



CITY COUNCIL MEETING AGENDA

November 13, 2023 ~ 6:00 p.m. ~ Frazee Fire Hall

[ZOOM LINK](#)

PUBLIC HEARING ON ORDINANCE 170 – AN ORDINANCE AMENDING TITLE 8 CHAPTER 1 OF THE FRAZEE CITY CODE REGARDING THE PUBLIC UTILITY WATER SYSTEM

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
 - a. FCDC
5. Consent Agenda
 - a. [Meeting Minutes](#)
 - b. [Approval of Claims](#)
 - c. Income Statements – [August](#)
 - d. [Resolution 1113-23A – Resolution Accepting Fire Department Donations](#)
 - e. [LCSC 2024 Membership](#)
 - f. [Resolution 1113-23B Resolution Authorizing Purchase of Land Parcels Adjacent to the City of Frazee](#)
 - g. [LG220 – Application for Exempt Permit – Frazee Sportsmen’s Club](#)
 - h. [Notes from the Mayor](#)
 - i. Committee Reports
 - i. [Liquor Store Committee](#)
 - ii. Parks & Recreation Committee – [October](#); [November](#)
 - iii. [Public Safety Committee](#)
 - iv. [Employee Safety Committee](#)
 - v. Planning & Zoning – [October](#); [November](#)
 - vi. Economic Development Authority – [September](#); [October](#)
 - vii. Lakeside Cemetery Liaison
 - viii. Frazee School District
6. Old Business
 - a. Budget Changes
 - b. Dental Clinic Update
 - c. EDA Bonding Payments Plan

- d. Eagle Lake Park
***This section of the meeting may be closed to the public based on Minn. Stat. 13D.05.**

7. New Business

- a. Quiet Title for Unidentified Parcel
- b. [Ordinance 170 – An Ordinance Amending Title 8 Chapter 1 of the Frazee City Code Regarding the Public Utility Water System](#)
- c. Procedures
 - i. [Rules for Organization](#)
 - ii. [City Council Meeting Procedures](#)
 - iii. [Procedures for Open Forum](#)
 - iv. [Code Complaint Procedures](#)
- d. [RFP for Residential Solid Waste Collection and Disposal and Recycling Services](#)

8. Addendum

- a. Approval of Additional Claims

9. Council Comments

10. Adjournment

Consent Agenda

MINUTES – OCTOBER 25, 2023

PUBLIC HEARING ON ORDINANCE 169 – AN ORDINANCE AMENDING TITLE 5 CHAPTER 5 OF THE FRAZEE CITY CODE REGARDING THE LICENSING OF DOGS WITHIN THE CITY OF FRAZEE

1. Public hearing opened at 4:30 pm
2. No public comments made
3. Public hearing closed at 4:31 pm

PUBLIC HEARING REGARDING THE ASSESSMENT OF 2022-2023 DELINQUENT CITY SERVICE BILLS PAYABLE IN 2024

1. Public hearing opened at 4:31 pm
2. No public comments made
3. Public hearing closed at 4:31 pm

11. Call the Meeting to Order

- a. Meeting called to order by Mayor Mark Flemmer at 4:31 pm at the Frazee Event Center

12. Roll Call

- a. Members Present: Mark Flemmer, Andrea Froeber, James Rader, Mike Sharp
- b. Members Absent: Mark Kemper
- c. Staff: Nathan Matejka, Stephanie Poegel, Larry Stephenson, Tyler Trieglaff
- d. Contracted Services: Kris Carlson – Ulteig
- e. Guests: Denise Anderson – FCDC; Hank Ludtke – FCDC; Karen Pifher – FCDC, Path Oman – Becker County Administrator; Cody Piper – Becker County EDA Specialist; Bob Williams

13. Pledge of Allegiance

14. Open Forum

- a. FCDC
 - i. Pifher presented on ReLEAF grant, TAP grant and visit with Becker County Commissioners and their supporting FCDC in their search for funding
 - ii. Anderson presented the existing FCDC/City Cooperative agreement
- b. Cody Piper – Becker County EDA Specialist & Pat Oman – Becker County Administrator
 - i. Open discussion on BC EDA owned property on the north west part of town including issues with getting utilities to the property
 - ii. Discussion on possible partnership at Mickelson property to put up a facility – BC would be more limited as they do not own the property
 - iii.

15. Consent Agenda

- a. Meeting Minutes – October 9, 2023
- b. Approval of Claims
- c. Income Statement – July

M/S/CU: Rader/Froeber to approve consent agenda as presented

16. Staff Reports

a. Event Center

- i. Poegel read Tappe's emailed report:

Sorry for my absence tonight. Volleyball playoffs start this evening and I'm supporting the Hornets.

October has been a great month! We have had something every weekend and end the season this Saturday with Cornerstone's Gala (as you can see around you). November is quiet and December has a few events booked. I'm getting phone calls almost daily about availability for next year, so 2024 looks to be a promising year. Thank you.

Jolene

b. Fire Department

- i. Matejka reported there were 12 calls in September: 3 motor vehicle accidents, 1 vehicle fire, 3 non-structure fires, 2 landing zones, 2 false alarms and 1 mutual aid
- ii. September training included: 1st Wednesday – new recruit testing; 2nd Wednesday – monthly meeting; 3rd Wednesday – vehicle maintenance/decommissioning Jaws truck; 23rd – live house burn on Hwy 87; 4th Wednesday – annual hose testing (usually takes 2 days, got it done in 1)
- iii. Brought on 2 new recruits at the beginning of October, seem to be fitting in well so far
- iv. If the Ford workers don't strike, BOTH of our trucks have a scheduled build date of Nov. 20th. If the strike doesn't affect the build, we should see the trucks in December
- v. Jaws truck was recently sold in an online auction through Bachmann's. Sold for \$55000, a little less than we were hoping for, but Austin said after watching it, that it went for a good price. Originally bought it for \$20k. Bachmann's also sold it without commission, which the fire department is very thankful
- vi. We are looking into changing our bylaws. The potential changes were forwarded to Stephanie. Looking to split apart from our SOGs, and HS graduate or equivalent, and possibly change form 4 unexcused absences to 3 which would result in a "bad year" All are up for discussion

c. Liquor Store

- i. Written report reviewed

d. Police Department

- i. 7 code variations – 5 taken care of
 - ii. 1 vehicle violation – taken care of
 - iii. 1 accident at Lake & Birch
 - iv. Landlord issues
 - 1. 5 letters
 - 2. 2 drug busts in 1 trailer court – landlord paid fines and evicted tenants
 - 3. 3 letters still out – 1 had to be resent due to addressing
 - 4. 1 landlord has not appealed or paid
 - v. Discussion on council report listing
 - vi. Dogs by Sharp's are running loose without a leash
- e. Rescue
 - i. 31 calls in September – 17 in town
 - ii. Were at the last 3 football games at the football games – the new field is pretty cool
- f. Public Works
 - i. Completed the following in October:
 - 1. Lead and copper sampling
 - 2. Sewer main flushing finished
 - 3. Power has been run to the skating rink
 - 4. Safety inspection
 - ii. Work to be done before winter
 - 1. Shoring up various projects before winter
 - 2. Tree trimming
 - iii. Ballast is missing on a tuff curb – will be fixed
 - iv. Ludtke stated the ditch on his side of the road has tracks with the ditch caving in from trucks turning on to County 29
- g. Administration
 - i. Poegel reported that the safety committee is comprised of employees, not council members
 - ii. Discussion on Town Lake Beach project

M/S/CU: Sharp/Froeber to approve staff reports as presented

17. Old Business

- a. Wannigan Regional Park Purchase Agreement
 - i. Question of FCDC's plans for 17 acres on east side of river and plans for parcels by Scott Reed's property

M/S/CU: Froeber/Sharp to approve the purchase agreement with FCDC for the purchase of Wannigan Regional Park

18. New Business

- a. Ordinance 169 – An Ordinance Amending Title 5 Chapter 5 of the Frazee City Code Regarding the Licensing of Dogs Within the City of Frazee

M/S/CU: Froeber/Rader to approve Ordinance 169 – An Ordinance Amending Title 5 Chapter 5 of the Frazee City Code Regarding the Licensing of Dogs Within the City of Frazee

- b. Resolution 1025-23-A Resolution Adopting Assessments for 2022-2023
Delinquent City Service Bills Payable in 2024

M/S/CU: Froeber/Rader to approve Resolution 1025-23A – A Resolution Adopting Assessments for 2022-20233 Delinquent City Service Bills Payable in 2024

- c. Voting Operations, Technology & Election Resources Grant Acceptance

M/S/CU: Rader/Froeber to approve acceptance of the Voting Operations, Technology & Election Resources Grant

19. Addendum

- a. Additional Bills

M/S/CU: Rader/Sharp to approve additional bills as presented

- b. ReLEAF Grant

M/S/CU: Froeber/Sharp to accept the ReLEAF grant of \$19,500

- c. TAP Letter of Intent

M/S/CU: Rader/Froeber to approve submission of a letter of intent for the TAP grant

- d. ATI Letter of Intent

M/S/CU: Froeber/Rader to approve submission of a letter of intent for the ATI grant

20. Adjournment

M/S/CU: Rader/Sharp to adjourn at 6:30 pm

Respectfully Submitted

Stephanie Poegel
City Administrator

Consent Agenda

APPROVAL OF CLAIMS

10/30/2023 10:18am

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City of Frazee

Council Approval Report for United Community Bank--326318

(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
115	Minnesota Energy Resources, P.O. Box 6040, Carol Stream, IL, 60197-6040	10/23/23		10/30/23	\$119.50	\$119.50	609-49750-03830	Gas Utilities - Off	\$0.00	(\$1,418.11)
10/23/2023--01		10/23/23		10/30/23	\$119.50	\$119.50	609-49770-03830	Gas Utilities	\$0.00	(\$1,418.10)
10/23/2023--01		10/23/23		10/30/23	\$395.00	\$395.00	610-49790-03830	Gas Utilities	\$0.00	(\$4,253.16)
					\$634.00					
					\$634.00					
					Total Bills To Pay:					

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1	Aflac, 1932 Wymnton Rd, Columbus, GA, 31999	656671	10/25/23	Account #CB561	11/13/23	\$55.17	\$55.17	100-00000-21709	Aflac / Colonial Life	\$0.00	\$0.00
		656671	10/25/23	Account #CB561	11/13/23	\$14.04	\$14.04	602-00000-21709	Aflac / Colonial Life Paya	\$0.00	\$47.10
2	All in All, PO Box 277, Frazee, MN, 56544	11/01/2023	11/01/23	Police Motor Fuels	11/13/23	\$888.24	\$888.24	100-42100-02120	Motor Fuels - Police	\$10,000.00	(\$199.94)
		11/01/2023	11/01/23	Police Vehicde Maintenance Car Washes	11/13/23	\$16.00	\$16.00	100-42100-04060	Repair and Maintenance -	\$5,000.00	\$792.98
		11/01/2023	11/01/23	Street Motor Fuels	11/13/23	\$647.16	\$647.16	100-43100-02120	Motor Fuels - Street	\$8,500.00	\$1,486.34
		11/01/2023	11/01/23	Snow Removal Motor Fuels	11/13/23	\$292.76	\$292.76	100-43125-02120	Motor Fuels	\$8,000.00	(\$846.08)
		11/01/2023	11/01/23	Parks Motor Fuels	11/13/23	\$108.54	\$108.54	100-45200-02120	Motor Fuels - Parks	\$2,000.00	\$195.94
		11/01/2023	11/01/23	Storm Water Motor Fuels Street Sweeper	11/13/23	\$203.19	\$203.19	226-43150-02120	Motor Fuels	\$0.00	(\$1,044.23)
		11/01/2023	11/01/23	Sewer Motor Fuels Tanker Flushing Drains	11/13/23	\$115.01	\$115.01	602-49470-02120	Motor Fuels	\$0.00	(\$978.16)
222	Anderson Pumping and Portables, 1245 Hawk St., Detroit Lakes, MN, 56501-6932	41533	11/01/23	Portable Campground North River Dr October Services Final Bill P/U 10/9	11/13/23	\$135.63	\$135.63	100-45200-03110	Contracts / Professional	\$6,000.00	\$3,466.00
		41534	11/01/23	Portable South River Dr October Services Final Bill P/U 10/9	11/13/23	\$132.50	\$132.50	100-45200-03110	Contracts / Professional	\$6,000.00	\$3,466.00
		41535	11/01/23	Portable October Services Eagle Lake Park Final Bill P/U 10/9	11/13/23	\$135.63	\$135.63	100-45200-03110	Contracts / Professional	\$6,000.00	\$3,466.00
6	Auto Value, 1115 Jackson Ave, Detroit Lakes, MN, 56501	53544291	10/31/23	Polish	11/13/23	\$9.99	\$9.99	100-43100-02400	Small Tools, Minor Equip	\$500.00	(\$69.93)
		53544291	10/31/23	Rope / Handle	11/13/23	\$5.99	\$5.99	100-43100-04050	Repair and Maintenance -	\$4,000.00	\$1,817.94
		53544291	10/31/23	Filters, Oil	11/13/23	\$71.60	\$71.60	100-43100-04060	Repair and Maintenance -	\$1,500.00	\$620.65
382	B&D Transport Inc., P.O. Box 116, Frazee, MN, 56544	19769	11/03/23	Annual DOT on Tractor, Replaced Slack Adjuster on rear axle driver side	11/13/23	\$428.66	\$428.66	100-43100-04050	Repair and Maintenance -	\$4,000.00	\$1,817.94
13	Becker County Highway Department, 200 State Highway 10 East, Detroit Lakes, MN, 56501	6989	10/10/23	16 Tons Salt @ \$104.02 per ton	11/13/23	\$1,664.32	\$1,664.32	100-43125-02300	Salt / Sand Materials - Sn	\$2,000.00	(\$41.76)
185	Bert's Truck Equipment of Moorhead, 3804 Hwy 75 N, PO Box 336, Moorhead, MN, 56561-0336	S 98964	11/01/23	Cutting Edges	11/13/23	\$592.22	\$592.22	100-43100-04050	Repair and Maintenance -	\$4,000.00	\$1,817.94
		W 103445	11/03/23	SnowPLOW Complete per Stephanie Poegel for acct. number	11/13/23	\$10,410.08	\$10,410.08	100-43100-04850	Restricted Savings Expen	\$0.00	(\$46,351.56)

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
18	Black Dog Property Services, LLC, PO Box 1005, Detroit Lakes, MN, 56502	4091	11/01/23	Fall Clean up of leaves on 10/23 & 10/25/23	11/13/23	\$396.00	\$396.00	200-49010-03110	Contracts / Professional	\$3,500.00	(\$650.50)
							\$396.00				
County of Becker, Office of Auditor-Treasurer, 915 Lake Ave, Detroit Lakes, MN, 56501-3403											
2023 City Frazee A 10/26/23 Auditor Certificate City of Frazee East Main Project											
641	D&K Designs, 502 Lake St. South, Frazee, MN, 56544	0005	10/26/23	Labor for Awning Repair (10) & Labor for Door Removal-Siding Repair (6)	11/13/23	\$800.00	\$800.00	654-49820-04010	Repair and Maintenance -	\$0.00	(\$7,007.84)
							\$800.00				
515	David Sundheim, 214 Deerwood Ave NE, Wadena, MN, 56482	11/7/23	11/07/23	Window Cleaning Monthly	11/13/23	\$75.00	\$75.00	100-41400-04010	Repair and Maintenance -	\$2,000.00	\$1,120.21
							\$75.00				
51	Ernest C. Anderson Gravel, Inc., 28741 County Highway 26, Detroit Lakes, MN, 56501	12/6/26	10/09/23	53.92 Tons Washed Sand @ \$7.00 per ton	11/13/23	\$377.44	\$377.44	100-43125-02300	Salt / Sand Materials - Sn	\$2,000.00	(\$41.76)
							\$377.44				
63	Frazee Forum, PO Box 187, Frazee, MN, 56544	26965	09/30/23	Ad B&W 2022 audit report ran 9/19/2023	11/13/23	\$2,204.00	\$2,204.00	100-41110-03510	Printing and Publishing -	\$0.00	(\$7,894.56)
							\$2,204.00				
58	Frazee-Vergas High School, 306 Lake Street North, Frazee, MN, 56544	10/24/2023	10/24/23	July, August, September 2023 Lake Agassiz Library Facility Lease	11/13/23	\$925.00	\$925.00	100-41400-04150	Rentals, Equipment - Ad	\$3,300.00	\$0.00
							\$925.00				
70	Gopher State One-Call, 7223 Parkway Drive, Suite 210, Hanover, MD, 21076-1317	3100406	10/31/23	CFRZEE01 Billable Tickets 30 @ \$1.35 each	11/13/23	\$40.50	\$40.50	100-43100-04330	Dues, Subscriptions, Fee	\$400.00	(\$360.20)
							\$40.50				
488	Ketter's Septic Service, 901 4th St. NW, Frazee, MN, 56544	9/18/2023	09/18/23	Lift Station	11/13/23	\$150.00	\$150.00	602-49470-04050	Repair and Maintenance -	\$3,000.00	\$304.79
							\$150.00				
97	Lake Region Electric Cooperative, PO Box 650, Pelican Rapids, MN, 56572	Nov 3, 2023	11/03/23	2003281314 Street Lights-Red Willow Heights	11/13/23	\$106.20	\$106.20	100-43160-03810	Electric Utilities -Street Li	\$20,000.00	\$4,848.23
Nov 3, 2023		11/03/23	2005030600 Eagle Lake	11/13/23	\$23.60	\$23.60	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)	
Nov 3, 2023		11/03/23	2005000500 Joint Powers-Lighting @ Compost Site	11/13/23	\$25.34	\$25.34	\$25.34	100-46200-03810	Electric Utilities	\$250.00	(\$18.74)
Nov 3, 2023		11/03/23	358000 Waste Water Treatment-51534 City Hwy 10	11/13/23	\$98.00	\$98.00	\$98.00	602-49470-03810	Electric Utilities	\$18,000.00	\$2,830.72

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Vendor		Invoice Number		Date		Description		Due Date		Invoice Amt		Approved Amt		Account Number		Account Description		Budgeted \$		YTD Balance	
Nov. 3, 2023		11/03/23		616802 Sign Along US Hwy #10		11/13/23		\$54.77		\$54.77		\$54.77		661-49800-04330		Dues, Subscriptions, Fee		\$0.00		(\$4,463.39)	
642		Lawrence Valuation Service LLC, 2834 32nd St S, Moorhead, MN, 56560		08/28/23		Frazee Community Development Corporation		11/13/23		\$2,800.00		\$2,800.00		100-45201-03110		Contracts / Professional		\$0.00		(\$2,800.00)	
197		Land																			
101		Leighton Broadcasting, PO Box 1458, St. Cloud, MN, 56302		10/31/23		TV3 Airdate 10/19/23 Com		11/13/23		\$135.00		\$135.00		661-49800-03110		Contracts / Professional		\$0.00		(\$25,439.00)	
208897-10		Sponsor w/profilie Spotlight on Fr. Show																			
106		Marco Technologies, Inc., PO Box 790448, St Louis, MO, 63179-0448		11/01/23		Contract Payment, Supply Freight		11/13/23		\$542.60		\$542.60		100-41400-03110		Contracts / Professional		\$22,000.00		\$1,040.37	
514603000																					
126		NAPA Auto Parts, 122 Main Street East, Detroit Lakes, MN, 56501		11/04/23		Battery, Core Deposit, M20Wash		11/13/23		\$169.62		\$169.62		100-42200-04060		Repair and Maintenance -		\$18,000.00		\$6,533.46	
519727																					
548		North State Inspection LLC, P.O. Box 57, Walker, MN, 56484		11/06/23		October Monthly Service Fee, 35-FR-2023, 39-FR-2023		11/13/23		\$590.24		\$590.24		100-42400-03170		Building Official / Professional		\$20,000.00		\$9,141.38	
FR-10-2023																					
133		OK Lumber & Hardware, PO Box 385, 203 Main Avenue East, Frazee, MN, 56544		09/01/23		Masks		11/13/23		\$10.99		\$10.99		100-43100-02180		Uniforms - Street		\$250.00		(\$351.99)	
50188-01																					
50188-01		09/01/23 Plug tap		11/13/23		\$8.49		\$8.49		\$8.49		\$8.49		100-43100-02400		Small Tools, Minor Equip		\$500.00		(\$69.93)	
50188-01		09/01/23 Washers		11/13/23		\$2.00		\$2.00		\$2.00		\$2.00		100-43100-04020		Signage Expenses		\$1,000.00		\$1,086.01	
50188-01		09/01/23 Glue PVC		11/13/23		\$6.99		\$6.99		\$6.99		\$6.99		100-45200-02100		Operating Supplies - Park		\$500.00		\$471.03	
50188-01		09/01/23 Antifreeze, Covers Campground		11/13/23		\$45.92		\$45.92		\$45.92		\$45.92		100-45200-04010		Repair and Maintenance -		\$3,000.00		\$1,397.45	
50188-01		09/01/23 Copl, Nipples, Batteries, Adapters		11/13/23		\$38.42		\$38.42		\$38.42		\$38.42		601-49450-02100		Operating Supplies - Wat		\$20,000.00		\$9,420.88	
51136		10/31/23 Concrete Blocks		11/13/23						\$35.00		\$35.00		661-49800-05000		Capital Outlay		\$0.00		(\$39,723.98)	
135		Ottertail Power Company, PO Box 2002, Fergus Falls, MN, 56538		Oct. 25, 2023-01		10/25/23 1033571 File Dept & City Offices		11/13/23		\$128.42		\$128.42		100-41400-03810		Electric Utilities - Adminis		\$2,000.00		(\$447.74)	
Oct. 25, 2023-01																					
Oct. 25, 2023-01		10/25/23 1033571 File Dept & City Offices		11/13/23		\$128.42		\$128.42		\$128.42		\$128.42		100-42200-03810		Electric Utilities - Fire		\$3,500.00		\$1,052.27	
Oct. 25, 2023-01		10/25/23 1071005 513 Birch Ave W		11/13/23		\$236.04		\$236.04		\$236.04		\$236.04		100-43100-03810		Electric Utilities - Street		\$5,000.00		\$862.70	
Oct. 25, 2023-01		10/25/23 1121631 Knotta Rd		11/13/23		\$35.60		\$35.60		\$35.60		\$35.60		100-43160-03810		Electric Utilities - Street Li		\$20,000.00		\$4,949.23	
Oct. 25, 2023-01		10/25/23 1099063 Red Willow Addn		11/13/23		\$32.06		\$32.06		\$32.06		\$32.06		100-43160-03810		Electric Utilities -Street Li		\$20,000.00		\$4,949.23	
Oct. 25, 2023-01		10/25/23 1018088 Streetlight Order		11/13/23		\$1,218.35		\$1,218.35		\$1,218.35		\$1,218.35		100-43160-03810		Electric Utilities -Street Li		\$20,000.00		\$4,949.23	
Oct. 25, 2023-01		10/25/23 1160748 Campground		11/13/23		\$96.56		\$96.56		\$96.56		\$96.56		100-45200-03810		Electric Utilities - Parks		\$3,500.00		(\$1,226.31)	
Oct. 25, 2023-01		10/25/23 1132552 Frazee Lions Park		11/13/23						\$22.58		\$22.58		100-45200-03810		Electric Utilities - Parks		\$3,500.00		(\$1,226.31)	

