

REGULAR COUNCIL MEETING
October 13th, 2014
6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Regi Ueke, Fire Chief; Tanya Mastin, Liquor Store Manager and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

No one present for the Open Forum.

Consent Agenda

MOTION by Ouart, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the September Regular Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approval of Raffle permit for the Frazee Sportsman's Club March 14th, 2015 at the Frazee Event Center.
- Approval of Raffle Permit for PACE January 6th, 2015 at the Frazee-Vergas School.

All present in favor, motion carried.

Old Business

Chris Thorson, City Engineer with Ulteig Engineering, was present to give the update on the County 118 project. Thorson reported that the project is basically complete. Yards are seeded with seed that will lay dormant over the winter and some retainage of funds will be held over in event of that seed failing. Payment number 4 was given to the city and approved at this meeting for Anderson Brother's Company.

Smith, City Administrator reported that the asbestos issue is being addressed. A letter was received by the Department of Health which demanded a response. Smith noted that he is waiting to hear from them. The site is clean and compliant with all expectations. The issue of Asbestos will affect the City by having more detail on contracts with firms on how to handle the ACT pipe, how it is to be removed, and it's disposal. Stephenson noted that pipe could be removed and taken to the Becker County Landfill for disposal without busting the product.

Ludtke noted that the residents will not have to pay for the extra costs involved in this process.

New Business

No new Business

Staff Reports

Mark Flemmer, Frazee Rescue Squad, reported 19 calls in the month of September, 7 in town. Flemmer reported that they have 23 members to date with one dropping and they are looking to add one. They continue to update their by-laws. Flemmer noted they have added some new equipment, traffic control paddles and a new remote thermometer. Flemmer also noted that they really could use members that would be available for calls during the daytime hours. Ludtke asked if the squad had equipment needed such as masks and gloves, thinking of the issues with the Ebola outbreak. Flemmer noted that they are doing an inventory for that issue.

Regi Ueke, Fire Department, reported 4 calls in September. Ueke reported 232 hours of training with a year to date of 1022. Ueke noted that the county was turned down for their grant application for the radios. The department has hired a firm, Oaire, to come in for training. Other departments outside of Frazee will be invited. The 4 newest members of the department have started their block 1 training.

Fire prevention week went well, with classes coming to the Fire Hall.

The department is looking to purchase pagers which cost close to what the expense would be to repair the older obsolete models that they currently have. A new pager cost is \$423.00 versus the repairs going up to over \$300.00 apiece. Regi also noted that 2 of the officers will be going to Colorado for training with the railroad.

Present from the Fire Department was Nathaniel Matejka and Albert Doll requesting a raise for the call hours and mandatory training hours for the department. They noted that the rate of \$8.00 per call hour and no pay for training pay has not been considered for several years and are requesting a raise to \$15.00 per hour for both call hours and the 24 mandatory training hours. Smith noted that the City and therefore the Council members had no idea of this request. Ludtke requested that the decision regarding this raise be tabled until next month. Council member Ouart noted that the Rescue Squad gets no pay or relief association dollars. Matejka noted the difference between the two volunteer organizations are that the Rescue Squad comes when able and the Fire Department members are all expected to come.

MOTION by Ouart, seconded by Miosek to table the decision pending further discussion and information regarding the proposed increase. With Jopp abstaining, all other present in favor, motion carried.

Larry Stephenson, Public Works Superintendent reported that 5.15 gallons of water was pumped in the month of September. Stephenson also reported 2.2" of rain, 2.73 million pumped out to the Waste Water Treatment Plant, and the addition of 16 gallons of Fluoride added to the water. Stephenson noted that the company working with the change out of the filtration media has removed the old media and the replacement will begin tomorrow. 2 semi loads of media was hauled away. Stephenson noted that by the looks of the old product, this process should be done in 8-10 years instead of the current 14 year span since it was done before. He also noted that the water plant may be in need of replacement at about the time of the next change out. Stephenson and Tate have been doing some welding and repairs at this time when the water has been drained. Stephenson also noted that they are looking at the replacement of the 1984 and have contacted Coon Rapids for an upgraded vehicle. The truck they have has an underbody blade that will do a much better job on the streets. Smith noted that the final decision could be brought before the council next month.

Tanya Mastin, Frazee Liquor Store, reported a good September. Mastin reported a gain of \$3,938.04 in the Off Sale and a gain of \$2,457.18 for the On Sale and a loss of \$316.97 for the White Pine Room bringing the month of September at a positive \$6,078.25. Mastin also reported that she had an upcoming Halloween Party and the pub crawl for Paul Thon Scheduled.

Jolene Tappe, Event Center Manager reported the Event Center had a gain of \$5,012.87 for the month. Tappe noted a good month. She is bringing back the Christmas tree festival to be held during the Thanksgiving weekend. Tappe noted that the Event Center is almost entirely booked from April through October in 2015.

Mike Johnson, Police Department, noted that there were 92 calls for the month of September with 926 year to date. Johnson noted that he has been in Crookston starting today for a 2 day training to program radios. This training should help save money in the future for Fire, rescue and police departments. Also noted is the 33 applications for the job opening that is caused by Borth leaving the department. Personnel will meet directly after this council meeting and again on Wednesday.

MOTION by Jopp, 2nd by Julius that the Council allow the Personnel committee to hire 2 part-time officers to help in the interim caused before full time replacement can be hired. All present in favor, motion carried.

MOTION by Jopp, seconded by Miosek, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

EDA – Smith reported that the EDA discussed the loan pools and noted that only one loan has been delinquent in the 15 years this program has been in place. Smith also noted that they had some preliminary discussion regarding a renewable energy idea for the city. As it is very preliminary there is much research that needs to be done before bringing it to council.

PLANNING AND ZONING – Smith noted that the committee received and interim use application from Jonas Zion. Zion would like to run a small business in their home for approximately one year until he is financially able to purchase a building. It was noted that this application has an end date whereas a conditional use permit does not. That means the applicant must give an end date to the use that is requested. Letters are to be sent out and a public hearing will be set for October 28th at 6:30 in the Business center. Zion plans on installing Auto-starts and stereo equipment in his garage that is located at 106 3rd St NW.

PERSONNEL AND FINANCE – Miosek noted that they will meet directly after this meeting to discuss the police officer applications.

PUBLIC SAFETY – No meeting held.

WACCO- Next meeting will be either the 1st or 2nd Wednesday in November.

LARL- Julius noted a very successful event with Anna Wistrom. 27-28 people in attendance. Julius noted that she spent this council day in Moorhead for training.

MOTION was made by Julius and seconded by Quart to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Jonathan Smith, City Administrator/ Clerk/ Treasurer noted that letter in the packet from David Drown Associates regarding the Limited Continuing Disclosure Filing Services they offer. They noted changes to SEC regulations that affect two of the city's bond issues, Series 2010A and 2010B. They will help make the necessary changes to these bonds.

MOTION by Jopp, seconded by Miosek to approve the Clerk/ Treasurer report as presented. All in favor, motion carried.

Having no further business, meeting was adjourned at 8:00 pm.

ATTEST;

Marian Estenson, Deputy Clerk