



FRAZEE CITY COUNCIL

AGENDA

May 11, 2020

6:00 p.m.

ZOOM AUDIO & VISUAL

Regular Council Meeting Minutes– ZOOM

Meeting ID: 818 6245 1155

Password: 833578

Due to technical difficulties the meeting was not called to order by Mayor Miosek until 6:20 p.m.

Council Members Present – Ken Miosek, Nicole Strand, Mark Kemper, Mike Sharp, Mark Flemmer

Also, present – Denise Anderson/Administrator, Nancy Kiehl/Deputy Clerk, Joe Nelson/Fire Chief, Tyler Trieglaff/Police Chief, Joleen Tappe/Event Center Manager, Tom Winters/City Attorney, Tyler King and 3 unidentified audio callers

Consent Agenda

A motion to approve the Consent Agenda was made by Strand, seconded by Sharp. All in favor, motion carried.

New Business

A motion to approve Resolution 0511-20A – Donations by Mr. Tim Schacher and Mr. Albert Doll was made by Kemper, seconded by Strand. All in favor, motion carried.

Rental Registration Renewal Up-Date – There are currently 3 registrations that have not been turned in. Sharp recommended sending out one more letter, Kemper agreed. The letter will state that the rental registration needs to be in compliance by the end of the month.

Ordinance 156 – an Ordinance Amending Code of Ordinances Title 10 (Zoning Regulations)

A motion to adopt the Resolution 156 was made by Kemper, seconded by Strand. Sharp called for a clarification on the motion.

An amended motion to approve Ordinance 156 and to call for a Public Hearing was made by Kemper, seconded by Strand. No further discussion All in favor, none opposed motion carried. A Public Hearing was scheduled for Monday, June 8 at 6:00 p.m. by Zoom

meeting and also if allowable possibly in the Event Center. Sharp asked for a Public comment period to be advertised so residents could also submit

Zoning Map – Review

Sharp explained the 8 Zoning districts and added that he would like to see a transition zone added for future development before the hearing.

Red Willow Heights Zoning of Lots 10, 11, 13 and 14

Sharp reported that the Planning committee's recommendation is to currently zone those parcels as R1, and should there be a proposal in the future the City could entertain rezoning the parcels to R2 or R3. Miosek thought it would be good to follow the recommendation and that issue could also be heard at the Public Hearing.

Jeff Perrine – Rental Cabins on 304 East Juniper (tear down and rebuild)

Miosek said that Perrine has asked to tear down 3 small rental cabins and rebuild a larger dwelling in that space. Kemper questioned what the current zoning of that parcel is. Sharp stated it is zoned as R1.

A motion was made to allow the tear down of the 3 rental units to be replaced with one was made by Flemmer, seconded by Sharp. All in favor, motion carried.

Staff Reports

Jolene Tappe – Event Center

Tappe stated that August is booked and that her June and July reservations have moved to 2021. She asked council to review the flooring replacement quotes. She has not received quotes on the roof repair. Discussions of loans or fund raising. Flemmer suggested other options of possible bonding or using general funds.

Tyler Trieglaff – Police Department

Trieglaff reported there were 85 calls in April of which 17 were traffic stops. Calls are currently down. He is moving forward on the Cameras and the locations have been finalized also, looking for new AED's for the squads as theirs are quite old. He has received very positive feedback from the nuisance letters he sent out and will re-inventory if additional notices need to be sent.

Tyler Trieglaff – Rescue Squad

Trieglaff reported that there were 26 calls in April 11 of which were in town. They will be holding their annual meeting on the 12th. They have been meeting with Perham Health every Wednesday.

Joe Nelson – Fire Department

8 calls for the month of April. They finished up their 2020 grant matches. Nelson will use Zoom for trainings and they are researching new training techniques until the COVID situation changes. They are receiving free webinar trainings.

Larry Stephenson – Public Works (report submitted)

For the month of April

Water Treatment Plant pumped 3,652,000 gallons of water. 11-1/2 gallons of Fluoride added to the water. Wastewater treatment plant pumped 2,400,000 gallons of wastewater to the treatment plant. The Wastewater treatment plant is ready for the season's discharge beginning in May. Precipitation for the month was 1.28 inches for April. Secured materials for RV hookups at the River campground and should be installed during May. Docks at Town lake have been launched and the sign numbers on the frisbee golf baskets and T-posts are being installed at the Lion's park. Miosek gave an update on the progress of the new well house.

A motion to accept the Staff reports was made by Strand, seconded by Kemper. All in favor, motion carried.

Council Member Reports

EDA – Miosek reported review of March EDA minutes. Due to the resignations of two EDA Committee members Miosek asked for referrals to fill one position. The downtown retail space is moving forward with design and next step will be create and secure financing. Anderson reported on the rebranding project that Greg ness has donated his time for the project and also the EDA has received a \$10,000 grant from MN Housing Partnership. The EDA will use those funds to reface the billboard on HWY 10.

Public Safety – no meeting

Planning and Zoning – Sharp stated that the meeting was about the zoning ordinance and zoning map

Personnel and Finance – no meeting

Parks and Trails – no meeting

LARL – See attached report

A motion to approve the Council member reports was made by Sharp, seconded by Strand. All in favor, motion carried.

Comments – Tappe reported there is \$10,000 left for payments on the Event Center

Adjournment

With no further business to discuss a motion to adjourn at 7:12 p.m. was made by Kemper, seconded by Strand.

Respectfully Submitted



Denise Anderson
City administrator