

**CITY OF FRAZEE**

**REGULAR MEETING OF THE  
FRAZEE CITY COUNCIL**

**Monday, April 8<sup>th</sup>, 2019  
6:00 pm**

**Regular Meeting**

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Ken Miosek. Council members present were Mark Flemmer, and Mark Kemper. Absent from the meeting were Nicole Strand, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Tyler Trieglaff, Police Chief and Rescue Squad President; Larry Stephenson, Public Works Superintendent; Joe Nelson Fire Chief; and Jolene Tappe, Event Center Manager.

Miosek led the meeting with the Pledge of Allegiance.

**Open Forum**

No one present for the open forum.

**Consent Agenda**

MOTION by Kemper, seconded by Flemmer, to approve the consent agenda items as follows:

- Minutes from the March 2019 Public Hearing;
- Minutes from the March 2019 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

**New Business**

MOTION by Kemper, seconded by Flemmer to approve Resolution 0408-19A – Requesting Comprehensive Road and Transit Funding. Miosek noted that the resolution was self – explanatory. Anderson reported that the City of Frazee would receive over \$13,000 for help to repair city streets. Stephenson noted the need for repair of alleys in town. All present in favor, motion carried.

MOTION by Kemper, seconded by Flemmer, to approve the gaming permit presented for the Knights of Columbus Council #12581 for a Raffle on December 1<sup>st</sup>, 2019 at 202 West Maple Ave. All present in favor, motion carried.

Brought before council was the discussion regarding a sale of Eagle Lake Park. Flemmer noted that Parks and Rec were aware of the need to replace the structure at the city beach. The committee noted that if the city would consider the sale of Eagle Lake Park, those funds could be used to renovate the beach house and also to be used for infrastructure needs during the Highway 87 project in 2022. It was noted that the expense in keeping Eagle Lake Park up to date with repairs and beach improvements may make that area unfeasible to continue city ownership. It is out of the city limits. Flemmer suggested this be tabled until the full council is present. Decision was made to table the discussion.

### **Old Business**

Chris Carlson was present to report for Ulteig. Carlson reported that all requirements were submitted for consideration of a PFA Grant for the Water Treatment Plant, just waiting to see if we qualify. Carlson also noted that he would be getting together with City Attorney Tom Winters regarding the language of the Water Plant Easement area.

### **Staff Reports**

*Jolene Tappe, Event Center Manager*, noted that several issues kept her in the red this month but those items will be out of the way by the coming months. Tappe reported that last weekend the Miss Minnesota pageant had held an event here and they were very impressed with our facility. This exposure to several new people could only be positive. Tappe also noted that the public works crew had checked out the roof after water leaked in and found the flashing was inadequate which had caused damage to ceiling and walls. It was noted that the insurance company should be contacted.

*Tyler Trieglaff, Police Department*, reported 125 calls with 49 being traffic related with 359 year to date. Trieglaff noted that the body cameras are working well. He also reported the purchase of rifle plating for active shooter situations.

*Tyler Trieglaff, Frazee Rescue Squad*, reported 20 calls in March with 86 year to date. Trieglaff reported that they are planning their pancake breakfast in June.

*Joe Nelson, Fire Department*, reported 4 calls in the month of March; 1 in city limits and 3 in Burlington. Nelson noted that one member has resigned, and one is considering retirement. This will bring about the need to advertise for new members. The department has received and trained with the new SCBA's and they will be put into active service this coming week. Nelson also noted the need for new helmets with their current stock expiring within the next couple of years.

*Larry Stephenson, Public Works Superintendent*, reported 4,591,000 gallons of water was pumped in March with 15 ¾ gallons of Fluoride added. 3.06 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had 1.22" of precipitation which amounted to a lot of snow. They are doing some well sampling and working with discharge and street sweeping. Stephenson also noted that they are beginning the plans for city wide clean up. The date of that plan will be May 13-14. All stuff must be out on the curb by 8:00AM on the 13<sup>th</sup> with no return trips. This year the charge for Televisions will be \$5.00 for small screens and 7.50 for larger screens and only 2 free tires will be accepted.

MOTION by Kemper, seconded by Flemmer, to accept all staff reports as presented. All in favor, motion carried.

### **Council Member reports**

EDA – Flemmer reported that they have met the new CEDA replacement. They will be holding a meeting at the Event Center on April 30<sup>th</sup> from noon to 1:30. They are hoping to invite as many business owners who will want to come and discuss their vision for the city. The other item discussed was the \$2000 grant/loan that they had added to the housing

opportunity had been used bringing a new family to town.

**PUBLIC SAFETY** – discussion during the committee meeting was the stop sign by the Dollar General. The temporary signs were placed on the 2 incoming streets on that intersection. Both sustained damage. They are in discussion of making it a 3 way stop area. They are also in discussion with Trieglaff, Chief of Police, on where he would consider the best place for cameras in town. Another item is street closures for Turkey days.

**PLANNING AND ZONING** – Trieglaff noted that he would be getting out notifications for areas needing attention. He asked council members for their input on residential properties that need clean – up notifications. Anderson also noted that Ben Riewer and Mike Sharp and herself are working through the Zoning ordinance to present it to the committee. Anderson also noted that Dave Green has resigned from the committee so a new member will be sought.

**PERSONNEL AND FINANCE** – Miosek reported that with the Retirement of Estenson, City Deputy Clerk, the committee has decided to hire from within. Nancy Kiehl, who is presently working as a cleaner in a part-time position in the city and works at Thorwaldson and Malstroms' law office has been interviewed. The city is able to hire from within and because she is very qualified for the position, they have offered it to her and she has accepted it. She will start May 20<sup>th</sup>.

**PARKS & REC-** Stephenson reported that they are starting work on Ludtke park and the committee is looking at a walking path along the river from that park to the bridge on Highway 87. There is a question as to who owns the river bed. They are also considering the connection of water to the campground.

**LARL-** the report was in the packet.

**MOTION** by Kemper, seconded by Flemmer, to accept the Council Member Reports as presented. All in favor, motion carried.

**Clerk/Treasurer Report**

Anderson, City Administrator, noted that Trieglaff, Stephenson and her had gone to the Loss Control Safety workshop in Mahnomon last week. She also noted that she will be working with Rural Minnesota Housing Partnership hoping to get grant money to repair up to 10 homes.

Having no further business, meeting was adjourned at 6:45PM.

ATTEST;

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Marian Estenson, Deputy Clerk