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Oct. 25, 2023--01		1025/23	1109374	Ball Field Wall	11/13/23	\$112.68	\$112.68	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1065072	Swimming Beach	11/13/23	\$20.30	\$20.30	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1066992	Ball Field North River	11/13/23	\$36.10	\$36.10	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1144117	Skating Rink	11/13/23	\$21.80	\$21.80	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1024513	Turkey Sculpture	11/13/23	\$20.30	\$20.30	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1132551	Lions Lile	11/13/23	\$9.29	\$9.29	100-45200-03810	Electric Utilities - Parks	\$3,500.00	(\$1,226.31)
Oct. 25, 2023--01		1025/23	1013928	Lakeside Cemetery	11/13/23	\$23.29	\$23.29	200-49010-03810	Electric Utilities - Cemete	\$200.00	(\$11.29)
Oct. 25, 2023--01		1025/23	20062282	Halfway Lighting Downtown Infill	11/13/23	\$99.38	\$99.38	421-49800-03810	Electric Utilities	\$0.00	(\$2,628.43)
Oct. 25, 2023--01		1025/23	1018090	600 N 3rd St Iron removal	11/13/23	\$694.16	\$694.16	601-49450-03810	Electric Utilities - Water	\$8,000.00	\$373.82
Oct. 25, 2023--01		1025/23	1018091	Sewer lift station	11/13/23	\$213.23	\$213.23	602-49470-03810	Electric Utilities	\$18,000.00	\$2,830.72
Oct. 25, 2023--01		1025/23	1018092	608 2nd st SW Sewer lift	11/13/23	\$59.77	\$59.77	602-49470-03810	Electric Utilities	\$18,000.00	\$2,830.72
Oct. 25, 2023--01		1025/23	1018525	Hickory & 4th Sewer lift	11/13/23	\$29.70	\$29.70	602-49470-03810	Electric Utilities	\$18,000.00	\$2,830.72
Oct. 25, 2023--01		1025/23	1028265	306 Main Ave Sewer lift	11/13/23	\$26.81	\$26.81	602-49470-03810	Electric Utilities	\$18,000.00	\$2,830.72
Oct. 25, 2023--01		1025/23	127614	119 Main Business Center	11/13/23	\$81.61	\$81.61	654-49820-03810	Electric Utilities - Business	\$0.00	(\$1,436.99)
							\$3,348.45				
213	Petty Cash, ...										
11/13/2023	11/13/23	US Post Office per Tyler Tieglaiff OK per Stephanie Poegel Postage	11/13/2023			\$8.56	\$8.56	100-42100-03220	Postage Expenses - Polic	\$50.00	\$24.91
							\$8.56				
144	Prairie Embroidery, 39674 US Highway 10 Studio, Frazee, MN, 56544										
4209	11/06/23	Zippered Two-Tone Vest (3)	11/13/23			\$96.00	\$96.00	100-43100-02180	Uniforms - Street	\$250.00	(\$351.99)
							\$96.00				
145	Precision Printing of Minnesota, 219 Front Street West, Detroit Lakes, MN, 56501										
107101	11/07/23	1,000 #10 Regular Envelopes w/simple seal - Utility Billing	11/13/23			\$67.50	\$67.50	601-49450-02050	Office Supplies - Water	\$200.00	(\$252.98)
107101	11/07/23	1,000 #10 Regular Envelopes w/simple seal - Utility Billing	11/13/23			\$67.50	\$67.50	602-49470-02050	Office Supplies - Sewer	\$200.00	(\$252.98)
							\$135.00				
150	Ramstad, Skoyles & Winters, PA, 114 West Holmes Street, Detroit Lakes, MN, 56501										
15197	11/01/23	Monthly Prosecution Retainer, Advance for yearly BCA access	11/13/23			\$700.00	\$700.00	100-42100-03040	Legal Fees - Police	\$7,000.00	\$900.00
							\$700.00				
159	Steve's Sanitation, Inc, 140 6th Avenue NE, Perham, MN, 56573										
Oct. 31, 2023--01	10/31/23	Account #11851	11/13/23			\$10,832.94	\$10,832.94	100-41400-03840	Garbage / Recycling Utils	\$35,000.00	(\$79,830.50)
Oct. 31, 2023--02	10/31/23	Account #10092	11/13/23			\$123.27	\$123.27	100-43100-03840	Garbage / Recycling Utils	\$0.00	(\$1,232.79)
Oct. 31, 2023--02	10/31/23	Account #10092	11/13/23			\$123.28	\$123.28	100-45200-03840	Garbage / Recycling Utils	\$0.00	(\$1,232.71)
Oct. 31, 2023--01	10/31/23	Account #11851	Downtown Infill			\$106.13	\$106.13	421-49800-03840	Garbage / Recycling Utils	\$0.00	(\$1,061.30)
							\$11,185.62				
161	Swansons' Repair, Inc., 1200 Randolph Road, Detroit Lakes, MN, 56501										

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Invoice Number	Date								
01-103569	10/31/23	E-1 Kenworth Pierce	11/13/23	\$2,052.20	\$2,052.20	100-42200-04060	Repair and Maintenance -	\$18,000.00	\$6,533.46
01-103583	10/31/23	E-3 FRUNER PUMPER	11/13/23	\$380.23	\$380.23	100-42200-04060	Repair and Maintenance -	\$18,000.00	\$6,533.46
					\$2,432.43				
164	Thelin Well, PO Box 778, Spicer, MN, 56288								
8704	10/20/23	Annual Inspection of Pumps & Wells on 10/12/23	11/13/23	\$315.00	\$315.00	601-49450-04050	Repair and Maintenance -	\$2,000.00	\$1,438.84
					\$315.00				
172	Vertzon, PO Box 25506, Lehigh Valley, PA, 18002								
9947562520	10/23/23	Account #286851295-00001	11/13/23	\$105.03	\$105.03	100-42100-03240	Computer Expenses - Pol	\$5,000.00	\$1,285.53
					\$105.03				
241	Webber Family Motons, 1389 Wenner Road, Detroit Lakes, MN, 56501								
636057/1	10/18/23	2014 Ford Utility Police	11/13/23	\$282.61	\$282.61	100-42100-04060	Repair and Maintenance -	\$5,000.00	\$792.98
					\$282.61				
Total Bills To Pay:					\$44,219.55				

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Description		Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Invoice Number	Date	Verizon, PO Box 25506, LeHigh Valley, PA, 18002								
172	10/23/23	Tyler Account #64255819-00001		10/31/23	\$49.36	\$49.36	100-42100-03210	Telephone Expenses - Po	\$4,000.00	\$421.68
9647620407	10/23/23	Larry Account #64255819-00001		10/31/23	\$49.36	\$49.36	601-49450-03210	Telephone Expenses	\$600.00	(\$544.39)
9647620407	10/23/23	Donnie Account #64255819-00001		10/31/23	\$60.09	\$60.09	602-49470-03210	Telephone Expenses	\$600.00	\$96.65

\$158.81

\$158.81

Total Bills To Pay:

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Minnesota Energy Resources, P.O. Box 6040, Carol Stream, IL 60197-6040		115									
10/23/2023	10/23/2023	0507345815-00001	10/23/2023	Fire Hall / Office	10/30/23	\$77.38	\$77.38	100-41400-03830	Gas Utilities - Administration	\$2,500.00	\$574.67
10/23/2023	10/23/2023	0507345815-00001	10/23/2023	Fire Hall / Office	10/30/23	\$77.39	\$77.39	100-42200-03830	Gas Utilities - Fire	\$2,000.00	\$74.67
10/23/2023	10/23/2023	0603556745-00001	10/23/2023	City Shop	10/30/23	\$26.86	\$26.86	100-43100-03830	Gas Utilities - Street	\$1,400.00	\$158.02
10/23/2023	10/23/2023	0734999605-00001	10/23/2023	D401 109 E Main Ave	10/30/23	\$64.53	\$64.53	421-49800-03810	Electric Utilities	\$0.00	(\$2,529.05)
		Downtown Infill per Jordin Roberts									
10/23/2023	10/23/2023	0506958452-00001	10/23/2023	Pump HS4	10/30/23	\$44.95	\$44.95	601-49450-03830	Gas Utilities - Water	\$1,750.00	\$798.03
10/23/2023	10/23/2023	0304434051-00001	10/23/2023	Business Center	10/30/23	\$82.92	\$82.92	654-49820-03830	Gas Utilities	\$0.00	(\$1,669.01)
						\$374.03					
						\$374.03					
						\$374.03					

Total Bills To Pay:

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Description		Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
445	Anmark Uniform Services, AUS South Lockbox, P.O. Box 650977, Dallas, TX, 75265-0977									
	2520285325	10/26/23 Account #161600211		11/1/3/23	\$57.83	\$57.83	609-49750-02110	Cleaning Supplies - Off	\$0.00	(\$1,643.54)
	2520285325	10/26/23 Account #161600211		11/1/3/23	\$57.84	\$57.84	609-49770-02110	Cleaning Supplies - On	\$0.00	(\$2,196.11)
	2520285326	10/26/23 Event Center Account #162631400		11/1/3/23	\$150.49	\$150.49	610-49790-02110	Cleaning Supplies - EC	\$0.00	(\$2,574.40)
					\$266.16					
12	Becker County Environmental, 24413 County Road 144, Detroit Lakes, MN, 56501									
	10/31/2023	10/31/23 Service Stop Fee Stan		11/1/3/23	\$11.00	\$11.00	609-49750-03940	Garbage / Recycling Utiliti	\$0.00	(\$1,179.30)
	10/31/2023	10/31/23 Service Stop Fee Stan		11/1/3/23	\$11.00	\$11.00	610-49790-03940	Garbage / Recycling Utiliti	\$0.00	(\$1,115.30)
					\$22.00					
15	Bergsath Bros, Inc., PO Box 1994, Fargo, ND, 58107									
	316550	10/26/23		11/1/3/23	\$968.95	\$968.95	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
	317750	11/02/23		11/1/3/23	\$2,133.35	\$2,133.35	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
					\$3,002.30					
17	Beverage Wholesalers, PO Box 1864, Fargo, ND, 58107									
	298667	10/26/23		11/1/3/23	\$2,940.80	\$2,940.80	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
	298755	11/02/23		11/1/3/23	\$1,096.30	\$1,096.30	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
					\$4,037.10					
21	Breakthru Beverage, 489 North Prior avenue, St. Paul, MN, 55104									
	11/29/25594	11/07/23		11/1/3/23	\$1,178.98	\$1,178.98	609-49750-02510	Resale - Liquor	\$0.00	(\$89,716.34)
					\$1,178.98					
47	DS Beverages, 201 17th Street North, Moorhead, MN, 56560									
	738920	10/27/23		11/1/3/23	\$602.05	\$602.05	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
	740504	11/03/23		11/1/3/23	\$2,064.60	\$2,064.60	609-49750-02520	Resale - Beer	\$0.00	(\$213,601.16)
					\$2,666.65					
62	Frazee Family Foods, PO Box 356, Frazee, MN, 56544									
	24384	10/31/23 Straws		11/1/3/23	\$5.78	\$5.78	609-49770-02100	Operating Supplies - On	\$0.00	(\$3,767.88)
	24384	10/31/23 Ketchup, Limes		11/1/3/23	\$9.87	\$9.87	609-49770-02130	Operating Supplies - Food	\$0.00	(\$1,622.46)
	23179	10/15/23		11/1/3/23	\$79.49	\$79.49	610-49790-02540	Resale - Soft drinks	\$0.00	(\$2,123.49)
					\$95.14					
63	Frazee Forum, PO Box 187, Frazee, MN, 56544									
	26948	09/30/23 Ad in 3 special school issues - back to school ran 9/5/23		11/1/3/23	\$45.00	\$45.00	610-49790-03420	Advertising for Enterprise	\$0.00	(\$811.67)
					\$45.00					
128	Giovanni's Frozen Pizza, 712 Thilese Drive, Brainerd, MN, 56401									
	0311012302	11/01/23		11/1/3/23	\$140.00	\$140.00	609-49770-02600	Resale - Pizza	\$0.00	(\$3,780.80)
					\$140.00					

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, 445 Minnesota Street, 1800, St. Paul, MN, 55101		6527-2023	10/30/23	Application for Retailers (Buyers) Card for Liquor Or Wine Frazee Municipal Store/3rd Crossing Bar & Grill	11/13/23	\$20.00	\$20.00	609-49750-04330	Dues, Subscriptions, Fee	\$0.00	(\$14,304.66)
OK Lumber & Hardware, PO Box 385, 203 Main Avenue East, Frazee, MN, 56544		50188	09/01/23	Through the Roof (Caulk per Larry S.) for Liquor Store	11/13/23	\$32.97	\$32.97	609-49750-04010	Repair and Maintenance -	\$0.00	(\$1,068.47)
		50188	09/01/23	Through the Roof (Caulk per Larry S.) for Liquor Store	11/13/23	\$32.97	\$32.97	609-49770-04010	Repair and Maintenance -	\$0.00	(\$1,070.02)
Offerail Power Company, PO Box 2002, Fergus Falls, MN, 56538		135	Oct. 25, 2023	10/25/23	11/13/23	\$389.00	\$389.00	609-49750-03810	Electric Utilities - Off	\$0.00	(\$4,184.00)
		Oct. 25, 2023	10/25/23	11/13/23	11/13/23	\$389.00	\$389.00	609-49770-03810	Electric Utilities	\$0.00	(\$4,261.23)
		Oct. 25, 2023	10/25/23	11/13/23	11/13/23	\$541.00	\$541.00	610-49790-03810	Electric Utilities	\$0.00	(\$5,886.00)
Southern Glazer's Wine & Spirits of Minnesota, 3350 4th Ave East, Shakopee, MN, 55379		157	Oct. 25, 2023	10/27/23	11/13/23	\$1,653.25	\$1,653.25	609-49750-02510	Resale - Liquor	\$0.00	(\$69,716.34)
		2496334				\$1,653.25	\$1,653.25				
Steve's Sanitation, Inc, 140 6th Avenue NE, Perham, MN, 56573		159	Oct. 31, 2023	10/31/23	11/13/23	\$100.53	\$100.53	609-49750-03940	Garbage / Recycling Utility	\$0.00	(\$1,179.30)
		Oct. 31, 2023	10/31/23	11/13/23	11/13/23	\$100.53	\$100.53	609-49770-03940	Garbage / Recycling Utility	\$0.00	(\$1,005.30)
		Oct. 31, 2023	10/31/23	11/13/23	11/13/23	\$100.53	\$100.53	610-49790-03940	Garbage / Recycling Utility	\$0.00	(\$1,115.30)
Summit Fire Protection, PO Box 6205, Carol Stream, IL, 60197-6205		160	Oct. 25, 2023	10/26/23	11/13/23	\$251.00	\$251.00	609-49770-04050	Repair and Maintenance -	\$0.00	(\$1,188.09)
		150036011				\$251.00	\$251.00				
						\$251.00	\$251.00				
						\$15,064.11	\$15,064.11				
Total Bills To Pay:											

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
341		Matt Bachmann, 229 11th Ave., Apt. #204, Detroit Lakes, MN, 56501									
December 2, 2023		120223	12/02/23	Karaoke at Frazee Liquor Store for Frazee Merry Christmas Event	12/02/23	\$300.00	\$300.00	609-49770-03100	Entertainment Expenses	\$0.00	(\$5,762.47)
							\$300.00				
							\$300.00				

Total Bills To Pay:

Consent Agenda

INCOME STATEMENTS – AUGUST

11/8/2023 8:04am

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (100)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Page 1

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
100-00000-31010	Current Ad Valorem Taxes	\$ 0.00	\$ 0.00	\$ 439,894.00	\$ 247,197.88	43.81%
100-00000-31020	Delinquent Ad Valorem Taxes	0.00	0.00	1,500.00	15,894.59	(946.31%)
100-00000-31030	Current Mobile Home Tax	0.00	0.00	2,000.00	219.15	89.04%
100-00000-31080	Payments - in - Lieu of Taxes	0.00	0.00	15,000.00	18,936.97	(26.25%)
100-00000-31600	Special Assessment Principal	0.00	0.00	0.00	0.00	0.00%
100-00000-31700	Special Assessment Interest	0.00	0.00	0.00	10.80	0.00%
100-00000-31810	Franchise Taxes	0.00	617.88	3,000.00	1,834.71	38.84%
100-00000-32110	Alcohol & Gambling License	0.00	0.00	600.00	795.00	(32.50%)
100-00000-32180	Other Business / Zoning Licenses	0.00	0.00	300.00	0.00	100.00%
100-00000-32210	Building Permits	0.00	1,609.86	20,000.00	9,073.99	54.63%
100-00000-32220	Rental Registrations	0.00	(15.00)	9,500.00	3,280.00	65.47%
100-00000-32240	Animal Licenses	0.00	10.00	300.00	530.00	(76.67%)
100-00000-33150	Grants, Fed - State	0.00	0.00	0.00	0.00	0.00%
100-00000-33200	Restricted Savings Transfer In	0.00	0.00	6,000.00	0.00	100.00%
100-00000-33401	Local Government Aid	0.00	0.00	545,631.00	272,815.50	50.00%
100-00000-33402	Small City Assistance	0.00	0.00	0.00	0.00	0.00%
100-00000-33416	Police Training Reimbursement	0.00	0.00	3,000.00	0.00	100.00%
100-00000-33418	Fire Training Reimbursement	0.00	0.00	9,000.00	4,415.69	50.94%
100-00000-33420	Fire State Aid	0.00	0.00	30,000.00	0.00	100.00%
100-00000-33421	Police State Aid	0.00	0.00	28,000.00	0.00	100.00%
100-00000-33423	PERA Rate Increase Aid	0.00	0.00	0.00	0.00	0.00%
100-00000-33620	Other Grants & Aids	0.00	0.00	0.00	0.00	0.00%
100-00000-34101	Rents Received	0.00	0.00	1,000.00	0.00	100.00%
100-00000-34104	Campsite receipts	0.00	3,190.00	2,500.00	11,540.00	(361.60%)
100-00000-34105	Copies, etc	0.00	14.40	200.00	88.57	55.72%
100-00000-34198	Fire Dept Misc Received	0.00	50.00	1,500.00	7,608.68	(407.25%)
100-00000-34199	Fire Dept Grants Received	0.00	0.00	0.00	2,500.00	0.00%
100-00000-34202	Fire Contracts	0.00	0.00	81,990.00	116,990.00	(42.69%)
100-00000-34203	Police Accident Reports	0.00	0.00	10.00	5.00	50.00%
100-00000-34204	Forfeitures	0.00	0.00	0.00	0.00	0.00%
100-00000-34205	Fire Calls	0.00	6,740.00	10,000.00	19,422.50	(94.23%)
100-00000-34303	Services Rendered	0.00	0.00	2,000.00	1,015.00	49.25%
100-00000-34403	Garbage Fees	0.00	8,354.27	70,000.00	63,821.02	8.83%
100-00000-34404	Garbage Admin Fees	0.00	0.00	0.00	0.00	0.00%
100-00000-34405	Garbage Late Fees	0.00	47.32	900.00	683.13	24.10%
100-00000-34406	Recycling Fees	0.00	2,739.01	35,000.00	20,869.58	40.37%
100-00000-35101	Court Fees	0.00	466.62	5,000.00	3,252.61	34.95%
100-00000-35102	Administrative Fines	0.00	0.00	1,500.00	40.00	97.33%
100-00000-36200	Miscellaneous Revenue	0.00	9,214.59	5,000.00	9,654.59	(93.09%)
100-00000-36201	Fireworks receipts	0.00	350.00	4,500.00	4,875.00	(8.33%)
100-00000-36205	Reimbursements/Lions Transfers	0.00	0.00	0.00	250.00	0.00%
100-00000-36210	Interest Earnings	0.00	3,848.74	4,000.00	29,411.55	(635.29%)
100-00000-36250	Community Recreational Donatio	0.00	0.00	1,000.00	1,500.00	(50.00%)
Total General Fund Revenues		\$ 0.00	\$ 37,237.69	\$ 1,339,825.00	\$ 868,331.51	35.19%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (100)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures						
100-41110-01030	Wages - Council	\$ 0.00	\$ 883.33	\$ 12,500.00	\$ 6,383.31	48.93%
100-41110-01220	FICA Employer Contribution - Co	0.00	67.60	700.00	488.48	30.22%
100-41110-01340	Disability Insurance - Council	0.00	0.00	0.00	0.00	0.00%
100-41110-01510	Worker's Compensation - Council	0.00	0.00	900.00	113.46	87.39%
100-41110-02050	Office Supplies - Council	0.00	0.00	0.00	67.00	0.00%
100-41110-02100	Operating Supplies - Council	0.00	0.00	0.00	279.25	0.00%
100-41110-03040	Legal Fees - Council	0.00	0.00	0.00	5,412.50	0.00%
100-41110-03240	Computer Expenses	0.00	104.61	1,200.00	1,489.42	(24.12%)
100-41110-03310	Travel, Training Expenses - Coun	0.00	0.00	500.00	508.71	(1.74%)
100-41110-03510	Printing and Publishing - Council	0.00	2,618.30	0.00	5,690.56	0.00%
100-41110-04330	Dues, Subscriptions, Fees - Coun	0.00	0.00	0.00	0.00	0.00%
100-41110-04400	Donations	0.00	0.00	0.00	10,000.00	0.00%
100-41110-05000	Capital Outlay - Council	0.00	0.00	0.00	0.00	0.00%
100-41400-01010	Regular Wages - Administration	0.00	10,212.80	125,694.40	90,845.20	27.73%
100-41400-01020	Overtime Wages - Administration	0.00	0.00	4,000.00	0.00	100.00%
100-41400-01030	Part-time Wages - Administration	0.00	1,744.20	23,337.60	17,956.31	23.06%
100-41400-01210	PERA Expenses - Administration	0.00	896.78	10,302.24	8,066.06	21.71%
100-41400-01220	FICA Employer Contribution - Ad	0.00	865.41	12,591.17	7,783.68	38.18%
100-41400-01310	Health Insurance - Administration	0.00	1,701.10	20,059.98	15,309.90	23.68%
100-41400-01320	Health Savings Account - Adminis	0.00	576.92	7,500.00	5,192.28	30.77%
100-41400-01330	Life Insurance - Administration	0.00	6.48	92.40	58.32	36.88%
100-41400-01340	Disability Insurance - Administrati	0.00	107.46	1,023.24	967.14	5.48%
100-41400-01420	Unemployment Insurance - Admi	0.00	0.00	0.00	0.00	0.00%
100-41400-01510	Worker's Compensation - Admini	0.00	0.00	2,000.00	1,373.31	31.33%
100-41400-02050	Office Supplies - Administration	0.00	15.26	2,500.00	1,244.48	50.22%
100-41400-02100	Operating Supplies - Administrati	0.00	0.00	2,000.00	451.88	77.41%
100-41400-02110	Cleaning Supplies - Administratio	0.00	0.00	200.00	82.96	58.52%
100-41400-03010	Auditing Services	0.00	9,300.00	12,500.00	11,750.00	6.00%
100-41400-03030	Engineering Services	0.00	0.00	0.00	0.00	0.00%
100-41400-03040	Legal Fees - Administration	0.00	0.00	3,000.00	150.00	95.00%
100-41400-03045	COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
100-41400-03110	Contracts / Professional Services	0.00	517.83	22,000.00	17,537.95	20.28%
100-41400-03120	Contracted Services - Garbage	0.00	0.00	65,000.00	0.00	100.00%
100-41400-03210	Telephone Expenses - Administra	0.00	752.38	4,500.00	3,488.22	22.48%
100-41400-03220	Postage Expenses - Administratio	0.00	0.00	1,200.00	1,007.75	16.02%
100-41400-03240	Computer Expenses - Administrat	0.00	417.73	8,500.00	7,178.58	15.55%
100-41400-03310	Travel, Training Expenses - Admi	0.00	15.00	1,000.00	1,421.96	(42.20%)
100-41400-03410	Advertising for Employment - Ad	0.00	0.00	0.00	0.00	0.00%
100-41400-03510	Printing and Publishing - Administ	0.00	21.60	4,500.00	21.60	99.52%
100-41400-03610	Insurance: General liability	0.00	0.00	5,000.00	6,225.80	(24.52%)
100-41400-03620	Insurance: Property	0.00	0.00	4,000.00	4,921.00	(23.03%)
100-41400-03810	Electric Utilities - Administration	0.00	219.91	2,000.00	2,114.44	(5.72%)
100-41400-03830	Gas Utilities - Administration	0.00	40.32	2,500.00	1,806.30	27.75%
100-41400-03840	Garbage / Recycling Utilities	0.00	21,869.39	35,000.00	93,063.75	(165.90%)
100-41400-04010	Repair and Maintenance - Buildin	0.00	75.00	2,000.00	634.79	68.26%
100-41400-04150	Rentals, Equipment - Administrati	0.00	0.00	3,300.00	2,475.00	25.00%
100-41400-04320	NSF Checks / ACH	0.00	0.00	200.00	10.00	95.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-41400-04330 Dues, Subscriptions, Fees - Admi	0.00	281.92	6,000.00	2,260.32	62.33%
100-41400-04850 Restricted Savings Expenditure	0.00	0.00	0.00	0.00	0.00%
100-41400-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-41400-05000 Capital Outlay - Administration	0.00	0.00	4,000.00	0.00	100.00%
100-41400-05010 Inter Fund Transfer	0.00	0.00	40,000.00	2,871.86	92.82%
100-41410-01030 Part-time Wages - Election	0.00	0.00	0.00	0.00	0.00%
100-41410-01220 FICA Employer Contribution	0.00	0.00	0.00	0.00	0.00%
100-41410-02050 Office Supplies - Election	0.00	0.00	0.00	0.00	0.00%
100-41410-02100 Operating Supplies - Election	0.00	0.00	0.00	0.00	0.00%
100-41410-03310 Travel, Training Expenses - Electi	0.00	0.00	0.00	0.00	0.00%
100-41410-03510 Printing and Publishing - Election	0.00	0.00	0.00	0.00	0.00%
100-42100-01010 Regular Wages - Police	0.00	15,776.00	207,147.20	143,808.51	30.58%
100-42100-01020 Overtime Wages - Police	0.00	823.27	7,500.00	2,654.38	64.61%
100-42100-01030 Part-time Wages - Police	0.00	0.00	3,000.00	0.00	100.00%
100-42100-01210 PERA Expenses - Police	0.00	1,982.92	36,665.05	18,152.86	50.49%
100-42100-01220 FICA Employer Contribution - Poli	0.00	265.72	3,003.63	2,065.65	31.23%
100-42100-01310 Health Insurance - Police	0.00	2,458.00	31,953.78	22,122.00	30.77%
100-42100-01320 Health Savings Account - Police	0.00	769.26	10,000.00	6,923.34	30.77%
100-42100-01330 Life Insurance - Police	0.00	9.72	138.60	87.48	36.88%
100-42100-01340 Disability Insurance - Police	0.00	155.36	1,759.08	1,398.24	20.51%
100-42100-01420 Unemployment Insurance - Police	0.00	0.00	0.00	0.00	0.00%
100-42100-01510 Worker's Compensation - Police	0.00	0.00	22,000.00	28,896.12	(31.35%)
100-42100-02050 Office Supplies - Police	0.00	0.00	400.00	835.61	(108.90%)
100-42100-02100 Operating Supplies - Police	0.00	0.00	2,000.00	2,744.41	(37.22%)
100-42100-02110 Cleaning Supplies - Police	0.00	0.00	0.00	0.00	0.00%
100-42100-02120 Motor Fuels - Police	0.00	1,021.04	10,000.00	7,220.91	27.79%
100-42100-02180 Uniforms - Police	0.00	0.00	2,000.00	373.30	81.34%
100-42100-03040 Legal Fees - Police	0.00	600.00	7,000.00	4,200.00	40.00%
100-42100-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
100-42100-03110 Contracts / Professional Services	0.00	0.00	500.00	350.50	29.90%
100-42100-03210 Telephone Expenses - Police	0.00	759.94	4,000.00	3,457.04	13.57%
100-42100-03220 Postage Expenses - Police	0.00	0.00	50.00	16.53	68.94%
100-42100-03230 Radio Expenses - Police	0.00	0.00	1,500.00	0.00	100.00%
100-42100-03240 Computer Expenses - Police	0.00	209.64	5,000.00	3,267.99	34.64%
100-42100-03310 Travel, Training Expenses	0.00	749.00	3,000.00	2,384.79	20.51%
100-42100-03510 Printing and Publishing - Police	0.00	0.00	0.00	0.00	0.00%
100-42100-03610 Insurance: General liability	0.00	0.00	7,000.00	8,158.63	(16.55%)
100-42100-03620 Insurance: Property	0.00	0.00	600.00	1,398.50	(133.08%)
100-42100-03630 Insurance: Automotive	0.00	0.00	3,700.00	3,736.00	(0.97%)
100-42100-03810 Electric Utilities - Police	0.00	0.00	0.00	0.00	0.00%
100-42100-03830 Gas Utilities - Police	0.00	0.00	0.00	0.00	0.00%
100-42100-04010 Repair and Maintenance - Buildin	0.00	0.00	2,000.00	18.00	99.10%
100-42100-04050 Repair and Maintenance - Equip	0.00	0.00	1,000.00	50.72	94.93%
100-42100-04060 Repair and Maintenance - Vehicle	0.00	2,279.28	5,000.00	3,590.62	28.19%
100-42100-04330 Dues, Subscriptions, Fees - Polic	0.00	0.00	3,000.00	5,964.87	(98.83%)
100-42100-04850 Restricted Savings Expenditure	0.00	0.00	0.00	0.00	0.00%
100-42100-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-42100-05000 Capital Outlay - Police	0.00	11,330.00	20,000.00	35,480.98	(77.40%)
100-42200-01010 Regular Wages	0.00	550.00	0.00	4,400.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-42200-01030 Part-time Wages - Fire	0.00	180.00	25,000.00	1,296.00	94.82%
100-42200-01220 FICA Employer Contribution - Fire	0.00	55.84	1,000.00	435.64	56.44%
100-42200-01340 Disability Insurance - Fire	0.00	0.00	0.00	0.00	0.00%
100-42200-01420 Unemployment Insurance - Fire	0.00	0.00	0.00	0.00	0.00%
100-42200-01510 Worker's Compensation - Fire	0.00	0.00	13,000.00	15,417.43	(18.60%)
100-42200-02050 Office Supplies - Fire	0.00	15.26	500.00	94.70	81.06%
100-42200-02100 Operating Supplies - Fire	0.00	(13.98)	2,500.00	2,297.34	8.11%
100-42200-02120 Motor Fuels - Fire	0.00	61.76	5,000.00	3,817.42	23.65%
100-42200-02180 Uniforms - Fire	0.00	0.00	7,000.00	16,123.11	(130.33%)
100-42200-02200 Repair and Maintenance Material	0.00	0.00	0.00	109.68	0.00%
100-42200-02400 Small Tools, Minor Equipment - Fi	0.00	49.99	1,000.00	1,124.45	(12.45%)
100-42200-03040 Legal Fees - Fire	0.00	0.00	0.00	0.00	0.00%
100-42200-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
100-42200-03050 Fire State Aid Payment	0.00	0.00	30,000.00	0.00	100.00%
100-42200-03110 Contracts / Professional Services	0.00	1,300.00	3,000.00	6,777.06	(125.90%)
100-42200-03210 Telephone Expenses - Fire	0.00	0.00	500.00	55.89	88.82%
100-42200-03220 Postage Expenses - Fire	0.00	0.00	0.00	0.00	0.00%
100-42200-03230 Radio Expenses - Fire	0.00	0.00	4,000.00	79.15	98.02%
100-42200-03240 Computer Expenses - Fire	0.00	104.61	1,250.00	1,263.28	(1.06%)
100-42200-03310 Travel, Training Expenses - Fire	0.00	0.00	9,000.00	6,219.42	30.90%
100-42200-03410 Advertising for Employment - Fire	0.00	0.00	100.00	0.00	100.00%
100-42200-03510 Printing and Publishing - Fire	0.00	0.00	100.00	0.00	100.00%
100-42200-03610 Insurance: General liability	0.00	0.00	1,600.00	236.54	85.22%
100-42200-03620 Insurance: Property	0.00	0.00	600.00	1,398.50	(133.08%)
100-42200-03630 Insurance: Automotive	0.00	0.00	2,000.00	1,819.00	9.05%
100-42200-03810 Electric Utilities - Fire	0.00	219.91	3,500.00	2,114.44	39.59%
100-42200-03830 Gas Utilities - Fire	0.00	40.31	2,000.00	1,806.30	9.69%
100-42200-04010 Repair and Maintenance - Buildin	0.00	0.00	2,000.00	10,713.00	(435.65%)
100-42200-04050 Repair and Maintenance - Equip	0.00	0.00	2,000.00	937.33	53.13%
100-42200-04060 Repair and Maintenance - Vehicle	0.00	335.34	18,000.00	6,584.61	63.42%
100-42200-04330 Dues, Subscriptions, Fees - Fire	0.00	0.00	1,000.00	990.00	1.00%
100-42200-04850 Restricted Savings Expenditure	0.00	0.00	0.00	0.00	0.00%
100-42200-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-42200-05000 Capital Outlay - Fire	0.00	0.00	65,000.00	58,994.25	9.26%
100-42300-01340 Disability Insurance - Rescue	0.00	0.00	0.00	0.00	0.00%
100-42300-01510 Worker's Compensation	0.00	0.00	3,500.00	5,099.88	(45.71%)
100-42300-03610 Insurance: General liability	0.00	0.00	0.00	5.19	0.00%
100-42300-03620 Insurance: Property	0.00	0.00	600.00	0.00	100.00%
100-42300-03630 Insurance: Automotive	0.00	0.00	300.00	295.00	1.67%
100-42400-02050 Office Supplies - Planning	0.00	0.00	0.00	66.17	0.00%
100-42400-02100 Operating Supplies - Planning	0.00	0.00	0.00	0.00	0.00%
100-42400-03040 Legal Fees - Planning	0.00	0.00	200.00	75.00	62.50%
100-42400-03170 Building Official / Professional Ser	0.00	0.00	20,000.00	7,346.35	63.27%
100-42400-03220 Postage Expenses - Planning	0.00	0.00	0.00	0.00	0.00%
100-42400-03310 Travel, Training Expenses - Plann	0.00	0.00	0.00	0.00	0.00%
100-42400-03510 Printing and Publishing - Planning	0.00	0.00	0.00	0.00	0.00%
100-42400-03840 Garbage / Recycling Utilities	0.00	0.00	0.00	0.00	0.00%
100-42400-04330 Dues, Subscriptions, Fees	0.00	0.00	1,000.00	84.99	91.50%
100-43100-01010 Regular Wages Street	0.00	3,880.80	51,043.20	35,472.36	30.51%

