



FRAZEE CITY COUNCIL

Public Hearings and Regular Meeting Minutes

February 16, 2021

Frazee Civic Center -114 Lake Street

ZOOM Information

Topic: Public Hearing & Council Meeting

Time: Feb 16, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89003113405?pwd=U1lrMlA0aDBtUVNyanlGdnlHanNLZz09>

Meeting ID: 890 0311 3405

Passcode: 433035

Mayor Miosek called the meeting to order at 6:00 p.m.

Recognized Attendance

Council Members: Ken Miosek, Mike Sharp, Nicole Strand, Mark Kemper,
Mark Flemmer

Staff: Denise Anderson/Administrator, Nancy Kiehl, Deputy City Clerk,
Kris Carlson/City Engineer, Tom Winters/City Attorney, Tyler Trieglaff/Police Chief

Staff Zoom: Joe Nelson, Fire Chief

Public Zoom: Donna Galbrecht, Ashley Chounard

Public Present: Roy Slupe, BJ Klauer, Debra Streiff, Traci Totland, Mary Kemper,
Christopher Peluso and family, Paul Thon, Trisha Jorud and Deb Chounard

Public Hearing

Corrections of Hazardous Conditions at 606 East Main Avenue

Winters questioned if Deb Chounard was on the Zoom, unable to make connection with Chounard. Winters stated to Council that this process will take steps, first finding of fact and then to issue an order. Council reviewed pictures in agenda packet. The building is a health hazard and a danger to children in the area. Winters will draw up a Resolution for Council to consider at their next meeting. He stated that it is a fairly lengthy process. Discussion among Council.

- ✚ A motion to move forward on 606 East main Avenue to make an order to start the process of adoption of findings of fact and for Winters to issue a Resolution was made by Strand, second by Sharp. All in favor, motion carried.

Public Hearing

Proposed Ordinance No. 158

A Rezoning Request by the Cornerstone, and a Conditional Use Permit Request
by the Cornerstone

Sharp detailed the Zoning classification at 300 2nd St NW and outlined the need for Cornerstone to ask for rezoning to Accommodate a Youth group facility at that location and request also a conditional use permit. Roy Slupe said he is in favor of repurposing the property but has concerns regarding parking in the neighborhood. He would like at some point a city camera installed in the vicinity of Birch and ash Avenue. He stated he feels that is a dangerous intersection. Trieglaff has discussed parking concerns and will monitor that issue.

Moisek closed the Public Hearings at 6:10 p.m.

Regular Agenda

Open Forum - Christopher Peluso expressed concern regarding rental housing units proposed to be built by Red Willow on property that is owned by Becker County. He wishes to be kept more informed, he stated even though the location is not in Red Willow it will still be connected through the roadways. Flemmer stated that the County came to the EDA with a proposed idea. Discussion with property residents on topics of affordable housing versus market rate.

Paul Thon talked about the pension raise he received when he retired from the Frazee Fire Department and how the pension plan is structured to meet the needs of retiring Fire Department personnel and Frazee's ISO rating. Currently the Frazee Fireman's Relief Association is funded at 140%.

The open forum was closed at 6:30 p.m.

Mayor Miosek at this time addressed Deb Chounard. She was unable to connect during the Zoom platform for the Public Hearing, so she came to the Event Center. She stated she realizes that the house she owns at 606 East main Avenue needs to be demolished and that it does pose a public hazard. Miosek said he will explore a few options to accomplish that and get back to her. Chounard stated that she wants to do what is right to make the property safe. Chief Trieglaff stated that he will help her find a contractor.

Consent Agenda

Minutes – January 2021 Regular meeting

February 8th, 2021 Special Meeting – Public Hearing TIF 1-6

Approval of Claims

Acceptance of City Cash Control Statement

-  A motion to approve the Consent Agenda was made by Strand, seconded by Kemper. All in favor, motion carried.



Old Business

Rental Registration Fee's and Direction

Kiehl had questions for the Council as to which forms should be mailed yearly to Landlords and which could be posted on the City website. Ben Riewer will be conducting inspections this year and doing his own scheduling for appointments. Sharp suggested to send a letter stating that the forms are available at City hall or online.

Kiehl asked if the cost of the inspections should be raised. Sharp suggested that Kiehl track her hours and that would be evaluated when the Council considers the 2022 fee

schedule. Winters announced the fee schedule that Detroit Lakes charges \$60.00 for single, \$75.00 for 2 family and \$45.00 per unit for multi-housing.

BNSF Right of Way Permitting License – update

Winters reviewed the Contract and stated any disputes had to be heard in Texas and wants that changed to state Minnesota. Other than that, the lease is pretty standard. The railroad is not interested in granting right-of-way access. Carlson stated that he will find out who to send the lease to.

This lease may cost up to \$10,000 to \$15,000.

Miosek asked if a vote needed to be conducted but Carlson stated he didn't feel one was needed at this time. Flemmer would like to research what type of options there are for parking if that creates an issue.

New Business

Proposed Ordinance No. 158 amendment

- 🗳️ A motion to approve Ordinance 158 amendment to include Youth Groups and Recreation Centers was made by Sharp, seconded by Strand. All in favor, motion carried.

