



CITY COUNCIL MEETING AGENDA

April 10, 2024 ~ 5:00 p.m. ~ Frazee Event Center

[ZOOM LINK](#)

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
5. Consent Agenda
 - a. [Meeting Minutes](#)
 - b. Income Statements
 - c. [Approval of Claims](#)
 - d. [Notes from the Mayor](#)
6. Committee Reports
 - a. [Parks & Recreation Committee](#)
 - b. [Wannigan Regional Park](#)
 - c. [Planning & Zoning](#)
 - d. [Economic Development Authority](#)
 - e. Lakeside Cemetery Liaison
 - f. Frazee School District
7. [Public Hearing for Ordinance 174 – Ordinance Repealing Title 4, Chapter 3 \(Blight\), As Well Amending Title 1, Chapter 4 \(Penalties\) and Related Parts of the Frazee City Code](#)
 - a. Open at 6:01 pm
 - b. Public Comment
 - c. Close
8. Old Business
9. New Business
 - a. Naming of Seip/Sanders Corner as “Pedal Pusher Park”
 - b. Ordinance 174 – Ordinance Repealing Title 4, Chapter 3 (Blight), As Well Amending Title 1, Chapter 4 (Penalties) and Related Parts of the Frazee City Code

10. Council Member Comments

11. Addendum

a. Approval of Additional Claims

12. Adjournment

f. Motorcycle Awareness Month Proclamation

M/S/CU: Sharp/Rader to approve consent agenda as presented

6. Staff Reports

a. Fire Department

- i. Written report presented and reviewed
- ii. Have 2 applications and will interview in the summer
- iii. Relief discussed pension increase with Finance Committee

b. Event Center

- i. Written report reviewed
- ii. Discussion on charging groups appropriately

c. Liquor Store

- i. Written report reviewed
- ii. Question on if enough help – Young said currently good

d. Police Department

- i. Written report reviewed
- ii. Forfeitures ready for sale; 70% to City, 20% to Prosecutor; 10% to State

M/S/CU: Sharp/Rader to approve selling Harley Davidson and conversion van by sealed bit to be opened on April 24, 2024

iii. Cameras

1. Wannigan Regional Park needs power/fiber
2. 30 cameras inside and outside at EC/LS would cost about \$21,500 through Arvig
3. Getting to Town Lake Beach and possibly going to Big Turkey park and moving down East Main

e. Rescue

- i. Written report reviewed
- ii. 1 application

f. Public Works

- i. Written report handed out and reviewed
- ii. Citywide Clean-Up discussed doing in fall
- iii. LS/EC HVAC project
 1. Units for liquor store were put on their side and not in the event center storage room saving \$3,500
- iv. LS/HC Roofing Project
 1. Working on getting bid spec put together
- v. Question on OSHA updates – these are on the back burner for now due to other priorities
- vi. East Main Project
 1. Bids will be opened on April 25 with Becker County Board of Commissioners approving bids on May 8, City will approve after that

g. Administration

- i. Written report reviewed
- ii. Question on the safety program

M/S/CU: Sharp/Rader to approve staff reports as presented

7. Public Hearing to Rescind Chapter 2 of the Frazee City Code

- a. Open Public Hearing at 6:10 pm
- b. Public Comment - None
- c. Close Public Hearing at 6:10 pm
- 8. Public Hearing to Raise the Liquor License Fees
 - a. Open Public Hearing at 6:10 pm
 - b. Public Comment - None
 - c. Close Public Hearing at 6:11 pm
- 9. Old Business

- a. Resolution 0327-2024C – Resolution Setting the 2024 Fee Schedule

M/S/CU: Sharp/Rader to approve Resolution 0327-2024C – Resolution Setting the 2024 Fee Schedule

10. New Business

- a. Rezoning of 101 Ash Ave East
 - i. Recommendation of Planning & Zoning Commission to approve rezoning request

M/S/CU: Sharp/Rader to approve rezoning of 101 Ash Ave East to R-1 Single Family Residential

- b. Fire Department Pension Increase Request
 - i. Finance Committee recommends an increase to \$2,700 and to review each year

M/S/CU: Rader/Sharp to gladly approve increase of fire fighter pension increase to \$2,7000

- c. Ordinance 172 – Rescinding Title 2 Chapter 2 Park Board of the Frazee City Code

M/S/CU: Sharp/Rader to approve Ordinance 173 Rescinding Title 2 Chapter 2 Park Board of the Frazee City Code

11. Council Member Comments

- a. Sharp – Ordinance 174 will be discussed at the next meeting to rescind the blight ordinance and use nuisance ordinance and tweaking to the administrative penalties
- b. Park & Rec committee recommends to proceed with Town Lake Beach project by directing Widseth to get specs for a bid together

M/S/CU: Rader/Sharp to proceed with getting specs for bids for the Town Lake Beach project

12. Addendum

13. Adjournment

M/S/CU: Rader/Sharp to adjourn at 6:24 pm

Respectfully submitted,
Stephanie C. Poegel
Frazee City Administrator

Consent Agenda

APPROVAL OF CLAIMS



CITY OF FRAZEE Payments

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Current Period: April 2024

Payments Batch 04102024GEN1		\$32,580.39	
Refer	0 COLONIAL LIFE & ACCIDENT INS	Ck# 000037E 4/1/2024	
Cash Payment	G 602-21709 Aflac/Colonial Life	D.T. Deduction Dates: Mar 12, 26	\$19.56
Invoice	43200730312246 3/12/2024		
Cash Payment	G 100-21709 Aflac/Colonial Life	K.R. Deduction Dates: Mar 12, 26	\$72.38
Invoice	43200730312246 3/12/2024		
Transaction Date	4/1/2024	Main Checking 10100	Total \$91.94
Refer	0 TASC LLC	Ck# 000038E 4/1/2024	
Cash Payment	E 100-41400-433 Dues and Subscriptions		\$26.74
Invoice	IN3062196 3/25/2024		
Transaction Date	4/1/2024	Main Checking 10100	Total \$26.74
Refer	0 TASC LLC	Ck# 000039E 4/1/2024	
Cash Payment	E 100-41400-433 Dues and Subscriptions		\$38.91
Invoice	IN3062495 3/25/2024		
Transaction Date	4/1/2024	Main Checking 10100	Total \$38.91
Refer	0 DVS RENEWAL	Ck# 00787D 4/3/2024	
Cash Payment	E 200-42200-210 Operating Supplies (GE	Attn: Emergency Vehicle Plates Club 100	\$48.00
Invoice			
Transaction Date	4/3/2024	Main Checking 10100	Total \$48.00
Refer	0 MET LIFE INSURANCE COMPANY	-	
Cash Payment	G 100-21706 Insurance Payable	TS05397816	\$225.01
Invoice	3/18/2024		
Transaction Date	4/3/2024	Main Checking 10100	Total \$225.01
Refer	0 LAKES COUNTRY SERVICE COOP	-	
Cash Payment	E 100-41110-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24	\$104.61
Invoice	99275 LCSC 4/2/2024		
Cash Payment	E 100-43100-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24	\$104.61
Invoice	99275 LCSC 4/2/2024		
Cash Payment	E 100-42110-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24	\$104.61
Invoice	99275 LCSC 4/2/2024		
Cash Payment	E 200-42200-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24	\$104.61
Invoice	99275 LCSC 4/2/2024		
Cash Payment	E 100-41400-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24	\$104.61
Invoice	99275 LCSC 4/2/2024		
Transaction Date	4/3/2024	Main Checking 10100	Total \$523.05
Refer	0 ALL N ALL INC	-	
Cash Payment	E 200-42200-212 Motor Fuels	Acct. 5010	\$223.63
Invoice	4/1/2024		
Transaction Date	4/4/2024	Main Checking 10100	Total \$223.63
Refer	0 ALL N ALL INC	-	
Cash Payment	E 100-42110-200 Office Supplies (GENER	Police Battery 9v	\$10.41
Invoice	4/1/2024		
Cash Payment	E 100-42110-406 Repairs/Maint Vehicles	Police Car Washes, Antifreeze	\$43.37
Invoice	4/1/2024		
Cash Payment	E 100-42110-212 Motor Fuels	Police Motor Fuel	\$630.26
Invoice	4/1/2024		



Payments

Current Period: April 2024

Cash Payment	E 100-43100-212	Motor Fuels	Street Motor Fuel	\$583.16
Invoice		4/1/2024		
Cash Payment	E 100-43125-212	Motor Fuels	Snow Removal Motor Fuel	\$418.06
Invoice		4/1/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$1,685.26
Refer	0	AFLAC	-	
Cash Payment	G 100-21709	Aflac/Colonial Life	T.T.	\$55.17
Invoice	469832	3/26/2024		
Cash Payment	G 802-21709	Aflac/Colonial Life	D.T.	\$14.04
Invoice	469832	3/26/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$69.21
Refer	0	CREATING COMMUNITY CONSULT	-	
Cash Payment	E 851-46500-300	Professional Svcs (GEN	Planning Support	\$3,000.00
Invoice	569	4/30/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$3,000.00
Refer	0	ALBERT DOLL	-	
Cash Payment	E 200-42200-331	Travel/Training Expense	Reimburse: Duluth Fire Officer School	\$736.17
Invoice		3/18/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$736.17
Refer	0	GOPHER STATE ONE CALL	-	
Cash Payment	E 100-43100-433	Dues and Subscriptions	CFRZEE01 Billable Email Tickets	\$5.40
Invoice	4030407	3/31/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$5.40
Refer	0	LAKES COUNTRY HEATING & COO	-	
Cash Payment	E 856-46500-401	Repairs/Maint Buildings	DTI Seip HVAC Install	\$1,028.23
Invoice	1844	3/7/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$1,028.23
Refer	0	MN ENERGY RESOURCES	-	
Cash Payment	E 654-46500-383	Gas Utilities	EDA Acct. 0504434051-00001	\$178.02
Invoice		3/22/2024		
Cash Payment	E 200-42200-383	Gas Utilities	Fr. Fire Hall Acct. 0507345815-00001	\$245.52
Invoice		3/22/2024		
Cash Payment	E 100-41400-383	Gas Utilities	Fr. Fire Hall Acct. 0507345815-00001	\$245.52
Invoice		3/22/2024		
Cash Payment	E 856-46500-383	Gas Utilities	D401 Acct. 0734999805-00001	\$84.68
Invoice		3/22/2024		
Cash Payment	E 601-49400-383	Gas Utilities	WTP Acct. 0506958452-00002	\$135.11
Invoice		3/21/2024		
Cash Payment	E 100-43100-383	Gas Utilities	601 Birch Ave Acct. 0503556745-00001	\$94.00
Invoice		3/21/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$982.85
Refer	0	MENARDS	-	
Cash Payment	E 200-42200-406	Repairs/Maint Vehicles	Floor, Knife, Blades, Grease	\$107.92
Invoice	82280	3/20/2024		
Transaction Date	4/4/2024		Main Checking 10100	Total \$107.92
Refer	0	NAPA CENTRAL	-	