City of Frazee
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100-43100-01020 Overtime Wages - Street	0.00	38.98	500.00	489.36	2.13%
100-43100-01030 Part-time Wages - Street	0.00	0.00	0.00	160.00	0.00%
100-43100-01210 PERA Expenses - Street	0.00	293.84	3,828.24	2,670.14	30.25%
100-43100-01220 FICA Employer Contribution - Str	0.00	284.05	3,904.80	2,622.46	32.84%
100-43100-01310 Health Insurance - Street	0.00	1,130.08	14,690.76	10,170.54	30.77%
100-43100-01320 Health Savings Account - Street	0.00	192.32	2,500.00	1,730.88	30.76%
100-43100-01330 Life Insurance - Street	0.00	3.24	46.20	29.16	36.88%
100-43100-01340 Disability Insurance - Street	0.00	41.08	432.12	369.72	14.44%
100-43100-01420 Unemployment Insurance - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-01510 Worker's Compensation - Street	0.00	0.00	5,000.00	5,920.15	(18.40%)
100-43100-02050 Office Supplies - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-02100 Operating Supplies - Street	0.00	90.75	1,500.00	292.62	80.49%
100-43100-02110 Cleaning Supplies - Street	0.00	0.00	200.00	0.00	100.00%
100-43100-02120 Motor Fuels - Street	0.00	461.40	8,500.00	4,638.69	45.43%
100-43100-02180 Uniforms - Street	0.00	495.00	250.00	495.00	(98.00%)
100-43100-02300 Salt / Sand Materials - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-02400 Small Tools, Minor Equipment - S	0.00	(128.57)	500.00	491.69	1.66%
100-43100-03030 Engineering Services - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-03040 Legal Fees - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
100-43100-03210 Telephone Expenses - Street	0.00	288.95	1,500.00	913.10	39.13%
100-43100-03220 Postage Expenses - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-03240 Computer Expenses Street	0.00	104.61	0.00	912.01	0.00%
100-43100-03310 Travel, Training Expenses	0.00	0.00	0.00	0.00	0.00%
100-43100-03510 Printing and Publishing - Street	0.00	0.00	0.00	0.00	0.00%
100-43100-03610 Insurance: General liability	0.00	0.00	1,500.00	1,018.87	32.08%
100-43100-03620 Insurance: Property	0.00	0.00	2,500.00	3,318.00	(32.72%)
100-43100-03630 Insurance: Automotive	0.00	0.00	2,000.00	1,673.00	16.35%
100-43100-03810 Electric Utilities - Street	0.00	134.16	5,000.00	3,723.29	25.53%
100-43100-03830 Gas Utilities - Street	0.00	26.55	1,400.00	1,188.33	15.12%
100-43100-03840 Garbage / Recycling Utilities	0.00	246.56	0.00	986.24	0.00%
100-43100-04010 Repair and Maintenance - Buildin	0.00	0.00	1,000.00	742.43	25.76%
100-43100-04020 Signage Expenses	0.00	(116.00)	1,000.00	(88.01)	108.80%
100-43100-04040 Street Improvements	0.00	0.00	15,000.00	28,558.00	(90.39%)
100-43100-04050 Repair and Maintenance - Equip	0.00	7.50	4,000.00	1,155.19	71.12%
100-43100-04060 Repair and Maintenance - Vehicle	0.00	160.00	1,500.00	479.08	68.06%
100-43100-04150 Rentals, Equipment	0.00	0.00	0.00	0.00	0.00%
100-43100-04330 Dues, Subscriptions, Fees	0.00	74.25	400.00	654.90	(63.73%)
100-43100-04850 Restricted Savings Expenditure	0.00	0.00	0.00	35,941.48	0.00%
100-43100-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-43100-05000 Capital Outlay - Streets	0.00	577.05	15,000.00	4,616.40	69.22%
100-43125-02100 Operating Supplies - Snow Remo	0.00	0.00	0.00	0.00	0.00%
100-43125-02120 Motor Fuels	0.00	0.00	8,000.00	8,553.32	(6.92%)
100-43125-02200 Repair and Maintenance Material	0.00	0.00	0.00	0.00	0.00%
100-43125-02300 Salt / Sand Materials - Snow Rem	0.00	0.00	2,000.00	0.00	100.00%
100-43125-02400 Small Tools, Minor Equipment - S	0.00	0.00	0.00	0.00	0.00%
100-43125-03610 Insurance: General liability	0.00	0.00	0.00	0.00	0.00%
100-43125-03630 Insurance: Automotive	0.00	0.00	0.00	0.00	0.00%
100-43125-04010 Repair and Maintenance - Buildin	0.00	0.00	0.00	0.00	0.00%

City of Frazee
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-43125-04050 Repair and Maintenance - Equip	0.00	0.00	2,000.00	260.31	86.98%
100-43125-04080 Repair and Maintenance - Vehicle	0.00	0.00	0.00	185.64	0.00%
100-43160-02100 Operating Supplies - Street Lighti	0.00	0.00	500.00	0.00	100.00%
100-43160-03620 Insurance: Property	0.00	0.00	1,200.00	1,415.00	(17.92%)
100-43160-03810 Electric Utilities -Street Lighting	0.00	1,425.59	20,000.00	12,057.76	39.71%
100-43160-04010 Repair and Maintenance - Buildin	0.00	0.00	100.00	660.80	(560.80%)
100-45200-01010 Regular Wages - Parks	0.00	0.00	0.00	0.00	0.00%
100-45200-01020 Overtime Wages	0.00	0.00	0.00	0.00	0.00%
100-45200-01030 Part-time Wages - Parks	0.00	330.88	3,000.00	2,891.44	3.62%
100-45200-01220 FICA Employer Contribution	0.00	25.32	200.00	221.19	(10.60%)
100-45200-01510 Worker's Compensation	0.00	0.00	1,200.00	234.12	80.49%
100-45200-02100 Operating Supplies - Parks	0.00	0.00	500.00	21.98	95.60%
100-45200-02120 Motor Fuels - Parks	0.00	295.89	2,000.00	1,185.32	40.73%
100-45200-02200 Repair and Maintenance Material	0.00	0.00	0.00	0.00	0.00%
100-45200-02400 Small Tools, Minor Equipment - P	0.00	0.00	0.00	0.00	0.00%
100-45200-03030 Engineering Services - Parks	0.00	0.00	0.00	5,000.00	0.00%
100-45200-03110 Contracts / Professional Services	0.00	362.54	6,000.00	907.62	84.87%
100-45200-03610 Insurance: General liability	0.00	0.00	700.00	164.49	76.50%
100-45200-03620 Insurance: Property	0.00	0.00	4,000.00	6,461.00	(61.53%)
100-45200-03630 Insurance: Automotive	0.00	0.00	0.00	0.00	0.00%
100-45200-03810 Electric Utilities - Parks	0.00	454.22	3,500.00	3,380.54	3.41%
100-45200-03840 Garbage / Recycling Utilities	0.00	246.54	0.00	988.16	0.00%
100-45200-04010 Repair and Maintenance - Buildin	0.00	134.48	3,000.00	1,114.82	62.84%
100-45200-04050 Repair and Maintenance - Equip	0.00	0.00	1,000.00	461.25	53.88%
100-45200-04080 Repair and Maintenance - Vehicle	0.00	0.00	0.00	0.00	0.00%
100-45200-04330 Dues, Subscriptions, Fees - Park	0.00	0.00	0.00	35.00	0.00%
100-45200-04850 Restricted Savings Expenditure	0.00	0.00	0.00	0.00	0.00%
100-45200-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-45200-05000 Capital Outlay - Parks	0.00	0.00	12,000.00	0.00	100.00%
100-45201-03030 Engineering Services / Profession	0.00	0.00	0.00	0.00	0.00%
100-45201-03040 Legal Fees / Professional Service	0.00	0.00	0.00	0.00	0.00%
100-45201-03110 Contracts / Professional Services	0.00	0.00	0.00	0.00	0.00%
100-45201-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
100-45201-05000 Capital Outlay	0.00	0.00	0.00	0.00	0.00%
100-45400-02100 Operating Supplies - Fireworks	0.00	0.00	4,500.00	4,250.00	5.56%
100-45400-03510 Printing and Publishing	0.00	69.60	0.00	69.60	0.00%
100-45400-03620 Insurance: Property	0.00	0.00	0.00	0.00	0.00%
100-46200-01010 Regular Wages	0.00	0.00	500.00	0.00	100.00%
100-46200-01030 Part-time Wages	0.00	0.00	0.00	0.00	0.00%
100-46200-01220 FICA Employer Contribution	0.00	0.00	30.00	0.00	100.00%
100-46200-02100 Operating Supplies - Joint Powers	0.00	182.45	0.00	182.45	0.00%
100-46200-03610 Insurance: General liability	0.00	0.00	0.00	6.64	0.00%
100-46200-03620 Insurance: Property	0.00	0.00	350.00	21.00	94.00%
100-46200-03810 Electric Utilities	0.00	25.34	250.00	192.72	22.91%
100-46200-04010 Repair and Maintenance - Buildin	0.00	0.00	0.00	(2,000.00)	0.00%
Total General Fund Expenditures	\$ 0.00	\$ 107,216.93	\$ 1,301,693.69	\$ 1,006,393.86	22.69%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (100)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (69,979.24)	\$ 38,131.31	\$ (138,062.35)	462.07%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Storm Water Utility (226)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
226-00000-31700 Special Assessment Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.35	0.00%
226-00000-34410 Storm Water Charges	0.00	781.85	0.00	6,111.81	0.00%
Total Storm Water Utility Revenues	\$ 0.00	\$ 781.85	\$ 0.00	\$ 6,112.16	0.00%
Expenditures					
226-43150-02120 Motor Fuels	\$ 0.00	\$ 76.98	\$ 0.00	\$ 841.04	0.00%
226-43150-02200 Repair and Maintenance Material	0.00	0.00	0.00	0.00	0.00%
226-43150-03180 Street Sweeping / Professional S	0.00	0.00	0.00	0.00	0.00%
226-43150-04050 Repair and Maintenance - Equip	0.00	0.00	0.00	1,939.08	0.00%
226-43150-04080 Repair and Maintenance - Vehicle	0.00	0.00	0.00	99.99	0.00%
226-43150-04330 Dues, Subscriptions, Fees	0.00	0.00	0.00	0.00	0.00%
226-43150-05000 Capital Outlay	0.00	0.00	0.00	0.00	0.00%
Total Storm Water Utility Expenditures	\$ 0.00	\$ 76.98	\$ 0.00	\$ 2,880.09	0.00%
Storm Water Utility Excess of Revenues Over Expenditu	\$ 0.00	\$ 704.87	\$ 0.00	\$ 3,232.07	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Revolving Loan Pool (227)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
227-00000-36113 Loan Payments - Principal / Com	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
227-00000-36114 Loan Payments - Interest / Comm	0.00	0.00	0.00	0.00	0.00%
Total Revolving Loan Pool Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
227-49800-03110 Contracts / Professional Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Revolving Loan Pool Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Revolving Loan Pool Excess of Revenues Over Expendi	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Cemetery Fund (230)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
230-00000-34900 Cemetery Revenues	\$ 0.00	\$ 650.00	\$ 2,000.00	\$ 4,475.00	(123.75%)
230-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total Cemetery Fund Revenues	\$ 0.00	\$ 650.00	\$ 2,000.00	\$ 4,475.00	(123.75%)
Expenditures					
230-49010-01510 Worker's Compensation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
230-49010-03110 Contracts / Professional Services	0.00	1,305.00	3,500.00	2,610.00	25.43%
230-49010-03610 Insurance: General liability	0.00	0.00	300.00	130.18	56.61%
230-49010-03620 Insurance: Property	0.00	0.00	500.00	419.00	16.20%
230-49010-03810 Electric Utilities - Cemetery	0.00	20.66	200.00	165.42	17.29%
230-49010-03840 Garbage / Recycling Utilities	0.00	0.00	0.00	0.00	0.00%
230-49010-04010 Repair and Maintenance - Buildin	0.00	0.00	5,500.00	2,401.59	56.33%
Total Cemetery Fund Expenditures	\$ 0.00	\$ 1,325.66	\$ 10,000.00	\$ 5,726.19	42.74%
Cemetery Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (675.66)	\$ (8,000.00)	\$ (1,251.19)	84.36%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For TIF 1-3 Red Willow Heights (245)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
245-00000-31600 Special Assessment Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,813.60	0.00%
245-00000-31700 Special Assessment Interest	0.00	0.00	0.00	0.00	0.00%
Total TIF 1-3 Red Willow Heights Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,813.60	0.00%
TIF 1-3 Red Willow Heights Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,813.60	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For TIF 1-4 Swift Site (250)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
250-00000-31600 Special Assessment Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,759.14	0.00%
250-00000-31700 Special Assessment Interest	0.00	0.00	0.00	0.00	0.00%
Total TIF 1-4 Swift Site Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,759.14	0.00%
TIF 1-4 Swift Site Excess of Revenues Over Expenditure	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,759.14	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For TIF 1-5 Downtown (255)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
255-00000-31600 Special Assessment Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,802.58	0.00%
255-00000-31700 Special Assessment Interest	0.00	0.00	0.00	0.00	0.00%
255-47000-31600 Special Assessment Principal - TI	0.00	0.00	0.00	0.00	0.00%
Total TIF 1-5 Downtown Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,802.58	0.00%
TIF 1-5 Downtown Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,802.58	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Debt Service Bond #6(5056,5039,5047) (302)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
302-00000-31600 Special Assessment Principal - B	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
302-00000-31700 Special Assessment Interest - Bo	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #6(5056,5039,5047) Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
302-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
302-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	0.00	0.00%
302-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #6(5056,5039,5047) Expendit	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Debt Service Bond #6(5056,5039,5047) Excess of Reven	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Debt Service Bond #5(5049,5048) (305)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
305-00000-31600 Special Assessment Principal - B	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,619.25	0.00%
305-00000-31700 Special Assessment Interest - Bo	0.00	0.00	0.00	1,290.43	0.00%
305-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #5(5049,5048) Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,909.68	0.00%
Expenditures					
305-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 70,000.00	0.00%
305-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	6,450.00	0.00%
305-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	400.00	0.00%
Total Debt Service Bond #5(5049,5048) Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 76,850.00	0.00%
Debt Service Bond #5(5049,5048) Excess of Revenues O	\$ 0.00	\$ 0.00	\$ 0.00	\$ (70,940.32)	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Debt Service Bond #2 (5055,5041,5087) (306)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
306-00000-31600 Special Assessment Principal - B	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,988.05	0.00%
306-00000-31700 Special Assessment Interest - Bo	0.00	0.00	0.00	277.73	0.00%
Total Debt Service Bond #2 (5055,5041,5087) Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,246.78	0.00%
Expenditures					
306-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 55,000.00	0.00%
306-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	4,548.00	0.00%
306-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #2 (5055,5041,5087) Expendit	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59,548.00	0.00%
Debt Service Bond #2 (5055,5041,5087) Excess of Reven	\$ 0.00	\$ 0.00	\$ 0.00	\$ (56,301.22)	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Debt Service Bond #4 (5058) (307)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
307-00000-31600 Special Assessment Principal - B	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
307-00000-31700 Special Assessment Interest - Bo	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #4 (5058) Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
307-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,000.00	0.00%
307-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	726.00	0.00%
307-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #4 (5058) Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,726.00	0.00%
Debt Service Bond #4 (5058) Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ (22,726.00)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Debt Service Bond #3 (5057) (308)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
308-00000-31600 Special Assessment Principal - B	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,037.21	0.00%
308-00000-31700 Special Assessment Interest - Bo	0.00	0.00	0.00	1,088.88	0.00%
Total Debt Service Bond #3 (5057) Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,126.09	0.00%
Expenditures					
308-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 34,000.00	0.00%
308-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	5,115.00	0.00%
308-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #3 (5057) Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,115.00	0.00%
Debt Service Bond #3 (5057) Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ (31,988.91)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Debt Service Bond #1(5088) (313)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
313-00000-31600 Special Assessment Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,628.20	0.00%
313-00000-31700 Special Assessment Interest	0.00	0.00	0.00	5,082.78	0.00%
313-00000-31800 Debt Service Payment	0.00	0.00	0.00	0.00	0.00%
313-00000-33620 Other Grants & Aids	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #1(5088) Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 31,710.96	0.00%
Expenditures					
313-47000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,000.00	0.00%
313-47000-06110 Debt Service Bond Interest	0.00	0.00	0.00	8,722.50	0.00%
313-47000-06200 Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service Bond #1(5088) Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 48,722.50	0.00%
Debt Service Bond #1(5088) Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ (17,011.54)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Debt Service - Lake St/Hwy 87 (322)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
322-00000-31600	Special Assessment Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,633.54	0.00%
322-00000-31700	Special Assessment Interest	0.00	0.00	0.00	5,439.21	0.00%
322-00000-31800	Debt Service Payment	0.00	0.00	0.00	0.00	0.00%
322-00000-33620	Other Grants & Aids	0.00	0.00	0.00	0.00	0.00%
322-47000-31600	Special Assessment Principal	0.00	0.00	0.00	0.00	0.00%
322-47000-31700	Special Assessment Interest	0.00	0.00	0.00	0.00	0.00%
322-47000-31800	Debt Service Payment	0.00	0.00	0.00	0.00	0.00%
322-47000-33620	Other Grants & Aids	0.00	0.00	0.00	0.00	0.00%
Total Debt Service - Lake St/Hwy 87 Revenues		\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,072.75	0.00%
Expenditures						
322-47000-06010	Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
322-47000-06110	Debt Service Bond Interest	0.00	0.00	0.00	10,098.00	0.00%
322-47000-06200	Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Debt Service - Lake St/Hwy 87 Expenditures		\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,098.00	0.00%
Debt Service - Lake St/Hwy 87 Excess of Revenues Ove		\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,974.75	0.00%

