

PUBLIC HEARING OF THE CITY COUNCIL
Public Hearing of the City Council on the 2015 Budget and Tax Levy
December 8th, 2014

Public hearing was called to order at 6:01 by Mayor Hank Ludtke. Jonathan Smith, Administrator gave an overview of the 2015 Final Budget, Tax Levy and the new proposed Fee Schedule. Smith noted a 2% increase from the 2014 budget of a little over \$5000. The budget reports include the General Government, Public Safety, Parks and Rec but does not include Liquor Store, or Water and Sewer as they are self-sustaining and do not require tax payer funds. Smith reported that the budget included the step increases for the city staff, the personnel changes within the Police Department, an added amount of Capital Outlay in Parks and Rec to assist in the creation of the Safe Routes to School project and renovation of the Little Turkey Park. Also covered in the budget are potential changes within the Debt Services, work on sidewalks and West Main street improvements. Smith noted the changes that would be included in the new fee schedule including water and sewer rate changes and an increase in snow removal and lawn mowing fees. There is also a slight increase in garbage rates. With no comment by Council members or public the public hearing was closed at 6:14pm.

REGULAR COUNCIL MEETING
December 8th, 2014
6:15pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:15 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Michael Johnson, Chief of Police; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; Tanya Mastin, Liquor Store Manager and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the Open Forum was Karen Knitzkorski from PartnerSHIP4Health. Knitzkorski attended the council meeting to present the City with a plaque in recognition of Frazee attaining the Bronze Level as a Bicycle Friendly Community. Ludtke was given the award and Knitzkorski noted the amount of work that was given to attain this level of recognition. She stated how much work was done by Ludtke, Smith and Police Chief Johnson and noted that the City of Frazee is first in West Central Minnesota to attain this acknowledgement.

Consent Agenda

MOTION by Julius, seconded by Ouart to amend the council minutes from the November Regular meeting to correct her council member report of LARL by changing that she is leaving the position as Library Link Liaison to state that she is leaving the Link STAFF AND WILL REMAIN AS LIAISON BETWEEN CITY AND LINK.
All present in favor, motion carried.

MOTION by Julius, seconded by Jopp, to approve the consent agenda items as follows:

- Approve the minutes from the November Regular Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approval of Raffle permit for the AmVets Post 612 for May 7th, 2015 at the Frazee VFW
- Approval of Gambling Premise License for VFW Post 7702 (pending Bonding and Insurance Paperwork)

All present in favor, motion carried.

Old Business

Nothing on the agenda for old business.

New Business

MOTION by Miosek, seconded by Quart for Resolution 1208-14A, Approval of the 2015 Fee Schedule. Changes included the state mandated changes to address Water conservation, an additional fee for snow removal on sidewalks of \$50.00 per hour (minimum of 1 hour) and slight increase of the garbage fees. All present in favor, motion carried.

MOTION by Jopp, seconded by Julius, to accept Resolution 1208-14B, Resolution Adopting the 2014 Revised Budget, Final 2014 Tax Levy (Payable in 2015) and the Final Budget for 2015. Smith also noted that although earlier stated that it was a 2% increase, that it actually is a decrease of 1.3% and he is hoping to continue dropping the levy from the present 67.38 to 65 within the next 2 years. All present in favor, motion carried.

MOTION by Miosek, seconded by Quart to approve Resolution 1208-14C, approving the Decertification of TIF Districts 1-1 and 1-2. Smith noted that 1-1 encompassed the Maple Ave apartments and is complete and 1-2 included the Business district that was formed to construct the bowling alley and help with the street lighting. All bonds and obligations to which tax increment from the district have been paid in full or defeased and all other costs of the Projects have been paid. Financial Consultant David Drown advises that the City decertify these 2 districts at this council meeting and close them out in 2014. All present in favor, motion carried.

Staff Reports

Tanya Mastin, Frazee Liquor Store, reported the financials for the month of November. Mastin reported a gain of \$1,307.88 in the Off Sale and a gain of \$2,201.91 for the On Sale.