CITY OF FRAZEE
Payments

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Current Period: April 2024

Cash Payment	E 100-43100-407	Repairs/Maint Equipmen	Fittings, Hyd hose		\$63.51
Invoice	529373			3/26/2024	
Transaction Date	4/4/2024	Main Checking	10100	Total	\$63.51
Refer	0	NANCY KAY KIEHL			
Cash Payment	E 656-46500-311	Contracts/Professional	Frazee Cleaning DTI Building		\$315.00
Invoice	March 2024			3/31/2024	
Transaction Date	4/4/2024	Main Checking	10100	Total	\$315.00
Refer	0	OTTER TAIL POWER			
Cash Payment	E 656-46500-381	Electric Utilities	Hallway Lighting Acct 20062282		\$152.59
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	Endeavor Rd Acct.20096539		\$138.34
Invoice				3/25/2024	
Cash Payment	E 654-46500-381	Electric Utilities	Fr. EDA Acct. 1127614		\$145.52
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	Street Lights Acct. 1018088		\$1,322.54
Invoice				3/25/2024	
Cash Payment	E 601-49400-381	Electric Utilities	Iron Rem.&Pump4 Acct.1018090		\$827.36
Invoice				3/25/2024	
Cash Payment	E 602-49450-381	Electric Utilities	Sewer Lift St. Acct. 1018091		\$356.77
Invoice				3/25/2024	
Cash Payment	E 602-49450-381	Electric Utilities	Sewer Lift 2 Acct. 1018092		\$119.32
Invoice				3/25/2024	
Cash Payment	E 602-49450-381	Electric Utilities	Sewer Lift No3Hick. Acct. 1018525		\$99.63
Invoice				3/25/2024	
Cash Payment	E 100-45200-381	Electric Utilities	Turkey Sculpture Acct. 1024513		\$23.92
Invoice				3/25/2024	
Cash Payment	E 602-49450-381	Electric Utilities	Alley Sewer Lift Acct. 1028265		\$25.67
Invoice				3/25/2024	
Cash Payment	E 100-41400-381	Electric Utilities	City Office Acct. 1033571		\$429.37
Invoice				3/25/2024	
Cash Payment	E 200-42200-381	Electric Utilities	Fire Dept. Acct. 1033571		\$429.37
Invoice				3/25/2024	
Cash Payment	E 100-43100-381	Electric Utilities	City Shop Acct. 1071005		\$599.17
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	Red Willow Addn Acct. 1099063		\$42.43
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	Knotta Rd Acct 1121631		\$35.72
Invoice				3/25/2024	
Cash Payment	E 100-45200-381	Electric Utilities	Fr. Lions Lite Acct. 1132551		\$10.14
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	303 Lake St. Acct 20096542		\$25.68
Invoice				3/25/2024	
Cash Payment	E 100-43160-381	Electric Utilities	617 Lake St.S Acct. 20096541		\$49.39
Invoice				3/25/2024	
Cash Payment	E 100-45200-381	Electric Utilities	Campground Acct. 1160748		\$23.92
Invoice				3/25/2024	
Cash Payment	E 100-45200-381	Electric Utilities	Demo Derby Acct. 20057198		\$63.58
Invoice				3/25/2024	
Transaction Date	4/4/2024	Main Checking	10100	Total	\$4,920.43



Payments

Current Period: April 2024

Refer	0	<u>OK LUMBER & HARDWARE</u>	-				
Cash Payment	E 230-49010-401	Repairs/Maint Buildings	Cemetery Build Maintenance				\$542.25
Invoice	52775	2/15/2024					
Cash Payment	E 230-49010-401	Repairs/Maint Buildings	Cemetery Build Maintenance				\$987.98
Invoice	52852						
Transaction Date	4/4/2024		Main Checking	10100		Total	\$1,530.23
Refer	0	<u>SWANSONS REPAIR INC</u>	-				
Cash Payment	E 200-42200-406	Repairs/Maint Vehicles	Sterling Acterra T-9				\$1,126.75
Invoice	01-107373	3/15/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$1,126.75
Refer	0	<u>VERIZON</u>	-				
Cash Payment	E 100-42110-324	Technology/Computer E	Acct. 286851295-00001				\$105.11
Invoice	9959885040	3/23/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$105.11
Refer	0	<u>VERIZON</u>	-				
Cash Payment	E 801-49400-321	Telephone	Acct. 642558919-00001				\$49.36
Invoice	9959942108	3/23/2024					
Cash Payment	E 802-49450-321	Telephone	Acct. 642558919-00001				\$49.36
Invoice	9959942108	3/23/2024					
Cash Payment	E 100-42110-321	Telephone	Acct. 642558919-00001				\$49.36
Invoice	9959942108	3/23/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$148.08
Refer	0	<u>WEBBER FAMILY MOTORS & QUIC</u>	-				
Cash Payment	E 100-42110-406	Repairs/Maint Vehicles	2013 Dodge Charger				\$72.80
Invoice	861626	3/21/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$72.80
Refer	0	<u>BECKER CO ENVIRONMENTAL</u>	-				
Cash Payment	E 230-49010-401	Repairs/Maint Buildings	Cemetery Shingles Recycled Ticket 003-00391758-0				\$16.50
Invoice		4/1/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$16.50
Refer	0	<u>STEVES SANITATION</u>	-				
Cash Payment	E 100-41400-384	Refuse/Garbage Dispos	Acct. 11851				\$15,122.86
Invoice		3/31/2024					
Cash Payment	E 656-46500-384	Refuse/Garbage Dispos	DTI EDA Acct. 11851				\$110.38
Invoice		3/31/2024					
Cash Payment	E 100-43100-384	Refuse/Garbage Dispos	Street Acct. 10062				\$128.21
Invoice		3/31/2024					
Cash Payment	E 100-45200-384	Refuse/Garbage Dispos	Parks Acct. 10062				\$128.21
Invoice		3/31/2024					
Transaction Date	4/4/2024		Main Checking	10100		Total	\$15,489.66



Payments

Current Period: April 2024

Fund Summary

	10100 Main Checking	
100 GENERAL FUND		\$21,301.09
200 FIRE FUND		\$3,021.97
230 CEMETERY		\$1,546.73
601 WATER FUND		\$1,011.83
602 SEWER FUND		\$684.35
651 ECONOMIC DEVELOPMENT AUTHORITY		\$3,000.00
654 EDA - BUSINESS INCUBATOR		\$323.54
656 EDA - Downtown Infill		\$1,690.88
		<hr/>
		\$32,580.39

Pre-Written Checks	\$205.59
Checks to be Generated by the Computer	\$32,374.80
Total	<hr/>
	\$32,580.39



Payments

Current Period: April 2024

Payments Batch 04102024LSEC1 \$44,832.51

Refer	0 BRIAN BIGGER	Ck# 003765 4/3/2024			
Cash Payment	E 609-49750-500 Capital Outlay (GENER	Sale of Blue Air Double Door Freezer to Liquor Store			\$1,000.00
Invoice					
Cash Payment	E 609-49751-500 Capital Outlay (GENER	Sale of Blue Air Double Door Freezer to Liquor Store			\$1,000.00
Invoice					
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$2,000.00
Refer	0 ARAMARK UNIFORM INC	-			
Cash Payment	E 609-49751-210 Operating Supplies (GE				\$19.71
Invoice	2520366133	3/28/2024			
Cash Payment	E 609-49750-210 Operating Supplies (GE				\$19.70
Invoice	2520366133	3/28/2024			
Cash Payment	E 609-49751-211 Cleaning Supplies				\$32.21
Invoice	2520366133	3/28/2024			
Cash Payment	E 609-49750-211 Cleaning Supplies				\$32.20
Invoice	2520366133	3/28/2024			
Cash Payment	E 610-49752-211 Cleaning Supplies				\$72.19
Invoice	2520366157	3/28/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$176.01
Refer	0 BEVERAGE WHOLESALERS, INC	-			
Cash Payment	E 609-49750-252 Beer For Resale				\$664.15
Invoice	319421	3/21/2024			
Cash Payment	E 610-49752-252 Beer For Resale				\$108.25
Invoice	320346	3/21/2024			
Cash Payment	E 609-49750-252 Beer For Resale				\$825.00
Invoice	320347	3/28/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$1,597.40
Refer	0 BERGSETH BROS	-			
Cash Payment	E 610-49752-252 Beer For Resale				\$269.00
Invoice	339150	3/28/2024			
Cash Payment	E 609-49750-252 Beer For Resale				\$117.60
Invoice	338139	3/21/2024			
Cash Payment	E 609-49750-252 Beer For Resale				-\$117.60
Invoice	338139	3/21/2024			
Cash Payment	E 609-49750-252 Beer For Resale				\$924.15
Invoice	338140	3/21/2024			
Cash Payment	E 609-49750-252 Beer For Resale				\$1,779.70
Invoice	339160	3/28/2024			
Cash Payment	E 609-49750-256 THC/CBD For Resale				\$74.00
Invoice	336-00536	3/12/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$3,046.85
Refer	0 BREAKTHRU BEVERAGE	-			
Cash Payment	E 609-49750-253 Wine For Resale				\$257.70
Invoice	115092709	4/2/2024			
Cash Payment	E 609-49750-251 Liquor For Resale				\$590.21
Invoice	115092709	4/2/2024			