City of Frazee						
Statement of Revenue and Expenditures						
Revised Budget						
For Current Capital Project / Hwy 87 (401)						
For the Fiscal Period 2023-8 Ending August 31, 2023						

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
401-00000-31750	Receipt of Grant Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,163.75	0.00%
401-00000-31760	Receipt of Loan Funds	0.00	0.00	0.00	75,245.51	0.00%
401-00000-36200	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total Current Capital Project / Hwy 87 Revenues		\$ 0.00	\$ 0.00	\$ 0.00	\$ 98,409.26	0.00%
Expenditures						
401-43100-02200	Repair and Maintenance Material	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
401-43100-03030	Engineering Services / Profession	0.00	0.00	0.00	4,046.40	0.00%
401-43100-03040	Legal Fees / Professional Service	0.00	0.00	0.00	0.00	0.00%
401-43100-03510	Printing and Publishing	0.00	0.00	0.00	0.00	0.00%
401-43100-06010	Debt Service Bond Principal	0.00	0.00	0.00	0.00	0.00%
401-43100-06110	Debt Service Bond Interest	0.00	0.00	0.00	10,098.00	0.00%
401-43100-06200	Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
Total Current Capital Project / Hwy 87 Expenditures		\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,144.40	0.00%
Current Capital Project / Hwy 87 Excess of Revenues O		\$ 0.00	\$ 0.00	\$ 0.00	\$ 84,264.86	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For CapProject MPFA-DWRF-L-021-FY20 - Well house (402)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
402-00000-31750 Receipt of Grant Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
402-00000-31780 Receipt of Loan Funds	0.00	0.00	0.00	0.00	0.00%
402-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total CapProject MPFA-DWRF-L-021-FY20 - Well hous	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
402-00000-06010 Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
402-00000-06110 Debt Service Bond Interest	0.00	0.00	0.00	6,432.29	0.00%
402-43100-03030 Engineering Services / Profession	0.00	0.00	0.00	0.00	0.00%
402-43100-03040 Legal Fees / Professional Service	0.00	0.00	0.00	0.00	0.00%
402-43100-03110 Contracts / Professional Services	0.00	0.00	0.00	0.00	0.00%
402-43100-03510 Printing and Publishing	0.00	0.00	0.00	0.00	0.00%
Total CapProject MPFA-DWRF-L-021-FY20 - Well hous	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,432.29	0.00%
CapProject MPFA-DWRF-L-021-FY20 - Well house Exce	\$ 0.00	\$ 0.00	\$ 0.00	\$ (6,432.29)	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Current CapProject East Main Ave Utilities 2023 (403)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
403-00000-31750 Receipt of Grant Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
403-00000-31780 Receipt of Loan Funds	0.00	0.00	0.00	0.00	0.00%
403-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total Current CapProject East Main Ave Utilities 2023	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
403-43100-02200 Repair and Maintenance Material	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
403-43100-03030 Engineering Services / Profession	0.00	0.00	0.00	6,983.17	0.00%
403-43100-03040 Legal Fees / Professional Service	0.00	0.00	0.00	0.00	0.00%
403-43100-03110 Contracts / Professional Services	0.00	0.00	0.00	5,000.00	0.00%
403-43100-03510 Printing and Publishing	0.00	0.00	0.00	0.00	0.00%
Total Current CapProject East Main Ave Utilities 2023	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,983.17	0.00%
Current CapProject East Main Ave Utilities 2023 Excess	\$ 0.00	\$ 0.00	\$ 0.00	\$ (11,983.17)	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Small Cities Development Loans (410)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
410-00000-36111 Loan Payments - Principal / Resid \$	0.00	\$ 42.19	\$ 0.00	\$ 458.36	0.00%
410-00000-36112 Loan Payments - Interest / Resid	0.00	6.09	0.00	72.72	0.00%
410-00000-36113 Loan Payments - Principal / Com	0.00	9,355.93	0.00	12,339.64	0.00%
410-00000-36114 Loan Payments - Interest / Comm	0.00	109.36	0.00	908.31	0.00%
Total Small Cities Development Loans Revenues	\$ 0.00	\$ 9,513.57	\$ 0.00	\$ 13,779.03	0.00%
Expenditures					
410-49800-03110 Contracts / Professional Services \$	0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Small Cities Development Loans Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Small Cities Development Loans Excess of Revenues O	\$ 0.00	\$ 9,513.57	\$ 0.00	\$ 13,779.03	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For COVID Funding (420)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
420-00000-31750 Receipt of Grant Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
420-00000-31760 Receipt of Loan Funds	0.00	0.00	0.00	0.00	0.00%
420-00000-33150 Grants, Fed - State	0.00	0.00	0.00	0.00	0.00%
Total COVID Funding Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
420-41400-03045 COVID-19 Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
420-42100-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
420-42200-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
420-43100-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
Total COVID Funding Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
COVID Funding Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures

Revised Budget
 For CapProject Downtown Infill 2021 (421)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
421-00000-31750	Receipt of Grant Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
421-00000-31760	Receipt of Loan Funds	0.00	0.00	0.00	0.00	0.00%
421-00000-34101	Rents Received	0.00	0.00	0.00	20,487.00	0.00%
421-00000-36200	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
Total CapProject Downtown Infill 2021 Revenues		\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,487.00	0.00%
Expenditures						
421-47000-06010	Debt Service Bond Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
421-47000-06110	Debt Service Bond Interest	0.00	0.00	0.00	49,335.00	0.00%
421-47000-06200	Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.00%
421-49800-02110	Cleaning Supplies	0.00	0.00	0.00	32.16	0.00%
421-49800-03030	Engineering Services / Profession	0.00	0.00	0.00	0.00	0.00%
421-49800-03040	Legal Fees / Professional Service	0.00	0.00	0.00	800.00	0.00%
421-49800-03110	Contracts / Professional Services	0.00	330.00	0.00	56,803.95	0.00%
421-49800-03510	Printing and Publishing	0.00	0.00	0.00	0.00	0.00%
421-49800-03620	Insurance: Property	0.00	0.00	0.00	4,127.00	0.00%
421-49800-03810	Electric Utilities	0.00	178.47	0.00	2,277.50	0.00%
421-49800-03840	Garbage / Recycling Utilities	0.00	212.26	0.00	849.04	0.00%
421-49800-04010	Repair and Maintenance - Buildin	0.00	0.00	0.00	443.54	0.00%
Total CapProject Downtown Infill 2021 Expenditures		\$ 0.00	\$ 720.73	\$ 0.00	\$ 114,668.19	0.00%
CapProject Downtown Infill 2021 Excess of Revenues O		\$ 0.00	\$ (720.73)	\$ 0.00	\$ (94,181.19)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Water (601)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
601-00000-31700 Special Assessment Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2.97	0.00%
601-00000-34101 Rents Received	0.00	0.00	1,000.00	0.00	100.00%
601-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
601-00000-37100 Water Charges	0.00	26,081.64	280,000.00	178,398.74	38.29%
601-00000-37150 Water Late Fees	0.00	71.87	2,000.00	1,180.17	40.99%
601-00000-37160 Water Reconnect/Disconnect Fee	0.00	0.00	0.00	0.00	0.00%
601-00000-37170 Water Access Fees	0.00	50.00	500.00	550.00	(10.00%)
601-00000-37300 Water User Fee	0.00	11,839.58	125,000.00	96,656.87	22.67%
601-00000-37350 Water User Late Fee	0.00	49.00	500.00	690.44	(38.09%)
Total Water Revenues	\$ 0.00	\$ 38,092.09	\$ 409,000.00	\$ 277,479.19	32.16%

Expenditures					
601-49450-01010 Regular Wages - Water	\$ 0.00	\$ 6,126.40	\$ 79,081.60	\$ 52,026.56	34.21%
601-49450-01020 Overtime Wages - Water	0.00	0.00	2,500.00	1,263.57	49.46%
601-49450-01030 Part-time Wages - Water	0.00	0.00	0.00	0.00	0.00%
601-49450-01210 PERA Expenses - Water	0.00	459.48	5,931.12	3,996.74	32.61%
601-49450-01220 FICA Employer Contribution - Wa	0.00	450.98	6,049.74	3,926.41	35.10%
601-49450-01310 Health Insurance - Water	0.00	1,024.70	13,321.08	8,709.95	34.62%
601-49450-01320 Health Savings Account - Water	0.00	192.32	2,500.00	1,634.72	34.61%
601-49450-01330 Life Insurance - Water	0.00	3.24	46.20	27.54	40.39%
601-49450-01340 Disability Insurance - Water	0.00	65.52	718.92	556.92	22.53%
601-49450-01420 Unemployment Insurance - Water	0.00	0.00	0.00	0.00	0.00%
601-49450-01510 Worker's Compensation - Water	0.00	0.00	400.00	4,222.66	(955.67%)
601-49450-02050 Office Supplies - Water	0.00	15.26	200.00	385.48	(92.74%)
601-49450-02100 Operating Supplies - Water	0.00	1,639.25	20,000.00	7,087.51	64.56%
601-49450-02120 Motor Fuels - Water	0.00	0.00	0.00	0.00	0.00%
601-49450-02400 Small Tools, Minor Equipment -	0.00	0.00	1,000.00	195.08	80.49%
601-49450-03040 Legal Fees - Water	0.00	0.00	0.00	0.00	0.00%
601-49450-03210 Telephone Expenses	0.00	140.19	600.00	863.82	(43.97%)
601-49450-03220 Postage Expenses - Water	0.00	5.55	2,000.00	1,886.78	5.66%
601-49450-03240 Computer Expenses	0.00	0.00	300.00	0.00	100.00%
601-49450-03310 Travel, Training Expenses - Wate	0.00	0.00	500.00	535.78	(7.16%)
601-49450-03510 Printing and Publishing - Water	0.00	0.00	0.00	0.00	0.00%
601-49450-03610 Insurance: General liability	0.00	0.00	650.00	436.07	32.91%
601-49450-03620 Insurance: Property	0.00	0.00	3,500.00	6,842.00	(95.49%)
601-49450-03630 Insurance: Automotive	0.00	0.00	0.00	146.50	0.00%
601-49450-03810 Electric Utilities - Water	0.00	917.63	8,000.00	5,943.49	25.71%
601-49450-03830 Gas Utilities - Water	0.00	28.38	1,750.00	876.87	49.89%
601-49450-04010 Repair and Maintenance - Buildin	0.00	0.00	4,000.00	68.00	98.30%
601-49450-04050 Repair and Maintenance - Equip	0.00	88.20	2,000.00	88.20	95.59%
601-49450-04070 Water Testing	0.00	183.04	500.00	847.77	(69.55%)
601-49450-04320 NSF Checks / ACH	0.00	0.00	0.00	0.00	0.00%
601-49450-04330 Dues, Subscriptions, Fees - Wate	0.00	1,093.00	4,500.00	3,680.11	18.22%
601-49450-04850 Restricted Savings Expenditure	0.00	0.00	0.00	15,153.22	0.00%
601-49450-04900 Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
601-49450-05000 Capital Outlay	0.00	0.00	5,000.00	0.00	100.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Water (601)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601-49450-06010 Debt Service Bond Principal	0.00	0.00	0.00	86,994.23	0.00%
601-49450-06110 Debt Service Bond Interest	0.00	0.00	0.00	10,622.97	0.00%
Total Water Expenditures	\$ 0.00	\$ 12,433.14	\$ 165,048.66	\$ 219,018.95	(32.70%)
 Water Excess of Revenues Over Expenditures	 \$ 0.00	 \$ 25,658.95	 \$ 243,951.34	 \$ 58,460.24	 76.04%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Sewer (602)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
602-00000-31600	Principal Taxes Unpaid Utilities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
602-00000-31700	Special Assessment Interest	0.00	0.00	0.00	3.43	0.00%
602-00000-37200	Sewer Charges	0.00	21,626.63	210,000.00	156,830.01	25.32%
602-00000-37250	Sewer Late Fees	0.00	81.98	2,000.00	1,071.75	46.41%
602-00000-37260	Sewer Reconnect / Disconnect Fe	0.00	0.00	0.00	0.00	0.00%
Total Sewer Revenues		\$ 0.00	\$ 21,708.61	\$ 212,000.00	\$ 157,905.19	25.52%

Expenditures						
602-49470-01010	Regular Wages - Sewer	\$ 0.00	\$ 5,260.80	\$ 67,932.80	\$ 43,516.68	35.94%
602-49470-01020	Overtime Wages - Sewer	0.00	98.64	1,500.00	678.15	54.79%
602-49470-01030	Part-time Wages - Sewer	0.00	0.00	0.00	0.00	0.00%
602-49470-01210	PERA Expenses - Sewer	0.00	401.96	5,094.96	3,314.60	34.94%
602-49470-01220	FICA Employer Contribution - Se	0.00	348.78	5,196.86	2,861.16	44.94%
602-49470-01310	Health Insurance - Sewer	0.00	1,493.80	19,419.60	12,697.30	34.62%
602-49470-01320	Health Savings Account - Sewer	0.00	384.62	5,000.00	3,269.27	34.61%
602-49470-01330	Life Insurance - Sewer	0.00	3.24	46.20	27.54	40.39%
602-49470-01340	Disability Insurance - Sewer	0.00	56.18	614.88	477.53	22.34%
602-49470-01420	Unemployment Insurance - Sewer	0.00	0.00	0.00	0.00	0.00%
602-49470-01510	Worker's Compensation - Sewer	0.00	0.00	4,000.00	4,286.74	(7.17%)
602-49470-02050	Office Supplies - Sewer	0.00	15.26	200.00	385.48	(92.74%)
602-49470-02100	Operating Supplies - Sewer	0.00	15.98	3,000.00	15.98	99.47%
602-49470-02120	Motor Fuels	0.00	219.62	0.00	633.20	0.00%
602-49470-02200	Repair and Maintenance Material	0.00	0.00	0.00	0.00	0.00%
602-49470-02400	Small Tools, Minor Equipment - S	0.00	0.00	0.00	51.75	0.00%
602-49470-03040	Legal Fees - Sewer	0.00	0.00	0.00	0.00	0.00%
602-49470-03210	Telephone Expenses	0.00	49.24	600.00	393.95	34.34%
602-49470-03220	Postage Expenses	0.00	0.00	1,000.00	922.50	7.75%
602-49470-03310	Travel, Training Expenses	0.00	0.00	500.00	280.79	47.84%
602-49470-03510	Printing and Publishing	0.00	0.00	0.00	0.00	0.00%
602-49470-03610	Insurance: General liability	0.00	0.00	2,000.00	3,912.22	(95.61%)
602-49470-03620	Insurance: Property	0.00	0.00	3,500.00	7,036.00	(101.03%)
602-49470-03630	Insurance: Automotive	0.00	0.00	0.00	146.50	0.00%
602-49470-03810	Electric Utilities	0.00	1,140.83	18,000.00	13,836.51	23.13%
602-49470-03830	Gas Utilities	0.00	0.00	0.00	0.00	0.00%
602-49470-04010	Repair and Maintenance - Buildin	0.00	176.80	3,000.00	213.85	92.87%
602-49470-04050	Repair and Maintenance - Equip	0.00	0.00	3,000.00	542.90	81.90%
602-49470-04070	Water Testing	0.00	154.64	0.00	1,820.80	0.00%
602-49470-04320	NSF Checks / ACH	0.00	0.00	0.00	0.00	0.00%
602-49470-04330	Dues, Subscriptions, Fees - Sewe	0.00	0.00	3,000.00	1,473.00	50.90%
602-49470-04850	Restricted Savings Expenditure	0.00	0.00	0.00	15,153.22	0.00%
602-49470-04900	Grant Expenditure	0.00	0.00	0.00	0.00	0.00%
602-49470-05000	Capital Outlay	0.00	577.05	5,000.00	4,616.40	7.67%
602-49470-06010	Debt Service Bond Principal	0.00	0.00	0.00	17,624.00	0.00%
602-49470-06110	Debt Service Bond Interest	0.00	0.00	0.00	11,552.84	0.00%
Total Sewer Expenditures		\$ 0.00	\$ 10,397.44	\$ 151,605.30	\$ 151,720.86	(0.08%)

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Sewer (602)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Sewer Excess of Revenues Over Expenditures	\$	0.00	\$ 11,311.17	\$ 60,394.70	\$ 6,184.33	89.76%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Liquor Store (609)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
609-00000-33150 Grants, Fed - State	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
609-00000-37811 Liquor - Off Sale	0.00	9,633.38	120,000.00	64,345.91	46.38%
609-00000-37812 Beer - Off Sale	0.00	31,892.14	260,000.00	196,105.84	24.57%
609-00000-37813 Wine - Off Sale	0.00	1,626.82	20,000.00	12,771.71	36.14%
609-00000-37814 Other Merchandise - Off Sale	0.00	685.05	5,000.00	4,705.96	5.88%
609-00000-37815 Mixes - Off Sale	0.00	0.00	0.00	0.00	0.00%
609-00000-37816 Cannabis & THC Products	0.00	0.00	0.00	0.00	0.00%
609-00000-37820 Cash/Over-Short -Off Sale	0.00	(38.59)	0.00	(115.44)	0.00%
609-00000-37850 Credit Cards - Off Sale	0.00	(763.25)	0.00	2,246.41	0.00%
609-00000-37860 Gift Cards	0.00	(9.00)	0.00	(237.07)	0.00%
609-00000-37880 Other Income	0.00	0.00	0.00	0.00	0.00%
609-00000-37911 Liquor - On Sale	0.00	3,911.46	50,000.00	41,184.01	17.63%
609-00000-37912 Beer - On Sale	0.00	7,446.25	105,000.00	78,313.75	25.42%
609-00000-37913 Wine - On Sale	0.00	42.00	2,000.00	318.00	84.10%
609-00000-37914 Miscellaneous Sales - On Sale	0.00	192.00	5,000.00	1,542.25	69.16%
609-00000-37915 Pizza - On Sale	0.00	0.00	0.00	0.00	0.00%
609-00000-37916 Food - On Sale	0.00	867.45	15,000.00	10,906.25	27.29%
609-00000-37920 Cash Over / Short - On Sale	0.00	(81.89)	0.00	(239.44)	0.00%
609-00000-37930 Vending Machines	0.00	0.00	0.00	0.00	0.00%
609-00000-37940 Darts / Pool Table	0.00	20.00	0.00	72.00	0.00%
609-00000-37945 Jukebox / Mega Touch	0.00	132.00	200.00	697.00	(248.50%)
609-00000-37950 Credit Cards - On Sale	0.00	10.25	0.00	367.70	0.00%
609-00000-37970 ATM Machine	0.00	256.70	0.00	7,711.20	0.00%
609-00000-37975 Misc Income, On Sale	0.00	40.75	9,000.00	9,011.82	(0.13%)
609-00000-37980 Rent - On Sale	0.00	0.00	1,000.00	834.87	16.51%
609-00000-38111 Liquor - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38112 Beer - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38113 Wine - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38114 Miscellaneous Sales - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38150 Credit Cards - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38180 Rent - WPR	0.00	0.00	0.00	0.00	0.00%
609-00000-38290 Petty Cash Receipt	0.00	0.00	0.00	0.00	0.00%
609-49770-38290 Petty Cash Receipt	0.00	0.00	0.00	0.00	0.00%
Total Liquor Store Revenues	\$ 0.00	\$ 55,863.52	\$ 592,200.00	\$ 430,542.73	27.30%

