



## **FRAZEE CITY COUNCIL**

March 9<sup>th</sup>, 2020  
Meeting Minutes

### **City of Frazee Public Hearing City Wide Camera System**

Mayor Ken Moisek called the public hearing to order at 6:01 p.m.

Present: Mayor Ken Miosek, Council Members; Mike Sharp, Nicole Strand, Mark Kemper, Mark Flemmer

City Staff Present; Chief Tyler Trieglaff, Public Works Supervisor Larry Stephenson, City Engineer Kris Carlson, City Attorney Tom Winters, Event Center Joleen Tappe and City Administrator Denise Anderson.

Also present; Erick Pilgrim with Arvig Communications, Paul Kaspezak and Chris Arnold with MMBA, Kristi Helmer, Don & Diane Trieglaff, Dawn Flemmer and Barbie Porter

Chief Trieglaff asked if anyone present was attending for the Public Hearing and received no reply. Trieglaff introduced Erick Pilgrim from Arvig Communications to explain the camera system that the Chief has been researching.

Discussion and visual presentation centered on the capabilities of the system:

5 mega pixel cameras were quoted

Digital PPCZ (Pan filled zoom) there are limitations for close up observations

Pilgrim explained optical zoom capabilities, how to maintain focus and that the fixed camera can direct the moveable camera to follow.

This system can handle up to 64 cameras and can manage multiple properties. Trieglaff questioned if these videos would be available for public viewing, who would be responsible for the viewing and maintenance of the systems? Pilgrim stated that newer cameras may be installed as technology advances. It is an open system and would just need software updates. Currently this system is capable of storage for 30 days.

Trieglaff stated he felt this system price came in very competitive. Pilgrim demonstrated how to rewind and observe images frame by frame and how to conduct a thumbnail search. Images may be selected and saved if needed for a court case at a later date. The system is very straight forward and user friendly. Training would be provided, and the cameras will have a 3-year warranty.

Being no further discussion or questions Miosek closed the Public Hearing at 6:27 p.m.

**Regular Council Meeting  
March 9, 2020**

Mayor Ken Moisek called the Regular Council Meeting to order at 6:27 p.m.

Present: Mayor Ken Miosek, Council Members; Mike Sharp, Nicole Strand, Mark Kemper, Mark Flemmer

City Staff Present; Chief Tyler Trieglaff, Public Works Supervisor Larry Stephenson, City Engineer Kris Carlson, City Attorney Tom Winters, Event Center Joleen Tappe and City Administrator Denise Anderson.

Also present; Erick Pilgrim with Arvig Communications, Paul Kaspezak and Chris Arnold with MMB, Kristi & Thaddeus Helmer, Don & Diane Trieglaff, Dawn Flemmer and Barbie Porter

Open Forum

Brikker Ware – Addressed the Council and stated that between he and his father they own 31 rentals and had questions in regard to Ordinance 154. He asked where is the City with the process, what is the plan for the process, who will implement the plan and is there a time frame for implementing the plan? He stated that he wasn't looking for answers at this meeting but would like to have answers in the near future.

Heath Peterson – Stated that he was concerned about comments Sharp made at the last Council meeting and questioned why Sharp felt there may be ulterior motives of the EDA Committee. He felt that Sharp owes an apology. He requested and received the recording of the last Council meeting from the Frazee-Vergas reporter Porter and played it at the last EDA meeting. He also stated that there was an email correspondence between he and the Council with a reply he received from Sharp. Peterson stated he feels there has been a lack of proper reporting between the EDA and City at Council meetings. Peterson feels that the recent moratorium is unfair and discriminates against people in poverty and the poor. He read from the 2019 Housing Study recommendations (can be found on the City Website) and feels the moratorium is doing exactly the opposite of those recommendations. However, he did agree on the recommendation of beautification. Peterson went on to refer to the Rental Registration Ordinance and felt landlords were not included in the process. Miosek interjected that all landlords were advised of the meetings and were welcomed to attend. Peterson stated that Ware said they were allowed to come to a meeting but weren't allowed to speak.