Payments

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Transaction Date	4/3/2024	Liquor Store	10101	Total	\$847.91
Refer	0 DACOTAH PAPER CO				
Cash Payment	E 609-49751-211 Cleaning Supplies				\$44.95
Invoice	63183 3/25/2024				
Cash Payment	E 609-49750-211 Cleaning Supplies				\$44.94
Invoice	63183 3/25/2024				
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$89.89
Refer	0 DS BEVERAGES INC				
Cash Payment	E 609-49750-252 Beer For Resale				\$620.25
Invoice	772177 3/20/2024				
Cash Payment	E 610-49752-252 Beer For Resale				\$260.00
Invoice	774023 3/27/2024				
Cash Payment	E 609-49750-252 Beer For Resale				\$797.15
Invoice	774024 3/27/2024				
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$1,677.40
Refer	0 FRAZEE FAMILY FOODS				
Cash Payment	E 609-49751-259 Food for Resale				\$11.37
Invoice	37852 3/23/2024				
Cash Payment	E 609-49751-259 Food for Resale				\$4.29
Invoice	38105 3/25/2024				
Cash Payment	E 609-49751-259 Food for Resale				\$3.89
Invoice	38097 3/25/2024				
Cash Payment	E 609-49751-254 Soft Drinks/Mix For Res				\$5.95
Invoice	38506 3/29/2024				
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$25.50
Refer	0 GIOVANNIS FROZEN PIZZA				
Cash Payment	E 609-49751-260 Pizza for Resale				\$78.60
Invoice	0304032402 4/3/2024				
Cash Payment	E 609-49751-260 Pizza for Resale				\$122.85
Invoice	030202402 3/20/2024				
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$201.45
Refer	0 JOHNSON BROTHERS LIQUOR CO				
Cash Payment	E 609-49750-251 Liquor For Resale				\$610.74
Invoice	2508267 3/27/2024				
Cash Payment	E 609-49750-253 Wine For Resale				\$411.38
Invoice	2511931 4/2/2024				
Cash Payment	E 609-49750-251 Liquor For Resale				\$799.71
Invoice	2511931 4/2/2024				
Cash Payment	E 609-49750-253 Wine For Resale				\$247.92
Invoice	2508268 3/27/2024				
Cash Payment	E 609-49750-251 Liquor For Resale				\$627.50
Invoice	2508268 3/27/2024				
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$2,697.25
Refer	0 OTTER TAIL POWER				
Cash Payment	E 609-49750-381 Electric Utilities	Acct. 1018429			\$412.50
Invoice					



Payments

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Cash Payment	E 609-49751-381	Electric Utilities	Acct. 1018429		\$412.50
Invoice					
Cash Payment	E 610-49752-381	Electric Utilities	Acct. 1082472		\$674.00
Invoice					
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$1,499.00
Refer	0	PHILLIPS WINE & SPIRITS	-		
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res			\$35.03
Invoice	6760712	4/2/2024			
Cash Payment	E 609-49750-251	Liquor For Resale			\$665.93
Invoice	6760712	4/2/2024			
Cash Payment	E 609-49750-253	Wine For Resale			\$70.00
Invoice	6758003	3/27/2024			
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,927.88
Invoice	6758003	3/27/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$2,698.84
Refer	0	SOUTHERN GLAZERS OF MN	Ck# 000035E 4/3/2024		
Cash Payment	E 609-49750-253	Wine For Resale	PD by phone by Stephanie P. 2102963546		\$218.43
Invoice	2462318	3/29/2024			
Cash Payment	E 609-49750-251	Liquor For Resale	PD by phone by Stephanie P. 2102963546		\$81.05
Invoice	2462318	3/29/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$299.48
Refer	0	TWEETON REFRIGERATION INC	-		
Cash Payment	E 609-49750-404	Repairs/Maint Machiner	RUUD Furnace & AC		\$3,506.00
Invoice	15472	3/18/2024			
Cash Payment	E 609-49751-404	Repairs/Maint Machiner	RUUD Furnace & AC		\$3,506.00
Invoice	15472	3/18/2024			
Cash Payment	E 609-49750-404	Repairs/Maint Machiner	Remove RTU Replace Furnace/AC		\$6,712.50
Invoice	15471	3/18/2024			
Cash Payment	E 609-49751-404	Repairs/Maint Machiner	Remove RTU Replace Furnace/AC		\$6,712.50
Invoice	15471	3/18/2024			
Cash Payment	E 609-49750-404	Repairs/Maint Machiner	Install Greentek Air Exchanger		\$3,353.75
Invoice	15474	3/18/2024			
Cash Payment	E 609-49751-404	Repairs/Maint Machiner	Install Greentek Air Exchanger		\$3,353.75
Invoice	15474	3/18/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$27,144.50
Refer	0	VIKING COCA COLA BOTTLING CO	-		
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	Pop		\$123.20
Invoice	3359543	3/20/2024			
Cash Payment	E 609-49751-210	Operating Supplies (GE	CO2		\$256.00
Invoice	3359543	3/20/2024			
Cash Payment	E 609-49751-210	Operating Supplies (GE	CO2 tank return		-\$150.00
Invoice	3374219	3/20/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$229.20
Refer	0	MET LIFE INSURANCE COMPANY	-		
Cash Payment	G 609-21706	Insurance Payable	TS05397816		\$27.95
Invoice		3/18/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$27.95



Payments

Current Period: April 2024

Refer	0 LAKES COUNTRY SERVICE COOP	-			
Cash Payment	E 610-49752-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24			\$104.61
Invoice	99275	4/2/2024			
Cash Payment	E 609-49750-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24			\$52.30
Invoice	99275	4/2/2024			
Cash Payment	E 609-49751-324 Technology/Computer E	Tech Service 4/1/24 - 4/30/24			\$52.30
Invoice	99275	4/2/2024			
Transaction Date	4/3/2024	Liquor Store	10101	Total	\$209.21
Refer	0 STEVES SANITATION	-			
Cash Payment	E 609-49750-384 Refuse/Garbage Dispos	Acct. 10063			\$105.56
Invoice		3/31/2024			
Cash Payment	E 609-49751-384 Refuse/Garbage Dispos	Acct. 10063			\$105.56
Invoice		3/31/2024			
Cash Payment	E 610-49752-384 Refuse/Garbage Dispos	Acct. 10063			\$105.55
Invoice		3/31/2024			
Transaction Date	4/4/2024	Liquor Store	10101	Total	\$316.67
Refer	0 BECKER CO ENVIRONMENTAL	-			
Cash Payment	E 609-49750-384 Refuse/Garbage Dispos				\$24.00
Invoice		4/1/2024			
Cash Payment	E 610-49752-384 Refuse/Garbage Dispos				\$24.00
Invoice		4/1/2024			
Transaction Date	4/4/2024	Liquor Store	10101	Total	\$48.00

Fund Summary

	10101 Liquor Store	
609 MUNICIPAL LIQUOR FUND		\$43,214.91
610 EVENT CENTER FUND		\$1,617.60
		<u>\$44,832.51</u>

Pre-Written Checks	\$2,299.48
Checks to be Generated by the Computer	\$42,533.03
Total	<u>\$44,832.51</u>

Consent Agenda

NOTES FROM THE MAYOR

Attended the opening of the Monarch Coffee Shop, the Frazee Community Club Annual Meeting, and enjoyed a meal at the Gobbler.

Lots of fun things happening in Frazee.

Finance committee

Approved a raise for firefighter pension, Approved utility base and user charges even if water is shut off.

Park and Rec Committee

Discussed naming of the area, approved to recommend to Council naming “Pedal Pusher Park”, discussed a mural of rolling hills, blue background and black old time bike silhouettes that will be cheaper than a full mural. Heard possible ideas from Sharon Jons, staff to work up a concept drawing for the plan of the space.

Discussed signage for Wannigan Regional Park, parking for when the Troll is completed.

Approved proceeding with the Town Lake Beach construction project.

Discussed a citizen recognition banner to identify individuals who have influenced Frazee. Ran it past the community club members for ideas.

Respectfully Submitted Mayor Mark

Committee Reports

PARKS & RECREATION COMMITTEE – MARCH 25, 2024

1. Call the Meeting to Order - Roll Call
 - a. Meeting started at 4:05 pm
 - b. Present were: Erik Anderson, Mark Flemmer, Andrea Froeber (ZOOM), Stephanie Poegel, Sharon Johns

2. Review of Minutes – February 28, 2024
 - a. Minutes approved with no changes

3. Open Forum
 - a. Sharon Johns presented possible mural options including: trees with a path and bikes, possibly painting a little shed on the wall over the bike, using bright colors, possibly having a bike sitting in the park, “Welcome to Frazee” or “Wish you were here!”, having a photo shoot area; Johns is willing to volunteer to paint it and would need a helper

4. Old Business
 - a. Town Lake Beach
 - i. Widseth
 1. Bohl is no longer with Widseth
 - ii. DNR Grant
 1. DNR has given approval for the amendment that was submitted
 - M/S/CU:** Froeber/Anderson to recommend moving forward with the Town Lake Beach project and request Widseth to prepare specs for a bid
 - iii. Lions Shelter
 1. Staff to connect with Lions to see if they would like the shelter or if it is ok to move it to Wannigan
 - b. Wannigan Regional Park

- i. Grants
 - 1. MN Outdoor – ReLEAF
 - a. Anderson and Poegel are both attending a grant webinar for this grant
 - 2. TAP – no updates
 - 3. ATI
 - a. Application submitted, a presentation will need to be made
- ii. FCDC Update
 - 1. Troll - Kick-Off on May 2
 - 2. Parking will be right inside the gate to the right with fence posts – will have 12 spots
 - 3. Sign – quote for main sign at brushmarks is \$500; discussion on open only in summer or having winter hours also
- iii. Annexation

c. Eagle Lake Park – closing by May 31, 2024

d. Heartland Trail

- i. Written information reviewed

e. Seip/Sanders Corner Park

- i. Name

M/S/CU: Flemmer/Anderson to recommend to Council to name as “Pedal Pusher Park”

- ii. Mural

- 1. Consensus of committee to have a mural. Staff to work up renderings for the committee to review. Flemmer feels this can be done for about \$2,000

f. Basketball Court – no updates

g. Hank Ludtke/Riverside Park – Spring 2025

h. Comp Plan Task Updates

- i. Riverwalk – Froeber to meet with Brikker Ware

- ii. Bike Friendly Community Application – Foreber meeting with Patrick & Natalie