Expenditures

609-49750-01010 Regular Wages - Off	\$ 0.00	\$ 3,022.95	\$ 0.00	\$ 27,990.11	0.00%
609-49750-01020 Overtime Wages - Off	0.00	0.00	500.00	0.00	100.00%
609-49750-01030 Part-time Wages - Off	0.00	0.00	45,000.00	0.00	100.00%
609-49750-01210 PERA Expenses - Off	0.00	221.06	2,500.00	2,015.78	19.37%
609-49750-01220 FICA Employer Contribution - Off	0.00	266.88	2,800.00	2,334.99	16.61%
609-49750-01310 Health Insurance - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-01320 Health Savings Account - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-01330 Life Insurance - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-01340 Disability Insurance - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-01420 Unemployment Insurance - Off	0.00	0.00	0.00	0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Liquor Store (609)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
609-49750-01510 Worker's Compensation - Off	0.00	0.00	2,500.00	0.00	100.00%
609-49750-02050 Office Supplies - Off	0.00	30.52	200.00	179.69	10.16%
609-49750-02100 Operating Supplies - Off	0.00	47.34	0.00	594.31	0.00%
609-49750-02110 Cleaning Supplies - Off	0.00	215.33	0.00	1,231.17	0.00%
609-49750-02130 Operating Supplies - Food	0.00	0.00	0.00	0.00	0.00%
609-49750-02180 Uniforms	0.00	0.00	0.00	0.00	0.00%
609-49750-02510 Resale - Liquor	0.00	11,674.94	0.00	54,031.36	0.00%
609-49750-02520 Resale - Beer	0.00	24,542.38	0.00	173,462.28	0.00%
609-49750-02530 Resale - Wine	0.00	1,344.90	0.00	7,862.29	0.00%
609-49750-02540 Resale - Soft drinks	0.00	135.45	0.00	1,663.50	0.00%
609-49750-02550 Resale-Misc	0.00	0.00	0.00	70.39	0.00%
609-49750-02560 Resale - THC/CBD	0.00	368.35	0.00	368.35	0.00%
609-49750-02570 Resale - Ice	0.00	0.00	0.00	0.00	0.00%
609-49750-02590 Resale - Food	0.00	0.00	0.00	0.00	0.00%
609-49750-02600 Resale - Pizza	0.00	0.00	0.00	1,721.65	0.00%
609-49750-02610 Resale - Clothing	0.00	0.00	0.00	0.00	0.00%
609-49750-02650 Gift Certificates	0.00	0.00	0.00	0.00	0.00%
609-49750-03040 Legal Fees - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
609-49750-03210 Telephone Expenses - Off	0.00	392.65	0.00	1,271.23	0.00%
609-49750-03240 Computer Expenses - Off	0.00	52.30	0.00	403.46	0.00%
609-49750-03310 Travel, Training Expenses Off	0.00	0.00	0.00	0.00	0.00%
609-49750-03410 Advertising for Employment - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-03420 Advertising for Enterprises - Off	0.00	0.00	0.00	235.16	0.00%
609-49750-03510 Printing and Publishing - Off	0.00	0.00	0.00	0.00	0.00%
609-49750-03610 Insurance: General liability	0.00	0.00	0.00	633.40	0.00%
609-49750-03620 Insurance: Property	0.00	0.00	0.00	1,998.00	0.00%
609-49750-03640 Insurance: Dram Shop	0.00	130.53	0.00	1,263.55	0.00%
609-49750-03810 Electric Utilities - Off	0.00	389.00	0.00	3,406.00	0.00%
609-49750-03830 Gas Utilities - Off	0.00	136.00	0.00	1,162.61	0.00%
609-49750-03840 Garbage / Recycling Utilities - Off	0.00	201.06	0.00	945.24	0.00%
609-49750-04010 Repair and Maintenance - Buildin	0.00	46.64	0.00	916.86	0.00%
609-49750-04050 Repair and Maintenance - Equip	0.00	0.00	0.00	0.00	0.00%
609-49750-04320 NSF Checks / ACH	0.00	0.00	0.00	0.00	0.00%
609-49750-04330 Dues, Subscriptions, Fees	0.00	1,129.80	0.00	12,515.69	0.00%
609-49750-05000 Capital Outlay - Off	0.00	0.00	0.00	0.00	0.00%
609-49770-01010 Regular Wages - On	0.00	3,955.92	0.00	38,051.49	0.00%
609-49770-01020 Overtime Wages - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01030 Part-time Wages - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01210 PERA Expenses - On	0.00	221.14	0.00	2,319.07	0.00%
609-49770-01220 FICA Employer Contribution On	0.00	267.00	0.00	2,717.21	0.00%
609-49770-01310 Health Insurance - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01320 Health Savings Account On	0.00	0.00	0.00	0.00	0.00%
609-49770-01330 Life Insurance - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01340 Disability Insurance - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01420 Unemployment Insurance - On	0.00	0.00	0.00	0.00	0.00%
609-49770-01510 Worker's Compensation - On	0.00	0.00	0.00	5,144.15	0.00%
609-49770-02050 Office Supplies - On	0.00	30.52	0.00	100.35	0.00%
609-49770-02100 Operating Supplies - On	0.00	60.92	0.00	2,959.23	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Liquor Store (609)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
609-49770-02110	0.00	230.38	0.00	1,895.02	0.00%
609-49770-02130	0.00	55.20	0.00	1,404.38	0.00%
609-49770-02180	0.00	0.00	0.00	0.00	0.00%
609-49770-02510	0.00	665.69	0.00	4,189.72	0.00%
609-49770-02520	0.00	1,282.95	0.00	7,949.66	0.00%
609-49770-02530	0.00	3.37	0.00	38.09	0.00%
609-49770-02540	0.00	0.00	0.00	228.00	0.00%
609-49770-02550	0.00	118.59	0.00	951.66	0.00%
609-49770-02570	0.00	0.00	0.00	0.00	0.00%
609-49770-02590	0.00	597.79	0.00	3,904.01	0.00%
609-49770-02600	0.00	305.50	0.00	2,921.75	0.00%
609-49770-02610	0.00	0.00	0.00	0.00	0.00%
609-49770-02650	0.00	0.00	0.00	0.00	0.00%
609-49770-03040	0.00	0.00	0.00	0.00	0.00%
609-49770-03045	0.00	0.00	0.00	0.00	0.00%
609-49770-03100	0.00	0.00	0.00	5,462.47	0.00%
609-49770-03210	0.00	392.68	0.00	1,271.22	0.00%
609-49770-03240	0.00	52.30	0.00	403.46	0.00%
609-49770-03310	0.00	0.00	0.00	17.90	0.00%
609-49770-03410	0.00	0.00	0.00	0.00	0.00%
609-49770-03420	0.00	0.00	0.00	428.17	0.00%
609-49770-03610	0.00	0.00	0.00	244.60	0.00%
609-49770-03620	0.00	0.00	0.00	1,998.00	0.00%
609-49770-03640	0.00	318.53	0.00	1,451.55	0.00%
609-49770-03810	0.00	427.30	0.00	3,444.30	0.00%
609-49770-03830	0.00	136.00	0.00	1,162.60	0.00%
609-49770-03840	0.00	201.08	0.00	804.24	0.00%
609-49770-04010	0.00	46.64	0.00	918.41	0.00%
609-49770-04050	0.00	0.00	0.00	191.00	0.00%
609-49770-04320	0.00	0.00	0.00	0.00	0.00%
609-49770-04330	0.00	1,129.79	0.00	7,515.64	0.00%
609-49770-04800	0.00	0.00	0.00	0.00	0.00%
609-49770-04810	0.00	0.00	0.00	0.00	0.00%
609-49770-05000	0.00	0.00	0.00	0.00	0.00%
609-49780-01030	0.00	0.00	0.00	0.00	0.00%
609-49780-01220	0.00	0.00	0.00	0.00	0.00%
609-49780-02050	0.00	0.00	0.00	0.00	0.00%
609-49780-02100	0.00	0.00	0.00	0.00	0.00%
609-49780-02110	0.00	0.00	0.00	0.00	0.00%
609-49780-02130	0.00	0.00	0.00	0.00	0.00%
609-49780-02510	0.00	0.00	0.00	0.00	0.00%
609-49780-02520	0.00	0.00	0.00	0.00	0.00%
609-49780-02530	0.00	0.00	0.00	0.00	0.00%
609-49780-02540	0.00	0.00	0.00	0.00	0.00%
609-49780-02550	0.00	0.00	0.00	0.00	0.00%
609-49780-02650	0.00	0.00	0.00	0.00	0.00%
609-49780-03100	0.00	0.00	0.00	0.00	0.00%
609-49780-03310	0.00	0.00	0.00	0.00	0.00%
609-49780-03420	0.00	0.00	0.00	0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Liquor Store (609)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
609-49780-03810 Electric Utilities	0.00	0.00	0.00	0.00	0.00%
609-49780-03830 Gas Utilities	0.00	0.00	0.00	0.00	0.00%
609-49780-03840 Garbage / Recycling Utilities	0.00	0.00	0.00	0.00	0.00%
609-49780-04010 Repair and Maintenance - Buildin	0.00	0.00	0.00	0.00	0.00%
609-49780-04050 Repair and Maintenance - Equip	0.00	0.00	0.00	0.00	0.00%
609-49780-04200 Rentals, Linens	0.00	0.00	0.00	0.00	0.00%
609-49780-04320 NSF Checks / ACH	0.00	0.00	0.00	0.00	0.00%
609-49780-04330 Dues, Subscriptions, Fees	0.00	0.00	0.00	0.00	0.00%
Total Liquor Store Expenditures	\$ 0.00	\$ 54,847.31	\$ 53,500.00	\$ 398,160.40	(644.23%)
 Liquor Store Excess of Revenues Over Expenditures	 \$ 0.00	 \$ 1,016.21	 \$ 538,700.00	 \$ 32,382.33	 93.99%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Event Center (610)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
610-00000-33150 Grants, Fed - State	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
610-00000-38211 Liquor - EC	0.00	2,106.00	0.00	12,958.00	0.00%
610-00000-38212 Beer - EC	0.00	1,916.00	0.00	9,937.40	0.00%
610-00000-38213 Wine - EC	0.00	70.00	0.00	704.00	0.00%
610-00000-38214 Miscellaneous Sales - EC	0.00	193.47	0.00	6,569.52	0.00%
610-00000-38220 Cash Over / Short EC	0.00	0.00	0.00	0.60	0.00%
610-00000-38250 Credit Cards - EC	0.00	0.00	0.00	0.00	0.00%
610-00000-38280 Rent - EC	0.00	1,231.00	0.00	12,136.00	0.00%
610-00000-38285 Linens - Receipts	0.00	240.00	0.00	1,320.00	0.00%
Total Event Center Revenues	\$ 0.00	\$ 5,755.47	\$ 0.00	\$ 43,625.52	0.00%

Expenditures					
610-49790-01030 Part-time Wages - EC	\$ 0.00	\$ 1,551.66	\$ 0.00	\$ 11,132.56	0.00%
610-49790-01210 PERA Expenses - EC	0.00	104.06	0.00	676.40	0.00%
610-49790-01220 FICA Employer Contribution - EC	0.00	118.71	0.00	829.21	0.00%
610-49790-01340 Disability Insurance - EC	0.00	0.00	0.00	0.00	0.00%
610-49790-01420 Unemployment Insurance - EC	0.00	0.00	0.00	0.00	0.00%
610-49790-01510 Worker's Compensation - EC	0.00	0.00	0.00	0.00	0.00%
610-49790-02050 Office Supplies - EC	0.00	0.00	0.00	64.55	0.00%
610-49790-02100 Operating Supplies - EC	0.00	308.67	0.00	1,850.91	0.00%
610-49790-02110 Cleaning Supplies - EC	0.00	394.15	0.00	2,087.08	0.00%
610-49790-02130 Operating Supplies - Food	0.00	0.00	0.00	0.00	0.00%
610-49790-02510 Resale - Liquor	0.00	91.01	0.00	6,868.03	0.00%
610-49790-02520 Resale - Beer	0.00	345.46	0.00	6,181.07	0.00%
610-49790-02530 Resale - Wine	0.00	0.78	0.00	349.48	0.00%
610-49790-02540 Resale - Soft drinks	0.00	303.70	0.00	1,706.80	0.00%
610-49790-02550 Resale-Misc	0.00	0.00	0.00	39.00	0.00%
610-49790-02650 Gift Certificates	0.00	0.00	0.00	0.00	0.00%
610-49790-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
610-49790-03100 Entertainment Expenses	0.00	0.00	0.00	0.00	0.00%
610-49790-03210 Telephone Expenses	0.00	313.63	0.00	937.17	0.00%
610-49790-03240 Computer Expenses	0.00	104.61	0.00	806.94	0.00%
610-49790-03310 Travel, Training Expenses	0.00	0.00	0.00	0.00	0.00%
610-49790-03420 Advertising for Enterprises	0.00	0.00	0.00	566.67	0.00%
610-49790-03610 Insurance: General liability	0.00	0.00	0.00	173.33	0.00%
610-49790-03620 Insurance: Property	0.00	0.00	0.00	4,070.00	0.00%
610-49790-03640 Insurance: Dram Shop	0.00	130.53	0.00	1,263.57	0.00%
610-49790-03810 Electric Utilities	0.00	541.00	0.00	4,804.00	0.00%
610-49790-03830 Gas Utilities	0.00	400.81	0.00	3,463.16	0.00%
610-49790-03840 Garbage / Recycling Utilities	0.00	201.06	0.00	881.24	0.00%
610-49790-04010 Repair and Maintenance - Buildin	0.00	45.65	0.00	27,228.91	0.00%
610-49790-04050 Repair and Maintenance - Equip	0.00	0.00	0.00	0.00	0.00%
610-49790-04200 Rentals, Linens - EC	0.00	226.46	0.00	1,106.17	0.00%
610-49790-04320 NSF Checks / ACH	0.00	0.00	0.00	0.00	0.00%
610-49790-04330 Dues, Subscriptions, Fees	0.00	(0.35)	0.00	5,479.65	0.00%
610-49790-05000 Capital Outlay - EC	0.00	0.00	0.00	0.00	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For Event Center (610)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Event Center Expenditures	\$ 0.00	\$ 5,181.60	\$ 0.00	\$ 82,565.90	0.00%
Event Center Excess of Revenues Over Expenditures	\$ 0.00	\$ 573.87	\$ 0.00	\$ (38,940.38)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For EDA (651)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
651-00000-34101 Rents Received / Pop-up shops	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
651-00000-36200 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00%
651-00000-36203 Advertising Revenue - EDA	0.00	0.00	0.00	0.00	0.00%
Total EDA Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
651-49800-02100 Operating Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.56	0.00%
651-49800-03040 Legal Fees	0.00	0.00	0.00	62.50	0.00%
651-49800-03045 COVID-19 Expenses	0.00	0.00	0.00	0.00	0.00%
651-49800-03100 Entertainment Expenses	0.00	0.00	0.00	319.78	0.00%
651-49800-03110 Contracts / Professional Services	0.00	135.00	0.00	19,896.75	0.00%
651-49800-03610 Insurance: General liability	0.00	0.00	0.00	24.99	0.00%
651-49800-04330 Dues, Subscriptions, Fees	0.00	35.64	0.00	4,319.80	0.00%
651-49800-04500 Home Improvement	0.00	0.00	0.00	0.00	0.00%
651-49800-05000 Capital Outlay	0.00	23,090.00	0.00	36,090.00	0.00%
651-49800-05010 Inter Fund Transfer	0.00	0.00	0.00	0.00	0.00%
Total EDA Expenditures	\$ 0.00	\$ 23,260.64	\$ 0.00	\$ 60,729.36	0.00%
EDA Excess of Revenues Over Expenditures	\$ 0.00	\$ (23,260.64)	\$ 0.00	\$ (60,729.36)	0.00%

City of Frazee
Statement of Revenue and Expenditures
 Revised Budget
 For RBEG (652)
 For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
652-00000-36113 Loan Payments - Principal / Com	\$ 0.00	\$ 9,169.05	\$ 0.00	\$ 9,894.21	0.00%
652-00000-36114 Loan Payments - Interest / Comm	0.00	45.54	0.00	189.42	0.00%
652-00000-36210 Interest Earnings	0.00	5.33	0.00	41.55	0.00%
Total RBEG Revenues	\$ 0.00	\$ 9,219.92	\$ 0.00	\$ 10,125.18	0.00%
Expenditures					
652-49810-05000 Capital Outlay	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total RBEG Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
RBEG Excess of Revenues Over Expenditures	\$ 0.00	\$ 9,219.92	\$ 0.00	\$ 10,125.18	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For Business Center (654)
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
654-00000-34101 Rents Received	\$ 0.00	\$ 2,145.42	\$ 0.00	\$ 17,006.40	0.00%
Total Business Center Revenues	\$ 0.00	\$ 2,145.42	\$ 0.00	\$ 17,006.40	0.00%
Expenditures					
654-49820-03210 Telephone Expenses - Business	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
654-49820-03240 Computer Expenses - Business C	0.00	0.00	0.00	0.00	0.00%
654-49820-03620 Insurance: Property	0.00	0.00	0.00	1,840.00	0.00%
654-49820-03810 Electric Utilities - Business Center	0.00	92.40	0.00	1,271.39	0.00%
654-49820-03830 Gas Utilities	0.00	64.78	0.00	1,522.21	0.00%
654-49820-04010 Repair and Maintenance - Buildin	0.00	14.47	0.00	5,642.68	0.00%
654-49820-04330 Dues, Subscriptions, Fees	0.00	0.00	0.00	2,510.00	0.00%
Total Business Center Expenditures	\$ 0.00	\$ 171.65	\$ 0.00	\$ 12,786.48	0.00%
Business Center Excess of Revenues Over Expenditure	\$ 0.00	\$ 1,973.77	\$ 0.00	\$ 4,219.92	0.00%

City of Frazee
Statement of Revenue and Expenditures
Revised Budget
For the Fiscal Period 2023-8 Ending August 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 180,968.14	\$ 2,555,025.00	\$ 2,075,719.75	18.76%
Total Expenditures	\$ 0.00	\$ 215,632.08	\$ 1,681,847.65	\$ 2,344,269.64	(39.39%)
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (34,663.94)	\$ 873,177.35	\$ (268,549.89)	130.76%

Consent Agenda

RESOLUTION 1113-23A RESOLUTION ACCEPTING FIRE DEPARTMENT DONATIONS



P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544

Waters Trails Shops Parks

City Phone: 218-334-4991 | City Fax: 218-334-4992

RESOLUTION No. 1113-23A

A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION FOR FIRE DEPARTMENT DONATIONS

WHEREAS; the City of Frazee is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS; The Frazee Fire department is a vital necessity for the City of Frazee, surrounding Townships, and Counties; and

WHEREAS; the following persons have generously donated the amounts set forth below to the Frazee Fire Department:

<u>Name of Donor</u>	<u>Amount</u>
Little Toad Lake Campground	\$307.50
LTLC, Inc. Little Toad Lake Campground	\$250.00
Theresa J. Saba	\$20.00
Barbara A. Bruggard Living Trust	\$25.00
Robert K. Muhl, Jr. & Rebecca D. Muhl	\$25.00
Darrell Krabbenhoft & Lila Krabbenhoft	\$25.00
Willma Hanson	\$1,000.00

WHEREAS: It is the desire of the donor to use this donation as the department sees fit.

WHEREAS; the City Council is appreciative of these donations and commend the donors for their civic efforts and contributions.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Frazee, Minnesota:

1. that the donations are accepted and acknowledged with gratitude.
2. that the donations will be used for purchase of equipment for the Frazee Fire Department

THEREFORE, BE IT KNOWN; Adoption of this resolution this 13th of November 2023 by the City Council of Frazee. With the following voting:

Vote	Yes	No
Mark Flemmer	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Froeber	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kemper	<input type="checkbox"/>	<input type="checkbox"/>
Mike Sharp	<input type="checkbox"/>	<input type="checkbox"/>
James Rader	<input type="checkbox"/>	<input type="checkbox"/>

Mark Flemmer,
Mayor

Stephanie Poegel
City Administrator

Consent Agenda

RESOLUTION 1113-23B RESOLUTION AUTHORIZING PURCHASE OF LAND PARCELS ADJACENT TO THE CITY OF FRAZEE



P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544

Waters Trails Shops Parks

City Phone: 218-334-4991 | City Fax: 218-334-4992

RESOLUTION No. 1113-23B

A RESOLUTION AUTHORIZING PURCHASE OF LAND PARCELS ADJACENT TO THE CITY OF FRAZEE

WHEREAS; the City of Frazee agrees to purchase two (2) parcels of land totaling 157.75 acres from the Frazee Community Development Corporation; and

WHEREAS; the property can be described as follows:

Parcel A

That part of the Northeast Quarter of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of the said Northeast Quarter (the east line of said Northeast Quarter bears South 00 degrees 55 minutes 23 seconds East from said corner); thence North 89 degrees 23 minutes 13 seconds West, along the north line of said Northeast Quarter a distance of 828.47 feet to the point of beginning; thence South 00 degrees 16 minutes 53 seconds West, a distance of 33.00 feet to an iron monument; thence continuing South 00 degrees 16 minutes 53 seconds West, a distance of 1297.62 feet to the north line of the South half of said northeast quarter; thence North 89 degrees 32 minutes 21 seconds West, a distance of 460.06 feet to the southwest corner of said northeast quarter; thence North 00 degrees 58 minutes 35 seconds West, along the west line of said Northeast Quarter a distance of 1299.32 feet; thence continuing North 00 degrees 58 minutes 35 seconds West, a distance of 33.01 feet to the north line of Northeast Quarter; thence South 89 degrees 23 minutes 13 seconds East a distance of 489.31 feet to the point of beginning and there terminating.

Subject to the rights of the public for 120th Street along the northerly 33.00 feet of the above-described tract.

Parcel B

That part of the Northeast Quarter of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of the said Northeast Quarter (the east line of said Northeast Quarter bears South 00 degrees 55 minutes 23 seconds East from said corner); thence North 89 degrees 23 minutes 13 seconds West, along the north line of said Northeast Quarter, a distance of 828.47 feet to the point of beginning; thence South 89 degrees 23 minutes 13 seconds East, along said north line, a distance of 522.94 feet; thence South 02 degrees 13 minutes 36 seconds East, a distance of 33.04 feet to an iron monument; thence continuing South 02 degrees 13 minutes 36 seconds East a distance of 437.87 feet to an iron monument; thence southwesterly 301.76 feet, along a tangential curve concave to the northwest, having a radius of 853.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West) to an iron monument; thence South 18 degrees 01 minutes 06 seconds West, a distance of 578.71 feet; thence South 00 degrees 55 minutes 26 seconds East, a distance of 9.41 feet to the

north line of the South Half of said Northeast Quarter; thence North 89 degrees 32 minutes 21 seconds West, along said north line of the South Half of said Northeast Quarter, a distance of 327.67 feet to the intersection of a line bearing South 00 degrees 16 minutes 53 seconds West from the point of beginning; thence North 00 degrees 16 minutes 53 seconds East, a distance of 1297.62 feet to an iron monument; thence continuing North 00 degrees 16 minutes 53 seconds East, a distance of 33.00 feet to the point of beginning.

Subject to the rights of the public for 120th Street along the northerly 33.00 feet of the above-described tract.

Parcel E

That part of the Southwest Quarter of the Northeast Quarter and that part of the Northwest Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of the said Northeast Quarter (the east line of said Northeast Quarter bears South 00 degrees 55 minutes 23 seconds East from said corner); thence North 89 degrees 23 minutes 13 seconds West, along the north line of said Northeast Quarter, a distance of 305.53 feet; thence South 02 degrees 13 minutes 36 seconds East, a distance of 33.04 feet to an iron monument; thence continuing South 02 degrees 13 minutes 36 seconds East a distance of 437.87 feet to an iron monument; thence southwesterly 301.76 feet, along a tangential curve concave to the northwest, having a radius of 853.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West) to an iron monument; thence South 18 degrees 01 minutes 06 seconds West, a distance of 578.71 feet to an iron monument; thence South 00 degrees 55 minutes 26 seconds East, a distance of 9.41 feet to the north line of the South Half of said Northeast Quarter; thence North 89 degrees 32 minutes 21 seconds West along said north line of said South Half of Northeast Quarter, a distance of 327.67 feet; thence continuing North 89 degrees 32 minutes 21 seconds West, along said north line of the South Half, a distance of 460.06 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter, said point is also the point of beginning; thence South 00 degrees 58 minutes 35 seconds East along the west line of the Southeast Quarter of the Northeast Quarter, distance of 309.35 feet; thence southwesterly 89.42 feet, along a curve not tangent to last described line, having a radius of 5533.00 feet, and a central angle of 00 degrees 55 minutes 34 seconds (chord bearing South 57 degrees 35 minutes 47 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet to an iron monument; thence southwesterly 259.00 feet, along a tangential curve concave to the southeast, having a radius of 2033.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West) to an iron monument; thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet to an iron monument; thence southerly 399.97 feet, along a tangential curve concave to the southeast, having a radius of 478.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West) to an iron monument; thence South 01 degrees 53 minutes 29 seconds West, a distance of 61.83 feet to an iron monument; thence southerly 195.84 feet, along a tangential curve concave to the northeast, having a radius of 2533.00 feet, and a central angle of 04 degrees 25 minutes 47 seconds (chord bearing South 00 degrees 19 minutes 24 seconds East) to an iron monument; thence South 02

degrees 32 minutes 18 seconds East, a distance of 621.61 feet to an iron monument; thence southwesterly 50.28 feet, along a tangential curve concave to the northwest, having a radius of 47.00 feet, and a central angle of 61 degrees 17 minutes 46 seconds (chord bearing South 28 degrees 06 minutes 35 seconds West) to an iron monument; thence North 88 degrees 58 minutes 08 seconds West, a distance of 548.44 feet to the north-south quarter line of said Section 26; thence North 01 degrees 01 minutes 45 seconds West, along said north-south quarter section line, a distance of 1996.38 feet to the north line of the South Half of the Northeast Quarter said Section 26; thence South 89 degrees 32 minutes 21 seconds East along said north line of the South Half of the Northeast Quarter, a distance of 1316.46 feet to the point of beginning.

