

REGULAR COUNCIL MEETING

January 12th, 2015

6:30pm

(following the City Holiday Celebration)

Regular Meeting

First order of business is the administration of oath for Mayor-elect Hank Ludtke and Council members-elect Bonnie Julius and Ken Miosek. Vice-Mayor David Jopp administrated the oath of office to the three returning members of the council.

The regular meeting of the Frazee City Council was called to order at 6:35 pm by Mayor Hank Ludtke. Council members present were Donna Ouart, Bonnie Julius, Ken Miosek and David Jopp. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Michael Johnson, Chief of Police; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; Tanya Mastin, Liquor Store Manager and Jolene Tappe, Event Center Manager.

Mayor Hank Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

No one present for the open forum.

Consent Agenda

MOTION by Jopp, seconded by Ouart, to approve the consent agenda items as follows:

- Approve the minutes from the December Regular Council Meeting.
- Approve the City claims for payment.
- Approval of City Memberships to Lakes Country Co-op; Greater Minnesota Parks and Trails; Minnesota Rural Water; International Institute of Clerks.
- Approve the Liquor Store claims for payment.

All present in favor, motion carried.

Old Business

Smith noted that the first item under old business is the annual decision that must be made regarding whether the city should waive the statutory tort liability limits to the extent of the coverage purchased.

MOTION by Miosek, seconded by Ouart for the City to not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04. All present in favor, motion carried.

Next under old business is to decide if the city should reconsider workers compensation coverage for the members of the council. Typically the city's workers compensation policy covers the councilmembers during times that council members are acting for the city.

MOTION by Jopp, seconded by Julius to continue workers compensation coverage for council members. All in Favor, motion carried.

New Business

Under new business is the Jon and Son's Disposal Contract Extension. The past contract with Jon and Son's is up for consideration in 2015. Because of the changes within Becker County regarding treatment of waste and recycling it was decided that during this transition, we would stay with our present company. Council members voiced satisfaction with the existing contract and the service given to the City by this company. With the option before the council of extending the existing contract 1, 2, or 3 years, the decision was made to extend the contract another 3 years which would guarantee the prices would remain the same unless unforeseen issues arise.

MOTION by Quart, seconded by Miosek to extend the existing contract of Jon and Sons Disposal Company for another 3 years. All in favor, motion carried.

Staff Reports

Tanya Mastin, Frazee Liquor Store, reported annual expenses coming out of the liquor store during the month of December. Mastin reported a loss of \$2,208.69 in the Off Sale and a loss of \$2,400.77 in the On Sale but a year to date total of a positive \$24,530.74 (this figure includes the White Pine room). Mastin noted that the month of January will be another poor month as the computer system failed, forcing a purchase of another system that will cost upwards of \$5,000.00.

Jolene Tappe, Event Center Manager reported the White Pine room experienced a loss of \$44.95 and Event Center had a loss of \$453.31 for the month also due to annual expenses, with her year-end Event Center final total being a positive \$16,217.09.

Mike Johnson, Police Department, noted that there were 112 calls for the month of December with 1205 year to date. He stated that the department has been training the new officers and that has been going well.

Mark Flemmer, Frazee Rescue Squad, reported 20 calls in the month of December. Flemmer noted that the Rescue Squad total year calls were 189. Flemmer also reminded council of the upcoming February 21st Hog Roast planned. Flemmer noted that there are members of the rescue squad that have been involved for 30 years. They are also looking at a new member who will be able to respond during daytime hours. Other items of note was the grant money for the Armor radios, a grant received to cover supplies totaling \$250.00, and methods of response regarding infectious disease response.

Regi Ueke, Fire Department, reported 4 calls with 96 call hours. Ueke reported a year total of 59 calls. Other items reported were the year to date training hours, the moneys that are potentially coming in to cover radios, and a need for a skid plate for the new truck. At first request that skid plate was thought to cost \$4000.00 but after discussion, it was decided that the cost could be lowered considerably if it was done locally. Ueke noted the officers for the upcoming year would be: Regi Ueke, Fire Chief; Albert Doll, 1st assistant; and Brad Billet, 2nd assistant. The captains would remain the same. Fire Department Officers decided

to discontinue the training officer position.

MOTION by Miosek, seconded by Julius to approve the officers as stated for the Frazee Fire Department.

Larry Stephenson, Public Works Superintendent reported that 4,230,000 gallons of water was pumped in the month of December. Stephenson also reported .24 of rain, 3.02 million gallons were pumped out to the Waste Water Treatment Plant, and the addition of 15 ¼ gallons of Fluoride added to the water. Other items reported is the higher than usual water used, the work being done at the skating rink and a request for attachments to be added to the skid steer. Stephenson asked the council opinion regarding the purchase of a broom and blower attachments, which would be handy items for sidewalk cleaning. Swanson's has given a quote of \$9,545.16 for council consideration.

MOTION by Jopp, seconded by Miosek to approve the purchase of the 2 requested attachments for the skid steer with an expense up to \$10,000. All in favor, motion carried.

MOTION by Julius, seconded by Quart, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

Under consideration is Organizational Resolution 0112-15. Covered within this resolution is the years meeting schedule, Council rules and procedure, Code of Ethics, Open Forum Procedure (noted change is a request of handouts coming to the City office no later than 5:00PM Thursday prior to the monthly meeting), Official newspaper designation, and Official depository designation. Appointments addressed are Vice-Mayor, committee appointments and council Liaisons for various organizations. Also covered is naming of Legal advisors, Audit services, City assessor contract, Building inspector contract, Zoning administrator appointment, weed inspector and City Pound designation.

MOTION was made by Quart and seconded by Jopp to accept Resolution 0112-15 as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Jonathan Smith, City Administrator/ Clerk/ Treasurer noted the invoice included in the council packets for WACCO (Western Area City County Cooperative) Smith is asking council for consideration of the expense. Quart, council liaison for the organization, noted that good that has been accomplished and would try to discover what they are planning for the coming year. Quart also noted that meetings have been decreasing so would be able to report more thoroughly at the February Council on the validity of this membership. Smith also discussed the new IRS mileage rate of 57.5 cents per mile.

MOTION by Quart, seconded by Julius to keep the 2014 rate of .56 cents per mile as city standard instead of adopting the higher rate. All in favor, motion carried.

Smith also noted the Board of Equalization would be at 4:00 PM April 13th prior to that Council meeting.

Another item of note is the closure of City office in honor of Martin Luther King, Jr day, Monday the 19th of January,

MOTION by Jopp, seconded by Miosek to approve the Clerk/ Treasurer report as presented.

Having no further business, meeting was adjourned at 7:37pm.

ATTEST;

Marian Estenson, Deputy Clerk