CITY COUNCIL MEETING AGENDA

October 28, 2026 ~ 5:00 p.m. ~ Frazee Event Center

The City of Frazee utilizes TEAMS for meetings. If you would like to participate virtually, please contact City Hall prior to 12:00 pm on the date of the meeting to receive a meeting invitation.

1. Call the Meeting to Order

2. Roll Call

3. Pledge of Allegiance

4. Approve Agenda

5. Open Forum- The City of Frazee welcomes you to this meeting. We have the desire to provide an opportunity to hear from members of the public. This portion of the agenda will be limited to a total of not more than 30 minutes, unless otherwise determined by the council. Individual speakers are asked to limit their comments to not more than 10 minutes, unless otherwise determined by the council. The council requests that all comments be in keeping with, and contribute to, an atmosphere of civil, courteous, thoughtful, and respectful public discourse. The council will not respond to comments at the time of the guest's spot on the agenda; however, if the council feels there needs to be a discussion, comments, or a decision it will be taken up at the New Business part of the agenda with a possibility of future council agenda items. Thank you for attending.
    a. Mackenzie Hamm – CornerStone Community, Youth & Family Resource Center

6. Consent Agenda
    a. Meeting Minutes – Special Meeting 10-14-2026; Regular Meeting 10-14-2026
    b. Approval of Claims
    c. Resolution 1028-2026A – Resolution Expressing Acceptance and Appreciation for Frazee Rescue Department Donations

7. Public Hearing
    a. Open at 6:01 pm
    b. Public Comment
    c. Close Public Hearing

8. Old Business
    a. Refuse RFP Approval

9. New Business
    a. Special Assessment Discussion

b. Resolution 1028-2026 – Resolution Adopting Assessments for 2024-2026 Delinquent City Utility and Service Bills Payable in 2027
c. Summary of Ordinance 186
d. Becker County Solid Waste Management Plan

10. Council Member Comments

11. Addendum
    a. Additional Claims

12. Quarterly Check-In

13. Upcoming Events

14. Adjournment

Open Forum

Mackenzie Hamm - CornerStone Community, Youth & Family Resource Center

Hello,

Thank you again for allowing me to speak at your upcoming City Council meeting next week. We also want to sincerely thank the City of Frazee for its support over the past several years. Your partnership has helped CornerStone grow and make a meaningful difference in the lives of youth, families, and neighbors throughout our community. Together, we have helped create a welcoming place where people can connect, find support, and feel a sense of belonging.

We are excited to share several updates at CornerStone, including our new grant-funded Family Resource Center addition. This expansion will help us connect more youth, parents, and caregivers with the support, skills, and resources they need to build strong, resilient families. Please also see our attached annual report for a closer look at the work your support has helped make possible.

CornerStone has also been awarded a grant through the Drug-Free Communities Support Program to support our G.R.O.W. Coalition. Our work focuses on preventing youth substance use while strengthening community connections, promoting positive mental health, and supporting youth well-being. The grant requires matching support from the community, making local partnerships an important part of these efforts.

If it fits into your budget for the next year, we would like to invite the City of Frazee to consider a $1,500–$2,000 contribution toward bringing a motivational speaker to students during the 2026–2027 school year in April of this school year. The speakers we have contacted have quoted approximately $5,000–$8,000. One speaker we are considering for this spring, Tim Eggebraaten, has offered a discounted rate of approximately $5,000–$6,000.

A school assembly gives us the opportunity to reach the greatest number of students, including those who may not otherwise attend a community event. Potential topics include making substance-free choices, mental health, navigating peer pressure, building healthy relationships, and knowing when and how to ask for help. Parent surveys have also highlighted a need for support in talking with children about difficult subjects, which we hope to address through this and other opportunities.

The City's involvement at any level would be greatly appreciated and would provide more than financial support. Visible support from the city helps reinforce that creating a healthy, drug-free community is a shared commitment.

Thank you for considering this request and for all you have already done to support Frazee's youth, families, and neighbors.

--

Mackenzie Hamm
Executive Director
CornerStone Community, Youth & Family Resource Center
"Engaging Community to Empower Youth"
P: 218-329-6199

CORNERSTONE

ENGAGING COMMUNITY EMPOWERING YOUTH

COMMUNITY, YOUTH & FAMILY RESOURCE CENTER

Annual Report

07/01/25-6/30/26

Phone: 218-234-9290
Email: cornerstonefrazee@gmail.com
Website: cornerstonefrazee.org

5013c non-profit; EIN: 83-1631473

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Programs & Events

Our multipurpose space, programs, and events bring the community together by creating welcoming spaces that encourage creativity, education, connection, access to telehealth, resources and support for individuals and families.

Our workforce, J.E.D.I. and MakerSpace programs support local entrepreneurs while encouraging the creativity, collaboration, and critical thinking skills that foster an entrepreneurial mindset.

Mission

CornerStone: Community, Youth, & Family Resource Center's mission is to provide community engagement, creative expression, workforce skills, and resource connection so youth and families experience stability, wellbeing, and healthy choices.

Vision

CornerStone has the Vision to be a thriving community where families & youth are connected and empowered to lead, create, and succeed.

Our Yearly Impact

- ~289 of youth served through FREE programming at CornerStone
- ~700 youth/family members attended special events offered by CornerStone
- ~ 900 hours of FREE supervised time for 4th through 12th grade during the 25'-26' school year and over 288 hours of FREE supervised summer hours for kindergarten and older with the YES Network Partnership!
- ~ 1300 hours of Family Resource Center navigation & programming at no charge
- 57 days of various art/music performances with about 900 adults & 275 youth
- 12 Native American cultural activities/events, 30 art/creative classes, 10 family enrichment programs/events
- Daily opportunities for youth wellness & empowerment, physical activity, independent creative art, social connections, entrepreneurship, life-skills, volunteerism, mentorship, and more!

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CornerStone's Team

Mackenzie Hamm
Executive Director

Katie Grindall
Youth Director

We are very supported by our Board of Directors, Committee Members, Volunteers, Community Members, & of course, our YOUTH!

Board Members: Ken Miosek (President), Ryan Stockstrom (Vice President), Alissa Ratz (Treasurer), Sara Jacobson (Secretary), Amy Kilde, Mindy Oelfke, Dani Adams
Youth Board Members: Aiden King
Past Board Members in 2024/25: Katie Poppler, Latasha Scott, & Emma Ketter (Youth)
Bistro Staff & Support Staff: Stop in to the Bistro to see our amazing staff, consisting of high school & college students, along with community members! They would LOVE to serve you our delicious crepes, coffee, and MORE! Also we have some amazing support staff who help implement amazing work from our grant objectives who work with the youth and with navigation throughout the year!

Highlights:

Expanding Our Walls, Deepening Our Impact: Welcoming the Family Resource Center Wing!

This year, our center began a new chapter as we add a Family Resource Center (FRC) Wing to our current building, starting in June and set to be completed by December 31, 2026. While our core mission to empower youth remains unchanged, we know that young people do not live in isolation. We may support them in person for only a few hours each day, but their home environment shapes them around the clock. To truly help a child thrive, we must also strengthen the caregivers who guide their daily lives, because a young person's success is deeply connected to the stability, safety, and health of their household.

This new space allows us to deepen our support for the whole community starting at the roots. By equipping caregivers with concrete resources, we build a stronger foundation for the next generation — and we extend that same support to all our neighbors, including senior citizens, single adults, and anyone who benefits from a connected, resilient community. The FRC Wing reflects our belief that thriving youth grow from thriving households, and thriving households grow from a thriving neighborhood.

Beach Equipment!

Thanks to the support of the DNR Grant, we were able to purchase a full set of beach equipment for the community, including **paddle boards, kayaks, canoes, and lily pads.** These resources gave youth, families, and community members the chance to enjoy water recreation throughout the summer – and they will continue to be available for years to come. For many participants, this was their **first experience learning water-based activities**, building confidence, and trying something new. The equipment has already created meaningful moments of joy, growth, and connection at the beach.

