

**PUBLIC HEARING  
PUBLIC HEARING ON PROPOSED REASSESSMENT OF PARCEL  
R50.0462.533 IN THE RED WILLOW HEIGHTS SUBDIVISION  
JULY 14<sup>th</sup>, 2014**

**6:00pm**

The Public Hearing of the Frazee City Council on the proposed Reassessment of parcel 50.0462.533 was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Donna Ouart, Ken Miosek, and Bonnie Julius. Jonathan Smith presented an overview of the need to hold a hearing for the reassessment. Smith noted that the property in question along with 4 other lots within the development were bought and assessed originally in 2007. The owners relinquished ownership to Becker County for non-payment of taxes on all 5 lots. Becker County held an auction for the property but no bids were placed. After the fact, an individual purchased parcel number 50.0462.533. The City of Frazee is now able to again assess this property, but a public hearing must be held. Total amount to be re-assessed is \$16,513.20. This process is in compliance with Minnesota Statute 429.071 Subd. 4: Reassessment of tax forfeited land. No public comment presented. Public Hearing was ended at 6:13PM

**REGULAR COUNCIL MEETING  
July 14<sup>th</sup>, 2014  
6:15pm**

**Regular Meeting**

The regular meeting of the Frazee City Council was called to order at 6:15 pm by Mayor Hank Ludtke. Council members present were Ken Miosek, Donna Ouart, and Bonnie Julius. Dave Jopp will to be coming within the hour. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Albert Doll 2<sup>nd</sup> assistant Fire Chief; Mark Flemmer, Rescue Squad President; and Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

**Open Forum**

No one present for the open forum.

**Consent Agenda**

MOTION by Ouart, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the June 2014 Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.

All present in favor, motion carried.

**Old Business**

Update for the County 118 project was presented by Ulteig Engineer Chris Thorson. Thorson noted that the project was running even better than scheduled with the sewer lines completed and half of the water lines. Traffic for the most part is moving along one lane.

Thorson noted that there however are a couple of properties at the corner that when their work is to be done, the contractor may have to close the street completely for a few hours. The contractor has been told that they will have to inform all the residents of the time that that will happen.

Thorson noted that the first pay estimate is available for payment.

Thorson also noted that a change order is in their packets, but he has an amended and lowered version for hand out. That change order involves the Forcemain that runs through the property. This Forcemain that was installed approximately 50 years ago was cracked during the compaction work. Parts were obtained and it was patched but there is concerns regarding this aged pipe. Thorson presented two options to consider if the city would like to do replacement of those lines. Lower price Option A is to replace 100 feet of existing Forcemain through the intersection of 4<sup>th</sup> and Cherry Ave. Cost of this option is projected to be \$6,363.00. The second option is to replace 200 feet of the existing Forcemain through the intersection of 4<sup>th</sup> and Cherry Ave and west to the in place manhole structure. Original cost projection of option B was \$12,204.60 but after reevaluating hours, etc, Thorson noted that cost projection is lowered to \$9,378.60. Larry Stephenson, Public Works Superintendent, noted that in his opinion that doing the repair while all is opened up is a better option than waiting until problems arises later.

Dave Jopp arrived at 6:35.

Thorson also noted that there was built within the project budget some room for incidental problems that may arise, so there may be extra in the original amount expected for the project.

MOTION by Miosek, seconded by Quart to proceed with the replacement of the Forcemain as projected in Option B. Stephenson also noted that there will be an additional cost for the need to have pumper trucks to be used while the Forcemain is under construction. That amount could be between \$2000 - \$3000. Amendment to the motion by Miosek to include the cost of the pumper trucks. All in favor, motion carried.

MOTION was made by Julius and seconded by Jopp to approve Amendment 0714-14A, Resolution accepting Reassessments for Parcel R50.0462.533 in the Red Willow Heights Phase I Addition of 2003. All in favor, motion carried.

### **New Business**

Present at the meeting was Eric Lunde, Chairman of the Board of Legacy Senior Services, owners of the Frazee Care Center. Lunde presented the board with an overview of the note that is held by the City for the Care Center which has been going well. Lunde noted that the note held a 7 year balloon. The beginning balance had been \$3,600,000 and is now at \$2,900,000 with the projection pay off date of 5 years. Lunde noted that in February they were able to get a lower interest note and they are asking for a 5 year extension of that note. It was also noted that the City of Frazee must hold a public hearing in August to approve this note.

MOTION by Jopp, seconded by Miosek, to approve Resolution 0714-14B, Resolution Approving and Authorizing a Note Modification Relating to LSS of Frazee, LLC Project. All present in favor, motion carried.

MOTION by Quart, seconded by Julius, to approve Resolution 0714-14C, Resolution Calling for a Public Hearing Regarding Health Care Facilities Revenue Notes (LSS of Frazee, LLC Project) Series 2007C. All present in favor, motion carried.

## Staff Reports

**Mike Johnson, Police Department**, reported 103 calls for the month of June. Year to date total calls are 556. Johnson reported regarding the progress of blight letters that were sent out. Property owned by Jason Mowers has shown little progress in cleaning up blight as requested in the certified letter signed for on May 29<sup>th</sup>. It was noted by Smith that we need council action to start the official abatement process at this point. Council must declare the property a nuisance, a certified letter must be sent to owner and a public hearing must be set. After action is followed, the city is able to step in and abate the nuisance. Jopp noted the continual problem of this property.

MOTION by Jopp, seconded by Miosek to proceed with the abatement procedure and to set the public hearing. The council decision is to set the public hearing date for the 28<sup>th</sup> of July at 5:00PM which would give Mowers one week to clean the property. All in favor, motion carried. Smith noted that he would check in with the City Attorney. After the public hearing, the City would then call the property a nuisance and proceed with the cleanup. All in favor, motion carried.