5. New Business

- a. Infrastructure bonding discussed

6. Adjournment

- a. Adjourned at 5:06pm

Respectfully submitted,

Stephanie C. Poegel

Frazee City Administrator

WANNIGAN REGIONAL PARK – MARCH 26, 2024

Attending: Polly Andersen, Stephanie Poegel, Jon Eveslage, Jillian Reiner, Hank Ludtke, Katie Grindall, Erik Anderson, Patrick Hollister, Ashley Renollet

Meeting purposes:

- Discuss activities and timeline of park progress for 2024.
 - Open Discussion about Committee Activities
1. Meeting Chair: Denise Note Taker: Jon
 2. Survey Results & Open House Feb. 22nd
 - a. Survey results (Katie, Polly)
 - i. We received 70+ surveys. Please see **Response Summary below.**
 - ii. For activities, Walking/Hiking was the most requested. Biking, canoeing, picnicking and bird watching were also rated highly.
 - iii. Picnic shelter, benches and paved multi-use trails were highly rated.
 - iv. Physical activities and a place to relax were rated very important. Community events were also deemed important.
 - v. Camping was rated higher by younger participants.
 - vi. Learning about native plants and trees rated highly. Logging history & culture also received high marks.
 - vii. Wheelchair accessibility was noted in the comments, as well as assistance for the hearing impaired.
 - b. Review comments taken by Widseth (Jillian)
 - i. Jillian talked to people at the Open House. She documented several comments. The feedback was positive. Many hadn't heard much about the park beforehand and were happy to learn more. The Rotary is willing to help with building a shelter.
 3. Status update on State of MN Capital Committee Bond Infrastructure (CCC)
 - a. Karen reported that we need to contact our area reps to get Wannigan support in this year's bonding bill. Competition is fierce!
 - b. Contact info and a message example will be sent to supporters.
 4. Other notes from Karen and Katie
 - a. TAP grant for road construction in 2025-2026: (The money comes in 2027 and needs to be used by the end of 2027.) The sub-committee recommended Wannigan for a \$224K grant, so it's very likely. We will find out more in April. A 50% match is needed.
 - b. More grants will be coming and Wannigan should be applying.
 - c. Focusing now on finding matching funds.
 - d. County "smart" funding request: A follow-up note was sent to John Okeson.
 - e. Two youth (Cornerstone) went to The Day on the Hill.
 - f. Continue working with White Earth for their support and ideas.
 5. Trails
 - a. Outdoor Recreation:
 - i. Town Beach (Stephanie) – We talked to the DNR and were given approval to adjust the plan. Several modifications were made. The building is smaller. The size of the restrooms was reduced, and outside shower heads were added. Specs will be created and sent to the City Council for approval.
 - ii. Wannigan (Stephanie and Polly) – This is a competitive, highly-sought grant. The draft for the request was reviewed. (Paved parking, well, paved walking

areas, restroom, two vault toilets (possibly), benches and tables. Jillian is updating the Wannigan design.) The grant request will be submitted by April 1st, even if we're not sure we'll have the matching dollars. Follow-up with the council is needed.

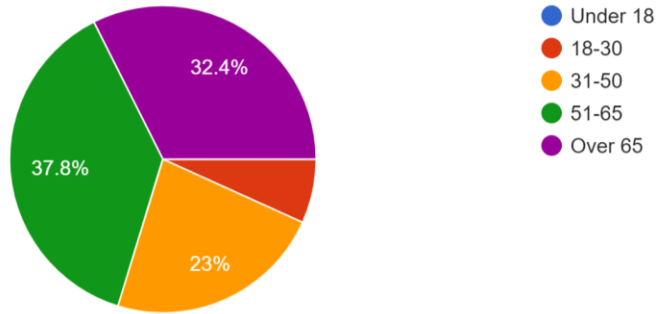
- iii. Matching money for the DNR grant is a priority. Fundraising is needed to get the matching dollars needed for the grant, possibly by May. The need is around \$314K (the 50% match) and can include pledged dollars.
6. Troll Plans / Signage (Polly)
 - a. Area troll builds will begin May 6 and be completed by June 7.
 - b. Those interested in helping to build or photograph the build can volunteer. Just email hello@project412MN.org or sign up online at project412mn.org.
 - c. Signage is needed soon, with the troll coming in June. Polly shared sign ideas for the park and for promoting the park. A DNR (brown) sign to the park should be on highway 87.
 - d. Signage working list is **below**.
7. Operations Agreement between City and FCDC (Erik)
 - a. We didn't have any additional questions or remaining areas of concern. (Deferred)
8. The LCCMR wants to hear from you! As part of a strategic planning process, the LCCMR is seeking input on how ENRTF funds should be spent to protect and improve Minnesota's environment and natural resources. There are several ways you can make your voice be heard (more details can be found on the LCCMR strategic planning webpage):
 - a. Take a brief 5-minute survey about what environmental issues matter the most to you(translations in several languages are available).
 - b. Attend a virtual listening session on March 26, from 4-6 pm.
 - c. Attend an in-person listening session in Brainerd/Baxter or Detroit Lakes on May 3rd, or Saint Cloud on May 4th (details TBD).
9. Other agenda items
 - a. The city of Bentonville, AK went through an impressive 10-year transformation. They will be sharing their strategies, and Polly and Heather Ware and others from Detroit Lakes 412 Project will be attending in late April.
 - b. The grant for plantings isn't dated, so plantings are not likely this year.
10. Next meeting: Tuesday, April 23, 2024 1:00 – 2:30pm

Survey Response Summary:

Wannigan Open House Survey Responses Summary

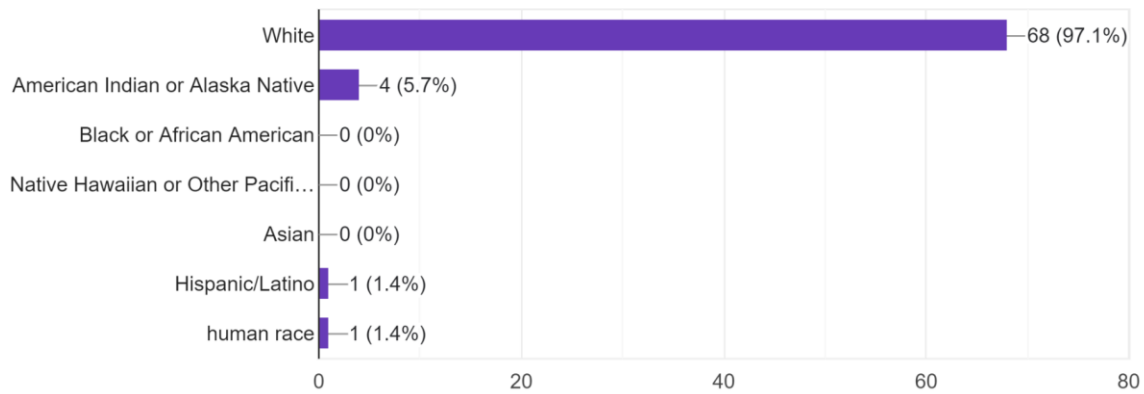
What age group do you belong to?

74 responses



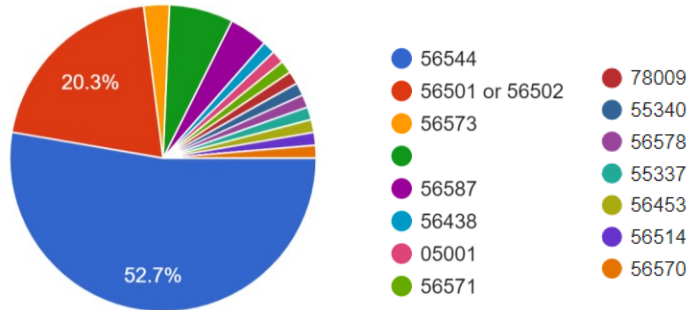
What is your racial or ethnic identity (select all that apply)?

70 responses

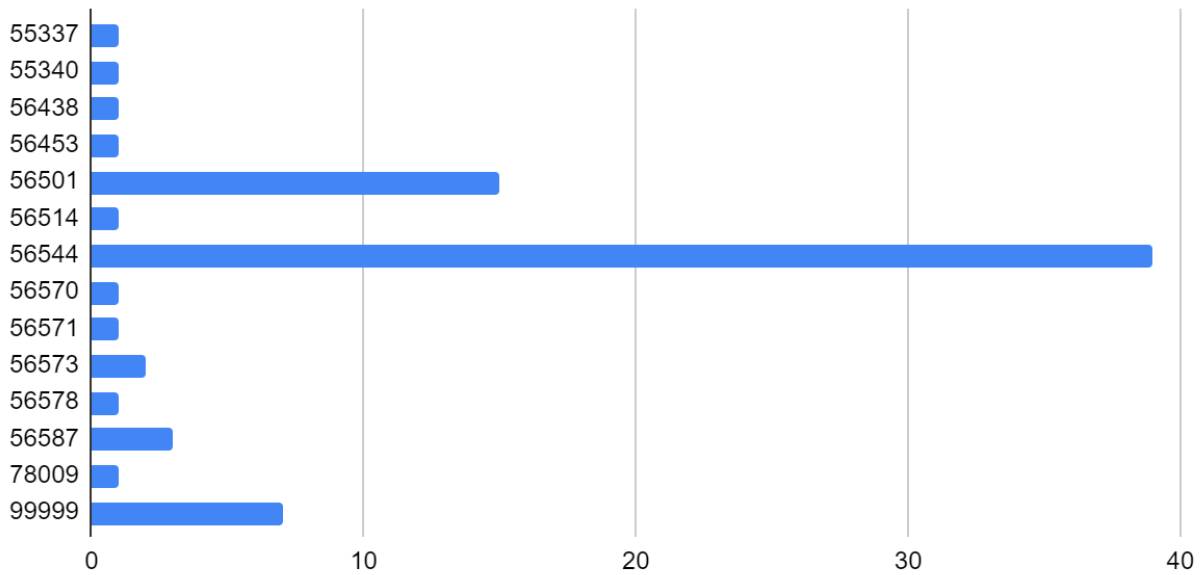


What is your zip code

74 responses

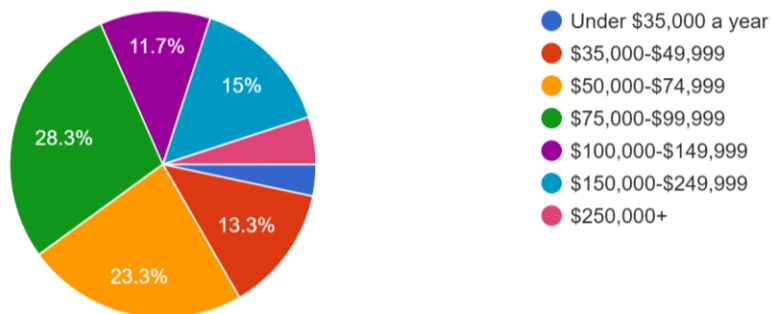


What is your zip code?