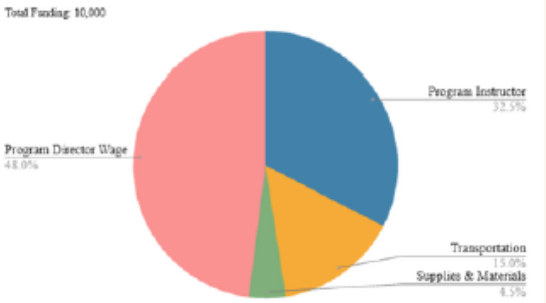
Beach equipment is available through the city when a beach attendant is on duty. If no attendant is present, contact CornerStone at 218-234-9290 to check out equipment.

MN State Arts Grant Highlight

We had 59 adult performances by 40 adults. 161 youth performances by 67 youth. Total of 1,682 adult attendees (approximately 900 unduplicated) and 991 youth attendees (approximately 275 unduplicated)

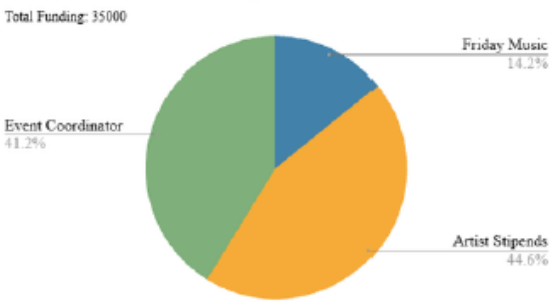
Budget, Grants, & Partners

West Central Initiative Grant



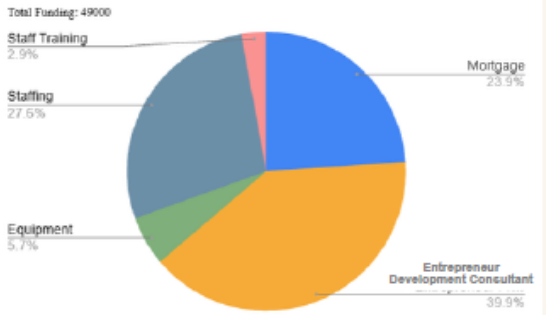
This grant allowed CornerStone to offer culturally relevant programs at CornerStone for the youth and community members. The focus was on supporting BIPOC youth and community members, promoting cultural pride, understanding, and community engagement.

MN State Arts Experience Grant



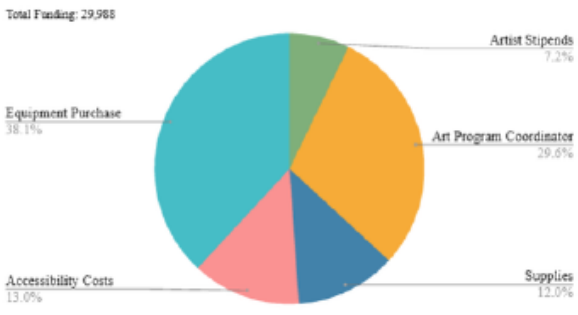
CornerStone had adults and youth performers on the Corner Collective Bistro stage and throughout the community at various events. Live music was brought to Frazee and community events in the summer. 40 individual adults performed, 67 individual youth performed, over 900 adults & 273 adults attended.

MN DEED Grant



Grant funds were used to build CornerStone's long-term capacity to deliver quality workforce development services. Funds supported staff training, development of workforce and entrepreneurship programming, and key infrastructure needs. These investments allowed staff and youth to gain hands-on, job-ready skills in food service, customer service, entrepreneurship, and leadership. Over the grant period, funds helped CornerStone move from program development into active implementation, including barista training, coffee roasting, and youth entrepreneurship opportunities.

FY 2026 Arts Education



Youth in grades 4-12 will develop their artistic skills by learning gel and sublimation printing and other forms of artist skills and CornerStone will increase accessibility for youth and community members who may not typically have access to various art mediums,.

Investors, Grants, & Partners

2025 Year Investors

Rooftop Advocate $5000+

Sauer Foundation Grant, Midwest Bank, Federal Home Loan Bank of Des Moines, Becker County Human Services, City of Frazee, WeFest (Mithun Productions), Anonymous, Anonymous

Pillar Patron $1000+

Frazee Electric, United Way of Becker County Grant, Adrienne Buboltz, Renaissance Charitable Foundation, Detroit Lakes Area Foundation Grant, MN DNR Grant, West Central Initiative Grant, Twice Blessed, Sandra Eppling, NLA Dance Academy, Nathan & Stacey Schwendeman

BTD, Bill & Nelaina Daggett, Amy & Josh Kilde, United Methodist Church (Frazee), Alissa & Issac Ratz, John & Barb Seykora, Stephen & Michelle Daggett, Ted & Michelle Anderson

Foundation Champion $500+

Detroit Lakes Methodist Church, Bachmann Auctioneers (Vince & Jane), Andrew & Tavia Bachmann, Bob & Christy Daggett, Guy & Kirsten Stiening, Susie Martin, David & Janine Schneider, Kathy & Kevin Klein, Alpha Delta Kappa Sorority, Inc., David & Janine Schneider, Detroit Lakes Breakfast Rotary Club, Hanson's Plumbing & Heating, Otter Tail Power Company Foundation, Sacred Heart Catholic Church, Steve Jorgenson Donations, Suzanne and Hart Martin/ Weichselbaum, United Comm Bank, Brian & Lauren Abeld, Arvig Donations, Candor Township, Diane & Marty Aho, OK Lumber Hardware LLC

Melissa Daggett, Thrivent Choice Dollars, Sherry Blaine

Beam Builder $250+

Rob & MisChelle Thompson, Dolores Hodgeson, Alpha Delta Kappa Sorority INC, Diane & Marty Aho, Anonymous, Alta Dretsch, Guy & Kirsten Stiening, Julia Bakken, Lakes Iron & Metal, MMCDC Donations, Perham Health, Rob Thompson, Steve Dahlberg, Tyler Shipman Memorial Car Show, Vergas State Bank, Bethlehem Lutheran Church Women, Kimberly Petersen, Daggett Truck Line Inc, K.L.N. Enterprises, Inc., Marlys Jacobson, Michael Hamm, Terri Usher, Melissa & Craig Watson, Laura & Kyler Hanson

Keystone Supporter $100+

See website for list of donors

GEMs (Give Every Month)

Laura & Kyler Hanson, Hamm Family, Stockstrom Family, Pifher Family, Anna Potvin, Mary & Darrell Norstebon, Jim & Jenni Eveslage, Katie & Cody Grindall

See our Donor Page on our Website for all other Donors!
*Please note that mistakes happen and if we have missed your donation, please reach out.

Grants & Partners

BCCI

Investment to implement a developmentally informed toy lending program & to engage youth in our new entrepreneurial program developed to build confidence, critical thinking, and community/mentor engagement.

NAILBA

Grant will ensure that our facilities, equipment, and activities are inclusive and welcoming for families with younger children. Our space will be equipped with infant- and toddler-friendly toys, books, and sensory tools that promote social-emotional development.

Detroit Lakes Area Foundation

Create a more flexible and functional space by replacing old, non-stackable chairs and tables with stackable seating and foldable tables, allowing for efficient use of space for interactive programming for families

United Way of Becker County

Funds help provide a safe, welcoming space where youth can come after school and during the summer and engage in arts, STEM, entrepreneurial activities, and social-emotional learning.

Sauer Foundation for FRC

Funded: $51,786 for CornerStone programming to develop and implement a Family Resource Center. (FRC) are locally designed and led, offering programs, services, and partnerships tailored to its community.

Grow/MVP Frazee

Partner to implement substance free events for youth

The YES Network

Support with partnering for the months of June & July to increase staff to provide care to Kindergarten and up at NO charge!

Rural MN CEP

Support of some youth employees in gaining vital work experience and job skills.

2026 Gala Sponsors

GOLD LEVEL - $1000

All-n-All, Strehlow Insulation, Frazee United Methodist Church, Midwest Minnesota Community Development Corporation, BTD

SILVER LEVEL - $500

OK Lumber & Hardware, Team Ind, Harvest, Solberg Insurance, Essentia Health

BRONZE LEVEL - $250

KLN Family Brands, Lakes Iron & Metal, West Central Initiative, Northern Lights Dance Academy, PAYmasters, Vergas State bank, Sanford Health, Frazee Family Foods, Half Past 5, Anderson Bus and Coach, Franklin Fence, Arvig

Volunteer Statistics

Volunteers are the heart and sole of the daily operations of CornerStone and we can't thank them enough!

