



FRAZEE CITY COUNCIL

Public Hearing on Ordinance 154
Truth in Taxation Hearing
Council Meeting Minutes
December 9, 2019

Mayor Ken Miosek called the meeting of Public Hearing to order at 6:01 p.m.

Roll Call

Council Present: Mayor Ken Miosek,
Council members: Mike Sharp, Nicole Strand, Mark Kemper, Mark Flemmer
City Staff: Tyler Triageff/Chief of Police, Larry Stephenson/Public Works Supervisor,
Joe Nelson/ Fire Chief, Jimmy Krejce/Assistant Fire Chief,
Jason Kropenske/Fire Officer, Richard Gerving/Fire Officer
Kris Carlson/Ulteig Engineering, Tom Winters/City Attorney and Denise Anderson/City
Administrator
Also, Present: Tom Pace, MN DOT and Barbie Porter

Public Hearing on Ordinance 154 **Amending section 9-2-8 of the Frazee City Code**

Council Member Sharp stated that the main reason for this Ordinance is that Landlords/Property owners are responsible for maintenance and utility bills for properties they own. He stated that it is not the City's responsibility to identify and locate tenants who move in or out of rental units for payment of city utilities. Miosek questioned if this ordinance would make it more orderly and accountable for city payments due and Sharp stated that is the intention of the ordinance amendment. Miosek asked for comments from the public. With no comments or questions brought forth from those in attendance Mayor Miosek closed the open meeting of Amending of Ordinance 154. Meeting of Public Hearing of Ordinance 154 closed at 6:05 p.m.

Truth in Taxation Hearing **Opened at 6:05 p.m.**

Anderson presented a document outlining the following:

- Budget Summary – Final Tax Levy is \$371,940 a 2.74% increase from 2019. A balanced budget consisting of revenues and expenditures of \$1,222,320
- Budget Highlights – an increase of last year of \$9,940 a step increase and a 3% COLA for full-time employees along with mandated increases consisting of Workers Compensation rates, health insurance premiums along with city property liability and structure coverages.
- Departments Capital Outlays
- Capital Projects for 2020
- Future Needs
- General Revenue Sources
- General Expenditures
- How the local Tax Levy Breaks Down

(Please review the document provided at your meeting– a copy will be filed with this agenda and minutes)

Sharp had a question concerning the COLA increase for city employees. Anderson stated that City employees may only ask and bargain for a COLA adjustment every two (2) years. This COLA was calculated for 3% which gives full-time employees a 1-1/2% per year increase. (COLA = Cost Of Living Adjustment calculated from Federal Guidelines) Mayor Miosek asked if there were any questions for Anderson. None being heard Miosek closed the Truth in Taxation Hearing at 6:12 p.m.

Regular Council Meeting

Open Forum -Tom Pace – MN DOT update of 2021 and 2022 Complete Street Project Highway 87. Pace spoke about the Rural project and that trees will be begin to be removed 54 feet back from the center line from Frazee to Evergreen. There will be 8-foot-wide shoulders on both side. The Bridge going north out of town will be a full span bridge to accommodate recreation and fish passage. During 2021 there will be many detours. In 2022 Lake Street will be reconstructed. Homeowners will have an option of tree removals and two rain gardens are planned for the City. MN DOT proposed the City consider utilizing 2nd Street as a One-Way to accommodate and provide more amenities at the beach area. The multi-use trail will be all concrete, the rail along the lake will be removed, the school wants their circular driveway removed, no parking in front of the school, discussion of retaining walls and cluster mailboxes. Pace also stated that the City will need to issue Municipal Consent which will consist of a formal public open house or Council may wave consent and approve a waiver.

Consent Agenda

Minutes – November Regular Meeting - Approval of Claims - Review of City Cash Accounts

A motion to accept the Consent Agenda Items was made by Strand, seconded by Sharp. All in favor, motion carried.