**Mark Flemmer, Frazee Rescue Squad**, reported 18 calls, 5 of which were within the City limits. Flemmer reported 23 members. He stated that they are making progress in connecting to the active 911 system. Flemmer noted that 3 hand held radios have been obtained, one of which will be inside the rig. Flemmer reported that they will be assisting during Turkey Days with the Turkey Trot, the Lion's Dance, and the Demo Derby. He asked regarding the Emergency Management meeting. Johnson stated that he would send him an email giving dates and times. Flemmer also asked regarding the paving of the driveway in front of the rescue shed. Smith noted that this option would be looked at in relation to the Safe Routes to School project, the county recycling sheds along with the water run-off situation in that area. Stephenson felt that there really is no reason that there shouldn't be paving in that drive way. Smith noted that they will include Rescue in the design meetings of the Safe Routes to School and decided how to proceed with the project going forward. Flemmer also mentioned that the Rescue Squad was considering a pig roast at the Event Center in February as a fundraiser.

**Albert Doll, Second assistant Fire Chief, Fire Department**, was present in the absence of Regi Ueke, Fire Chief. Doll reported 3 calls in June bringing year to date calls to 31. They have had 841 call hours and 625 training hours. Also noted was the success of the Pancake feed. Doll also stating that for the most part all members of the fire department were involved in some way for Turkey Days. They are involved in the Demo Derby, the Power Wheels, and fireworks to name a few events. Doll also noted that they may have a grass/brush fire training coming up later this month.

**Larry Stephenson, Public Works Superintendent**, reported 4,702,000 gallons of water pumped with 12 ¾ gallons of Fluoride added. Stephenson noted that the switch of filter media is scheduled for after Labor Day by the Tonka Company. Stephenson also reported 3,030,000 gallons were sent out to the Wastewater Plant for Treatment. Precipitation for the month of June was 10.86 inches. They are starting discharge of the wastewater. Stephenson also reported on the success of the City Wide Cleanup that was held June 14<sup>th</sup>. It was noted that it went well. City crew did pick up through the week making less work for

the actual day. It was noted that they may be able to do a better job of informing the public of deadlines which would make it run even more smoothly. Smith reported the cost which included advertisement, wages, landfill cost and Jon and Sons billing totaled \$4,801.66 which came in under what was expected. This total included the income received of \$167.25 from selling metals.

**Jonathan Smith for Tanya Mastin, Frazee Liquor Store**, reported a positive of \$2,756.19 in the Off Sale and a negative of \$1,914.81 for the On Sale and a positive of \$103.10 for the White Pine Room bringing the month of June at a positive balance of \$944.48. The total year to date shows a positive balance of \$7,696.72. Smith felt that the upcoming Turkey Days which has a lot of events at the liquor store, should be good financially for all facilities.

**Jolene Tappe, Event Center Manager**, reported that the Event Center had a month end positive of \$6,112.80. This first month of steady weddings has brought the Event Center out of the hole. The year to date balance is a positive \$4,154.08. Tappe noted the events in July to date have been excellent. Included in the Council packet is a bid estimate from Herzog Roofing for the repair of the roof around the Large HVAC units on the roof. The need for this was noted because of leaking during heavy rains in May. Cost per unit is estimated to be \$2,150.00 and there are 2 units on the facility. Smith noted that there has been no leaks on the second unit. There was also an observation that much of the problem is due to the large ice dams that occur at the end of winter. Suggestion was that heat cables may be a consideration to lessen this occurrence.

MOTION by Ouart, seconded by Julius to accept the Herzog proposal to repair the roof around the one unit that has been the main issue for leaks within the facility. All in favor, motion carried.

MOTION by Miosek, seconded by Julius, to accept all staff reports as presented. All present in favor, motion carried.

### **Council Member reports**

**EDA** – Ludtke noted that the primary discussion at the last EDA meeting was the sale of the Sunrise Senior Villa. The EDA went ahead with accepting the bid that was given by the LSS of Frazee, the Frazee Care Center. It was noted by Jopp that the entire process was handled professionally. Also reported was a successful move by a resident of the Business Center onto Main Street.

**PLANNING AND ZONING** – 3 members of the committee were in attendance. Business as usual discussing building permits and the Bicycle friendly status of the City.

**PUBLIC SAFETY** – No meeting was held

**PERSONNEL AND FINANCE** – Ken reported that they had held their biannual budget review. Water and Sewer funds were discussed. Smith noted that they would be looking at the restructure of the method that water is invoiced due to the state mandate regarding water conservation and how it is billing to the public.

**WACCO**- No meeting was held

**PARKS AND REC** - No meeting was held but will be this coming week.

**LARL**- Julius reported business as usual. Two events will be coming in the fall. A couple of book cases have been added to make room for the growing inventory. Also noted is the new lease agreement with the school that is to be signed and returned.

MOTION was made by Jopp and seconded by Julius to accept the Council Member Reports as presented. All present in favor, motion carried.

**Clerk/Treasurer Report**

**Smith, City Administrator**, noted that as he is now president of the MAOSC he is also on the board to the League of Minnesota Cities. This will mean that he will need to attend 2- 3 day quarterly meetings in St Paul.

Smith also noted that the filing dates for the 3 council positions are from July 29<sup>th</sup> to August 12<sup>th</sup>.

Having no further business, meeting was adjourned at 7:15 pm.

ATTEST;

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Marian Estenson, Deputy Clerk