Youth Volunteers: ~111	Average Total Hours Volunteered by youth ~1684	Adult Volunteers: ~179	Average Total Hours Volunteered by adults ~3496

Major Events, Fundraisers, & Volunteers

- **WE Fest** - 44 adults & 5 youth volunteers, with thousands of attendees
- **Arts & Giving Gala** - 44 adults & 26 youth volunteers, 250 attendees
- **Haunted Forest & Fright Farm** - 67 adults & 61 youth volunteers, 800 attendees
- **Merry Frazee Christmas** - 6 adults & 5 youth volunteers, hundreds of attendees
- **Giving Hearts Day** - 3 adults volunteers
- **Turkey Days** - 9 adults & 24 youth volunteers, hundreds of attendees
- **Hairy Man Vergas Obstacle Course** - 5 adults & 5 youth, hundreds of attendees
- **Health Fair & Carnival** - 23 adults & 7 youth, 97 attendees
- **Weekly Operating Volunteers** - 12 adults & 5 youth

We ♡ our Volunteers

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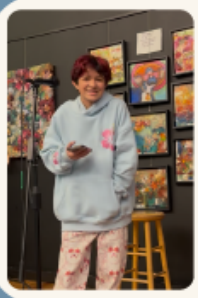
Let's Hear Some Impact Stories!



What does CornerStone mean to you?

"CornerStone meant a lot to me. It meant hanging out with a bunch of amazing people and good people who work hard to look after us." - Ella, 13 years old

As a parent, how has CornerStone helped you?

CornerStone has been an absolute blessing to my family over the last 3 years and still is. It helped our family in ways I can never repay. They provide a safe supervised space where the kids can play, bake, and work on homework. Kids enjoy having more time with friends. I enjoy knowing they are safe and well cared for. Truly huge thank you to everyone who is involved with CornerStone - Tiffany mom of 4

How has CornerStone Impacted You?

"I am very grateful for the support I've received. During some really difficult times, your team responded quickly and treated me with kindness and respect. That made a big difference for my family and me. I also truly appreciate how understanding and accommodating you've been regarding my health issues. The assistance with food and gas for medical appointments has helped relieve a lot of stress and made it easier for me to take care of my needs. Everyone I've interacted with has been consistently kind, patient, and professional. Thank you for the care and support you provide to individuals and families in the community—it truly matters." - Anonymous Community Member

How was your experience with CornerStone?

"The FRC staff members were very helpful and supportive. They were able to navigate the computer and assist with applying for different resources, which made a big difference for me. I struggle with filling out forms and using computers, so having them help with those things were extremely valuable. They also helped me apply for resources that I didn't even realize were available to me. Because of their support, I was able to access services I likely would not have been able to apply for on my own." - Anonymous Community Member

Programming

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Help CornerStone Build a Stronger Future for our Youth, Families, and Community Members

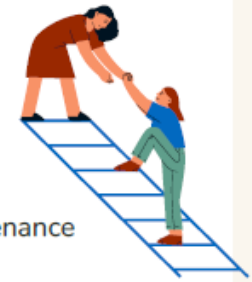
CornerStone Community, Youth, & FRC is a safe, free, and welcoming space for over 300 youth each year. Every day young people walk through our doors knowing they will be welcomed exactly as they are. Here, they can share food, create, learn, build workforce skills, or spend time with each other and with caring adults. Your annual gift is an investment in these opportunities and in the connection and practical support available to families and neighbors, all at no cost and with no conditions.

Every Dollar You Give Helps:

- Fund life-changing programs for youth, families, and our neighbors
- Cover essential operating costs like insurance, utilities, and supplies
- Maintain a safe, engaging space for our youth, families and neighbors
- Eliminate our mortgage so we are able to put more resources into programs

Our Annual Budget - $340,400

- Programming & Operations - $260,800
  - Staff salaries, program delivery, center operations
- Essential Bills - $47,000
  - Mortgage, insurance, utilities, garbage, professional services
- Other Expenses - $32,600
  - Youth supplies, food, events, advertising, licenses, training, maintenance



Your Gift in Action Evey Month

- $50 provides healthy snacks for youth
- $100 provides heat for our youth center
- $250 supports youth programming supplies & operations
- $500 helps fund transportation for local off site youth field trip activities
- $1000 helps pay down our mortgage, freeing funds for direct services

Ways to Give

- Online: https://www.cornerstonefrazee.org/give
- Mail: PO Box 113, Frazee, MN 56544
- In Person: Stop by the Center!
- Scan QR Code to be directed to the website donation page

Volunteer!!

- Have a heart for the youth, families, & community?
  - There are so many ways to leave an impact! Stop in to see us!
- Together, we can ensure our youth, families, and community members have a safe place to grow, learn, and thrive – now and for generations to come.

Thank you for being a 'CornerStone" of our Community!

- For a more detailed budget report, please reach out to our Directors

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Consent Agenda

MINUTES – SPECIAL MEETING OCTOBER 14, 2026

1. Call The Meeting To Order
   a. Mayor Mike Sharp called the October 14, 2026 Frazee City Council Special Meeting to order at 3:49 pm at City Hall.

2. Roll Call
    a. Members Present: Mike Sharp, Mark Kemper, Jim Rader, Andrea Froeber, Andrew Daggett
    b. Members Absent: None
    c. Staff: Stephanie Poegel
    d. Contracted Services:
    e. Guests: Jason Francis - TurnKey Construction; Bob Williams - Frazee-Vergas Forum

3. Discussion With TurnKey Construction
    a. Project update. Sharp asked Jason Francis to report on the progress completed over the past couple of months. Francis stated that his attorney had not finished the development agreement. He expected a preliminary draft by Tuesday or Wednesday of the following week and said he would approach it similarly to his agreements in Barnesville and Lake Park. Projected costs had taken longer to develop. He presented a preliminary plat and design concept that fit the lot under consideration. The garage sizes and parking area still need adjustment. He stated the pro forma worked with assistance from tax increment financing (TIF) or another mechanism to be determined.
    b. Site and building concept. Francis described a two-story building with a partial third story in the center. It would contain roughly 34 units, which he said was the number needed for the project to perform financially. The site plan was ready for final design with civil engineering. The fire marshal required two access points. One would be on Maple Avenue. The other would be from 4th Street. Parking would be about 1.5 spaces per unit, with each unit receiving one garage stall and one parking space. Two main-level units would be ADA compliant, and the remaining main-level units would be accessible, with 3-foot doors and roll-in showers. Storm water would use the existing pond, and a green space buffer with trees and a pet area would be left between the building and the neighboring apartment complex. Francis said he would email the unit mix of one-, two- and three-bedroom units. At Poegel's request, he agreed to include building heights and widths so they could be added to any variance request.
    c. Additional units and setbacks. Sharp asked whether more units could be added. Francis responded that parking was the limiting factor. He said additional units, possibly another stack of rooms or a larger third story, would be feasible only if the building could be moved closer to the property lines. Poegel stated that the current multifamily R-3 code requires a side yard setback of 12 percent of the lot width (minimum 12 feet), a front yard of 20 feet and a rear yard of 25 feet. The concept used 10 feet on the south and east. She noted that a variance would likely be needed at the southeast corner even at 34 units. She said the topography of the lot could reasonably be considered a practical difficulty. Planning and Zoning would make that determination and forward it to Council for final approval. Francis said he might rotate the building to gain a foot or two but expected a variance would still be required.