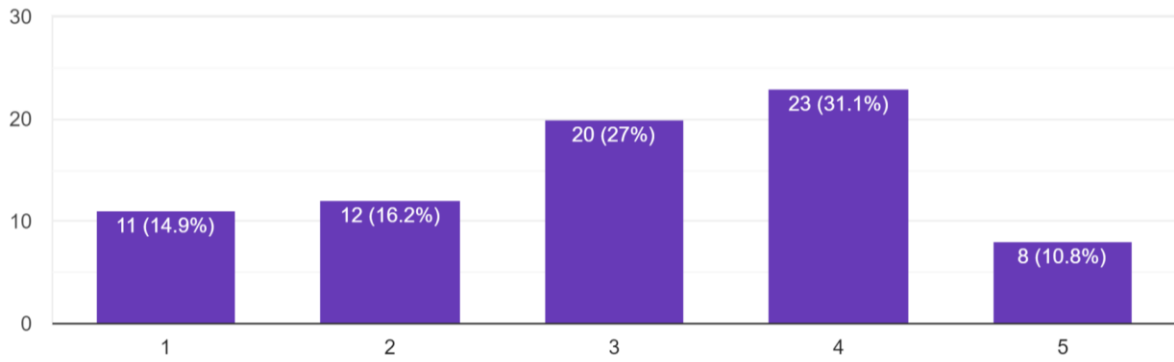
What is your annual household income?

60 responses



How would you rate your current knowledge on the Wannigan Regional Park Plans?

74 responses



Notes: Average score was 3.1 overall.

Average for 18-30 year olds was 2.2

Average for 31-50 year olds was 2.88

Average for 51-65 year olds was 2.96

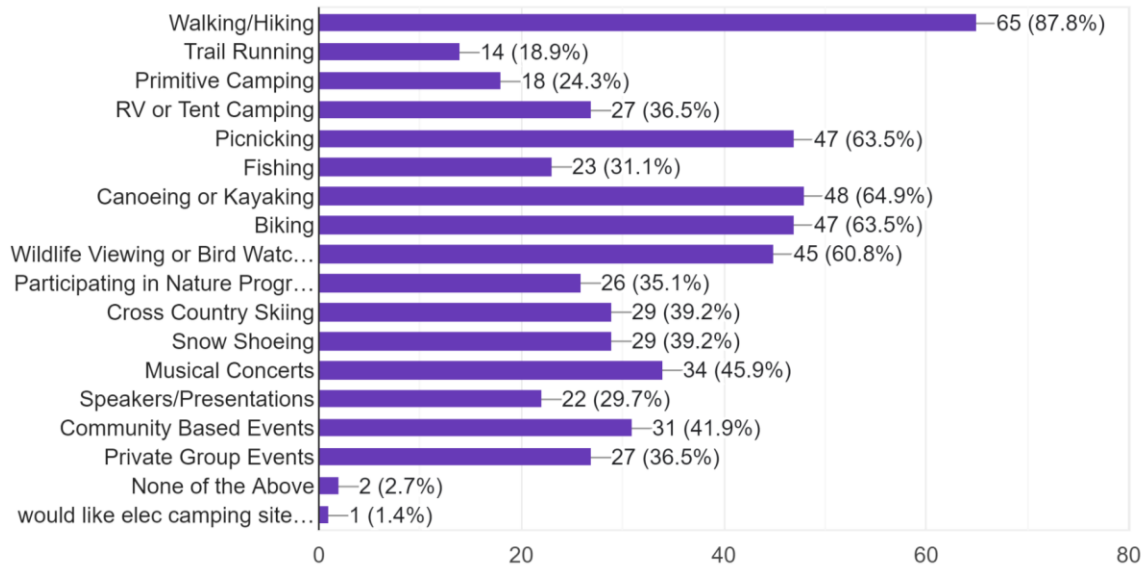
Average for 65+ years of age was 3.5

Average for Frazee and Detroit Lakes was 3

Average for all others combined was 3.2

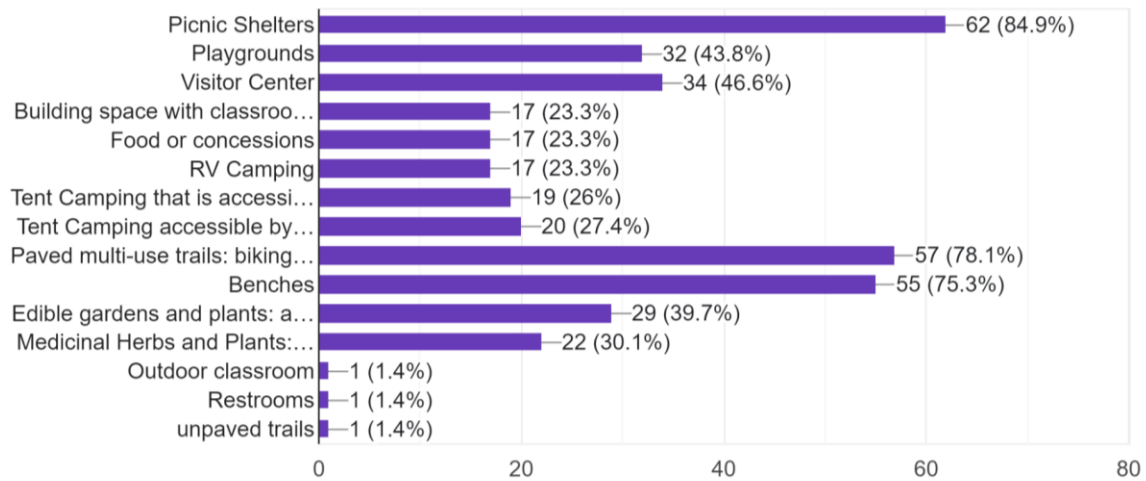
Wannigan Regional Park plans include a variety of activities. We are interested in knowing what activities are of the interest to you (select all that apply)

74 responses

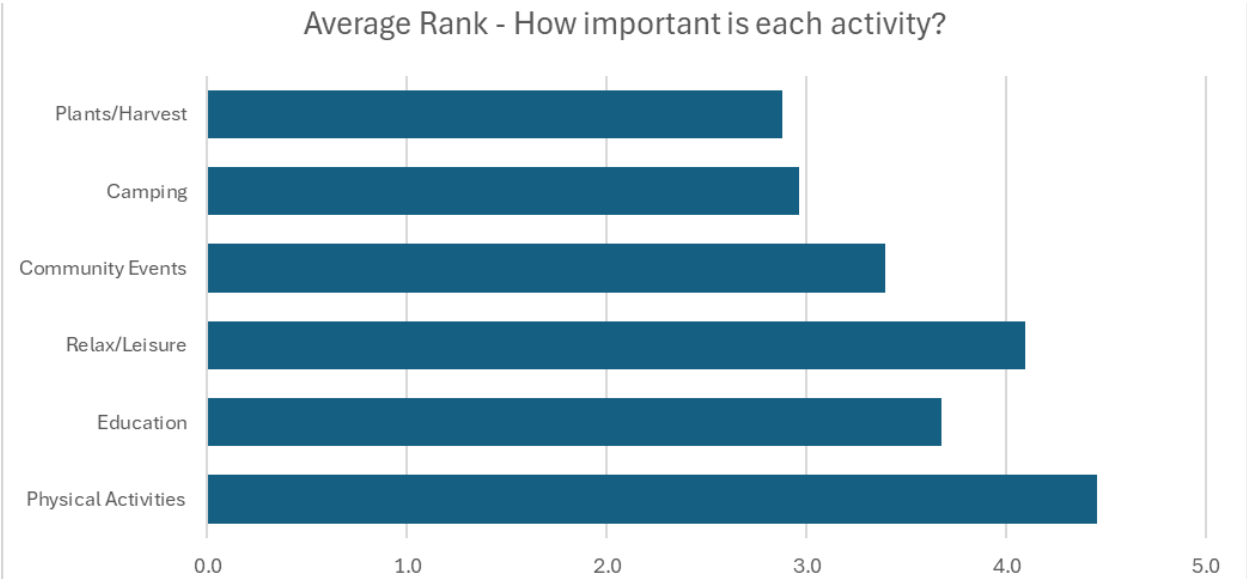


The current plans for Wannigan Regional Park include several amenities to improve the experience of visitors. What amenities would you most likely use (select all that apply)

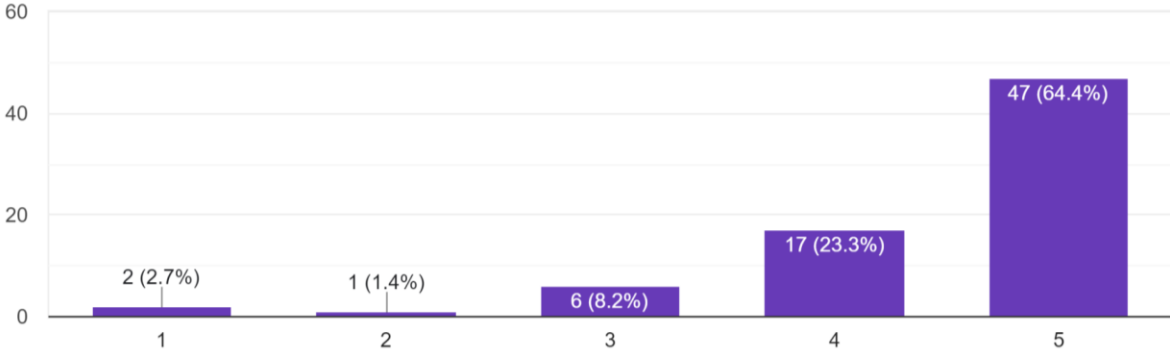
73 responses



Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for you to connect with the outdoors at Wannigan Regional Park?



Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for yo...hysical Activities: hiking, biking, kayak, canoe etc
73 responses



Notes: Average Rank : 4.5

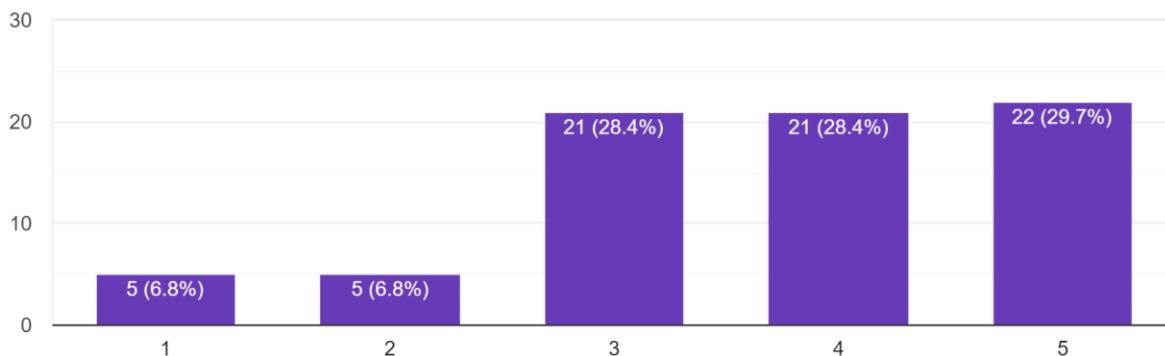
Ages 31-50 ranked this highest of the age groups at 4.6 average

Followed by over 65 at 4.5 average

Participants with incomes \$100K or higher ranked this at 4.2 average

Incomes under \$100K ranked slightly higher at 4.5 average

Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for y...gional Park? Education: nature, ecology or other
74 responses



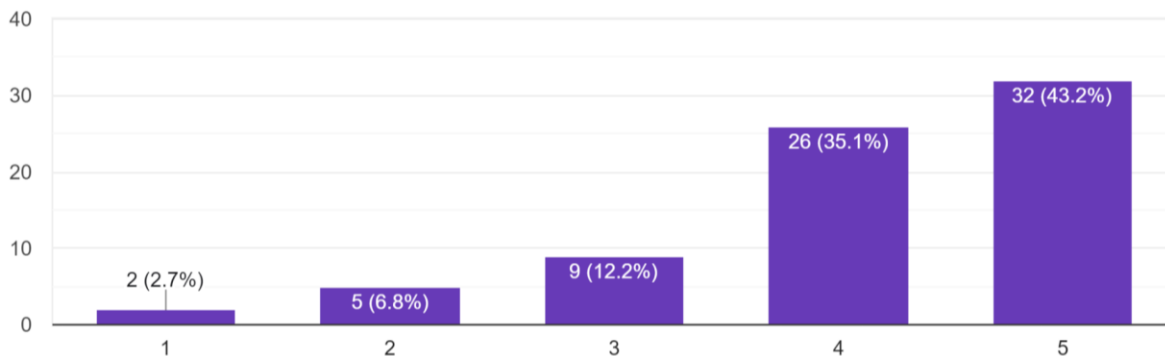
Notes: Average: 3.7

Age over 65 ranked this highest of the age groups at 4.9 average

Followed by 31-50 at 4.8 average

Not a significant difference with income 3.6 and 3.7 average

Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for yo...eisure: picnics, playgrounds, lounging, light stroll
74 responses

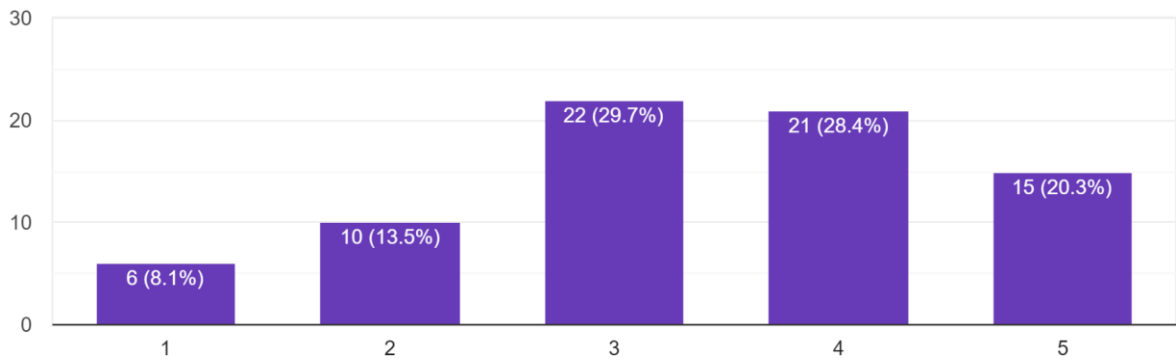


Notes: Average: 4.1

Highest ranking age was 31-50 and over 65

No difference with income above or below \$100K, mixed variety at all incomes

Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for ...nal Park? Community Events: music, celebrations
74 responses



Notes: Average: 3.4

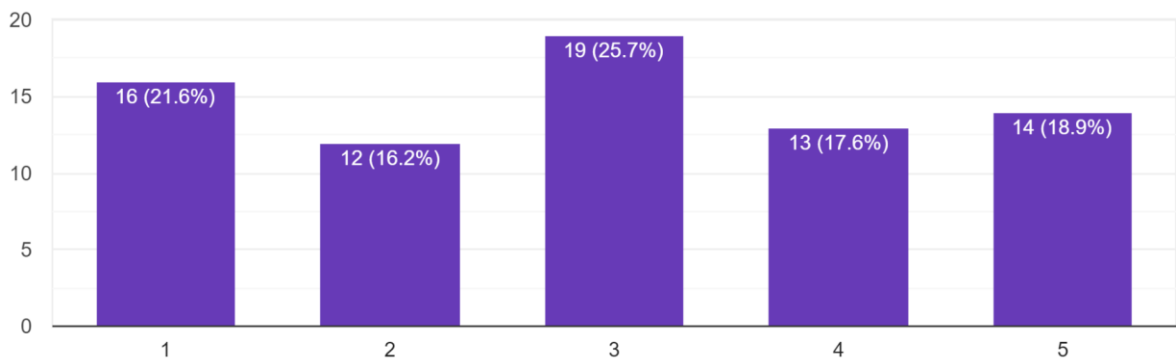
Rank increased slightly at each age-group increase from 2.4 to 3.5 average.

Incomes of \$150K to under \$250K averaged a 3.6 rank

For other incomes, as income increased, this rank decreased from a

3.7 rank at under \$50K income to a 2.3 rank at \$250K+

Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for ...at Wannigan Regional Park? Camping: Tent or RV
74 responses



Notes: Average: 3.0

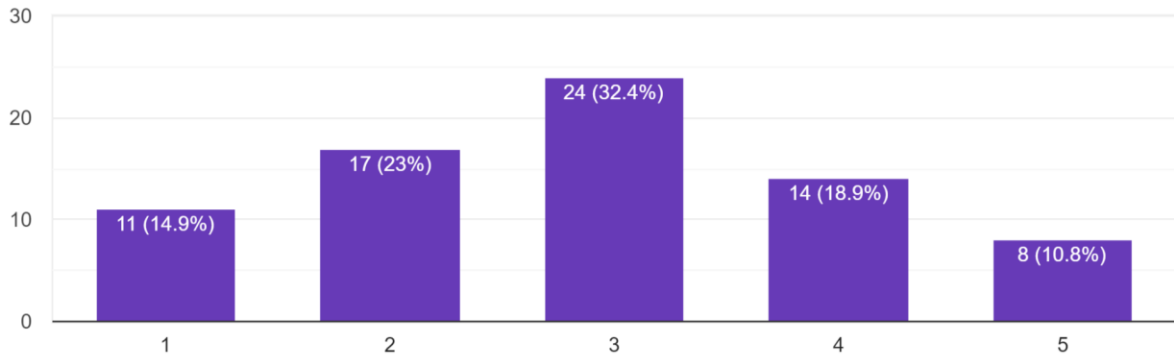
Highest average rank of 3.4 amongst 31-50 year-olds

Incomes \$100K and up ranked 2.4 average

Incomes under \$100K ranked 3.3 average

Rank each of the following activities on a scale of 1 to 5, with 1 being not important and 5 being very important: How important is each activity for y...dens, trees and herbs: planting, care or harvesting

74 responses



Notes: Average: 2.9

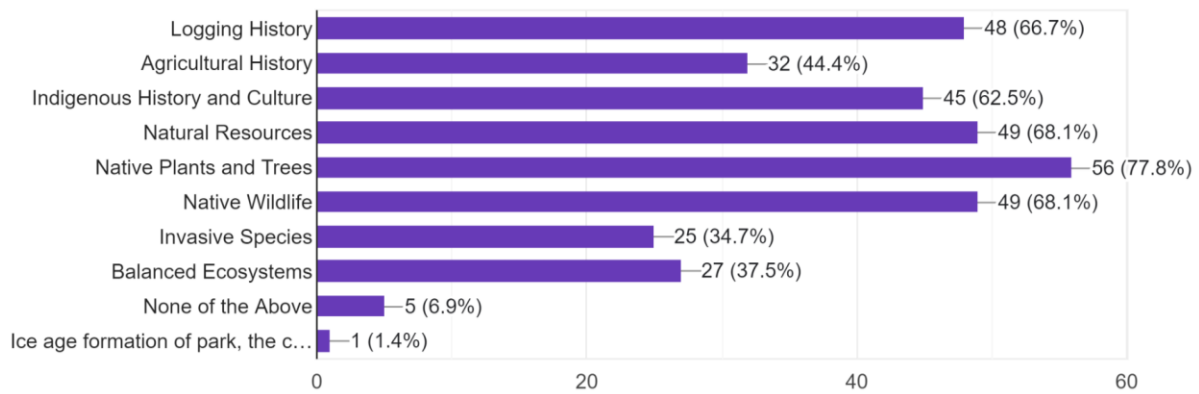
Participants over 50 rated this slightly higher than those 50 and under.