Together with a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the Northeast Quarter of the Northeast Quarter and that part of the South Half of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at the northeast corner of the Northeast Quarter (the east line of the Northeast Quarter of Section 26 bears South 00 degrees 55 minutes 23 seconds East); thence North 89 degrees 23 minutes 13 seconds West along the north line of said Northeast Quarter, a distance of 272.49 feet; thence South 02 degrees 13 minutes 39 seconds East, a distance of 33.04 feet to the southerly right of way of east-west township road, said point also being the point of beginning of the centerline to be described; thence South 02 degrees 13 minutes 39 seconds East, a distance of 436.23 feet; thence southwesterly 313.42 feet, along a tangential curve concave to the northwest, having a radius of 886.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West); thence South 18 degrees 01 minutes 06 seconds West, a distance of 573.20 feet; thence South 00 degrees 55 minutes 26 seconds East, a distance of 54.13 feet; thence South 89 degrees 14 minutes 11 seconds West, a distance of 230.24 feet; thence southwesterly 210.28 feet, along a tangential curve concave to the southeast, having a radius of 400.00 feet, and a central angle of 30 degrees 07 minutes 13 seconds (chord bearing South 74 degrees 10 minutes 35 seconds West); thence South 59 degrees 06 minutes 58 seconds West, a distance of 328.59 feet; thence southwesterly 190.34 feet, along a tangential curve concave to the southeast, having a radius of 5500.00 feet, and a central angle of 01 degrees 58 minutes 58 seconds (chord bearing South 58 degrees 07 minutes 29 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet; thence southwesterly 254.80 feet, along a tangential curve concave to the southeast, having a radius of 2000.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West); thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet; thence southwesterly 372.36 feet, along a tangential curve concave to the southeast, having a radius of 445.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West); thence South 01 degrees 53 minutes 29 seconds West, a distance of 61.83 feet; thence southwesterly 9.17 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 00 degrees 12 minutes 36 seconds (chord bearing South 01 degrees 47 minutes 11 seconds West) to a point hereinafter referred to as Point B, said centerline there terminating.

The sidelines of the strip are to be prolonged or shortened to terminate on southerly right of way of the east-west township road, and on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B.

Together with a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the Southwest of the Northeast Quarter and the Northwest Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at aforementioned Point B; thence continuing southeasterly 184.12 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 04 degrees 13 minutes 11 seconds (chord bearing South 00 degrees 25 minutes 43 seconds East); thence South 02 degrees 32 minutes 18 seconds East, a distance of 621.61 feet; thence southwesterly 86.85 feet, along a tangential curve concave to the northwest, having a radius of 80.00 feet, and a central angle of 62 degrees 12 minutes 14 seconds (chord bearing South 28 degrees 34 minutes 04 seconds West); thence South 59 degrees 39 minutes 51 seconds West, a distance of 9.42 feet to the east line of Document Number 390700, said document is on file and of record in the office of the County Recorder, said County, and said line there terminating. The sidelines of the strip are to be prolonged or shortened to terminate on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B, and on said east line of Document Number 390700 and the north line of said Document Number 390700.

Parcel F

That part of the Northeast Quarter of the Northeast Quarter, that part of the Southeast Quarter of the Northeast Quarter, and that part of the Southwest Quarter of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of the said Northeast Quarter (the east line of said Northeast Quarter bears South 00 degrees 55 minutes 23 seconds East from said corner); thence North 89 degrees 23 minutes 13 seconds West, along the north line of said Northeast Quarter, a distance of 305.53 feet to the point of beginning; thence South 02 degrees 13 minutes 36 seconds East, a distance of 33.04 feet to an iron monument; thence continuing South 02 degrees 13 minutes 36 seconds East a distance of 437.87 feet to an iron monument; thence southwesterly 301.76 feet, along a tangential curve concave to the northwest, having a radius of 853.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing North 07 degrees 53 minutes 43 seconds East) to an iron monument; thence South 18 degrees 01 minutes 06 seconds West, a distance of 578.71 feet to an iron monument; thence South 00 degrees 55 minutes 26 seconds East, a distance of 9.41 feet to the north line of the South Half of said Northeast Quarter; thence North 89 degrees 32 minutes 21 seconds West along said north line of the South Half, a distance of 327.67 feet; thence continuing North 89 degrees 32 minutes 21 seconds West, along said north line of the South Half, a distance of 460.06 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 58 minutes 35 seconds East along the west line of the Southeast Quarter of the Northeast Quarter, distance of 309.35 feet; thence southwesterly 89.42 feet, along a curve not tangent to last described line, having a radius of 5533.00 feet, and a central angle of 00

degrees 55 minutes 34 seconds (chord bearing South 57 degrees 35 minutes 47 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet to an iron monument; thence southwesterly 259.00 feet, along a tangential curve concave to the southeast, having a radius of 2033.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West) to an iron monument; thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet to an iron monument; thence southerly 399.97 feet, along a tangential curve concave to the southeast, having a radius of 478.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West) to an iron monument; thence South 01 degrees 53 minutes 29 seconds West, a distance of 61.83 to an iron monument; thence South 72 degrees 35 minutes 31 seconds East, a distance of 335.87 feet to an iron monument; thence continuing South 72 degrees 35 minutes 31 seconds East, a distance of 155.67 feet; thence North 32 degrees 20 minutes 50 seconds East, a distance of 167.11 feet; thence North 61 degrees 53 minutes 48 seconds East, a distance of 42.68 feet; thence North 19 degrees 50 minutes 48 seconds East, a distance of 66.88 feet; thence North 67 degrees 18 minutes 31 seconds East, a distance of 148.02 feet; thence South 71 degrees 12 minutes 52 seconds East, a distance of 173.03 feet; thence North 77 degrees 09 minutes 41 seconds East, a distance of 56.22 feet; thence North 50 degrees 24 minutes 54 seconds East, a distance of 68.59 feet; thence North 03 degrees 25 minutes 35 seconds East, a distance of 112.63 feet; thence North 10 degrees 05 minutes 17 seconds East, a distance of 131.76 feet; thence North 31 degrees 53 minutes 06 seconds East, a distance of 83.75 feet; thence North 44 degrees 09 minutes 25 seconds East, a distance of 117.08 feet; thence North 80 degrees 33 minutes 16 seconds East, a distance of 234.45 feet; thence North 00 degrees 55 minutes 26 seconds West, a distance of 388.80 feet to an iron monument; thence continuing North 00 degrees 55 minutes 26 seconds West, a distance of 43.62 feet; thence South 89 degrees 32 minutes 27 seconds East, a distance of 187.33 feet to an iron monument; thence North 00 degrees 55 minutes 26 seconds West, a distance of 128.13 feet to an iron monument; thence North 18 degrees 01 minutes 06 seconds East, a distance of 567.70 feet; thence northerly 325.08 feet, along a tangential curve concave to the northwest, having a radius of 919.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West) to an iron monument; thence North 02 degrees 13 minutes 39 seconds West, a distance of 434.60 feet to an iron monument; thence continuing North 02 degrees 13 minutes 39 seconds West, a distance of 33.04 feet to said north line of the Northeast Quarter; thence North 89 degrees 23 minutes 13 seconds West along said north line of the Northeast Quarter, a distance of 66.08 feet to the point of beginning.

Subject to a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the Northeast Quarter of the Northeast Quarter and that part of the South Half of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at the northeast corner of the Northeast Quarter (the east line of the Northeast Quarter of Section 26 bears South 00 degrees 55 minutes 23 seconds East); thence North 89 degrees 23 minutes 13 seconds West along the north line of said Northeast Quarter, a distance of 272.49 feet; thence South 02 degrees 13 minutes 39 seconds East, a distance of 33.04 feet to the southerly right of way of east-west township road, said point also being the point of beginning of the centerline to be described; thence South 02 degrees 13 minutes 39 seconds East, a distance of 436.23 feet; thence southwesterly 313.42 feet, along a tangential curve concave to the northwest,

having a radius of 886.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West); thence South 18 degrees 01 minutes 06 seconds West, a distance of 573.20 feet; thence South 00 degrees 55 minutes 26 seconds East, a distance of 54.13 feet; thence South 89 degrees 14 minutes 11 seconds West, a distance of 230.24 feet; thence southwesterly 210.28 feet, along a tangential curve concave to the southeast, having a radius of 400.00 feet, and a central angle of 30 degrees 07 minutes 13 seconds (chord bearing South 74 degrees 10 minutes 35 seconds West); thence South 59 degrees 06 minutes 58 seconds West, a distance of 328.59 feet; thence southwesterly 190.34 feet, along a tangential curve concave to the southeast, having a radius of 5500.00 feet, and a central angle of 01 degrees 58 minutes 58 seconds (chord bearing South 58 degrees 07 minutes 29 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet; thence southwesterly 254.80 feet, along a tangential curve concave to the southeast, having a radius of 2000.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West); thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet; thence southwesterly 372.36 feet, along a tangential curve concave to the southeast, having a radius of 445.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West); thence South 01 degrees 53 minutes 29 seconds West, a distance of 61.83 feet; thence southwesterly 9.17 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 00 degrees 12 minutes 36 seconds (chord bearing South 01 degrees 47 minutes 11 seconds West) to a point hereinafter referred to as Point B, said centerline there terminating.

The sidelines of the strip are to be prolonged or shortened to terminate on southerly right of way of the east-west township road, and on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B.

Together with a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the Southwest of the Northeast Quarter and the Northwest Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at aforementioned Point B; thence continuing southeasterly 184.12 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 04 degrees 13 minutes 11 seconds (chord bearing South 00 degrees 25 minutes 43 seconds East); thence South 02 degrees 32 minutes 18 seconds East, a distance of 621.61 feet; thence southwesterly 86.85 feet, along a tangential curve concave to the northwest, having a radius of 80.00 feet, and a central angle of 62 degrees 12 minutes 14 seconds (chord bearing South 28 degrees 34 minutes 04 seconds West); thence South 59 degrees 39 minutes 51 seconds West, a distance of 9.42 feet to the east line of Document Number 390700, said document is on file and of record in the office of the County Recorder, said County, and said line there terminating. The sidelines of the strip are to be prolonged or shortened to terminate on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B, and on said east line of Document Number 390700 and the north line of said Document Number 390700.

Subject to the rights of the public for 120th Street along the northerly 33.00 feet of the above-described tract.

Parcel H

That part of the Northwest Quarter of the Southeast Quarter, that part of the Southwest Quarter of the Northeast Quarter, and that part of the Northeast Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of the said Northeast Quarter (the east line of said Northeast Quarter bears South 00 degrees 55 minutes 23 seconds East from said corner); thence North 89 degrees 23 minutes 13 seconds West, along the north line of said Northeast Quarter, a distance of 305.53 feet; thence South 02 degrees 13 minutes 36 seconds East, a distance of 33.04 feet to an iron monument; thence continuing South 02 degrees 13 minutes 36 seconds East a distance of 437.87 feet to an iron monument; thence southwesterly 301.76 feet, along a tangential curve concave to the northwest, having a radius of 853.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing North 07 degrees 53 minutes 43 seconds East) to an iron monument; thence South 18 degrees 01 minutes 06 seconds West, a distance of 578.71 feet to an iron monument; thence South 00 degrees 55 minutes 26 seconds East, a distance of 9.41 feet to the north line of the South Half of said Northeast Quarter; thence North 89 degrees 32 minutes 21 seconds West along said north line of the South Half, a distance of 327.67 feet; thence continuing North 89 degrees 32 minutes 21 seconds West, along said north line of the South Half, a distance of 460.06 feet to the northwest corner of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 58 minutes 35 seconds East along the west line of the Southeast Quarter of the Northeast Quarter, distance of 309.35 feet; thence southwesterly 89.42 feet, along a curve not tangent to last described line, having a radius of 5533.00 feet, and a central angle of 00 degrees 55 minutes 34 seconds (chord bearing South 57 degrees 35 minutes 47 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet to an iron monument; thence southwesterly 259.00 feet, along a tangential curve concave to the southeast, having a radius of 2033.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West) to an iron monument; thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet to an iron monument; thence southerly 399.97 feet, along a tangential curve concave to the southeast, having a radius of 478.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West) to an iron monument; thence South 01 degrees 53 minutes 29 seconds West, a distance of 61.83 feet to an iron monument, said point is the point of beginning; thence southerly 195.84 feet, along a tangential curve concave to the northeast, having a radius of 2533.00 feet, and a central angle of 04 degrees 25 minutes 47 seconds (chord bearing South 00 degrees 19 minutes 24 seconds East) to an iron monument; thence South 02 degrees 32 minutes 18 seconds East, a distance of 621.61 feet to an iron monument; thence southwesterly 50.28 feet, along a tangential curve concave to the northwest, having a radius of 47.00 feet, and a central angle of 61 degrees 17 minutes 46 seconds (chord bearing South 28 degrees 06 minutes 35 seconds West) to an iron monument; thence South 88 degrees 58 minutes 08 seconds East, a distance of 8.50 feet; thence South 01 degrees 01 minutes 18 seconds West, a distance of 466.00 feet; thence South 88 degrees 58 minutes 14 seconds East, along the north line of land described in Document No. 339933, a distance of 298.46 feet to an iron monument; thence South 39 degrees 00 minutes 26 seconds East

along the northeasterly line of said land, a distance of 90.85 feet to an iron monument; thence continuing South 39 degrees 00 minutes 26 seconds East a distance of 30.44 feet; thence North 54 degrees 17 minutes 43 seconds East, a distance of 131.73 feet; thence South 75 degrees 34 minutes 22 seconds East, a distance of 233.18 feet; thence North 76 degrees 00 minutes 37 seconds East, a distance of 310.35 feet; thence North 39 degrees 23 minutes 24 seconds East, a distance of 59.99 feet; thence North 06 degrees 12 minutes 52 seconds West, a distance of 115.40 feet; thence North 43 degrees 51 minutes 00 seconds West, a distance of 386.48 feet; thence North 44 degrees 35 minutes 32 seconds West, a distance of 169.05 feet; thence North 18 degrees 01 minutes 00 seconds West, a distance of 251.40 feet; thence North 27 degrees 03 minutes 32 seconds West, a distance of 192.13 feet; thence North 38 degrees 49 minutes 58 seconds West, a distance of 53.65 feet; thence North 07 degrees 20 minutes 54 seconds West, a distance of 125.71 feet; thence North 32 degrees 20 minutes 50 seconds East, a distance of 55.70 feet to the intersection of a line bearing South 72 degrees 35 minutes 31 seconds East from the point of beginning; thence North 72 degrees 35 minutes 31 seconds West, a distance of 155.67 feet to an iron monument; thence continuing North 72 degrees 35 minutes 31 seconds West, a distance of 335.87 feet to the point of beginning.

Together with a 66.00-foot easement for ingress, egress and utility purposes over, under and across that part of the Northeast Quarter of the Northeast Quarter and that part of the South Half of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at the northeast corner of the Northeast Quarter (the east line of the Northeast Quarter of Section 26 bears South 00 degrees 55 minutes 23 seconds East); thence North 89 degrees 23 minutes 13 seconds West along the north line of said Northeast Quarter, a distance of 272.49 feet; thence South 02 degrees 13 minutes 39 seconds East, a distance of 33.04 feet to the southerly right of way of east-west township road, said point also being the point of beginning of the centerline to be described; thence South 02 degrees 13 minutes 39 seconds East, a distance of 436.23 feet; thence southwesterly 313.42 feet, along a tangential curve concave to the northwest, having a radius of 886.99 feet, and a central angle of 20 degrees 14 minutes 45 seconds (chord bearing South 07 degrees 53 minutes 43 seconds West); thence South 18 degrees 01 minutes 06 seconds West, a distance of 573.20 feet; thence South 00 degrees 55 minutes 26 seconds East, a distance of 54.13 feet; thence South 89 degrees 14 minutes 11 seconds West, a distance of 230.24 feet; thence southwesterly 210.28 feet, along a tangential curve concave to the southeast, having a radius of 400.00 feet, and a central angle of 30 degrees 07 minutes 13 seconds (chord bearing South 74 degrees 10 minutes 35 seconds West); thence South 59 degrees 06 minutes 58 seconds West, a distance of 328.59 feet; thence southwesterly 190.34 feet, along a tangential curve concave to the southeast, having a radius of 5500.00 feet, and a central angle of 01 degrees 58 minutes 58 seconds (chord bearing South 58 degrees 07 minutes 29 seconds West); thence South 57 degrees 08 minutes 00 seconds West, a distance of 179.24 feet; thence southwesterly 254.80 feet, along a tangential curve concave to the southeast, having a radius of 2000.00 feet, and a central angle of 07 degrees 17 minutes 58 seconds (chord bearing South 53 degrees 29 minutes 01 seconds West); thence South 49 degrees 50 minutes 02 seconds West, a distance of 180.60 feet; thence southwesterly 372.36 feet, along a tangential curve concave to the southeast, having a radius of 445.00 feet, and a central angle of 47 degrees 56 minutes 33 seconds (chord bearing South 25 degrees 51 minutes 46 seconds West); thence South 01 degrees 53 minutes 29 seconds

West, a distance of 61.83 feet; thence southwesterly 9.17 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 00 degrees 12 minutes 36 seconds (chord bearing South 01 degrees 47 minutes 11 seconds West) to a point hereinafter referred to as Point B, said centerline there terminating.

The sidelines of the strip are to be prolonged or shortened to terminate on southerly right of way of the east-west township road, and on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B.

Subject to a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the Southwest of the Northeast Quarter and the Northwest Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at aforementioned Point B; thence continuing southeasterly 184.12 feet, along a tangential curve concave to the northeast, having a radius of 2500.00 feet, and a central angle of 04 degrees 13 minutes 11 seconds (chord bearing South 00 degrees 25 minutes 43 seconds East); thence South 02 degrees 32 minutes 18 seconds East, a distance of 621.61 feet; thence southwesterly 86.85 feet, along a tangential curve concave to the northwest, having a radius of 80.00 feet, and a central angle of 62 degrees 12 minutes 14 seconds (chord bearing South 28 degrees 34 minutes 04 seconds West); thence South 59 degrees 39 minutes 51 seconds West, a distance of 9.42 feet to the east line of Document Number 390700, said document is on file and of record in the office of the County Recorder, said County, and said line there terminating. The sidelines of the strip are to be prolonged or shortened to terminate on a line bearing South 72 degrees 35 minutes 31 seconds East and North 72 degrees 35 minutes 31 seconds West from said Point B, and on said east line of Document Number 390700 and the north line of said Document Number 390700.

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Parcel M

That part of the North Half of the Southeast Quarter and that part of the South Half of the Northeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota described as follows:

Commencing at the northeast corner of said Northeast Quarter Section 26; thence South 00 degrees 55 minutes 23 seconds East, along the east line of said Northeast Quarter of Section 26, a distance of 2657.60 feet to the east quarter corner of said Section 26; thence North 89 degrees 41 minutes 30 seconds West along the south line of the Southeast Quarter of the Northeast Quarter, a distance of 2.11 feet to an iron monument, said point is the point of beginning; thence continuing North 89 degrees 41 minutes 30 seconds West, a distance of 399.44 feet to an iron monument on said south line of the Southeast Quarter of the Northeast Quarter; thence North 67 degrees 23 minutes 24 seconds West, a distance of 524.97 feet; thence continuing North 67 degrees 23 minutes 24 seconds West, a distance of 233.94 feet; thence South 77 degrees 09 minutes 41 seconds West, a distance of 56.22 feet; thence North 71 degrees 12 minutes 52 seconds West, a distance of 173.03 feet; thence South 67 degrees 18 minutes 31 seconds West, a distance of 148.02 feet; thence South 19 degrees 50 minutes 48 seconds West, a distance of 66.88 feet; thence South 61 degrees 53 minutes 48 seconds West, a distance of 42.68 feet; thence South 32 degrees 20

minutes 50 seconds West, a distance of 167.11 feet; thence South 32 degrees 20 minutes 50 seconds West, a distance of 55.70 feet; thence South 07 degrees 20 minutes 54 seconds East, a distance of 125.71 feet; thence South 38 degrees 49 minutes 58 seconds East, a distance of 53.65 feet; thence South 27 degrees 03 minutes 32 seconds East, a distance of 192.13 feet; thence South 18 degrees 01 minutes 00 seconds East, a distance of 251.40 feet; thence South 44 degrees 35 minutes 32 seconds East, a distance of 169.05 feet; thence South 43 degrees 51 minutes 00 seconds East, a distance of 386.48 feet; thence South 06 degrees 12 minutes 52 seconds East, a distance of 115.40 feet; thence South 39 degrees 23 minutes 24 seconds West, a distance of 59.99 feet; thence South 76 degrees 00 minutes 37 seconds West, a distance of 310.35 feet; thence North 75 degrees 34 minutes 22 seconds West, a distance of 233.18 feet; thence South 54 degrees 17 minutes 43 seconds West, a distance of 131.73 feet; thence North 39 degrees 00 minutes 26 seconds West, a distance of 15 feet more or less to the westerly water's edge of the Otter Tail River; thence southerly along said water's edge to the intersection of the south line of the North Half of the Southeast Quarter said Section 26; thence South 89 degrees 45 minutes 17 seconds East along said south line of the North Half of the Southeast Quarter of Section 26, a distance of 216 feet, more or less, feet to an iron monument on said line; thence continuing South 89 degrees 45 minutes 17 seconds East along said south line, a distance of 589.39 feet to an iron monument on said line; thence continuing South 89 degrees 45 minutes 17 seconds East along said south line, a distance of 864.27 feet to an iron monument on said line; thence North 00 degrees 25 minutes 23 seconds West, a distance of 305.64 feet to an iron monument; thence North 00 degrees 27 minutes 11 seconds West, a distance of 280.56 feet to an iron monument; thence North 01 degrees 51 minutes 19 seconds West, a distance of 349.17 feet to an iron monument; thence northeasterly 403.86 feet, along a tangential curve concave to the southeast, having a radius of 893.00 feet, and a central angle of 25 degrees 54 minutes 40 seconds (chord bearing North 11 degrees 06 minutes 02 seconds East) to the point of beginning.

Together with a 66.00-foot easement for ingress, egress, and utility purposes over, under and across that part of the South Half of the Northwest Quarter, the Northwest Quarter of the Southwest Quarter of Section 25, and that part of the Northeast Quarter of the Southeast Quarter of Section 26, Township 138 North, Range 40 West, Becker County, Minnesota. The centerline of said easement is described as follows:

Commencing at the northeast corner of the Northeast Quarter of said Section 26; thence South 00 degrees 55 minutes 23 seconds East, along the east line of said Northeast Quarter of Section 26, a distance of 1328.80 feet; thence North 89 degrees 51 minutes 12 seconds East, along the north line of the South Half of the Northwest Quarter of Section 25, a distance of 1917.97 feet; thence South 00 degrees 59 minutes 37 seconds East, a distance of 543.82 feet to an iron monument; thence South 89 degrees 21 minutes 40 seconds West, a distance of 1196.30 feet to an iron monument; thence South 44 degrees 01 minutes 05 seconds West, a distance of 225.11 feet; thence North 39 degrees 19 minutes 00 seconds West, a distance of 33.22 feet to the point of beginning of the centerline to be described; thence South 44 degrees 01 minutes 05 seconds West, a distance of 14.91 feet; thence southwesterly 40.41 feet, along a tangential curve concave to the southeast, having a radius of 1000.00 feet, and a central angle of 02 degrees 18 minutes 55 seconds (chord bearing South 42 degrees 51 minutes 38 seconds West); thence South 41 degrees 42 minutes 10 seconds West, a distance of 264.06 feet; thence southwesterly 381.06 feet, along a

tangential curve concave to the southeast, having a radius of 2400.00 feet, and a central angle 09 degrees 05 minutes 50 seconds (chord bearing South 37 degrees 09 minutes 15 seconds West); thence southwesterly 517.25 feet, along a compound curve concave to the southeast, having a radius of 860.00 feet, and a central angle of 34 degrees 27 minutes 40 seconds (chord bearing South 15 degrees 22 minutes 30 seconds West); thence South 01 degrees 51 minutes 19 seconds East, a distance of 349.57 feet; thence South 00 degrees 27 minutes 11 seconds East, a distance of 280.98 feet; thence South 00 degrees 25 minutes 23 seconds East, a distance of 306.02 feet to the south line of the North Half of the Southeast Quarter of said Section 26, and said line there terminating.

WHEREAS, the purchase terms shall consist of 157.55 acres in the amount \$606,400; and

WHEREAS, third party cost may include but are not limited to the following:
Closing costs, title, appraisal of property, appraisal review and property taxes.

BE IT RESOLVED, the City of Frazee agrees to the above terms of purchasing the land currently owned by FCDC.