d. Orientation toward Maple Street. Council asked whether the building could be shifted toward Maple. Francis said he preferred to keep a larger buffer from the single-family homes. Rader agreed it was best to leave the building where it was, to avoid encroaching on the single-family residences along Walnut. Francis said he could still rotate the building to improve garage backing and turning room without changing its position.
e. Financing and development agreement process. Francis asked whether the City's direction was toward TIF, tax abatement, lump sum TIF dollars or another mechanism. Sharp suggested that, if Council was willing, the draft development agreement be sent to Planning and Zoning to discuss which mechanisms best serve the City and the developer. He noted possible limitations with TIF and some advantages with abatement. He also noted the expertise of Eric Anderson, a Planning and Zoning member with development experience. Francis stated he was open to multiple programs. He explained that the project must cash flow or his investors would not proceed, and that he maintains certain quality features: steel siding, insulation, landscaping, solid-surface countertops and oversized unit footprints.
f. Comparable projects. Francis reported that in Lake Park the City and EDA assisted with a TIF and some infrastructure costs, along with a cost-share on pond maintenance. In Barnesville, a TIF of approximately $900,000 and a lump sum of about $170,000 for infrastructure and roadwork enabled the project to proceed. He said that building opened September 10 and had 19 of 35 units rented and 10 pending. Rader noted that the Becker County housing study specifically identified the need for this type of housing countywide. Sharp requested that Jason Murray, who has TIF expertise and prepared the Lake Park agreement, review the draft. Council also wanted the City's legal counsel to review it. Francis offered to send the Barnesville agreement by Friday if the new draft was not ready.
g. Consensus on process. Sharp asked Council Members whether they were comfortable with Planning and Zoning working out the agreement and returning it to Council. Council members indicated agreement. Planning and Zoning is scheduled to meet October 27 at 5:00 pm, and Sharp invited Francis to attend and offered to work around his schedule. Council discussed that approval would likely come in mid to late November.
h. Land value. Sharp stated he was willing to negotiate the land price, which had initially been listed at about $90,000. Poegel stated this amount reflected the special assessments on the property. The bonds had been paid off, and the City had borrowed from another fund to cover them. Council members indicated they were comfortable negotiating. Rader asked that the City's budget not be strained, and Sharp did not anticipate a strain given the bonds were paid. Poegel said she would consult the City's auditor, Colleen, on how to handle the transaction.
i. Next steps and timeline. Francis said that once the agreement is in place he would complete the site survey, check utilities and engage civil engineering more fully. He projected a final plat for approval by about February 1, building permits and groundbreaking in March, with an 8 to 10 month construction period and a

likely fall opening. Poegel noted that public hearings would be required for the variance and the sale of the property, and that the sale process would take at least a month.

j. Additional parking and land. Rader asked whether a small structure could be placed on the higher ground near the lot. Francis said the lot would need to be replatted to evaluate this. Sharp noted that an easement or additional land adjacent to the neighboring apartment building could provide more parking and a better turning radius, which the existing lot lacks, particularly for full-size trucks. Francis stated that additional land might allow for additional units. He asked to know soon so that the civil engineer could replat. He agreed to work with his team on the options. Poegel noted that topography limited expansion toward the neighboring property.

k. Sharp thanked Francis and said Council looked forward to receiving the draft agreement. Francis said he would send the Barnesville agreement and press his attorney for the proposed draft by Tuesday or Wednesday of the following week.

4. Adjournment

M/S/CU: Froeber/Rader to adjourn at 4:23 pm.

Respectfully Submitted,
Stephanie Poegel
Frazee City Administrator

Consent Agenda

MINUTES – REGULAR MEETING OCTOBER 14, 2026

1. Call The Meeting To Order
    a. Mayor Mike Sharp called the October 14, 2026 City Council meeting to order at 5:00 PM.

2. Roll Call
    a. Members Present: Andrew Daggett, Mark Kemper, Mike Sharp, Jim Rader, Andrea Froeber
    b. Members Absent: None
    c. Staff: Stephanie Poegel, Tyler Trieglaff, Adam Walker, Matt Johnson (Online), Jolene Tappe, Larry Stephenson and Amanda Blanchard
    d. Contracted Services: Chris Thorson - Ulteig Engineering; Patrick Bakken - Ramstad, Skolyes & Bakken
    e. Guests: None

3. Pledge Of Allegiance

4. Approve Agenda
    a. Poegel requested the addition of 12.d. LG240B Exempt Bingo application.

M/S/CU: Froeber/Kemper – Motion to approve the agenda with the addition of the 12.d.

5. Open Forum
    a. None

6. Consent Agenda

M/S/CU: Kemper/Daggett – Motion to approve the Consent Agenda as presented.

7. Committee & Liaison Reports

M/S/CU: Froeber/Kemper – Motion to approve the Committee & Liaison Reports as presented.

8. Staff Reports
    a. Fire Department
        i. Walker reported 11 calls in September, which was an increase over the prior month but still below average. Seasonal alarm calls are beginning to increase. The department seams to have avoided the fall grass fire season. The planned October open house has been postponed until spring because of limited personnel availability. This also allows the department to pursue a SAFER grant that could help fund an open house and related advertising.
        ii. Walker announced that the department was awarded the 2026 Department of the Interior grant for a new skid unit for its new wildland rig. The grant saves approximately $64,000. The new unit will allow the department to retire the oldest vehicle in its fleet. Walker stated that tariffs should not affect the purchase because it is for first responders. He also raised the issue of firefighter burnout, noting that the department's 17 members respond to nearly every call, and he asked Council members to check in with first responders and report any concerns. Sharp thanked Walker and called the grant news "great news."
    b. Rescue
        i. Johnson presented the Rescue report. There were no questions from the Council.
    c. Event Center
        i. Tappe reported that the Event Center was wrapping up its season after a large wedding the previous weekend. A pumpkin painting event hosted by Miss Frazee is scheduled, along with a wedding the following Sunday and another in December. The Event Center continues to host AA meetings on Wednesday nights and a monthly Tuesday event. Tappe also noted a Veterans meal hosted by the Vergas Lions at the Event Center to be held on November 18.
    d. Liquor Store
        i. Blanchard reported that September sales were weak and estimated that about 30 percent of customers were shopping elsewhere. She planned to attend a regional meeting on the 28th to learn more about THC-related regulations. An informal survey of MMBA members found that about 54% plan to continue selling THC products, 35% were undecided and 11% plan to not sell. Concerns were raised about possible effects on federal funding and about banking. Amanda had contacted the bank, which planned to bring the matter to its board. She also announced a rug

decorating event the following Wednesday to draw customers on a slower night.

e. Police Department
    i. Trieglaff reported that he and the officers attended annual use-of-force training in Otter Tail County and are current on required computer training. Regarding the abatement of nuisance properties, Trieglaff stated that progress had stalled. Without consent or a court order, the city cannot enter the properties to begin cleanup. Open questions included what constitutes garbage, what must be inventoried and what must be stored. He had consulted a Becker County deputy and Attorney Bakken, as the county was handling similar properties. The first step would be to formally ask the responsible parties to comply voluntarily and document the response, followed by a court order if needed.
    ii. Froeber expressed frustration with the length of the process, noting that residents at the October 5 forum remained adamant about enforcement. She also noted that neighbors had been unable to sell their home because of the conditions next door. Bakken explained that the city cannot enter private property without consent or a court order. He stated that a search warrant could likely be obtained within a couple of days, as was recently done for a separate hazardous building in town, and executed within about a week. Cleanup could therefore potentially be completed by the end of October or in November. Property owners would receive notice of the date, and items left at the site would be considered nuisance items. Valuable items would be stored for 60 days, after which the city could sell them. Bakken recommended storing items that may have value rather than discarding them. Costs for cleanup, storage, dumpsters and legal fees could be assessed to the property, and owners would have to pay them to reclaim stored items.
    iii. Daggett asked whether consent could be requested at the time of a public meeting in the future. Bakken replied that this was possible, though consent can be revoked. Trieglaff and Bakken agreed that photographing and videotaping the process would serve as the inventory. Trieglaff and Stephenson were exploring options such as roll-off dumpsters and trailers. Bakken confirmed that assessments would likely be made next year. Sharp stated that the issue was a priority for the entire Council and staff and that the Council supported Trieglaff's efforts. Trieglaff noted that one property owner appeared to be working voluntarily on cleanup.

f. Public Works
    i. Stephenson reported that most equipment had been winterized and that the department would begin hauling in sand and salt for winter. He identified approximately 20 castings around town that were catching plow edges and causing damage to equipment. Driveway Service offered to cut out and raise them with asphalt for about $250 each, a total of approximately $5,000 to $6,000. Stephenson also reported replacing a damaged cutting edge with a lower-grade, less costly edge.

