

CITY OF FRAZEE

PUBLIC HEARING OF THE FRAZEE CITY COUNCIL

**Monday, January, 2019
6:30 pm**

Oath of Office

Following the Annual Pot Luck supper the council began with the Oath of Office. Present at the council was Former Mayor Hank Ludtke to administer the Oath of Office for new Mayor Ken Miosek. After Ludtke administered the oath of Office to Mayor Ken Miosek, he in turn gave the Oath of Office for New Council members Nicole Strand and Mark Kemper.

Public Hearing

The public hearing of the Frazee City Council was called to order at 6:30 pm by Mayor Ken Miosek. Council members present were Mark Flemmer, Mark Kemper, Nicole Strand, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Joe Nelson, Fire Chief; and Jolene Tappe, Event Center Manager. Tyler Trieglaff, Frazee Police Chief began the public hearing with the discussion of the use of Body worn cameras for the Police Department. Trieglaff noted that per state statute, cities that purchased and put into use body worn cameras must first hold a public hearing. Trieglaff distributed a spreadsheet with the estimated cost of the proposal. Trieglaff listed some of the reasons for these cameras: 1) will help with law suits, 2) safety of officers and also a tool for the department to review calls. It was noted that this was set into the budget and his intention is to ask for donations from civic groups such as the Lions Club. There were no questions at the end of the Public Hearing.

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Ken Miosek. Council members present were Mark Flemmer, Mark Kemper, Nicole Strand, and Mike Sharp. City staff present: Denise Anderson, Administrator; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Tyler Trieglaff, Police Chief and Rescue Squad President; Joe Nelson Fire Chief; Jolene Tappe, Event Center Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Consent Agenda

MOTION by Sharp, seconded by Strand, to approve the consent agenda items as follows:

Minutes for the December 2018 Truth in Taxation Public Hearing

- Minutes from the December 2018 Regular Meeting;
- Approval of City and Liquor Store Claims;
- Review of City Cash Accounts

All present in favor, motion carried.

New Business

Present to address Council under New Business was Jon Okeson, County Commissioner. Okeson was elected as chair for the County Board. Items noted by Okeson were the announcement of a new County Administrator after retirement of Jack Engstad; coming completion of the new County Jail; discussion of a new Public Works facility and the approval to solicitate for a new K-9 Officer for the department.

Next item under the agenda is a dedication to Hank Ludtke, former Mayor, for the work that he has done on efforts for beautification, environmental efforts as well as the numerous civic endeavors that he has worked so tirelessly on for the City of Frazee. Ludtke was presented with a prototype of the sign that will go up on the Newly named Hank Ludtke Riverside Park shelter. MOTION by Kemper, seconded by Flemmer to approve Resolution 0114-19A Resolution Dedicating Riverside Park as Hank Ludtke Riverside Park. All present in favor, motion carried.

MOTION by Strand, seconded by Flemmer to approve Resolution 0114-19B Resolution Expressing Acceptance of and Appreciation for a Donation of \$894.87 from Michael and Michelle Sharp. This donation is earmarked for the Parks and trails endeavors within the City of Frazee. All present in- favor, motion carried.

MOTION by Sharp, seconded by Strand to approve Resolution 0114-19C Resolution Expressing Acceptance of and Appreciation for a Donation of \$500.00 from the Detroit Lakes Rotary Breakfast Club. This donation is earmarked specifically for the upkeep and replacement of ice skates at the skating rink. All in favor, motion carried.

Ordinance No. 152 an Ordinance Regulating Building Standards within the City of Frazee, was presented as read by Sharp. Motion by Sharp, seconded by Strand to approve Ordinance No, 152. All in favor, motion carried.

MOTION by Kemper, seconded by Sharp approving Resolution 0114-19D Resolution authorizing the Summary Publication of Ordinance No. 152, an Ordinance Regulating Building Standards within the City of Frazee. All in favor, motion carried.

MOTION by Strand, seconded by Kemper approving Resolution 0114-19E A Resolution Adopting the 2019 Frazee Police Department Body Worn Camera Policy. Anderson noted that the Resolution covered both purchase of those cameras as well as the policy discussing the use of those cameras. Councilman Flemmer noted what he felt were a couple of errors within the policy. It was decided to allow Chief Trieglaff to purchase the cameras but to consider the policy for the next council meeting.

MOTION by Flemmer, seconded by Sharp to approve Resolution 0114-19F Resolution Approving the Fee Schedule for 2019. Flemmer questioned the need to raise the garbage fee. It was noted that Steve's Sanitation had an extreme raise in the tipping fees and we, out of necessity, were forced to raise the city expense. Another item Flemmer questioned the need to bill in city residents for fire calls. Doll, former fire chief stated that insurance companies do not pay for fire calls within the city limits. It was noted however that most

insurance companies do in fact pay for the call and most fire departments bill for this in their city. All in favor of approval of the stated fee schedule, motion carried.

MOTION by Sharp, seconded by Strand, to approve Resolution 0114-19G, A Resolution Adopting Small Wireless Facility Design and Review Guideline Policy. All present in favor, motion carried.

MOTION by Strand, seconded by Flemmer, for the Proclamation Commemorating the City of Frazee School Choice Week. The week of January 20-26 is designated as Frazee School Choice Week. All present in favor, motion carried.