Those with incomes from \$150K to under \$250K averaged a rank of 3.2.

With the exception of the above income group, as income decreased, average ranking increased from 1.7 at the highest income to 3.5 average at below \$50K

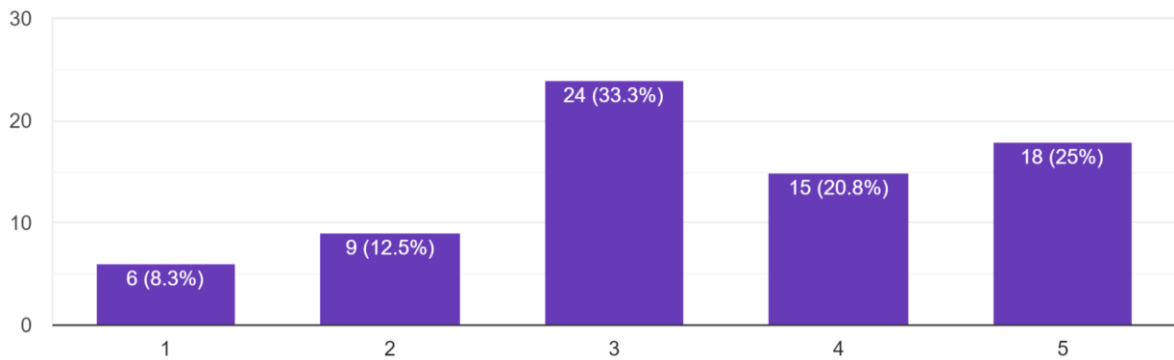
What educational and interpretive information would you like to engage with at Wannigan Regional Park?

72 responses



How interested are you in learning about Indigenous history, culture, resources or engaging in cultural activities?

72 responses



Notes: Average: 3.4

Average for those 50 and under was 3.6

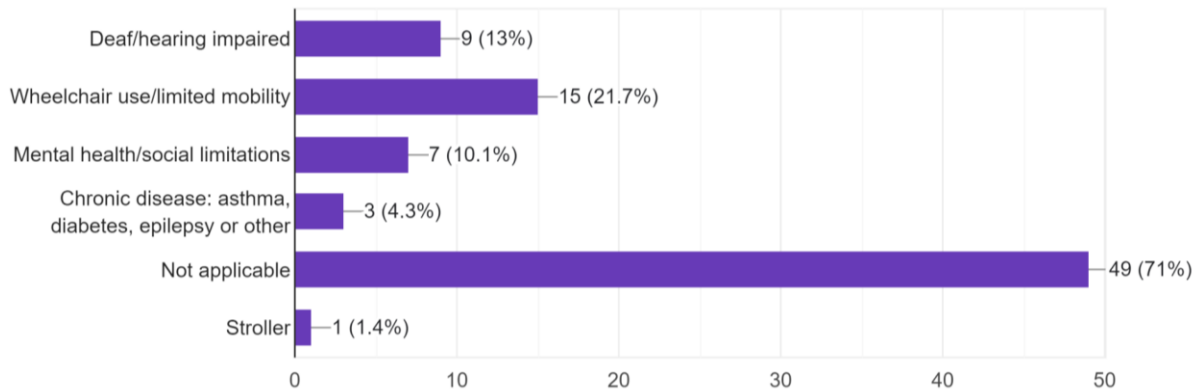
Average for participants over 50 was 3.3

At incomes under \$75K the average rank was 3.4

At incomes \$75K the average was 3.6

Would accommodating any of the following situations help you to better access Wannigan Regional Park? (Select all that apply)

69 responses



Signage

- 1) Front Signage to be attached to Red Metal Gate / Or a Free Standing Metal Frame
 - a. Cholla Trail Rules – see example photo to work from

Welcome to Wannigan Regional Park - A Nature Based Park - Open Sunrise to Sunset
- Trail Rules

- Park in designated areas only.
- Do not leave designated trails.
- Destruction or removal of natural materials and plants (alive or dead) is prohibited.
- No motorized vehicles, no horses.
- Alcohol or smoking is not allowed.
- Video in use – park safety project.
- Dogs must be leashed and stay on trails. Owners must pick up and dispose of pet poop in proper receptacles.
- Habitat protection and restoration is ongoing, stay on trails.
- In an emergency, dial 911
- Reduce the trash you bring, recycle what you can, use our receptacles.
- No drones, powered model aircrafts, rockets
- No firearms, javelins, archery, paintballs, hunting
- Funding provided by the Environment and Natural Resources Trust Fund as recommended by the Legislative-Citizen Commission on Minnesota Resources.

At the bottom of the sign show graphics evenly spaced

- ✓ City of Frazee logo
- ✓ Clean Water Land and Legacy logo
- ✓ ENTRF logo
- ✓ GMRPTC logo
- ✓ Learn More at wanniganpark.com (followed by) QR Code
- ✓ Park Donations Welcome (followed by) QR Code
- ✓ For more information, call 218-334-4991 Frazee City Hall

*** logo images are at end of this document *****



- 2) Separate Signs to attach to red gate:
 - 1) NO CAMPING (with icons)
 - NO FIRES (with icons)



2) Closed and no parking dusk to dawn.

Entry outside of posted hours is considered trespassing and violators will be prosecuted under MN law

City of Frazee logo



3) Project Managed by Frazee Community Development
“Making the Frazee Area a thriving place to live, work and visit”, in partnership with The City of Frazee and The Wannigan Park Committee.

3) Vehicle Parking Signage: Alongside the road leading to the park / Inside the park

4) Bridge Signage:

No Fishing / No Jumping / Do Not Allow Children to Play on Bridge

5) Boundaries Signage:

Park Boundary

Private Property Beyond Here

Park Ends Here

6) Dog Poop Signage:

In all City of Frazee Parks

There is No Poop Fairy PICK UP YOUR DOG'S POOP!



- 7) Sandwich board Directional Signs Maintained by City of Frazee – Standing on Main Ave & Hwy 87 and A sign on Hwy 87 past the high school.



1) Acknowledgment (working version):

We would like to acknowledge that we live and work on the homelands of people who were here long before we called this place Minnesota. We wish to recognize that Wannigan Regional Park sits on the sacred ancestral land of the Mississippi Band of Chippewa Indians, ceded to the United States in 1867 by treaty.

Other Items for May

Trash & Recycling Receptacle & Biffy - Could city have a biffy delivered before Wednesday May 1

Pictures from DLMRA



Logo Graphic Acknowledgements:



PLANNING & ZONING – MARCH 25, 2024

1. Call the Meeting to Order - Roll Call
 - a. Meeting opened at 5:07 pm
 - b. Present were Erik Anderson, Andrea Froeber (Zoom), Mike Sharp, Tyler Trieglaff, Stephanie Poegel, Scott Luhman, Teresa Jonson (Zoom), Dan Korf (Zoom), Dan (Zoom); Jason Bristlin, Samantha & Gonzalo Jimenez

2. Review Minutes – February 27, 2024

M/S/CU: Trieglaff/Anderson to approve minutes as presented

3. Guest

4. Old Business
 - a. Comprehensive Plan Task Updates
 - i. Written Report Reviewed
 - b. Blight Ordinance 174

M/S/CU: Froeber/Trieglaff to recommend Ordinance 174 be approved at Council

- c. Subdivision Ordinance Changes
 - i. Chapter 4 – none
 - ii. Chapter 5 Section 2 Improvements Subsection A #5
 1. Discussion on lift station requirements within developments
 - iii. Park language for green space is good

5. New Business
 - a. Zoning Amendment Request – Permitted Use
 - i. Poegel to notify requester about form to complete
 - b. Public Hearing – Rezoning Request at 101 Ash Avenue East
 - i. Open at 6:01 pm
 - ii. Public Comments
 1. Jimenz family is looking to have the home rezoned to R-1 single family residential
 - iii. Closed at 6:04 pm
 - c. Recommendation to Council on Rezoning Request

M/S/CU: Froeber/Trieglaff to recommend to City Council to approve request to rezone 101 Ash Ave E to R-1 Single Family Residential

6. Adjournment
 - a. Meeting adjourned at 6:05 pm

Respectfully submitted,
Stephanie Poegel
City Administrator

ECONOMIC DEVELOPMENT AUTHORITY – MARCH 26, 2024

1. Call the Meeting to Order: 11:30
2. Roll Call: Stephanie Poegel, Hank Ludtke, Ashley Renollet, Karen Pifher, Heath Peterson, Jon Olson, Bob Williams
3. Approval of Agenda: Motion by Ashley, Second by Jon. No discussion. Approved.
4. Open Forum: None.
5. Meeting Minutes: Motion by Heath, Second by Ashley. No discussion. Approved.
6. Project Updates
 - a. Downtown Commercial Retail Space:
 - i. Dental Clinic: They are going to contract to set up an outreach clinic at Essentia's North Campus in Detroit Lakes. This is the model they

know, they appreciate our interest and support, and feel that will be a better fit for them.