M/S/CU: Kemper/Rader – Motion to authorize Stephenson to proceed with repairing the manhole covers and castings.

ii. Kris Carlson, Ulteig Engineering, reported that the Main & 2nd St lift station construction would be delayed until spring. The site is at the elementary school bus drop-off, and cold-weather restoration work would be difficult. Required fittings were also delayed, with delivery now expected in early November. Stephenson stated that he would maintain the existing stations through the winter.

g. Administration

i. Poegel had no items to highlight. In response to Daggett, Poegel reported that the newly installed solar panels were functioning as far as she knew. The city had not yet received training on monitoring them, and a full year of data would be needed to evaluate energy savings or refunds.

M/S/CU: Froeber/Daggett – Motion to approve the Staff Reports as presented.

9. Old Business

a. Resolution 1014-2026A – Resolution Approving Additional Election Judges For The 2026 Election Year

M/S/CU: Froeber/Kemper – Motion to approve Resolution 1014-2026A, approving additional election judges for the 2026 election year as presented.

b. Resolution 1014-2026B – Resolution Approving Plans & Specifications & Ordering Advertisement For Bid – Main & 2nd St Lift Station

i. Carlson presented highlights of the plans. The new main lift station will place the control house above grade, with controls, valves and flow meters in one section and a natural gas generator in another. Because the site is about 17 feet into the water table, only the submersible pumps, mounted on slide rails, will be underground. This eliminates confined-space entry and allows one person to check meters. The old generator building is planned for conversion to cold storage, and the diesel generator may become the city's portable generator. The river crossing will be bored about 5 feet below the riverbed, and the exposed pipe over the water will be removed. The secondary lift station will be relocated to the east property line.

ii. Carlson reported that all permits had been submitted and the DNR license for the river crossing was in place. Bids would be opened in November, with award contingent on PFA approval. In response to Sharp, Carlson confirmed the new stations will require much less maintenance. He also stated that the building exterior is expected to match the water plant.

M/S/CU: Froeber/Rader – Motion to approve Resolution 1014-2026B, approving plans and specifications and ordering advertisement for bid for the Main & 2nd St Lift Station as presented.

10. New Business

a. Skid-Unit Quote Approval

i. Rader confirmed that the quote was for the Fire Department skid unit covered by the grant.

M/S/CU: Rader/Kemper – Motion to approve the skid-unit quote as presented.

b. Fire Department Pension Increase
    i. Sharp stated that the pension benefit would increase from $3,000 to $4,000 per year of service while maintaining a 114 percent funding ratio. The Finance Committee had recommended approval.

M/S/CU: Froeber/Daggett – Motion to approve the Fire Department pension increase from $3,000 to $4,000 per year of service as presented.

c. Resignation Of Rescue Member
    i. Rader thanked King for her service, and other Council members agreed.

M/S/CU: Froeber/Kemper – Motion to accept the resignation of Rescue Squad member Shawna King effective October 9, 2026 as presented.

11. Council Member Comments
    a. Andrea Froeber
        i. Shed on City Property
            1. Froeber asked about a letter sent to a property owner regarding a shed that was to be moved in connection with the new apartment complex. The shed had not been moved, and the owner may leave for the winter. Poegel stated she would search her records.
        ii. Dollar General Fence
            1. Froeber also asked about the status of the Dollar General fence, and Poegel stated she would look into it after the meeting.

12. Addendum
    a. Approval Of Additional Claims

M/S/CU: Rader/Kemper – Motion to approve the additional claims as presented.

b. Amendment To Personnel Policy – Article XIV. Respectful Workplace Policy
    i. Sharp stated that he and Kemper had reviewed the amendments with Poegel at the Personnel Committee meeting the previous week and recommended them for approval.

M/S/CU: Froeber/Rader – Motion to approve the amendment to the Personnel Policy, Article XIV, Respectful Workplace Policy, as recommended by the Personnel Committee as presented.

c. Approval Of Rescue Member
    i. The appointment is effective immediately.

M/S/CU: Froeber/Daggett – Motion to approve Latasha Scott as a Rescue Squad member as presented.

d. Application For Bingo
    i. Poegel reported that Bethlehem Lutheran applied to hold bingo on November 15. The church held one other bingo this year, on March 22.

M/S/CU: Froeber/Rader – Motion to approve the bingo application from Bethlehem Lutheran as presented.

13. Upcoming Events

a. Poegel reminded Council members that the November meeting dates differ from the normal schedule because of two holidays and asked them to check their calendars. Froeber stated that she had spoken with Williams and recommended notifying the Frazee Forum of the date changes so they can be included on its calendar. Williams noted the deadline for the submission as noon on Friday, October 23. Froeber also asked whether December dates would change, and Poegel stated she would check with the newspaper.
b. Daggett asked Tappe whether the Event Center's new doors had been installed ahead of the election. Tappe confirmed they had already been installed.

14. Adjournment

M/S/CU: Froeber/Rader – Motion to adjourn at 5:47 PM.

Respectfully Submitted,
Stephanie Poegel
Frazee City Administrator

CITY OF FRAZEE

Receipts

10/22/26 11:53 AM
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Payments Batch 10282026GEN1 $15,065.11

Refer	0 *AFLAC*					
Cash Payment	G 100-21709 Aflac/Colonial Life					$257.46
Invoice 399950						
Transaction Date	10/20/2026	Main Checking	10100	Total		$257.46
Refer	0 *AUTO VALUE - DETROIT LAKES*					
Cash Payment	E 200-42200-406 Repairs/Maint Vehicles	FFD VEHICLE MAINT.				$121.77
Invoice 53672840						
Transaction Date	10/20/2026	Main Checking	10100	Total		$121.77
Refer	0 *BOUND TREE MEDICAL, LLC*					
Cash Payment	E 201-42300-234 Medical Supplies	RESCUE SUPPLIES (SPLINTS & BANDAGES)				$605.13
Invoice 86383806						
Transaction Date	10/20/2026	Main Checking	10100	Total		$605.13
Refer	0 *ELAN FINANCIAL SERVICES*	Ck# 000763 10/20/2026				
Cash Payment	E 200-42200-210 Operating Supplies (GE	RESCUE TP				$82.09
Invoice 2664241						
Transaction Date	10/20/2026	Main Checking	10100	Total		$82.09
Refer	0 *FRAZEE-VERGAS FORUM*					
Cash Payment	E 100-41400-433 Dues and Subscriptions	FRAZEE-VERGAS FORUM SUBSCRIPTION (ONLINE ACCESS AS WELL)				$77.00
Transaction Date	10/20/2026	Main Checking	10100	Total		$77.00
Refer	0 *FRAZEE FAMILY FOODS*					
Cash Payment	E 609-49751-259 Food for Resale	LIQ COTTAGE CHEESE FOR RESALE				$7.98
Invoice 8013						
Transaction Date	10/20/2026	Main Checking	10100	Total		$7.98
Refer	0 *HAWKINS, INC.*					
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	CHEMICALS AND CHEM PRODUCT				$526.67
Invoice 7601412						
Transaction Date	10/20/2026	Main Checking	10100	Total		$526.67
Refer	0 *JH SIGNS & DESIGNS, INC*					
Cash Payment	E 100-41110-311 Contracts/Professional S	PROPERTY SALE SIGN				$800.00
Invoice 26509						
Transaction Date	10/20/2026	Main Checking	10100	Total		$800.00
Refer	0 *MN DEPT OF LABOR AND INDUST*	Ck# 000764 10/20/2026				
Cash Payment	E 100-42400-433 Dues and Subscriptions	CONFIRMATION # DLICRW001613776				$48.06
Transaction Date	10/20/2026	Main Checking	10100	Total		$48.06
Refer	0 *POTTY SHACKS*					
Cash Payment	E 202-45000-300 Professional Srvs (GEN	PORTA RENTALS AND SERVICES-WANNIGAN				$270.00
Invoice 07-22252						
Transaction Date	10/20/2026	Main Checking	10100	Total		$270.00