He also stated that he has knowledge that Feldt trailer courts has plans to gift all the rental trailer's in the courts to the tenants to avoid yearly inspections and said he feels that would be a disaster. Miosek asked Peterson what the landlords felt was wrong with the ordinance. He had asked several landlords to come forward. Sharp stated that if Peterson read the Rental Ordinance's from Detroit Lakes, Perham and Frazee he wouldn't find any differences. Peterson disagreed. Peterson went on to address a comment of a "junkyard" issue. He stated he feels the Council has harassed a particular business owner and that the business owner is not receptive to any current solutions being offered. Peterson did state he feels there are many, many things that could be done to beautify the community. Miosek stated to Peterson that he knows exactly how this business owner feels due to his similar business experiences. He stated he has sat on both

side of the fence concerning this issue. Peterson and Miosek carried on a discussion of lot lines of the property, the new street that was constructed and assessed to the property. Peterson accused the city of not following ordinance when the road was constructed, Anderson explained that the business owner was consulted as to what he wished and assessments that would be assessed. It was decided to do a "rural" finish on that side of the street. Meaning no curb, gutter or sidewalk to reduce the amount of cost for assessments but yet accommodate the lifts that needed to be applied to finish the street. Peterson stated he has worked hard for the city and to have a Council member question motives at a public meeting he found offensive.

Council Member Sharp asked to address the Council. (Peterson left the meeting at this time) Sharp stated that to Peterson's point to call him a liar, he did not call any individual property a "junkyard" he only made a general reference that property owners in the city want the Council to enforce the nuisance ordinance so there are not junkyards in the city. Sharp stated that people take pride in their City and encouraged the City newspaper reporter to place in the Frazee-Vergas newspaper an article with verbatim the words he spoke on the recording Porter had supplied to Mr. Peterson along with email correspondence exchanged between himself and Mr. Peterson and feels there would be an eye opening experience for the city residents. Flemmer did state that at the EDA committee meeting he heard that Sharp did not single out any property, not junkyard but junkyards is what he heard. Sharp said if any members on the Council feels he needs to issue an apology for his statement to let it be addressed. Miosek said that what Sharp stated was an opinion on his part and he has the freedom to do so. Strand stated that she has heard similar concerns voiced to her also. Don Tieglaff stated that he and Mr. Jim Nelson did an inventory about a year ago while he and Nelson were driving around the city. They found many intriguing items of interest that are alongside of buildings and behind houses on properties to backup the Council's concerns. He discovered many trailers and boats parked on single owned properties. He stated that he would be able to put that inventory together for the Council to review. He feels the strength of the community is to be the best bedroom community next to the industry of the neighboring cities and to clean up the city to invite new residents and potential new homeowners. Sharp asked the Council that he be allowed to address the rental units. He stated although the rental study addressed the need for more rental units it's not in the city's best interest to convert current single-family homes into rental units. Kemper said he feels that the landlords should encourage and enforce the upkeep of rental property in the City. Miosek and Flemmer both stated that landlords were invited to meetings during discussions of creating the Rental Property Ordinance. Stand stated that she is aware of the difficulties of first-time home buyers trying to purchase property in Frazee when landlords purchase properties first and then rent at prices that many cannot afford. Don Treiglaff said he feels all citizens want a clean community.

#### Consent Agenda

Minutes – 2/10/2020 Public Hearing on Profit/Loss for 2018 Frazee Municipal On/Off Sale Enterprise

2/10/2020 Regular Meeting Minutes

Resolution 0310-20A

Approval of Claims

Review of City Cash Accounts

A motion to approve the consent agenda was made by Strand, seconded by Kemper. All in favor, motion carried.

#### New Business

##### Resolution 0309-20B – Supporting Infrastructure Accountability

A motion to approve Resolution 0309-20B was made by Sharp, seconded by Strand. All in favor. Motion carried.

#### Old Business

##### Stand by Me “Light the Night” change of date and route

Thaddeus Helmer informed Council that the date has been changed to May 6<sup>th</sup> for the community walk of “Light up the Night” as to not interfere with fishing opener and that the route will be strictly just on Main Street to enhance the use of turning off the street lighting.

##### City Wide Camera System – Discussion/Decision

Strand stated that she appreciated the camera system presentation. Chief Trieglaff said that he would like to start with 5 to 8 cameras. He has composed a master list where to place cameras and will research power on the poles.

A motion was made by Strand to approve that the City-Wide Camera System move forward. Gladly seconded by Flemmer.

Further discussion – Flemmer would like cameras to set up around the parks area. Miosek said the bid is for 12 so to get started and go from there. Chief Trieglaff agreed and will get started on the project.

A call for the motion was made All in favor, Motion carried.

##### Ulteig Engineering Well House Project Update – Kris Carlson

Carlson stated that the well drillers are on site at the new well house project and have bored 50’ down and soon casings will be set. The well should be functional in about a month and plans are being made to be sure there is always a back up well during the process. As soon as restrictions are removed the heavy equipment will be mobilized to continue on with excavation. He explained the change order being requested and the value engineering which will result in a deduction of approximately \$1800.00.