MOTION by Sharp, seconded by Kemper, to approve the waiving of monetary limits on municipal tort liability established by Minn. Stat. #466.04 to the extent of the limits of the liability coverage obtained from LMCIT. All present in favor, motion carried.

MOTION by Kemper, seconded by Strand, to approve the Application for Gaming Permit from the 412 Lakes Friends of the NRA. The Raffle is scheduled for January 26 at the Frazee Event Center. All present in favor, motion carried.

Old Business

Present for Old Business was Tom Winters, City attorney. Winters explained the trail that the Special Assessment for the Baumgart property has taken. Noted was the council requested appraisal which showed a property valuation improvement by the project of between \$6500 and \$13000. Winters also noted that if the city should refuse the Special Assessment amount of \$8000 and decided to fight, the attorney fees would extend the amount lost. Winters also noted that the council may want to look at the special assessment policy. It was noted that a motion is needed to accept the original assessment of \$8000. Sharp noted his frustration but the city's hands are tied. Anderson noted our policy is a good one but that this project was unique because of the fact that there were so few properties to assess. MOTION by Sharp, seconded by Kemper to accept the Assessment fee of \$8000 from the Baumgart property. All in favored, motion carried. Winters noted that he would check with other cities on their assessment policies.

Second under old business was the update by Kris Carlson regarding the Water Treatment plant. Stephenson noted that they had toured the water treatment plant in Mehnaga and saw some things that were good and other areas that were unnecessary. It was noted that there will be a resolution brought before the February council regarding the plant plan.

Staff Reports

Jolene Tappe, Event Center Manager, noted that she was in the black of \$1085.00 for 2018 at the Event Center. There is a scheduled wedding and she is waiting for the bar door. Just waiting to see who the new Liquor Store manager will be.

Anderson, Liquor Store Report, noted that the Liquor store is going okay. The city is actively seeking a new manager with interviews planned. The End of 2018 profit is \$8622.99.

Tyler Trieglaff, Police Department, reported 138 calls in December with 40 being traffic related. Squad cars are running well. Trieglaff noted that they were able to tour the new

jail facility at the county. There will be separate areas for officers to book in prisoners. Trieglaff also noted his desire to have council members who question his department to come to him prior to the meeting time for discussion. Trieglaff presented his year end listing of calls the department attended.

Tyler Trieglaff, Frazee Rescue Squad, reported 31 calls in December. The total is 308 for the year of 2018. Trieglaff noted that that figure reflects approximately 10 calls every 14 days.

Joe Nelson, Fire Chief, introduced himself as well as his assisting officers. Richard Gerving, first assistant, Jimmy Krejce, second assistant. Other officers were introduced. Nelson reported 64 fire calls in 2018 with 1365 training hours. There were 15 calls in Frazee, 14 in Burlington Township, one in Evergreen Township, 10 in Height of Land, 4 in Silverleaf as well as 20 that were mutual aid calls. Albert Doll, former chief noted Capital Improvement plan that was in the council packets. Mayor Miosek noted that it was a thorough and well thought out plan. Anderson noted that a lot of time was spent on this plan.

Motion by Strand, seconded by Kemper to approve the new officers for the Frazee Fire department. All in favor, motion carried.

Motion by Sharp, seconded by Flemmer to approve the Capital Improvement Plan as presented. It was also noted that the townships were pretty accepting of this plan. All in favor, motion carried.

Larry Stephenson, Public Works Superintendent, reported 3,699,000 gallons of water was pumped in December with 12 ½ gallons of Fluoride added. 2.6 million gallons were pumped out to the Waste Water Treatment Plant for Treatment. The city had .81" of precipitation in December. Stephenson reported that in 2018 the City pumped a total of 54,517,000 gallons of water. Stephenson stated also that the last few days were really hard on the city supply of salt/sand. They will probably have to purchase more to get through this winter. Stephenson also called attention to the Informational report from the Department of Health in the packes.

MOTION by Strand, seconded by Sharp, to accept all staff reports as presented. All present in favor, motion carried.

Council Member reports

Presented to the Council was Resolution 0114-19H, the 2019 Organization Resolution.

MOTION by Sharp, seconded by Strand to accept the Rules for the Organization and Procedure of the City Council as well as the Appointments presented. All in favor, motion carried.

EDA –Flemmer noted that the EDA met but had no quorum. Business was tabled.

PUBLIC SAFETY – No Meeting

PLANNING AND ZONING – No meeting.

PERSONNEL AND FINANCE – It was noted that they would be interviewing for the Liquor Store Manager.

LARL- report was enclosed in packet.

PARKS & REC- there was no meeting but council discussed the skating rink, and noted that Ludtke was working on skate sharpening and organization of the warming house. There has been some vandalism to the building but they have not been able to apprehend anyone.

MOTION was made by Strand and seconded by Kemper to accept the Council Member Reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Anderson, City Administrator, noted that the office is beginning to work on the Audit. There have been no issue with the State audit. Anderson noted her congratulations to the newest council members as well as the new Fire Officers.

Having no further business, meeting was adjourned at 7:50PM.

ATTEST;

Marian Estenson, Deputy Clerk