CITY OF FRAZEE

Receipts

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Refer	0 *SWANSONS REPAIR INC*					
Cash Payment	E 200-42200-406 Repairs/Maint Vehicles	VEHICLE MAINT				$1,187.15
Invoice 43435						
Transaction Date	10/20/2026	Main Checking	10100	Total		$1,187.15
Refer	0 *BNSF*					
Cash Payment	E 603-43150-433 Dues and Subscriptions	LAND LEASE-HOLDING POND				$186.96
Invoice 26010185						
Transaction Date	10/21/2026	Main Checking	10100	Total		$186.96
Refer	0 *DAGGETT TRUCK LINE, INC*					
Cash Payment	E 602-49450-212 Motor Fuels	DEF FLUID				$11.81
Invoice EF261279						
Transaction Date	10/21/2026	Main Checking	10100	Total		$11.81
Refer	0 *IRS*	Ck# 000765 10/19/2026				
Cash Payment	G 100-21701 Federal Withholding	FEDERAL WITHHOLDING				$1,040.35
Cash Payment	G 100-21703 FICA Tax Withholding	FICA TAX WITHHOLDING				$1,542.96
Cash Payment	G 656-21701 Federal Withholding	FEDERAL WITHHOLDING-EDA				$14.40
Cash Payment	G 656-21703 FICA Tax Withholding	FICA WITHHOLDING-EDA				$22.80
Cash Payment	G 200-21701 Federal Withholding	FEDERAL WITHHOLDING-FIRE				$7.20
Cash Payment	G 200-21703 FICA Tax Withholding	FICA WITHHOLDING-FIRE				$11.40
Cash Payment	G 601-21701 Federal Withholding	FEDERAL WITHHOLDING-WATER				$180.35
Cash Payment	G 601-21703 FICA Tax Withholding	FICA WITHHOLDING-WATER				$361.62
Cash Payment	G 602-21701 Federal Withholding	FEDERAL WITHHOLDING-SEWER				$264.86
Cash Payment	G 602-21703 FICA Tax Withholding	FICA WITHHOLDING-SEWER				$458.48
Transaction Date	10/21/2026	Main Checking	10100	Total		$3,904.42
Refer	0 *LINCOLN NATIONAL LIFE INS CO*					
Cash Payment	G 100-21705 Short-Long Term-Acc-Dth-D	SHORT-LONG TERM BRET, JESSE, SCOTT, STEPH, TYLER				$334.42
Cash Payment	G 601-21705 Short-Long Term-Acc-Dth-D	SHORT-LONG TERM KEVIN				$56.57
Cash Payment	G 602-21705 Short-Long Term-Acc-Dth-D	SHORT-LONG TERM LARRY				$77.24
Transaction Date	10/21/2026	Main Checking	10100	Total		$468.23
Refer	0 *LINDE GAS & EQUIPMENT INC*					
Cash Payment	E 100-43100-210 Operating Supplies (GE	CYLINDER LEASE				$243.42
Invoice 59452254						

CITY OF FRAZEE

Receipts

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Transaction Date	10/21/2026	Main Checking	10100	**Total**	$243.42
Refer	0 *MN DEPT OF REVENUE - WH*	Ck# 000766 10/19/2026			
Cash Payment	G 100-21702 State Withholding	STATE WITHHOLDING-GEN			$755.40
Cash Payment	G 601-21702 State Withholding	STATE WITHHOLDING-WATER			$118.84
Cash Payment	G 602-21702 State Withholding	STATE WITHHOLDING-SEWER			$123.98
Transaction Date	10/21/2026	Main Checking	10100	**Total**	$998.22
Refer	0 *MN UI - PFML*	Ck# 000767 10/19/2026			
Cash Payment	G 100-21713 MN Paid Leave	MN PD LEAVE-GEN			$156.92
Cash Payment	G 656-21713 MN Paid Leave	MN PD LEAVE-EDA			$1.30
Cash Payment	G 200-21713 MN Paid Leave	MN PD LEAVE-FIRE			$0.66
Cash Payment	G 601-21713 MN Paid Leave	MN PD LEAVE-WATER			$21.92
Cash Payment	G 602-21713 MN Paid Leave	MN PD LEAVE-SEWER			$30.50
Transaction Date	10/21/2026	Main Checking	10100	**Total**	$211.30
Refer	0 *MN CHILD SUPPORT*				
Cash Payment	G 100-21712 Garishment Payable	REMIT ID 0014815090-PP2026-18			$15.22
Cash Payment	G 100-21712 Garishment Payable	REMIT ID 0014815090-PP 2026-19			$15.22
Transaction Date	10/21/2026	Main Checking	10100	**Total**	$30.44
Refer	0 *MN PERA*	Ck# 000768 10/19/2026			
Cash Payment	G 100-21704 PERA	PERA-GEN			$3,079.17
Cash Payment	G 656-21704 PERA	PERA-EDA			$20.87
Cash Payment	G 200-21704 PERA	PERA-FIRE			$10.42
Cash Payment	G 601-21704 PERA	PERA-WATER			$348.84
Cash Payment	G 602-21704 PERA	PERA-SEWER			$485.24
Transaction Date	10/21/2026	Main Checking	10100	**Total**	$3,944.54
Refer	0 *POTTY SHACKS*				
Cash Payment	E 100-45183-300 Professional Srvs (GEN	PORTA RENT & SERVICES CAMPGROUND RIVER DR S			$270.00
Invoice 07-22253					
Transaction Date	10/21/2026	Main Checking	10100	**Total**	$270.00
Refer	0 *ARVIG ENTERPRISES INC*				

CITY OF FRAZEE

Receipts

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Cash Payment	E 100-41400-321 Telephone	CLERK		$170.35
Cash Payment	E 202-45000-321 Telephone	WANNIGAN		$139.95
Cash Payment	E 100-42110-321 Telephone	PD		$109.27
Cash Payment	E 201-42300-321 Telephone	RES		$5.09
Cash Payment	E 100-45200-321 Telephone	TLB		$49.50
Cash Payment	E 601-49400-321 Telephone	WATER		$67.20
Cash Payment	E 100-43100-321 Telephone	STREET		$271.10
Transaction Date	10/22/2026	Main Checking	10100	Total $812.46

Fund Summary

	10100 Main Checking
100 GENERAL FUND	$9,235.82
200 FIRE FUND	$1,420.69
201 RESCUE FUND	$610.22
202 WANNIGAN REGIONAL PARK	$409.95
601 WATER FUND	$1,682.01
602 SEWER FUND	$1,452.11
603 STORM WATER FUND	$186.96
609 MUNICIPAL LIQUOR FUND	$7.98
656 EDA - East Main Retail	$59.37
	$15,065.11

CITY OF FRAZEE

Receipts

Current Period: October 2026

Payments Batch 10282026LIQ1 $19,124.32

Refer	0 *BEVERAGE WHOLESALERS, INC*				
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE			$797.30
Invoice 458449					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$797.30
Refer	0 *BERGSETH BROS*				
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE			$821.55
Invoice 550683					
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE-ALL CREDITED BACK			$0.00
Invoice 550682					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$821.55
Refer	0 *BREAKTHRU BEVERAGE*				
Cash Payment	E 609-49750-253 Wine For Resale	WINE FOR RESALE			$110.00
Invoice 129286465					
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR FOR RESALE			$1,244.21
Invoice 129286465					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$1,354.21
Refer	0 *BUCKS MILL BREWING*				
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE			$144.00
Invoice 101426a					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$144.00
Refer	0 *CASH-WA DISTRIBUTING*				
Cash Payment	E 609-49751-259 Food for Resale	CREDIT-FOOD FOR RESALE			-$164.45
Invoice 4654475					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	-$164.45
Refer	0 *D-S BEVERAGES, INC*				
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE-CREDIT			-$4,190.00
Invoice 1782-01374					
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE			$6,695.60
Invoice 1007841					
Cash Payment	E 610-49752-252 Beer For Resale	BEER FOR RESALE-EC CREDIT			-$97.90
Invoice 1782-01373					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$2,407.70
Refer	0 *FRAZEE FAMILY FOODS*				
Cash Payment	E 609-49751-259 Food for Resale	FOOD FOR RESALE-TOMATO JUICE			$2.50
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$2.50
Refer	0 *GIOVANNIS FROZEN PIZZA*				
Cash Payment	E 609-49751-260 Pizza for Resale	PIZZA FOR RESALE			$201.90
Invoice 0310132619					
Transaction Date	10/21/2026	Liquor Store	10101	**Total**	$201.90
Refer	0 *HARRYS PIZZA LLC*				
Cash Payment	E 609-49751-260 Pizza for Resale	PIZZA FOR RESALE			$58.75
Invoice 90555					