BE IT FURTHER RESOLVED, that upon approval of the purchase from FCDC, the City of Frazee certifies that it will comply with all applicable laws and regulations as stated.

THEREFORE, BE IT RESOLVED, that this resolution is passed and that the acting City of Frazee Administrator is hereby authorized to execute this purchase on behalf of the City of Frazee Council at such time.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Frazee, County of Becker, Minnesota, Resolution 1113-23B Passed and adopted this 13th day of November 2023. With the following voting:

THEREFORE, BE IT KNOWN; Adoption of this resolution this 13th of November 2023 by the City Council of Frazee. With the following voting:

Vote	Yes	No
Mark Flemmer	<u> </u>	<u> </u>
Andrea Froeber	<u> </u>	<u> </u>
Mark Kemper	<u> </u>	<u> </u>
Mike Sharp	<u> </u>	<u> </u>
James Rader	<u> </u>	<u> </u>

Mark Flemmer,
Mayor

Stephanie Poegel
City Administrator

Consent Agenda

LCSC 2024 MEMBERSHIP



Lakes Country Service Cooperative

2024 Membership Agreement

Cities • Counties • Non-Profits • Other Governmental Agencies

January 1, 2024 - December 31, 2024

Membership Agreement

Base Fee:\$100.00

Plus 9 x \$3.00 per Employee = \$ 27.00
(Agency Full-Time Equivalent Employee Count)

Total (\$350 Maximum).....\$ 127.00

This Agreement, made and entered into this 11th day of November, 2023, by and between Lakes Country Service Cooperative, hereinafter referred to as LCSC, and the City of Frazee, hereinafter referred to as the Member, witnesseth:

That for good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereinafter set forth, it is agreed by and between the parties as follows:

WHEREAS, the LCSC was created by the legislature (M.S. 123A.21) to assist in meeting specific needs in participating members which could be better provided by LCSC than by the members themselves, and further that the legislature (M.S. 123A.21) specifically provides that the LCSC may provide administrative, purchasing and other services to cities, counties, towns, other governmental agencies, and non-profit organizations, the LCSC shall provide those programs and services which are requested by members and shall assist in meeting special needs which arise from fundamental constraints upon individual members;

WHEREAS, members participating in programs and services shall share in costs incurred for providing those programs and services in which they choose to participate; the LCSC Board of Directors shall determine the approximate cost of each program and service which remains after funds from other sources have been budgeted; and

WHEREAS, the LCSC Board of Directors has established the service fee in the form of Membership Dues for members who want to participate in LCSC programs annually, it is hereby stipulated and agreed that the member desires to support the organizing, establishing, financing, administering, and operating of the LCSC and to pay for such support and service.

IN WITNESS WHEREOF, parties hereto have executed this agreement the day and year first above written.

Member City of Frazee
Address 222 Main Ave W - PO Box 387
City, State Zip Frazee MN 56544
Telephone 218-334-4991
Fax 218-334-4992
E-Mail cityadmin@frazeecity.com

Lakes Country Service Cooperative
1001 East Mount Faith
Fergus Falls, MN 56537
Telephone: 218-739-3273
Fax: 218-739-2459
E-Mail: jkovash@lcsc.org

Authorized By _____
Signature
Name Stephanie Poegel
(Please Print)
Title City Administrator

Jeremy Kovash, Executive Director

Please remit your payment with this signed membership agreement to
Mary Phillips, Lakes Country Service Cooperative, 1001 E Mt. Faith, Fergus Falls, MN 56537

Consent Agenda

LG220 – APPLICATION FOR EXEMPT PERMIT – FRAZEE SPORTSMEN’S CLUB

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

4/23

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: FRAZEE SPORTSMEN'S CLUB

Previous Gambling Permit Number: X- 34809-22-016

Minnesota Tax ID Number, if any: 41-6162134

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 38757 STATE HWY 87

City: FRAZEE State: MN Zip: 56544 County: BECKER

Name of Chief Executive Officer (CEO): ASHLEY RENOLLET

CEO Daytime Phone: 218-849-5447 CEO Email: ashleyr@ucbankmn.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☐ Religious

☐ Veterans

☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): FRAZEE EVENT CENTER

Physical Address (do not use P.O. box): 114 N LAKE ST

Check one:

☒ City: FRAZEE Zip: MN County: BECKER

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): MARCH 9, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 10/24/2023

(Signature must be CEO's signature; designee may not sign)

Print Name: ASHLEY RENOLLET**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Consent Agenda

NOTES FROM THE MAYOR

Notes from the Mayor Nov 1st 2023

Attended the regional meeting hosted by the Chamber of Commerce, Toured the new county highway dept building.

EDA

Received word the Dental Clinic was not coming to Frazee due to fund raising not meeting their goals.

Discussed housing and EDA members support getting some type of housing started.

Liquor Store/event center

Did not meet

Personnel/Finance committee

Went through preliminary budget numbers

Completed review of job PD's.

Public Safety

Did not meet

Respectfully Submitted Mayor Mark

Committee Reports

LIQUOR STORE COMMITTEE – DID NOT MEET IN OCTOBER

PARKS & RECREATION COMMITTEE – OCTOBER



Park and Rec MINUTES

4:00 p.m.

October 11, 2023

Frazee Fire Hall

1. Call the Meeting to Order - Roll Call
 - a. Meeting started at 4:00 pm
 - b. Andrea Froeber, Mike Sharp, Hank Ludtke, Stephanie Poegel
2. Review of Minutes – September 13, 2023
 - a. Minutes reviewed with typo change to the spelling of Ludtke's name
3. Open Forum
 - a. FCDC
 - i. Debris has been removed from trail
 - ii. Working to get signage coordinated
 - iii. North Country Trail will build 2 kiosks
 - iv. TAP grant application moving forward
4. Old Business
 - a. Eagle Lake Park – No update
 - i. Quiet title should be done by end of October
 - b. Comp Plan Task Updates
 - i. Town Lake Update
 1. Need to fit in a budget of \$500,000
 2. Poegel to see if Widseth can come to next committee meeting and how to scale back the project
 - ii. Unidentified Parcel
 1. Recommendation to Council to go through Quiet Title process for obtaining unidentified parcels
 - c. Grants
 - i. PartnerSHIP4Health – Bikes
 1. Received the grant for 3 bicycle racks and the repair station
 - ii. MN Outdoor
 1. Should hear something the week of October 16
 - d. Maintenance Inventory
 - i. Froeber inventoried the parks – each park was reviewed
 - ii. Sharp said a large oak has died and needs to be taken out.

5. New Business
 - a. Adopt-A-Park
 - i. Dilworth's Adopt-A-Park program shared by Poegel – will look at in the spring
6. Adjournment
 - a. Adjourned at 4:59 pm

Respectfully submitted,
Stephanie Poegel
City Administrator



Park and Rec MINUTES

4:00 p.m.

November 1, 2023

Frazee Fire Hall

1. Call the Meeting to Order - Roll Call
 - a. Meeting started at 4:01 pm
 - b. Andrea Froeber, Mike Sharp, Stephanie Poegel, Greg Bohl - Widseth
2. Review of Minutes – October 11, 2023
 - a. Minutes reviewed with no changes
3. Open Forum
 - a. FCDC – no report
4. Old Business
 - a. Town Lake Beach
 - i. Excavation requirements by MIAC will be included in bid documents
 - ii. Poegel to check with InSiTU to see if they would be open to being on-site during excavation
 - iii. Several options to lower the cost of the project were discussed; including, changing to 3-season, open air/no garage doors, 2 unisex restrooms instead of gender specific, shrinking the size slightly, reducing overhangs and bump outs
 - b. Eagle Lake Park
 - i. There will be a closed session at the November 13 council meeting
 - c. Comp Plan Task Updates
 - i. Work on Town Lake Beach is the top priority
 - d. Grants
 - i. PartnerSHIP4Health – Bikes
 - ii. MN Outdoor – ReLEAF
 - iii. Discussion on grants for kayaks, etc.
5. New Business
6. Adjournment
 - a. Adjourn at 4:50

EMPLOYEE SAFETY COMMITTEE

This is intended to be a committee of staff; one from each department. This will be getting set up through our new safety training company.

PLANNING & ZONING - OCTOBER



Planning and Zoning MINUTES

5:00 p.m.

October 11, 2023

Frazee Fire Hall

1. Call the Meeting to Order - Roll Call
 - a. Meeting opened at 5:02 pm
 - b. Erick Anderson, Andrea Froeber, Mike Sharp, Tyler Trieglaff, Stephanie Poegel, Jon Stewart

2. Review Minutes – September 13, 2023

M/S/CU: Froeber/Trieglaff to approve minutes as presented

3. Guest

4. Building Permits

- a. ~~Dean Duchene~~
 - i. Will review his plans on his own as he didn't realize a duplex is not allowed on the property
- b. Dan & Karen Pifher
 - i. Could apply for a variance
 - ii. Above impervious surface before addition
 - iii. Recommendation to send letter not in compliance and need to stop, provide plans, calculate impervious surface ~~coverage~~ **footprint** and provide that information

5. Old Business

- a. Pifher Property – Boathouse
 - i. Discussion on structure and current ordinances
 - ii. Committee needs more information before approval of campground
- b. Ordinance 170 – Amending Title 8 Chapter 1 of the Frazee City Code
 - i. Discussion on if should use conditional use or interim use. Poegel to contact Winters and find an answer
- c. Comprehensive Plan Task Updates
 - i. 2.1 – Poegel to contact Patrick Hollister, Ulteig and Stephenson to find more information
 - ii. 4.2 & 4.1 – Maps reviewed – Poegel to gather preliminary cost estimates for each section identified

6. New Business

a. Nuisance Parking and Storage Ordinance

- i. Discussion on needs for changes – will review further next month

7. Adjournment

M/S/CU: Froeber/Anderson to adjourn at 6:06 pm.

Respectfully Submitted

Stephanie Poegel

City Administrator



Planning and Zoning MINUTES

5:00 p.m.
November 1, 2023
Frazee Fire Hall

1. Call the Meeting to Order - Roll Call
 - a. Meeting opened at 5:01 pm
 - b. Erik Anderson, Andrea Froeber, Mike Sharp, Tyler Trieglaff, Stephanie Poegel

2. Review Minutes – October 11, 2023

M/S/CU: Froeber/Trieglaff to approve minutes as presented

3. Guest - None

4. Old Business

- a. Building Permit Update
 - i. No issues with the building permit – it has been granted
- b. Pifher Property – Boathouse
 - i. Poegel to talk to Stewart about business plan and see if it can be renovated to meet building code
- c. Ordinance 170 – Amending Title 8 Chapter 1 of the Frazee City Code
 - i. Use interim use and remove line regarding variance
 - ii. Remove word “new” under 8-1-2-A

M/S/CU: Froeber/Anderson for the recommendation of the committee to move Ordinance 170 – Amending Title 8 Chapter 1 of the Frazee City Code to council for approval

- d. Ordinance 170 – Amending Title 4 Chapter 1 Nuisance Parking and Storage
 - i. Changes to be made:
 1. 4-1-6-C-3 – change to 3 motor vehicles
 2. 4-1-6-C-4-b-2 – change to administrative permit
 - a. Poegel and Trieglaff to determine the fee and stipulations for a permit
 3. Discussion on 4-1-7
- e. Ordinance 170 – Amending Title 9 Chapter 2 Sections 1 & 14
 - i. No discussion or action
- f. Comprehensive Plan Task Updates
 - i. No discussion or action

5. New Business

6. Adjournment

M/S/CU: Trieglaff/Anderson to adjourn at 6:06 pm.

Respectfully Submitted,
Stephanie Poegel
City Administrator



ECONOMIC DEVELOPMENT AUTHORITY COMMISSION MEETING

MEETING MINUTES

September 26, 2023

EDA President Hank Ludtke called the regular meeting to order at 11:36 a.m.

In attendance were: Mark Flemmer, Heath Peterson, Hank Ludtke, Ted Anderson, Ashley Renollet, Stephanie Poegel and Don Lorsung.

Approval of the Agenda

Motion by Renollet, seconded by Peterson, to approve the amended meeting agenda with the addition of an RBEG Loan Request. The motion was unanimously approved.

Meeting Minutes

The minutes of the August 29, 2023 EDA meeting were reviewed. A motion was made by Flemmer, seconded by Peterson to approve the minutes as presented. The motion was unanimously approved.

RBEG Loan Request

The EDA considered an RBEG Loan Request by Heath Peterson for \$20,000 to complete construction of the rental space for Aleisa Jopp's new restaurant. Peterson reclused himself from the meeting at this time. Renollet reported that the EDA Loan Committee has reviewed and rated the loan request (scored 83 out of 85 points). Loan request details were reviewed. The \$20,000 loan request would be structured similar to the previous loan request, with a 10-year term, 6.5% interest rate, and tied to a mortgage. Poegel shared that the RBEG fund itself has sufficient monies for the loan. Peterson re-entered the meeting to answer questions on the loan request and project. It is anticipated that the construction work would be completed by the end of October. The dining room would have capacity for 25 to 30 people and the commercial kitchen would have a fire suppression system. A motion was made by Flemmer, seconded Anderson, to approve the RBEG Loan Request. The motion passed on a 4-0-1 vote, with Heath Peterson abstaining.

Open Forum

There were no items for the open forum.

Downtown Commercial Retail Space Project

The City is requesting consideration of transferring ownership of the former Sanders and Seip parcels. The EDA previously approved combining the parcels. The City Park and Recreation Board will be working on parcel improvements, including on-site improvements for visitors and possibly food trucks, a wall mural and parking spaces. Public Works has improved the site with parking areas for 5 vehicles and grass covering the remainder of the site. After discussion, a motion was made by Renollet, seconded by Peterson to transfer ownership of the parcels to the City of Frazee. Motion carried unanimously.

Lorsung shared a brief update on the Northern Dental Project. The city grant language is going to the City Council. Employment numbers and project funding needs were discussed. They are in the process of fund raising for the project. The City has been requested to have a representative to assist in meeting with potential donors. Flemmer, in his capacity as Mayor, will assist as he is available. The need for re-financing the building was discussed, as the temporary note is due in February.

The status of the former Seip Wall and its stabilization was discussed. Poegel shared that EDA member Olson secured a proposal from John Reding to repair the brick and cap the open block areas. The cost of the proposal is \$3,500. After discussion regarding the proposal, a motion was made by Renollet, seconded by Flemmer to accept the proposal for \$3500.00 and order the work. Motion carried unanimously.

Business Center Building Update

The concrete sidewalk work was completed and covering the back door is happening today. One awning needs to be completed.

Town Lake Beach Project

Poegel reported that SHPO has forwarded the report to two additional agencies for their review and hopefully concurrence that no further work needs to be done. Time is of the essence, as the grant will expire in June, 2024. Additionally, this Project has been relegated to the City Park and Recreation Board, therefore it will be taken off upcoming EDA Agendas.

Red Willow Lots

Poegel shared two proposals she received regarding formal marketing of the remaining Red Willow Lots by local realtors. She reviewed proposals by Coldwell Banker at the Lakes, and Dakota Plains Realty, and her experience working with those firms. She is recommending acceptance of the proposal by Dakota Plains Realty. After further discussion, a motion was made by Peterson, seconded by Anderson, to accept the proposal from Dakota Plains Realty for a term of 1 year from the date the listing contract is signed. Motion carried unanimously.

Wannigan Park Update

Ludtke updated the EDA regarding transfer of the Wannigan Park property to the City of Frazee. Poegel shared this will occur in October. Ludtke shared that the tree trunk discussed for the

nature playscape has been relocated to the park. He discussed park clean-up and improvement of a small gathering space for upcoming park events. He shared information regarding [a](#) October 14th event on site that involves the North Country Trail and Becker County Museum.

EDA Financials

Poegel shared that the financials have been reconciled up through June. The EDA total balance through June is \$401,000. She discussed pending RBEG loans. The demolition contractor has also been paid. Motion by Renollet, seconded by Peterson, to approve the financials as presented. Motion carried unanimously.

CEDA Consultant Report

Lorsung reviewed the monthly report on his work for the Commission. Work included advising on downtown site re-use (Seip/Sanders), and the Northern Dental Project. The business survey has been sent out. He shared regarding a meeting with Karen Pifher regarding the mural. Cornerstone could assist with grants for this work. He also shared regarding Heartland Trail planning in Clay County. A motion was made by Flemmer, seconded by Peterson, to approve the CEDA Report. Motion carried unanimously.

DL Visitor Guide Advertisement

Poegel shared that she had been contacted by the DLRCC regarding an ad in the 2024 Detroit Lakes Visitor Guide. This would be a 1/8 page [add](#) for \$480. Lorsung discussed possible promotion of Wannigan Park in the ad. The Commission discussed who could use the ad, promotion ideas and design timelines. Poegel shared that city staff could design a new ad. After further discussion, a motion was made by Anderson, seconded by Renollet, to approve \$480 for an ad in the 2024 Guide, with focus on design using the signature Frazee Turkey. Motion carried unanimously.

Commission Comments

Peterson asked about affordable housing efforts in the Industrial Park. Lorsung shared that an updated engineering proposal is being procured. Renollet shared regarding the upcoming bake sale/dinner for the Veterans Honor Flight. Poegel shared regarding the potential for another county apartment project. Sites and utilities were discussed. Ludtke shared regarding the need for hiring county staff for timber harvest efforts. Hiring efforts are being hampered by lack of housing.

Adjournment

There being no further business, Ludtke adjourned the meeting at 12:38 p.m.

Submitted by: Don Lorsung, CEDA Consultant |



ECONOMIC DEVELOPMENT AUTHORITY COMMISSION MEETING

MEETING MINUTES

October 31, 2023

EDA President Hank Ludtke called the regular meeting to order at 11:36 a.m.

In attendance were: Mark Flemmer, Heath Peterson, Hank Ludtke, Ted Anderson, Ashley Renollet, Stephanie Poegel and Don Lorsung.

Approval of the Agenda

Motion by Peterson, seconded by Anderson, to approve the meeting agenda as presented. The motion was unanimously approved.]

Meeting Minutes

The minutes of the September 26, 2023 EDA meeting were reviewed. A motion was made by Renollet, seconded by Flemmer to approve the minutes as presented. The motion was unanimously approved.

Open Forum

There were no items for the open forum.

Downtown Commercial Retail Space Project

It was shared that Northern Dental Access will not be pursuing acquisition of the downtown commercial building. Their reason was that the funding landscape and outlook for capital funding for the project has changed. They will be pursuing needed dental services in our area through Apple Tree Dental. The Commission discussed next steps with the building and the need to get extended and/or permanent financing for the building. Options include: 1) sell it as is, 2) finish out the suites and sell it, 3) keep the building and rent it (this option includes finishing out one or more of the suites). Rental possibilities were discussed. The possibility of marketing the building with the realtor who is marketing the Red Willow lots was also discussed. Poegel will check into that. After further discussion, the Commission directed that the EDA Loan Committee meet with Financial Consultant Jason Murray to discuss this matter and bring back a recommendation.

Business Center Building Update

All scheduled work on the building has been completed. The Fire Marshall has inspected the building.

Red Willow Lots

Poegel shared that the realtor has brought in information packets on the lots. The lots are on MLS. They have had a few phone calls on the lots.

Wannigan Park Update

Ludtke shared that the FCDC is applying for grants. The closing date for the transfer of the property continues to be adjusted, but is getting closer. Poegel is working on title work, title opinion and insurance. It takes time to get everything processed.

EDA Financials

Poegel presented the July financials (in the packet). She shared that August was just completed. She hopes to have September and October in the next EDA packet. The approved loan from RBEG to Health Peterson has been made. A question was asked concerning the restaurant, it will hopefully be opened by Thanksgiving. The Monarch and Cornerstone openings were also discussed. Motion by Peterson, seconded by Anderson, to approve the financials as presented. Motion carried unanimously.

CEDA Consultant Report

Lorsung reviewed the monthly report on his work for the Commission. He reported that some of the surveys had been received. Status of the pocket park was discussed. The grass on site looks good and the brick and block work on the building wall has been completed. A motion was made by Renollet, seconded by Flemmer, to approve the CEDA Report. Motion carried unanimously.

Commission Comments

Ludtke reported on the WCI Mainstreet Program. Poegel shared regarding qualifications for the program and why the main street building did not qualify. They had \$4 million dollars requested by 33 applicants for \$1.8 million of grant funds. Other DEED funding potentials were discussed. Peterson inquired regarding new housing efforts and shared his concern that these efforts are not advancing. The Commission discussed educational efforts for policy makers and noted housing projects in Perham, Detroit Lakes and Park Rapids. Flemmer shared regarding a recent meeting with County officials regarding development of apartments and single-family housing county wide. The Commission discussed concerns by the City Council with previous projects and sites in Frazee. The need to find a contractor was discussed. The Red Willow Project, as a former major step forward, was reviewed. The positive impact on businesses and the school by more housing was discussed. It was shared that teachers have nowhere to live in the cities they work.

Lorsung shared that we have a proposal for updating Industrial Park engineering work but it was not brought forth as it appeared that housing on the County EDA property was not acceptable. After further discussion, Ulteig's proposal for an updated engineering study will be placed on the EDA agenda for review. Lorsung shared future considerations for the EDA, including determining downtown retail space needed to serve the community, and the possibility of becoming an "events community." Ludtke inquired regarding capacity of the new Liquor Store Manager to eventually take over managing the event center at some point in the future. Covid hurt the event center and re-starting is difficult. The Commission further discussed this matter and societal shifts in alcohol consumption.

Adjournment

There being no further business, Ludtke adjourned the meeting at 12:22 p.m.

Submitted by:

Don Lorsung, CEDA Consultant

LAKESIDE CEMETERY LIAISON

FRAZEE SCHOOL DISTRICT

Old Business

New Business

ORDINANCE 170 – AN ORDINANCE AMENDING TITLE 8 CHAPTER 1 OF THE FRAZEE CITY CODE REGARDING THE PUBLIC UTILITY WATER SYSTEM

CITY OF FRAZEE, MINNESOTA
ORDINANCE NO. 170

AN ORDINANCE AMENDING TITLE 8 CHAPTER 1 OF THE FRAZEE CITY CODE REGARDING THE PUBLIC UTILITY WATER SYSTEM

Proposed changes are marked in red

8-1-1: DEFINITIONS:

Unless the content specifically indicates otherwise, the meanings of the terms used in this chapter shall be as follows:

CITY: The City of Frazee.

CORPORATION STOP: The valve installed on the outside of the water main pipe for distribution of water.

CURB STOP: The valve located next to the street curb or on the edge of the premises where no curb has been installed for the purpose of turning water on or off to said premises.

MUNICIPAL WATER SYSTEM: All facilities for the distribution of water throughout the City.

PERSON: Any individual, firm, company, association, society, corporation, or group.

SHALL: Is mandatory.

STANDPIPE: The pipe installed on top of the curb stop to ground level for the purpose of operating the curb stop.

SUPERINTENDENT: The Public Works Superintendent of the City, or his authorized deputy, agent, or representative.

WATER LINE TO THE PREMISES: From the outlet side of the corporation stop to the water meter.

WATER METER: The meter used to measure the amount of water used to said premises. (Ord. 125, 12-6-2004)

WELL: Any hole in the ground created for the purpose of collecting water. Examples include a sand point, a drilled well, artesian wells, etc.

8-1-2: CONNECTION TO SYSTEM:

A. Connection Required: The owner of all **new** houses or buildings used for business and new housing developments shall connect to the City water main, provided the water main is within one hundred feet (100') of said property. **At no point shall a property owner install a well on their property without obtaining an interim permit from the City.**

B. Application For Service: Any person desiring a connection with the Municipal water system shall apply in writing to the City Clerk-Treasurer on a form furnished by the Clerk-Treasurer for a permit to make such connection. By his/her signature, the applicant shall agree to conform to this chapter and to rules and regulations that may be established by the City as conditions for the use of water.

C. Costs: Any person connecting to the Municipal water system shall pay the following:

1. One hundred dollars (\$100.00) for the iron removal plant.
2. Cost of all excavation and backfilling.
3. Cost of materials for water services from the water main to the premises. All material used shall be approved by the Superintendent prior to installation. The piping material, curb stop, and accessories shall meet one hundred sixty (160) psi minimum pressure.

D. Separate Connections Required: Unless special permission is granted by the Superintendent, all premises shall have a separate and distinct service connection; and where permission is granted for branch service pipes, each branch pipe must have its own curb stop and water meter.