Ordinance 158, Cornerstone rezoning request, and Cornerstone CUP request

Miosek stated that the City has been asked to issue a letter of support for the Cornerstone as they are applying for a grant for equipment.

- 🗳️ A motion to approve a Council letter of support for the Cornerstone was made by Strand, seconded by Flemmer. All in favor, motion carried.
- 🗳️ A motion to approve Cornerstone's rezoning request for 300 2nd Street NW from R1 to C2 was made by Sharp, seconded by Strand. All in favor, motion carried.
- 🗳️ A motion to approve a Conditional Use Permit for the Cornerstone to operate a youth community center at 300 2nd Street NW was made by Sharp, seconded by Strand. All in favor, motion carried.

Resolution 0216-21A - Resolution of Support for South River Drive Local Road Improvement Program (LRIP) Grant Application

- 🗳️ A motion to approve Resolution 0216-21A was made by Kemper, seconded by Sharp. All in favor, motion carried.

Resolution 0216-21B - Resolution of the Frazee City Council Determining the necessity to Issue a \$230,000 General Obligation Equipment Certificate of Indebtedness

- 🗳️ A motion to approve Resolution 0216-21B was made by Strand, seconded by Flemmer. All in favor, motion carried.

Resolution 0216-21C – Resolution Accepting Donation from Lake Region Electric Trust to the Fire Department

- 🗳️ A motion to accept a donation from Lake Region Electric Trust on behalf of the Fire Department was made by Sharp, seconded by Strand. All in favor, motion carried.

Conditional Use Permit Request – Frazee United Methodist Church at 601 9th Street Red Willow Heights Parcel 50.0462.549 submitted after 2-9-21 Planning Meeting consideration

- 🗳️ A motion to call for a Public Hearing on 3-15-2021 at 6:00 p.m. for a Conditional Use Permit requested by the Frazee United Methodist Church at 601 9th Street was made by Strand, seconded by Sharp. All in favor, motion carried.

Application for a Raffle Permit-Smokey Hills Chapter of MN Deer Hunters Association to be held at the Frazee Event Center 114 Lake Street North on April 24, 2021

- 🚩 A motion to approve a Raffle Permit for the Smokey Hills Chapter of MN Deer Hunters Association to be held at the Frazee Event Center 114 Lake Street North on April 24, 2021 was made by Kemper, seconded by Strand. All in favor, Motion carried.

Frazee Quiet Zone Informational Briefing

Flemmer and Sharp presented a power point outlining the research which has been conducted to date and what the next steps are for the Council to consider.

Why Change the Liquor Store Presentation

Flemmer presented a power point outlining various options for Council to consider. He outlined Losses, cash on hand, net position, selling the off-sale, tearing down the off sale and how the site could be utilized and/or placing the off-sale in a suite in the downtown infill development. Miosek stated that he feels Flemmer needs to bring his concerns to the Liquor Store Committee first since there are still too many unknown factors and costs involved to base any decisions on at this time. Kemper questioned how the VFW would be able to acquire the on-sale building. Sharp and strand both stated the feel decisions need to be made and a forward course of action to be taken. Kemper feels the off-sale in the downtown infill would be a good fit. Winters will research with the Liquor board for continuing on-sale in the Event Center.

Staff Reports

Event Center – report for review

Liquor Store – None

Tyler Trieglaff – Police Department

During January, the Police had 94 calls of which 18 were traffic. Officer Seeger is gone for 4 months for Guard training. Officer Erickson will fill in Seeger's shifts during that time. The department is waiting for the newly purchased squad to have the outfitting for the squad completed.

Tyler Trieglaff – Rescue Squad

During January rescue had 24 calls of which 16 were in town. The rescue has been repaired and is up and running for duty.

Joe Nelson – Fire Department see report

Nelson also stated that Paul Thon has been re-hired onto the Fire Department

Larry Stephenson – Public Works see report

- 🚩 A motion to accept Council Staff reports was made by Strand, seconded by Sharp. All in favor, motion carried.

Council Member Reports

EDA (combined with Planning)

Public Safety – No Meeting

Planning and Zoning - (combined with Planning) Conditional Use Permit Meeting

Personnel and Finance - none

Parks and Trails – Miosek spoke about the Heartland meeting. The bridge over Cty 10 came in at 1.2 million. Discussion of future plans to come into Frazee.

LARL – None

Flemmer stated he would like a Liaison from Council to report on the school board meetings and any plans that may be upcoming.

- ✚ A motion to appoint Strand as Frazee-Vergas School liaison was made by Flemmer, seconded by Sharp. All in favor, motion carried.
- ✚ A motion to accept Council Member reports was made by Strand, seconded by Flemmer. All in favor, motion carried.

Administrator Report

Miosek preempted Anderson's report by stating she has informed him and the vice mayor of her desire and plans to retire this coming July or August. She stated she would be available to assist training a new hire if Council so desired. Highway 87 project, completion of Well House and completion of State Reporting has taken the month of February. 2020 Audit items have been turned in.

- ✚ A motion to accept Administrator's report was made by Strand, seconded by Kemper. All in favor, motion carried.

Being no further business to discuss a motion to adjourn at 8:05 p.m. was made by Strand, seconded by Sharp. Adjourned

Respectfully Submitted



Denise Anderson - Administrator