CITY OF FRAZEE

Receipts

Current Period: October 2026

Transaction Date	10/21/2026	Liquor Store	10101	Total	$58.75
Refer	0 *IRS*	Ck# 000540 10/19/2026			
Cash Payment	G 609-21701 Federal Withholding	FEDERAL WITHHOLDING-LS			$187.53
Cash Payment	G 609-21703 FICA Tax Withholding	FICA WITHHOLDING-LS			$663.32
Cash Payment	G 610-21703 FICA Tax Withholding	FICA WITHHOLDING-EC			$89.36
Transaction Date	10/21/2026	Liquor Store	10101	Total	$940.21
Refer	0 *JOHNSON BROTHERS LIQUOR CO*				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR FOR RESALE-LS			$656.69
Invoice 1159100					
Transaction Date	10/21/2026	Liquor Store	10101	Total	$656.69
Refer	0 *LINCOLN NATIONAL LIFE INS CO*				
Cash Payment	G 609-21705 Short-Long Term-Acc-Dth-D	SHORT-LONG TERM LIQ			$50.49
Transaction Date	10/21/2026	Liquor Store	10101	Total	$50.49
Refer	0 *MN DEPT OF REVENUE - ST*	Ck# 000541 10/20/2026			
Cash Payment	G 609-20801 Taxes - Sales & Use Taxes	OFF SALE TAX			$3,212.00
Cash Payment	G 609-20801 Taxes - Sales & Use Taxes	ON SALE TAX			$1,981.00
Cash Payment	E 610-49752-126 Sales Tax Expense	EC-BEER TAX			$313.00
Cash Payment	E 610-49752-126 Sales Tax Expense	EC-LIQUOR TAX			$81.00
Cash Payment	E 610-49752-126 Sales Tax Expense	EC-WINE TAX			$155.00
Cash Payment	E 610-49752-126 Sales Tax Expense	EC-MISC TAX			$3.00
Cash Payment	E 610-49752-126 Sales Tax Expense	EC-RENT REV TAX			$7.00
Transaction Date	10/21/2026	Liquor Store	10101	Total	$5,752.00
Refer	0 *MN UI - PFML*	Ck# 000542 10/19/2026			
Cash Payment	G 609-21713 MN Paid Leave	LIQ-MN PD LEAVE			$41.70
Cash Payment	G 610-21713 MN Paid Leave	EC- MN PD LEAVE			$5.14
Transaction Date	10/21/2026	Liquor Store	10101	Total	$46.84
Refer	0 *MN PERA*	Ck# 000543 10/19/2026			
Cash Payment	G 609-21704 PERA	LIQ-PERA			$661.36
Cash Payment	G 610-21704 PERA	EC-PERA			$63.84
Transaction Date	10/21/2026	Liquor Store	10101	Total	$725.20

CITY OF FRAZEE

Receipts

Current Period: October 2026

Refer	0 *MN DEPT OF REVENUE - ST*	Ck# 000544 10/19/2026			
Cash Payment	G 609-21702 State Withholding	STATE WITHHOLDING-LS			$154.22
Transaction Date	10/21/2026	Liquor Store	10101	Total	$154.22
Refer	0 *ND CHILD SUPPORT*				
Cash Payment	G 609-21712 Garishment Payable	REMIT ID 102107-PP 2026-18			$191.64
Cash Payment	G 609-21712 Garishment Payable	REMIT ID 102107-PP 2026-19			$191.64
Transaction Date	10/21/2026	Liquor Store	10101	Total	$383.28
Refer	0 *PHILLIPS WINE & SPIRITS*				
Cash Payment	E 609-49751-251 Liquor For Resale	LIQ FOR RESALE			$692.33
Invoice 5251294					
Cash Payment	E 609-49750-251 Liquor For Resale	LIQ FOR RESALE			$1,521.76
Invoice 5251294					
Transaction Date	10/21/2026	Liquor Store	10101	Total	$2,214.09
Refer	0 *ARVIG ENTERPRISES INC*				
Cash Payment	E 609-49750-321 Telephone	LS-OFF			$108.02
Cash Payment	E 609-49751-321 Telephone	LS-ON			$108.02
Cash Payment	E 610-49752-321 Telephone	EC			$97.75
Transaction Date	10/22/2026	Liquor Store	10101	Total	$313.79
Refer	0 *CINTAS CORP*				
Cash Payment	E 609-49750-210 Operating Supplies (GE	MATS			$17.34
Invoice 4286054172					
Cash Payment	E 609-49751-210 Operating Supplies (GE	TOWELS			$31.59
Invoice 4286054172					
Cash Payment	E 609-49751-211 Cleaning Supplies	MOPS			$26.52
Invoice 4286054172					
Cash Payment	E 609-49750-211 Cleaning Supplies	URINAL SCREENS			$8.64
Invoice 4286054172					
Transaction Date	10/22/2026	Liquor Store	10101	Total	$84.09
Refer	0 *D-S BEVERAGES, INC*				
Cash Payment	E 609-49750-252 Beer For Resale	BEER FOR RESALE - CREDIT			-$281.80
Transaction Date	10/22/2026	Liquor Store	10101	Total	-$281.80
Refer	0 *JOHNSON BROTHERS LIQUOR CO*				
Cash Payment	E 609-49750-253 Wine For Resale	WINE FOR RESALE			$226.18
Invoice 1163742					
Transaction Date	10/22/2026	Liquor Store	10101	Total	$226.18
Refer	0 *KETTERS MEATS*				
Cash Payment	E 609-49751-259 Food for Resale	PATTY'S FOR RESALE			$75.00
Invoice 12					

CITY OF FRAZEE

Receipts

Current Period: October 2026

Transaction Date	10/22/2026	Liquor Store	10101	**Total**	$75.00
Refer	0 *PHILLIPS WINE & SPIRITS*				
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR FOR RESALE			$92.19
Invoice 5254808					
Cash Payment	E 609-49750-253 Wine For Resale	WINE FOR RESALE			$59.96
Invoice 5254808					
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR FOR RESALE			$868.67
Invoice 5254808					
Transaction Date	10/22/2026	Liquor Store	10101	**Total**	$1,020.82
Refer	0 *SYSCO NORTH DAKOTA, INC*				
Cash Payment	E 609-49751-259 Food for Resale	FOOD FOR RESALE			$488.74
Invoice 395277041					
Cash Payment	E 609-49751-210 Operating Supplies (GE	GENERAL OPERATING SUPPLIES			$27.99
Invoice 395277041					
Cash Payment	E 609-49751-213 Operating Supplies - Fo	FOOD OPERATING SUPPLIES			$118.88
Invoice 395277041					
Transaction Date	10/22/2026	Liquor Store	10101	**Total**	$635.61
Refer	0 *VIKING COCA COLA BOTTLING CO*				
Cash Payment	E 609-49751-254 Soft Drinks/Mix For Res	SOFT DRINKS			$276.00
Invoice 3996314					
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	SOFT DRINKS			$228.15
Invoice 3996314					
Transaction Date	10/22/2026	Liquor Store	10101	**Total**	$504.15

Fund Summary

	10101 Liquor Store
609 MUNICIPAL LIQUOR FUND	$18,407.13
610 EVENT CENTER FUND	$717.19
	$19,124.32

Consent Agenda

Resolution 1028-2026A – Resolution Expressing Acceptance and Appreciation for Frazee Rescue Department Donations

City Of Frazee MINNESOTA

P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544

Waters Trails Shops Parks

City Phone: 218-334-4991 | City Fax: 218-334-4992

RESOLUTION No. 1028-2026A

A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION FOR FRAZEE RESCUE DEPARTMENT DONATIONS

WHEREAS; the City of Frazee is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS; The Frazee Rescue Department is a vital necessity for the City of Frazee, surrounding Townships, and Counties; and

WHEREAS; the following persons have generously donated the amounts set forth below to the Frazee Rescue Department:

Name of Donor	**Amount**
United Way of Becker County	**$2,500.00**
Erie Township	**$2,500.00**

WHEREAS: It is the desire of the donor to use this donation towards the needs of the Frazee Rescue Department; and

WHEREAS; the City Council is appreciative of these donations and commend the donors for their civic efforts and contributions.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Frazee, Minnesota:

1. that the donations are accepted and acknowledged with gratitude.
2. that the donations will be used towards the needs of the Frazee Rescue Department.