- ii. OK Lumber updated building drawings to build out the facility. Need to send out notice to accept bids for construction. Will work with Stephanie on the process to do this.
 - 1. Construction
 - 2. HVAC
 - a. Motion to get bids by Jon, Second by Heath. No discussion. Approved.
 - iii. Have shown four interested businesses the facility and three are potentially interested in pursuing space.
- b. Frazee Industrial Park / Housing Development
- i. Karen and Stephanie met with MMCDC to discuss Albertson Trailer Park as it was put on the market, and to find out opportunities to support local residents. There are limited opportunities as it was listed with a realtor to be able to negotiate, and the price point is beyond what local developers would consider investing in. Will reach out to MN Housing for any other options.
 - 1. Trailer park upkeep challenges. There is a lack of financing to support them. Karen following up with MN Housing Fund.
 - ii. We have been working with a local developer who is finalizing a housing proposal for the property near dollar general. This will be presented to city council at their next meeting for review of the plan and discussion on applying for MN Housing funds. Support will be vital to move this forward.
 - 1. Discussion on 12 acres on the SE side of town that is for sale and potential interest in development. Identified that at this time the Mainstreet revitalization and moving towards highway 10 is a priority.
- c. Business Center Building:
- i. No changes.
 - ii. Will need to update windows this year. Jon will get estimates on that. Will incorporate into budget as needed.
- d. Red Willow Lots
- i. No changes
- e. Wannigan Regional Park
- i. A decision on the TAP grant should be announced the last week of March and we will be presenting the proposal for the Active Transportation grant in April.
 - 1. The Active Transportation Grant was approved. Presentation for TAP is in mid April.
 - ii. Results of the survey have been provided to FCDC to support desires of community members for development
 - iii. Project 412 is recruiting volunteers to support building the troll.

Motion to approve Project Updates by Jon, second by Ashley. No discussion. Approved.

7. Old Business

- a. MN DOT Boost grant submitted for bike fleet (20 bikes of various sizes and two e-bikes, bike trailer, tire pumps, 20 track hangers, helmets, education in

school on bike safety) for \$35,200. Announcement should be made by early April.

- b. Recruiting new businesses:
 - i. "Frazee Forward" newsblast every two weeks (2 released). Positive response from several businesses/community members on information provided.
 - ii. Several people are reaching out about opening businesses. Interested in new building along with other potential locations. Call out to a few people to ask about space/buildings.
 - 1. Discussion on new businesses and raising awareness of current businesses. New business: Jenna Seim realty with EXP and promotion of Macarons by Karey bakery coming up.
 - iii. Tri-fold brochure for Economic Development: available at the Economic Development Summit.
 - 1. Will be distributed via the input at the last EDA meeting when completed.
 - iv. Partnership with Frazee Area Community Club Increased Membership
 - 1. Board Development: 6 new board members and 4 current board members (total of 10) and some new officers
 - 2. 2024 Goal setting & mobilization in motion
 - a. Expanded marketing to promote Frazee with new membership fee's
 - 3. Community Engagement: collaboration to expand activities
- c. Economic Development Summit on April 5th: panel discussion. Top three things we are prioritizing:
 - i. New Commercial Building: completion and business recruitment
 - 1. Several tours provided. Sign going up in the building to promote space option.
 - ii. Increasing activity/events on main to bring people to Frazee
 - iii. Capacity building: FACC and "Frazee Forward" - improving communications and creating stronger club that can mobilize change and engage people to develop a stronger business community

8. New Business

- a. EDA Loan programs: updated loan applications available with up to date info.
 - i. Information shared in "Frazee Forward" on home rehab program: two people reached out. One was not eligible and the other person was mailed information
 - ii. Need to continue to support outreach to businesses to gauge building needs, plans for opening, and support from the EDA that we can provide to build, retain, expand businesses.
 - 1. Andrea met with the Vet clinic to identify needs and discuss future plans.
 - 2. Jon will reach out to Lakes Area HVAC to identify business growth plans and how we can support them to stay in Frazee
 - 3. Marine Innovations: They just hired a new CEO.

- a. Hank would be willing to go with Ashley to welcome the CEO and hear more about their future plans.
 - 4. Hostel Hornet space:
 - 5. Ashley and Heath to meet with them.
- iii. Global Solutions Building: Can we reach out to him about interest in the building. Karen to follow up
- iv. Bowling Alley:
 - 1. Still working to support Fitness Center.
 - 2. Interest in Tobacco Shop: guidance provided on steps and utilization of EDA funds
- v. One new business interested in the commercial program: they were referred to SBDC to create a business plan and work on a pro forma
- b. Business Survey Results & “Frazee Forward” logic model to advance economic development
 - i. Review of results, priorities and plans
 - 1. Land use planning and code priority. People are unhappy about apartments on the main level of main street.
 - a. Discussion on the Red building on main street that is vacant. Consensus to look at this property to assess for rehab eligibility. Karen will follow up
 - b. Randall Hamilton- Michelle Hein has this. Look into this as it would extend the city reach out to Highway 10.
 - 2. “Fridays in Frazee” -
 - a. Blue building on main street/mural: will locate CCC offices here by June and are discussing potential for shared space for hosting community-based activities. April 3rd at 4:30pm meeting at the building to bring community members together to share ideas of what could be held in the green space every friday, what people want, would invest in, and what businesses want to do to partner. Grant application to Blandin to support activities and match EDA funds for CCC contract- approval requested to apply for grant funding.
 - b. Consensus on supporting an application for Blandin funding to support this launch
 - ii. Marketing materials:
 - 1. folders will be available for people interested in developing businesses. Available at the city and at UCB (or others as requested). Asked SBDC for more brochures to insert to finalize.
 - 2. Commercial space available signs: put up in the windows of the building downtown so people know it’s available
 - iii. Training on MMCDC fast track training: scholarship for \$50 for up to 10 people.
 - 1. Karen to promote the scholarships via email and social media

- a. Motion by Ashley, Second by Heath. All in Favor.
Approved.

9. EDA Financials: Not available
10. Commissioner Comments: none
11. Adjournment: 12:30pm

LAKESIDE CEMETERY LIAISON

FRAZEE SCHOOL DISTRICT

Public Hearing for Ordinance 174

CITY OF FRAZEE, MINNESOTA ORDINANCE NO. 174

AN ORDINANCE OF THE CITY OF FRAZEE, MINNESOTA REPEALING TITLE 4, CHAPTER 3 (BLIGHT), AS WELL AMENDING TITLE 1, CHAPTER 4 (PENALTIES) AND RELATED PARTS, OF THE FRAZEE CITY CODE

SECTION 1. PURPOSE:

The City Council of the City of Frazee, Minnesota finds that it needs to repeal and amend certain regulations.

SECTION 2. ADOPTION:

NOW BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF FRAZEE that Title 4, Chapter 3 (Blight) of the Frazee City Code is hereby repealed.

NOW BE IT FURTHER ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF FRAZEE that the following portions of Title 1, Chapter 4 (Penalties); Title 3, Chapter 2 (Intoxicating Liquors and 3.2 Percent Malt Liquor); Title 4, Chapter 1 (Public Nuisances); Title 8, Chapter 2 (Sewer System); and Title 8, Chapter 2, Article A (Industrial Wastes) are hereby amended to read:

TITLE 1, CHAPTER 4 (PENALTIES)

1-4B-2: NOTICE AND PAYMENT:

In the discretion of the issuing officer, violations of the provisions of this code set forth below may be enforced by issuing, on a form authorized by the city attorney, a request to make payment for the violation directly to the city within seven (7) days of the violation. A late charge of ten percent (10%) shall be imposed for each seven (7) days the requested penalty remains unpaid after the requested payment is due.

Subject	Code Provisions
Alcohol	Title 3, Chapter 2
Animals	Title 5, Chapter 5
Blight	Title 4, Chapter 3
Building code	Title 9, Chapter 1
Curfew	Title 5, Chapter 6
Dog license	Title 5, Chapter 5, Article A
Park closing	Title 5, Chapter 6; Title 7, Chapter 4
Parking	Title 6, Chapter 2
<u>Public nuisances</u>	<u>Title 4, Chapter 1</u>
Rental registration	Title 9, Chapter 2
Sewer use	Title 8, Chapter 2
Snowmobile and all-terrain vehicles	Title 6, Chapter 4
Tobacco	Title 3, Chapter 6
Weeds, grass, and brush	Title 4, Chapter 2

TITLE 4, CHAPTER 1 (PUBLIC NUISANCES)

4-1-11: PENALTY:

Any person convicted of violating any provision of this chapter is guilty of a misdemeanor for each day the violation exists and shall be punished by a fine not to exceed one thousand dollars (\$1,000.00) or imprisonment for not more than ninety (90) days, or both, plus the costs of prosecution in either case. Administrative penalty provisions of Title 1, Chapter 4, Article B of this Code also apply.

TITLE 3, CHAPTER 2 (INTOXICATING LIQUORS AND 3.2 PERCENT MALT LIQUOR)

3-2-21: MISDEMEANOR VIOLATION; PENALTIES:

- A. Any person violating the provisions of this chapter or Minnesota statutes chapter 340A, as it may be amended from time to time, or any rules promulgated under that chapter is guilty of a misdemeanor or as otherwise provided by Minnesota statutes chapter 340A and, upon conviction, shall be punished as provided by law. ~~Administrative penalty provisions of title 1, chapter 4, article B of this code also apply.~~

TITLE 8, CHAPTER 2 (SEWER SYSTEM)

8-2-8: VIOLATIONS; PENALTIES:

- B. Misdemeanor Violation; Penalties: Any person who shall continue any violation beyond the time limit provided for in the written notice shall be guilty of a misdemeanor and, on conviction thereof, shall be fined in an amount as provided in section 1-4A-1 of this code for each violation. Each day in which any such violation shall continue shall be deemed a separate offense. ~~Administrative penalty provisions of title 1, chapter 4, article B of this code also apply.~~

TITLE 8, CHAPTER 2, ARTICLE A (INDUSTRIAL WASTES)

8-2A-5: ENFORCEMENT AND PENALTIES:

- D. Penalties: Any user who is found to have violated an order of the city council or who has failed to comply with any provision of this article, and the orders, rules, regulations, and permits issued hereunder, shall be fined not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00) for each offense. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. In addition to the penalties provided herein, the city may recover reasonable attorney fees, court costs, court reporter fees, and other expenses of litigation by an appropriate action against the person found to have violated this article, or the orders, rules, regulations, and permits issued hereunder. ~~Administrative penalty provisions of title 1, chapter 4, article B of this code also apply.~~

SECTION 3. EFFECTIVE DATE:

This ordinance shall become effective following its passage and publication in the official newspaper of the City.

Passed by the City Council of Frazee, Becker County, Minnesota this 10th day of April 2024.

Mark Flemmer, Mayor

Attested:

Stephanie Poegel, Administrator

Old Business

New Business

Addendum

APPROVAL OF ADDITIONAL CLAIMS