Jolene Tappe, Event Center Manager reported for the White Pine Room, a loss of \$1,685.81 due mostly to the contract for the elevator and for the Event Center, a loss of \$1,258.13 for the month of November. Tappe noted that she has canceled the Dueling Piano event for New Years Eve. She also noted a busy January, but slowing down for February with the Event Center is booked from April through October.

Mike Johnson, Police Department, reported 59 calls for the month of November with 1103 year to date. Johnson noted that the new officers are still waiting for their uniforms and he will be sending off their license information after this meeting. Johnson reported that he had received a plaque from the Lions in recognition for his youth outreach and working with the kids in the community on bike safety. Johnson also noted that the Lions donated money to the National Child Safety Council.

Mark Flemmer, Frazee Rescue Squad, reported 13 calls in the month of November, all medical, 8 in town with 168 for the year to date with 79 in town. Flemmer also reminded council of the upcoming February 21st Hog Roast planned. Flemmer noted that they have lost one member and gained another with their membership currently at 23. Also noted is the request made to Becker County for 6 radios with a Becker County meeting coming up December 18th at the Detroit Lakes Fire Hall.

Regi Ueke, Fire Department, reported 5 calls in November, 1 police assist, 1 mutual aid, 1 car accident, 1 false alarm. Ueke reported 1048 hours of training with the 4 new officers completing their block one training. Ueke noted that the County Commissioners approved an expenditure of \$279,000 for radios to go to the county's fire and rescue departments. There will be a meeting coming up to discuss the distribution of those funds as stated during the Rescue Squad report. Ueke also made the request of the council to approve alcohol in the Fire Hall for their annual meeting, card party January 14th, 2015.

MOTION by Jopp, seconded by Julius to allow the consumption of alcohol in the Fire Hall for their upcoming party. All present in favor, motion carried.

Larry Stephenson, Public Works Superintendent, reported that 3,647,000 gallons of water was pumped in the month of November. Stephenson also reported .82" of precipitation, with 2.5 million pumped out to the Waste Water Treatment Plant. Stephenson also noted that the new iron filtration media is working well. He also reported that they have done repairs on the old orange truck so it should be usable when we get snow.

MOTION by Ouart, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Ludtke reported that the EDA discussed the new home being built at the school. It will be placed in one of the empty lots owned by the EDA out at Red Willow Heights. Also discussed was the final closeout of the sale of Sunrise Sr Villa to the Care Center and the proposed feasibility study on wind energy. Ludtke also noted that the EDA is looking for another member.

PLANNING AND ZONING – Miosek reporting for Planning and Zoning. They discussed the existing building permits, the upcoming work on the comprehensive plan and the trail systems. Miosek also noted that the Planning and Zoning Committee is also looking for another member.

PERSONNEL AND FINANCE – Miosek noted that they basically worked on the budget with Jon.

PUBLIC SAFETY – Ludtke noted that they discussed the snow plow parade route, and snow plowing of the city's sidewalks. They also discussed putting up a street light on the corner of Juniper and South River Drive.

WACCO- Ouart reported no meeting this month.

LARL- Julius noted that there are 3 applicants for the position to replace her as the main LARL employee. Her possible end date of employment is December 23rd.

MOTION was made by Miosek and seconded by Jopp to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Jonathan Smith, City Administrator/ Clerk/ Treasurer reminded the councilmembers about the upcoming Safe Routes to School input meeting. Smith noted that it is being held at the Frazee Elementary Media Center, December 15th at 6:30PM. The meeting will consist of an overview of the project with a comment situation following. Smith stated that there will not be a lot of room at this meeting for changes to the plan. The SRTS plan will connect the older part to town to the newer section to the school giving a safe path throughout the year and also help with the entry into the Rescue building. Ludtke noted that in the past there was an old rail bed there making the path easier to create. The only negative may be the need to relocate the Becker County recycling bins.

Smith also reminded the council that next month will be the City's holiday celebration. He asked for a motion to have the celebration from 5:30 to 6:30, starting the regular meeting a half hour later than usual.

MOTION by Ouart, seconded by Julius to hold the Holiday Celebration beginning at 5:30 and delay the regular meeting until 6:30. All in favor, motion carried.

Having no further business, meeting was adjourned at 7:15 pm.

ATTEST;

Marian Estenson, Deputy Clerk