Liquor Store Review (supplemental packet was provided) Moved to after Staff reports.

#### Staff Reports

Event Center – Tappe reported that she had an event in February, but that deposit will not reflect until March and she has replaced all the up lighting and cleaned all the ceiling fabrics. She would like to at some new flooring possibly in July. Stephenson said that the roof needs repair. There was a discussion of the ty[ypes of repairs needed.

Liquor Store – Review report from Paul Kaspezak and Chris Arnold with MMBA after staff reports

Police Department – Chief reported 87 calls for the month of February which 25 were traffic. The school office is up and running and he has installed firewalls on that computer. He discussed the need for security cameras around the Event Center to be considered; however, on a smaller scale. He said that he has been spending more time at the school office.

Rescue Squad – Trieglaff stated that they had 22 calls during February of which 9 were in town. He informed the Council that Avis Hoehne has retired from the Squad after 35 years of Service. (Thank you, Avis, for your time and commitment to the squad!)

Fire Department – Chief Nelson was not in attendance but had submitted a summary. In February 0 calls. The department is currently applying for a FEMA grant asking for a lower dollar amount for a fire truck. Speaking with the DNR in regard to some brush trucks and will have more information as it becomes available.

Public Works – Stephenson said that the water plant pumped 3,407,000 gallons of water. 11-1/4 gallons of fluoride was added to the system. The waster water treatment plant pumped 2.5 million gallons and the precipitation for the month was 8/100's of an inch. The skating rink has been closed and they are preparing for spring street cleaning and repairs.

A motion to accept staff reports was made by Strand, seconded by Sharp. All in favor, motion carried.

Liquor Store Review - Paul Kaspezak and Chris Arnold with MMBA introduced themselves and stated the mission of the MMBA is to help members succeed by coming into the operation to observe and repair. Kaspezak asked all Council members what their expectations were for the Liquor Store which ranged from contribute income to the general fund to providing a place for residents to gather socially.

Recommendations and topics discussed:

- 🚒 Let the Event center order the products thy need on their own.
- 🚒 Check with the City Auditor regarding cash sales to the Event Center from the Liquor store.
- 🚒 Credit card sales to the Event Center.
- 🚒 Hire a full-time manager for the On/Off Sale (No Micro-Managing).
- 🚒 The need for a software system that can track detailed inventory and sales. The current system is incapable of this need.
- 🚒 The need to promote Community Value.
- 🚒 The discussion of food items and equipment needs. Possibility of moving kitchen location.

Kaspezak and Arnold will provide recommendations for a compatible computer software system.

#### Council Member Reports

EDA – Flemmer reported the submittal of Minutes of January 28, 2020 and the work being considered for an 8,000 square foot commercial building at the downtown in-fill site. They are considering a 3-month deferral for loan payments for the VFW. The Arts Community request for funding support. The EDA is considering taking over the Big Turkey sign and some members will go out to inspect needs of repair.

Public Safety – No meeting

Planning and Zoning – canceled/election (currently working on going Ordinance 156 reviewing and research of property boundaries of City and School District owned property)

Personnel and Finance – Continuation of data entry into the Banyon system

Parks and Trails – No meeting

LARI – review of report submitted

A motion to accept Council members reports was made by Strand, seconded by Sharp.  
All in favor, motion carried.

Administrator Report

Anderson reported she would be traveling to St. Paul to meet with our Senator's regarding specifically speaking with them about asking the DNR to release bonding funds acquired to the County for allocation to complete the Heartland Trail between Detroit Lakes and Frazee. There are many hours being put into financials and Auditing at this time along with completing State required year end reports. The following week she plans to attend the MCFOA Conference in St. Cloud.

Flemmer expressed his concern of how the bounce houses for Turkey days will be supervised due to the loss of monetary dollars the robotics had received in past years and last year could only ask for donations. Flemmer is inquiring with Community Clubs to see if they would support the Robotics Club for manning the bounce houses.

A motion to accept the Administrator's report was mad by Kemper, seconded by Flemmer. All in favor, motion carried.

Close Meeting – Eagle Lake Park

Miosek closed the regular meeting at 8:55 p.m.

Open Meeting

Miosek reopened the Regular Council meeting stating that the Council discussed the appraisal amount of Eagle lake Park. There will be not further discus or decisions made on this issue at this meeting.

Being no further issues or items to discuss Stand made a motion to adjourn, seconded by Sharp.

Miosek close the meeting at 9:09 p.m.

Respectfully Submitted



Denise Anderson  
Administrator