Old Business

Well House project update – Kris Carlson/Ulteig Engineering

Carlson reported there were no new updates at this time and that construction was being held off until spring. The PFA Funding and Bonding had closed on the project.

City Wide Camera System

Trieglaff stated that Paul Thon explained what was needed for poles and there maybe a problem with Ottetail poles. He sent an email to vendors to invite them for a presentation on January 6th. This type of purchase has been budgeted for 2020

New Business

Truth and Taxation Hearing Findings – no discussion

Resolution 1209-19A Approval and Certification of the 2020 Operating City Budget

A motion to approve Resolution 1209-a was made by Kemper, seconded by Strand. All in favor, motion carried.

Resolution 1209-19B Supporting Wannigan Regional Park Application

A motion to approve Resolution 1209-19B was made by Strand, seconded by Sharp. In favor was Miosek, Kemper, Strand and Sharp. Opposed Flemmer. Motion carried.

Past Due Utility Bills Associated with Rental Units – A motion to approve

Ordinance 154 – Amending section 9-2-8 of the Frazee City Code

Sharp stated he has asked City staff to send notifications that all city utility bills become current within the next 30 days. Sharp made a motion to instruct staff to notify all owners of rental units that City billing must be brought current within 30 days or services will be discontinued, seconded by Kemper. All in favor, motion carried.

Introduction of Ordinance 155 – Which will Repeal and Replace the previous Title 3.

Chapter 6 Tobacco Product Sales Ordinance

Strand stated that Jason McCoy will be here next month, she has visited with students and the school majority reaction is a lot of support. Flemmer stated that the Council had addressed this issue a few years ago and the public felt it was more of a state issue.

Strand stated she feels the City needs to take a stand for the community youth.

Strand made a motion to conduct a public hearing on the 13th of January 2020 to consider Ordinance #155, seconded by Sharp. Motion carried.

There was further discussion of the pros and cons of the Ordinance and if there was a need for it. Kemper stated he didn't see any harm in conducting a Public Hearing.

Staff Reports

Event Center - Tappe stated it was a slow month but a good month. She informed Council that there was a furnace failure which needed to be repaired. There have been many fun community activities held in the center in the past month.

Liquor Store – Anderson stated they didn't make a profit in November but do show a small profit for the year.

Police Department – Chief Trieglaff reported that there were 94 calls 21 of which were traffic stops bringing the total to 1363 for the year. He is working with the school in hopes to develop a satellite office at the school as a resource officer for the students. Also new snow tires for one of the squads.

Rescue Squad – Trieglaff reported 21 calls for the month which 6 were in town. The total for the year stands at 273. The new addition for equipment storage has been completed.

Fire Department – Chief Joe Nelson reported 5 calls for the month. 2 in town, 1 in Silverleaf, 1 in Height of land and 1 mutual aid in Detroit Lakes. Nelson stated that the department would like to host the annual Meeting in the Firehall. The Council after discussion approved of the meal for the Holiday party being served in the Fire Hall.

Public Works – Stephenson said that 3.6 million gallons were pumped from the well house, 12 gallons of fluoride added and that 2.56 million gallons was treated at the wastewater plant. No gauge of precipitation for the month

Council Member Reports

EDA – No quorum present

Public Safety – camera system quote reviews

Planning and Zoning – No meeting work in progress of revised Zoning Ordinance

Personnel and Finance – Review of 2020 Budget Line Items

Parks and Trails – No meeting

LARL – Refer to Report Included in Agenda Packet

Administrator Report – Anderson thanked the council for their help and support during the last year with all the projects that were running. She also stated that the new website is online, budget is completed in the system and the Auditor has been contacted to start the audit. A motion to accept the Administrators report was made by Sharp, seconded by Strand. All in favor motion carried.

Other – Miosek stated he would like to have the department heads and Community Organizations hold a meeting in January.

Adjournment – Having no further business the meeting was adjourned at 8:45 p.m.

Respectfully submitted



Denise Anderson
Administrator