



FRAZEE CITY COUNCIL

AGENDA

August 10, 2020

6:00 p.m.

Outside City Hall on the Lawn

(in case of rain will move into the Fire Hall)

also

ZOOM AUDIO & VISUAL

Meeting ID: 817 8512 7656

Passcode: 292774

CITY OF FRAZEE

REGULAR COUNCIL MEETING

August 10, 2020

Mayor Miosek called the meeting to order at 6:00 p.m.

Roll Call of Council Members - Mayor Ken Miosek, Vice Mayor Mike Sharp, Nicole Strand, Mark Kemper, and Mark Flemmer

County Commissioner – John Okeson

Staff - Denise Anderson/City Administrator, Tyler Trieglaff/Police Chief

Zoom Re-mote - Joe Nelson/Fire Chief

Also Present – Margret Meyers and Barbie Porter

Consent Agenda

Minutes – July 13, 2020 Public Hearing and Regular Council Meeting

Approval of Claims

Review of City Cash Accounts

Request for payment #5 – Rice lake Construction Group/Water Treatment Plant Project

Staff Reports Submitted

A motion to approve the Consent Agenda was made by Strand, seconded by Kemper. All in favor, motion carried.

Open Forum

Commissioner Okeson gave an up-date of services and support the County is providing for businesses and daycares in the county who may be needing further financial assistance for operations through a grant opportunity provided in the COVID-19 CAREs act.

Margret Meyers distributed an Ordinance from Detroit Lakes regarding Cats living in the City. Miosek thanked her for her research and stated the council will take it under advisement.

New Business

Fraze Fire Relief Association Application for 1 Day Temporary On-Sale Liquor License for August 22 at Main Avenue & 5th Street from 2p.m. to 5 p.m. for demo derby.

Flemmer asked if the Relief Department had acquired a permit for a Street Closure, Nelson said he would get that to the County & Trieglaff in short order.

A motion to approve the Frazee Fire Relief Association Application for 1 Day Temporary On-Sale Liquor License for August 22 at Main Avenue & 5th Street from 2p.m. to 5 p.m. for demo derby was made by Kemper, seconded by Strand. All in favor, motion carried.

Fraze VFW Post 7702 Application for 1 Day Temporary On-Sale Liquor License 2nd Street between Main & Ash and the Alley behind 120 West Main Avenue for Rib Fest.
Trieglaff stated that this event would be easier to manage by closing 2nd Street.

A motion to approve the Frazee VFW Post 7702 Application for 1 Day Temporary On-Sale Liquor License 2nd Street between Main & Ash and the Alley behind 120 West Main Avenue for Rib Fest was made by Sharp, seconded by Strand. All in favor, motion carried.

AMVETS Application for Raffle – November 11, 2020 at Frazee VFW 120 West Main.

A motion to approve the AMVETS Application for a Raffle on November 11, 2020 at Frazee VFW 120 West Main was made by Kemper, seconded by Strand. All in favor, motion carried.

Fraze Re-Branding (Grant from MHP)

Sharp introduced who Mr. Ness is and his esteemed background in Media advertising and Branding experience. Sharp stated that Ness has created two documents for the City one the Frazee Brand Primer and secondly the Frazee Preliminary Marketing Blueprint. Sharp explained how Ness would like to use the concept of “crossroads” for Frazee. Ness is requesting to move forward with the Primer and the Council’s for approval to continue with such a concept for logo’s and the re-make of the billboard on Hwy 10 before proceeding further.

Flemmer made a motion to get started with the proposed Primer and Marketing Blueprint with opportunities to meet and discuss progress, seconded by Sharp. All in favor, motion carried.

Old Business

Liquor Store Heartland Credit Card review for year

Anderson provided Heartland Credit card statements from January through July of 2020 and explained this is where she felt checking account amounts may differ from the amounts Flemmer states they should be and has been constantly questioning. Council had a discussion of auditing figures and instructed Anderson to arrange a working meeting for all Council to attend prior to the regular meeting on September 14th to address any questions they have for the City Auditor regarding the Audits of the Frazee Liquor Store/Event Center. Flemmer asked if an inventory has been done in a while, Miosek stated he thought that was done last month.

Staff Reports

Event Center - Tappe needed to leave early, the new floor is in.

Liquor Store - None

Police Department/Chief Tyler Trieglaff - Chief reported 130 calls for the month of July which 27 were traffic related. They are working on the cameras; he will place calls and find out what the status is on the final installation. His department is seeking funds for AED's the one's in his squads are outdated and cannot be serviced. He is seeking grant opportunities to obtain the units.

Rescue Squad/Tyler Trieglaff reported that there were 23 calls in July with 7 being in town. Rescue had to use the Lucas machine with the AED and saved a life.

Fire Department/Chief Joe Nelson - Nelson reported that in July they had 4 calls. 2 where in the city and 2 were in Burlington township. They will be holding their Demo Derby on the 22nd and he did get the street closure application. Nelson went over a leasing option (community leasing partners) for a newer engine to replace the one that has been out of service for a year, to keep in line with the departments CIP. The Council will take under consideration and refer to the Finance Committee for recommendation.

A motion was made to approve the road closure for the Demo Derby pending no complications with the county or the City by Flemmer, seconded by Strand. All in favor, motion carried

Public Works – Report submitted

Frazer WTP pumped 4,547,000 gallons of water for the month of July, 14.25 gallons of Fluoride added to the water.

The WWTP pumped 2,560,000 to plant for treatment during July
10,578,000 gallons of treated wastewater discharged to Rapid Infiltration Basins for the month.

Year to date of annual discharge is up to 33,462,000 gallons.

Precipitation for July was 7.87 inches.

The first part of September we will be starting our annual water main and hydrant flushing's

The water treatment plant is moving along and on schedule.

A motion to approve the Staff member reports was made by Strand, seconded by Kemper. All in favor, motion carried.

Council Member Reports

EDA – Flemmer reported he had an update on the downtown building project and they are moving forward on that project. A Board member filed a discriminatory complaint against the city in regard to the passing of resolution 157 dealing with rental density, Flemmer stated this board member that the issue would be between him and the city attorney. Anderson reported that the city has a new representative from CEDA, Mr. Don Lorsung who has several years' experience as a City Administrator dealing with city construction.

Public Safety – no meeting

Planning and Zoning – no meeting

Personnel and Finance – no meeting

Parks and Trails – no meeting Miosek stated that a mural is going to be placed on Watson's building and discussion of an area for benches possibly around the pond.

LARL – no report submitted

A motion to accept the Council Members reports was made by Sharp, seconded by Strand. All in favor, motion carried.

Administrator Report

August 11th Primary Election in The Event Center. August 11th, 5:00 p.m. deadline for filling for City Council Member. Discussions for financing the downtown infill building will begin next week. 105 Ash is re-habitable but needs to be done soon or be demolished. 2019 Audit book entries are done.

A motion to accept the Administrator's report was made by Strand, seconded by Kemper. All in favor, motion carried.

Comments – Miosek stated that he has heard rumors downtown that City staff is stealing money and he doesn't appreciate such remarks, he would like people to communicate to each other first as he stated he heard it from more than one person. He feels if we want our town to survive it will not with such comments being circulated. Miosek stated that "if we want our town to progress we need to build things up and not tear things down."

Being no further business to discuss a motion to adjourn at 7:55 p.m. was made by Sharp, seconded by Strand. Meeting adjourned.

Respectfully Submitted,



Denise Anderson/Administrator