THEREFORE, BE IT KNOWN; Adoption of this resolution this 28th of October, 2026 by the City Council of Frazee. With the following voting:

	Daggett	Froeber	Kemper	Rader	Sharp
Aye					
Nay					
Abstain					
Absent					

_____
Mike Sharp,
Mayor

_____
Stephanie Poegel,
City Administrator

Old Business

Refuse RFP Approval

Submission Deadline:	Seald Bids due electronically by 4:00 pm on 09/30/2026				
Proposer	Received Date	Experience	Cost	References	Ins.
Steve's Sanitation	9/30/2026	40 yrs	Rates provided stay the same from 1/1/2027-12/31/2029 35 Sr = $26.11 35 = $29.28 65 = $36.18 95 = $42.55 Recy = $9.00	Perham Frazee BC So. Waste OTC	Y

As a reminder - these are the rates that are charged to the City, not the resident. The rate to the resident is higher to cover the administrative costs incurred by the City. With having the 3 year price guarantee, we can guarantee our residents no increase in their refuse costs for this time period.

CITY OF FRAZEE
MINNESOTA

ORDINANCE NO. 181:
AN ORDINANCE OF THE CITY OF FRAZEE, MINNESOTA AMENDING TITLE 8, CHAPTER 1 (WATER SYSTEM) OF THE FRAZEE CITY CODE

TITLE 8, CHAPTER 1 (WATER SYSTEM)

8-1-2: CONNECTION TO SYSTEM:

B. Connection Required: The owner of all new or existing buildings used for business and new housing developments and new or existing houses located within the city shall be required to connect to municipal water at the owner's expense within ninety (90) days of the date said municipal water is operational; provided, that said municipal water is within one hundred feet (100') of said property. All future buildings constructed on property adjacent to the municipal water shall be required to immediately connect to the municipal water. If water connections are not being made pursuant to this subsection, an official ninety (90) day notice shall be served instructing the affected property owner to make said connection. A building shall be exempt from the connection requirement of this subsection if its use: 1) does not require a source of municipal water, 2) does not involve human occupancy (i.e., living, sleeping, or working within it), and 3) is a permitted use, accessory use, conditional use, or interim use within its applicable zoning district. Vacant buildings shall not be exempt from the connection requirement of this subsection; however, the City Council may grant a temporary exemption for up to one (1) year for such a building if the owner provides a plan that is accepted by the City Council to have the building either occupied or demolished for redevelopment within one (1) year. Any temporary exemption granted by the City Council shall expire prior to the occupancy of the building.

EFFECTIVE DATE:

This ordinance shall be become effective following its passage and publication of the Ordinance or a summary of the Ordinance as provided by law.

Passed by the City Council of Frazee, Becker County, Minnesota this 24th day of November 2025.

City Of Frazee MINNESOTA
P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544
Waters Trails Shops Parks
City Phone: 218-334-4991 | City Fax: 218-334-4992

RESOLUTION No. 1028-2026B

RESOLUTION ADOPTING ASSESSMENTS FOR 2024-2026 DELINQUENT CITY UTILITY AND SERVICE BILLS PAYABLE IN 2027

WHEREAS, the City of Frazee provided mowing, building inspection, utility, garbage, recycling, and/or fire protection services to the listed properties; and

WHEREAS, the property owners have been billed and notified of nonpayment;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Frazee, County of Becker, Minnesota: the following charges shall be applied to the corresponding property's taxes payable in 2027 at a 7.875% interest rate if unpaid prior to January 1st 2027.

Parcel #	Address	Name	Remaining Balance
11.0114.000	12699 Co Hwy 41 Frazee, MN	Daniel Hendricks	$500.00
15.0201.000	36229 St Hwy 34 Detroit Lakes, MN	Scott Kohler	$550.00
29.0119.000	1929 130th St Perley, MN	Joseph J. Manning	$990.00
03.0081.000	29252 Old Hwy 10 Detroit Lakes, MN	Angelica St. Germain	$880.00
50.0234.234	404 Walnut Ave W Frazee, MN	2 Below Trading Company LLC	$310.21
50.0456.000	608 Cherry Ave Frazee, MN	Dale Beyer	$7,500.54
50.0079.000	210 Lake St S Frazee, MN	Megan Jepson	$1,081.31
50.0136.000	401 Main Ave E Frazee, MN	Joseph Ostendorf	$417.35
50.0115.000	207 Main Ave W Frazee, MN	Roger Boe	$996.73

NOW THEREFORE BE IT RESOLVED, that the City of Frazee City Council has reviewed the proposed resolution Adopting Assessments for 2024-2026 Delinquent Utility / Service Bills Payable in 2027 on October 28, 2026 and hereby approves its adoption.

Passed and adopted this 28th day of October, 2026. With the following voting:

	Daggett	Froeber	Kemper	Rader	Sharp
Aye					
Nay					
Abstain					
Absent					

_____
Mike Sharp,
Mayor

_____
Stephanie Poegel
City Administrator

New Business

Summary of Ordinance 186

TITLE AND SUMMARY OF ORDINANCE NO. 186

The following Ordinance is hereby published by title and summary:

1. **Title of Ordinance:**

An Ordinance of the City of Frazee, Minnesota Annexing Land Located in Burlington Township, Becker County, Minnesota pursuant to Minn. Stat. § 414.033 Subd. 5, permitting Annexation by Ordinance.

2. **Summary of Ordinance:**

This ordinance annexes a 31.36 acre, more or less, tract located in Burlington Township, Becker County, pursuant to petition signed by a majority of the property owners. Said tract abuts the current city limits. The tracts are identified as Becker County Parcels 037027001, 037027002 and 037024000, and are located at 108 River Dr. N. and 305 N Lake St., Frazee, MN 56544. No objections have been served on the Municipal Boundary Adjustment Unit. Minn. Stat. § 414.033, subd. 5 and Minn. Stat. § 414.033, subd. 2(1) authorizes the annexation of land by ordinance upon fulfillment of the requirements. The Property is tax exempt pursuant to Minn. Stat. § 272.02 subd. 3, 8.

3. **Availability of Ordinance:**

A complete, printed copy of this Ordinance is available for inspection by any person during regular business hours in the office of the City Clerk, Frazee City Hall, 222 Main Ave W, Frazee, MN 56544.

4. **NOTICE IS HEREBY GIVEN**:

This Ordinance was passed by the City Council of the City of Frazee on the 23rd day of September 2026. Because of the lengthy nature of Ordinance No. 186, this summary of the ordinance has been prepared for publication.

PASSED AND APPROVED for publication by the City Council of the City of Frazee, Minnesota , this 28th day of October, 2026.

_____
Mike Sharp, Mayor

_____
Stephanie Poegel, City Administrator

Addendum

Additional Claims

Upcoming Events

- October 27 (11:30 am) – EDA Meeting
- October 27 (1:30 pm) – Quarterly Wannigan Regional Park Meeting
- October 27 (5 pm) – Planning & Zoning Meeting
- October 28 (3:30 pm) – Park & Rec Meeting

- October 28 (5 pm) – City Council Meeting
- November 2 (10 am) – Orton's Grand Opening Ribbon Cutting
- November 3 (All Day) – General Election
- November 11 – Closed for Veteran's Day
- November 12 (11:30 am) – EDA Work Session
- November 12 (5 pm) – City Council Meeting
- November 23 (3:30 pm) – Park & Rec Metting
- November 23 (5 pm) – City Council Meeting
- November 24 (11:30 am) – EDA Meeting
- November 24 (5 pm) – Planning & Zoning Meeting
- November 26 – Closed for Thanksgiving
- November 27 – Closed
- December 9 (11:30 am) – EDA Work Session
- December 9 (5 pm) – City Council Meeting