this resolution.

Code of Ethics: The Code of Ethics for Public Officials is hereby approved and attached to this resolution.

Open Forum Procedure: The Procedure in which Open Forums will be conducted before the Council is attached to this resolution.

Official Newspaper: The official newspaper for the City of Frazee shall be the **Frazee-Vergas Forum**, whose main publication is located in Frazee, Minnesota.

Official City Depositories of City Funds: The following financial institutions shall be designated as the official city depositories: **United Community Bank** and the **4M Fund**.

Vice Mayor: In the absence of the Mayor, the Vice Mayor for the Frazee City Council shall be **David Jopp**.

Council Committees: Council Members shall serve as representatives to these specific departments/committees:

Liquor Store Committee: **Bonnie Julius** and **Donna Ouart**.
Parks & Recreation: **Ken Miosek** and **Hank Ludtke**
Personnel & Finance Committee: **Donna Ouart** and **Ken Miosek**
Public Safety Committee: **Hank Ludtke** and **David Jopp**
Employee Safety Committee: **Donna Ouart** and **Ken Miosek**

Council Member Liaisons: Council Members shall serve as liaisons to these specific groups/organizations:

Frazee Area Action Fund: **Hank Ludtke**
Western Area City County Co-Operative (WACCO): **Donna Ouart**
Frazee-Burlington-Silver Leaf Joint Powers Board:
Hank Ludtke and **Larry Stephenson**
Lakeside Cemetery Association: **Bonnie Julius**
Lakes Area Regional Library: **Bonnie Julius**

Planning Commission: The Frazee City staff appointed by the City Council to the Planning Commission shall be **Ken Miosek and Mike Johnson**. Other Planning Commission members with an annual appointment date of 01/15/15 are:

David Green
Karen Gray
VACANT

Economic Development Authority Members: The Frazee City Council members appointed by the City Council to the Economic Development Authority shall be **Hank Ludtke and David Jopp**. Other Economic Development Authority members are:

Heath Peterson	<i>Term Expires 1/1/2017</i>
VACANT	<i>Term Expires 1/1/2020</i>
Fred Daggett	<i>Term Expires 1/1/2018</i>
Andy Huhta	<i>Term Expires 1/1/2019</i>
Jon Olson	<i>Term Expires 1/1/2016</i>

Legal Advisors: The firm of **Briggs, Ramstad, & Skoyles, P.A.** shall be retained as the law firm responsible for legal services and advice, with Charlie Ramstad as the primary City Attorney and Karen Skoyles as the primary prosecuting attorney.

Audit Services: The Frazee City Council hereby retains **Hoffman, Dale, & Swenson** as the firm to audit the financial records of the City of Frazee.

Assessing Services: The Frazee City Council hereby appoints **Janis Golkowski** as the responsible agent for property assessing for tax valuation purposes for the City of Frazee.

Building Official: The Frazee City Council hereby appoints **Sidney Fosson** (or current contracted official with Lakes Country Service Cooperative) as the responsible agent for building inspections for the City of Frazee.

Zoning Administrator: The Frazee City Council hereby appoints **City Administrator-Clerk-Treasurer** as the Zoning Administrator for the City of Frazee.

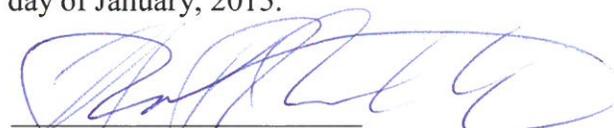
Assistant Weed Inspector: The Frazee City Council hereby appoints **Public Works Superintendent Larry Stephenson** as the Assistant Weed Inspector (the mayor is the city weed inspector).

City Pound: The Frazee City Council hereby contracts with and names the **Marshmallow Foundation** as the City pound.

Adopted by the council this 12th day of January, 2015.



Administrator/Clerk/Treasurer
Jonathan Smith



Mayor Hank Ludtke