E. Plumbing Work: No one except regular employees of the city water department or licensed plumbers shall do any plumbing work on any pipe connected or to be connected to the municipal water system. (Ord. 125, 12-6-2004)

F. Inspection And Approval: No service line or pipe connection shall be covered until after it has been inspected under pressure by the superintendent or person designated for that purpose by the city. When any portion of the pipe laid is ready to cover, the plumber or contractor shall notify the superintendent or designated inspector, and the superintendent or inspector shall determine whether or not all material is of good quality and properly connected and laid in place in accordance with the provisions hereof and the plumbing code adopted by the state commissioner of health. (Ord. 125, 12-6-2004; amd. 2008 Code)

G. Restoration Of Excavated Area: When such line is approved, it may be covered and the ditch filled. No excavation made by plumbers or contractors in public ground shall be kept open longer than is absolutely necessary to make the connection required and, while open, shall be

protected by suitable barriers, guards, lights, or warning devices. Backfilling shall be thoroughly compacted and left in a condition satisfactory to the street department. All blacktop repair shall be performed by an authorized contractor, and the cost of said repair shall be charged to owner of said premises. (Ord. 125, 12-6-2004)

EFFECTIVE DATE:

This ordinance shall become effective following its passage and publication in the official newspaper of the City.

Passed by the City Council of Frazee, Becker County, Minnesota this ____ day of _____ 2023.

Mark Flemmer, Mayor

Attested:

Stephanie Poegel, City Administrator



P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544

Waters Trails Shops Parks

City Phone: 218-334-4991 | City Fax: 218-334-4992

RULES FOR THE ORGANIZING AND PROCEDURE FOR THE CITY COUNCIL

Section 1. MEETINGS

1.1 Regular Meetings

Regular meetings of the Frazee City Council shall be held on the Second and Fourth Wednesday of every month at 5:00 p.m. All meetings, including special and adjourned meetings, shall be held at the meeting room in the Event Center Hall, unless the City Council decides otherwise at a prior meeting.

1.2 Special Meetings

The mayor or two members of the council may call a special meeting of the council upon at least 24 hours written notice to each member of the council. This notice shall be delivered by email. Similar notice shall be given to the Frazee Forum, and a copy shall be posted on the bulletin board at the city hall.

1.3 Initial Meeting

At the first regular council meeting in January of each year the council shall:

1. Designate the depositories of the city funds.
2. Designate the official newspaper.
3. Choose an acting mayor from the council members who shall perform the duties of the mayor during the disability or absence of the mayor from the city or, in case of a vacancy in the office of mayor, until a successor has been appointed and qualifies.
4. Appoint such officers and employees and such members of boards, commissions, and committees as may be necessary.

1.4 Public Meetings

Except at otherwise provided in the Minnesota Open Meeting Law M.S. Section 470.705, all council meetings, including special and adjourned meetings and meetings of all council committees, shall be opened to the public.

Section 2. PRESIDING OFFICER

2.1 Who Presides

The mayor shall preside over all meetings of the council. In the absence of the mayor, the acting mayor shall preside. In the absence of both, the City Administrator shall call the meeting to order and shall preside until the council members present at the meeting choose one of their number to act temporarily as presiding officer.

2.2 Procedure

The presiding officer shall preserve order, enforce order, enforce the rules of procedure herein prescribed, and determine without debate, subject to the final decision of the council on appeal, all questions of procedure and order. Except as otherwise provided by statute or by these rules, the proceedings of the council shall be conducted in accordance with Robert's Rules of Order, Revised.

2.3 Appeal

Any member may appeal to the council from a ruling of the presiding officer. If the appeal is seconded, the member may speak solely on the question involved and the presiding officer may explain his ruling, but no other council member shall participate in the discussion. The appeal shall be sustained if it is approved by a majority of the

members present.

2.4 Rights of Presiding Officer

The presiding officer may make motions, second motions, except that on demand of any council member he shall vacate the chair and designate a council member to preside temporarily.

Section 3. MINUTES

3.1 Who Keeps

Minutes of each council meeting shall be kept by the City Administrator, or in his or her absence, by the Deputy Clerk. In the absence of both, the presiding officer shall appoint secretary pro tem. Ordinances, resolutions, and claims need not be recorded in full in the minutes if they appear in other permanent records of the clerk and can be accurately identified from the description given in the minutes.

3.2 Approvals

The minutes of each meeting shall be reduced to typewritten form, shall be signed by the City Administrator, and copies thereof shall be made available to each council member as soon as practicable after each meeting. At the next regular meeting following approval of the minutes shall be done in the proper procedure.

Section 4. ORDER OF BUSINESS

4.1 Order Established

Each meeting of the council shall convene at the time and place appointed, therefore. Council business shall be conducted in the following order.

MONTHLY MEETING #1

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
5. Consent Agenda
6. Staff Reports
7. Old Business
8. New Business
9. Addendum
10. Adjournment

MONTHLY MEETING #2

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
5. Consent Agenda
6. Staff Reports
7. Old Business
8. New Business
9. Addendum
10. Adjournment

4.2 Varying Order

The order of business may be varied by the presiding officer, but all public hearings shall be held at the time specified in the notice of the hearing.

4.3 Agenda

The City Administrator shall prepare an agenda of business for each regular council meeting and file a copy in the office of the City Administrator not later than 1 day before the meeting. The agenda shall be prepared in accordance with the order of business. No item of business shall be considered unless it appears on the agenda for the meeting or is approved for addition to the agenda by unanimous vote of the council members present.

4.4 Agenda Materials

When a copy of printed materials relating to agenda items is required by M.S. Section 471.705, Subd. 1b to be available to the public in the council meeting room for inspection by the public, the City Administrator shall see that at least one copy of such materials is available while council considers their subject matter. The agenda item shall not be considered unless this provision is complied with.

Section 5. QUORUM AND VOTING

5.1 Quorum

At all council meetings a majority of all council members elected shall constitute a quorum for the transaction of business, but a smaller may adjourn from time to time.

5.2 Voting

The votes of the members on any question may be taken in any manner which signifies the intention of the individual members, and the votes of the members on any action taken shall be recorded in the minutes. The vote of each member shall be recorded on each appropriation of money, except for payments of judgments, claims, and amounts fixed by statute. If any member is present but does not vote, the minutes, as to his or her name, shall be marked "present not voting."

5.3 Votes Required

A majority vote of all members of the council shall be necessary for approval of any ordinances unless a larger number is required by statute, except as otherwise provided by statute, a majority vote of a quorum shall prevail in all cases.

Section 6. ORDINANCES, RESOLUTIONS, MOTIONS, PETITIONS

Enacted: January 10, 2011

6.1 Readings

Every ordinance and resolution shall be presented in writing. Every ordinance shall receive one reading before the council prior to final adoption but shall not be read and adopted at the same meeting unless the rules are suspended for that purpose. An ordinance or resolution need not be read in full unless a member of the council requests such a reading.

6.2 Signing and Publication Proof

Every ordinance and resolution passed by the council shall be signed by the mayor, attested by the City Administrator,

and filed by the City Administrator in the ordinance or resolution book. Proof of publication of every ordinance shall be attached and filed with the ordinance.

6.3 Repeals and Amendments

Every ordinance or resolution repealing a previous ordinance or resolution or a section or subdivision thereof shall give the number if any, and the title of the ordinance or code number of the ordinance or resolution to be repealed in whole or in part. Each ordinance or resolution amending an existing ordinance or resolution or part thereof shall set forth in full each amended section or subdivision as it will read with the amendment.

6.4 Motions, Petitions, Communications

Every motion shall be stated in full, before it is submitted to a vote, by the presiding officer and shall be recorded in the minutes. Every petition or other communication addressed to the council shall be in writing and shall be read in full upon presentation to the council unless the council dispenses with the reading. Each petition or other communication shall be recorded in the minutes by title and filed with the minutes in the City Administrator's office.

Section 7. SUSPENSION OR AMENDMENTS OF RULES

These rules may be suspended only by a two-thirds vote of the members present and voting.

Approved by the Frazee City Council _____, 20____.



P.O. Box 387, 222 Main Ave. W., Frazee, MN 56544

Waters Trails Shops Parks

City Phone: 218-334-4991 | City Fax: 218-334-4992

CITY COUNCIL MEETING PROCEDURES

Enacted:

Welcome to the meeting of Frazee City Council. We are extremely pleased that you have shown interest in city affairs by attending this meeting. This handout has been prepared to familiarize you with the function and organization of the City Council and to outline for you the procedures that must be followed if you wish to actively participate in the meeting. Thank you for attending and we invite you to attend our future meetings.

Council Members

The Frazee City Council is composed of four (4) council members and the mayor, elected to serve four-year, overlapping terms. The mayor is the presiding officer of the meeting and retains the same voting privileges as the other council members. The election of council members takes place on the second Tuesday in November during even-numbered years, and all members are elected at large. New council members take office on January 1st following the election.

Council Meetings

The City Council holds two (2) meetings per month. Council meetings are held on the second and fourth Wednesdays of each month. Meetings begin at 5:00 p.m. and are held at the Event Center. There is always the possibility of conflict, necessitating a change in meeting date. There are also instances when a special meeting must be called to consider certain specified actions. In both instances, the public will be informed of such meetings via posting in the City Administrator's office and on the website. All meetings of the full Council (regular, special, and adjourned) are open to the public.

2023 Council Members

Mark Flemmer, Mayor

Term Expires Dec. 2026

Mike Sharp, Vice-Mayor

Term Expires Dec. 2024

Andrea Froeber

Term Expires Dec. 2026

Mark Kemper

Term Expires Dec. 2024

Jim Rader

Term Expires December 2026

Council Actions

The City Council must have a *quorum*, or three (3) members, present before it can take official action. Most board actions may be approved by a simple majority of the membership present. The City Council has complete and final control over local city matters subject only to the limitations imposed by state law, administrative regulations set forth by agencies of the state, and of course, the will of the local residents as expressed in city elections.

Public Participation at Regular Council Meetings

Meetings of the City Council will follow a standard agenda. No item of business shall be considered unless it appears on the agenda for the meeting or is approved for addition to the agenda by unanimous vote of the council members present.

The Council allows public participation at its meetings, but at the same time has the responsibility for conducting its business in an orderly fashion. The mayor (or other presiding officer) will provide the audience with this opportunity during the "Open Forum" portion of the meeting. The protocol for speakers to use in addressing issues during this portion of the City Council meeting is found in the Procedures for Open Forum. Speakers are encouraged to comment on any aspect of City business, but direct or inferred comments on personality conflicts with City Council or staff members will not be allowed. Personnel matters are also not appropriate topics as they are protected by data practice laws and such matters shall be considered in closed session as arranged by the City Council. Speakers who make personal attacks or campaign endorsements or statements will lose the privilege of addressing the City Council in the "Open Forum."

Audience members will not be allowed to speak out during the regular meeting unless they are requested to do so by a member of the City Council. Under NO circumstance will disturbances or interferences with the City Council meeting be tolerated. Council agenda information is available for review at the City Administrator's office from 9:00 a.m. to 5:00 p.m. on Wednesdays of the Council meetings.

Thank you for coming!



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PROCEDURES FOR OPEN FORUM

To provide full and open communication with the public, the City Council uses an "Open Forum" to gather information via public input. Please refer to the following Guidelines and Procedures:

GUIDELINES

- An "Open Forum" will be held at each regular meeting of the Frazee City Council.
- The "Open Forum" affords citizens the opportunity to address the City Council for three (3) minutes on a topic of their choosing.
- The City Council will **NOT** act upon a speaker's topic at that meeting unless it is already on the agenda. If requests are made by the speaker, they will be referred to administration or the proper department and/or committee for review and appropriate consideration.
- Private or confidential data will not be discussed at public meetings.
- A speaker may not address criticism toward an individual employee during the "Open Forum."
- Complaints regarding employee misconduct shall be handled privately as provided by the City's **Citizen Complaint Policy**.
- Handouts should be submitted to the City Administrator's office no later than 12:00p.m. on the Wednesday before the meeting. Handouts should not be submitted at the meeting. All handouts will become public documents once they are submitted.
- Audience members will not be allowed to speak out during the regular City Council meeting unless they are requested to do so by the City Council. Under no circumstances will disturbances and interference at the City Council meeting be tolerated.

PROCEDURE

1. Prior to the meeting, please register to speak by writing your name, address, telephone number and the item you are speaking about on the sign-up located at the entrance to the meeting room.
2. When your name is called by the mayor, stand to be recognized and begin by stating your name and address for the record, then provide your comments. Please speak clearly so that all may benefit from your remarks.
3. Speakers must direct their comments to the City Council as a whole and not to one member, employee, or another person present.
4. Those **persons** wishing to speak must wait for their turn to speak as to eliminate many conversations going on at one time.



SIGN IN FOR PERSON(S) TO BE HEARD DURING "OPEN FORUM"

If you wish to address the City Council regarding a matter, please follow the steps outlined below.

- Sign in below.
- Wait for the Mayor to direct you to address your issue to the City Council.
- Begin by stating your name and address for the record, then provide your comments. Please speak clearly so that all may benefit from your remarks.
- Comments are limited to three (3) minutes.

NAME	ADDRESS	PHONE	SUBJECT

City of Frazee Citizen Complaint Form

Please select the area in which this complaint concerns:

- | | |
|-------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Abandoned Vehicle | <input type="checkbox"/> Weeds/Yard Violation |
| <input type="checkbox"/> Noise Violation | <input type="checkbox"/> Junk/Refuse/Debris |
| <input type="checkbox"/> Dog Nuisance | <input type="checkbox"/> Zoning Violation |
| <input type="checkbox"/> Other (please specify) _____ | |

Notice under the Minnesota Government Data Practices Act: The City of Frazee collects your personal information on this form to help investigate the complaint and inform you of the results. The data from this form will be used by the City Clerk or the person who is investigating the complaint on behalf of the City. Your personal information will be kept confidential and will not be disclosed to the person about whom you are complaining. You are not required to provide any personal information, but this may prevent the City from investigating your complaint and/or informing you of the results.

Complainant's Name: _____ Phone: _____

Complainant's Address: _____

Please indicate below your complaint or concern: _____

Signature of Complainant: _____ Date: _____

Please return completed form to City Hall

Office Use Only

Date Received: _____ Resolved: YES NO Pending: YES NO

Date of Response to Complainant: _____ Date Given to City Council: _____

PLEASE RETURN COMPLETED FORM TO CITY HALL

CITY OF FRAZEE CITIZEN COMPLAINT PROCEDURE

When a citizen has a complaint they want to register, they must file the complaint in writing, on the form provided by the City. The form shall be brought into City Hall or can be mailed.

There is an on-line version that may be submitted.

This form will then be reviewed and forwarded to the proper department and a determination will made for what, if any, action need be taken. Upon completion of any action, the complainant will be notified of action taken.

Persons refusing to file a signed complaint will have their complaint heard, but no action may be taken.

New Business

RFP FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL AND RECYCLING SERVICES

RFP for Residential Solid Waste Collection and Disposal and Recycling Services

I. SUMMARY

The City of Frazee, Minnesota (the "City") is requesting proposals from qualified companies to provide residential solid waste and recycling collection and disposal services to the City.

A. Not a Competitive Bid Process:

This is a request for proposals, not a competitive bid process. The City Council will determine, in its sole discretion, considering various factors such as (without limitation) those set forth below, which proposer shall be awarded the contract:

- Pricing
- Experience and capacity
- References
- Thoroughness and responsiveness to this RFP

No single criterion will be determinative of the best proposal, and the foregoing list is not exhaustive. All responsive proposals will be reviewed and compared with competing proposals for the City Council to determine, in its sole discretion, which proposal is in the best interest of the residents of Frazee. The City of Frazee reserves the right to contract with a solid waste hauler who does not submit the lowest cost proposal.

B. Contact for RFP Communications:

All communications about this RFP after its release and up through the due date shall be in writing, via email, through the city's designated contact person:

Stephanie Poegel
City Administrator
cityadmin@frazeecity.com

Proposals must be emailed to cityadmin@frazeecity.com
PDF format is required. Hard copies are not required.

C. Proposals with Confidential Information

Immediately after the deadline for proposals to be submitted, only the company names of proposers submitting proposals will be made public consistent with the Minnesota Government Data Practices Act (M.S. 13.591, sub. 3(b)). All proposal documents shall be held as confidential until a new, final contract is fully executed.

If a proposer wants the city to consider a portion of its proposal as confidential (e.g., trade secret or proprietary data) pursuant to the Minnesota Government Data Practices Act, these sections of their proposal must be submitted as a separate file with the word "CONFIDENTIAL" in the file name. A cover letter must be included explaining the reason for the request.

The city will review any such request and make a final judgement on whether these sections shall be held by the city as confidential per the Minnesota Government Data Practices Act. Requesting all or substantially all the proposal be deemed confidential may result in the proposal being considered responsive by the city.

D. Minimum Qualifications of Responsive Proposers

Proposals will only be considered and reviewed from companies that are engaged in providing solid waste and recycling services comparable to those described in this RFP packet. A minimum of three (3) references of current or past customers is required. Proposers shall possess all required licenses from the federal government, State of Minnesota, Becker County, and the City of Frazee at the time of proposal or be able to obtain the aforementioned licenses upon being awarded the contract.

II. GENERAL INFORMATION

The City of Frazee is located in Becker County, 9 miles east of Detroit Lakes. The population is 1,335. The City currently has 440 residential homes or apartments that are serviced for garbage. The candidate will assist the City in other duties as needed.

The City of Frazee is a Statutory Plan "A" City, consisting of a Mayor and four Councilmembers. In 2024, the City Council meets the second and fourth Wednesdays of the month at 5:00 p.m.

III. CONTENT OF PROPOSAL

The purpose of this section is to identify the information that should be submitted:

A. Title Page:

Show the proposal subject, the name of the proposer's firm, address, telephone number, name of the contact person, and the date.

B. Table of Contents:

Include a clear identification of the material by section and by page number.

C. Specifications:

The work under the awarded contract shall consist of the items contained in the bid proposal, including all the supervision, materials, equipment, labor and all other items necessary to complete said work in accordance with the bid documents. It should be further noted that the refuse collection service will be required on specified days of the week, said days to be determined by the City in conjunction with the Contractor, the current scheduled pick-up day is Friday.

The work under the awarded contract does not include the collection and disposal of any increased volume resulting from a flood, hurricane or similar or different acts of God over which the Contractor has no control. In the event of such a flood, hurricane or other acts of God, the Contractor and the City will negotiate the payment to be made to the Contractor, if the Contractor and the City agree that such increased volume is to be handled by the Contractor. Further, if the City and the Contractor reach such agreement, then the City shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

D. List of References and Potential Conflicts:

1. A list of all public entity references.
2. Potential conflicts of interest must be disclosed.

E. Disclosures and Assurances (Appendix A):

1. Applicant Authority - Assurance that the signatory making representations in the proposal on behalf of the proposer has the authority to do so.
2. Insurance Coverage - Documentation of current insurance coverage and limits, including professional liability insurance shall be provided with the proposal.

IV. SCOPE OF WORK

Hours of Operation: Collection of solid waste shall not start before 6:00 a.m. or continue after 6:00 p.m. on the same day. Exceptions to collection hours shall be effected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.

Routes of Collection: Collection routes shall be established by the Contractor and shall be subject to review by the City.

Holidays: For the purposes of garbage collection, the City currently observes the following holidays:

New Year's Day	Martin Luther King Day	President's Day	Memorial Day
Juneteenth	Independence Day	Labor Day	Veteran's Day
Thanksgiving Day	Christmas Eve beginning (4 ½ hours holiday)		Christmas Day

The City will notify Contractor of any future changes in holidays observed by the City. The Contractor may also observe all the above mentioned holidays by the suspension of collection services on the holiday, but such suspensions in no manner relieves the Contractor of its obligation to provide collection service as provided in the contract. To compensate for the holidays mentioned above, the work schedule shall either be moved back one or two days or forward one or two days, depending upon which day of the week the holiday occurs, so that every scheduled service location receives its normal level of service during the week. Services shall return to the normal work schedule within three (3) days.

Complaints: All complaints shall be received by the City and shall be given promptly to the Contractor; residents may contact the Contractor directly. The Contractor shall be equipped with a local telephone and qualified attendants as may be necessary to receive and process complaints and service requests or to receive instructions and directions from the City Monday through Thursday during the hours of 9:00 AM to 5:00 PM each and every working day during the term of the contract or renewal thereafter.

All complaints shall be resolved within twenty-four (24) hours. The Contractor shall maintain forms or logs indicating the time a complaint or request is received, the nature of the complaint or request, and the disposition of same. Such records shall be available for City inspection at all times during normal working hours. When a complaint is received on the day preceding a holiday or on a Friday, it shall be serviced by the Contractor no later than the next working day.

The Contractor will furnish to the City on a monthly basis:

1. The addresses and accounts of customers whose solid waste collection exceeded the amount contracted and the amount of the extra charges due.

The Contractor will furnish to the City on a quarterly basis:

1. A report of any service interruptions and the reason service could not be given.
2. A report of the complaints received during the preceding quarter and the resolution of these complaints.

The City may require the Contractor to make personal supervisory contact to resolve a service complaint.

New Customers: The City will receive requests for service to additional service locations not initially included in the contract. The City will investigate all requests for service and will make the determination of eligibility for service and thereupon notify the Contractor. The Contractor will be required to add this location to his route immediately.

Hauling: All solid waste hauled by the Contractor shall be so contained, tied or enclosed that leaking,

spilling or blowing are prevented. The Contractor shall immediately clean up any leaking, spilled or blown items and fluids (including petroleum products).

Notification: The City shall notify its citizens of complaint procedures, rates, regulations and days for scheduled solid waste collection.

Compliance with Laws: The Contractor shall conduct operations under the contract in compliance with all applicable state laws and Frazee City Ordinances, provided, however, that the general specifications of the contract shall govern the obligations of the Contractor. If a conflict exists between City ordinances and the contract language the contract language shall prevail. Equipment utilized shall comply with all axle weight restrictions.

Licenses and Taxes: The Contractor shall obtain all licenses and permits (other than the license and permit granted by the contract) and pay any and all applicable taxes and/or fees required by the City, County or the State of Minnesota.

Grant or Right: The Contractor shall be the only person or organization authorized by the City to provide residential solid waste collection and disposal and recycling services within the City of Frazee.

The City may annex areas in the future. Unless provisions of said annexation deem otherwise, these areas shall be added to the list of residences that require solid waste collection and disposal and recycling services.

Insurance: The Contractor shall at all times during the contract maintain in full force and effect employer's liability, worker's compensation, public liability and property damage insurance, including contractual liability. All insurance shall be for policy limits acceptable to the City and before commencement of work thereunder the Contractor agrees to furnish the City certificates of insurance listing the City as an additional insured.

For the purpose of the contract, the Contractor shall carry the following types of insurance in at least the limits specified below:

1. Each person injured – at least \$1,000,000
2. Each accident – at least \$1,000,000
3. Property damage – at least \$500,000

Contract Duration: The contract term shall start on January 1, 2024 and initially run through December 31, 2026. After the three year contract the City may grant the existing collector the contract or advertise for sealed bids.

Modification to Rates: The Contractor shall provide and perform all of the work specified herein for the amount indicated in the bid proposal for the duration of the contract. It is expressly understood that the payment provided for in accordance with the Rate Schedule shall constitute full and complete payment to the Contractor for all services provided by the Contractor as specified.

Additions and Deletions of Accounts: The number of accounts (the number of customers served) will be adjusted monthly.

Delinquent and Closed Accounts: The Contractor shall discontinue collection service at any unit as set forth in a written notice sent to it by the City. Upon further notification by the City, the Contractor shall resume collection on the next regularly scheduled collection day. The City shall indemnify and hold Contractor harmless from any claims, suits, damages, liabilities or expenses resulting from the Contractors' discontinuing service at any location at the direction of the City. Any claims, suits, damages, liabilities or expenses resulting from the Contractors' discontinuance of service at any location outside of direction given by the City shall solely be the responsibility of the Contractor.

City Payment for Services: The City will pay the Contractor once a month according to the number of units billed by the City. Such payment shall be based on the attached Rate Schedule.

Transferability of Contract and Assignment: Other than by operation of law, no assignment of the contract or right accruing under this contract shall be made in whole or in part by the Contractor without express written consent of the City. In the event of an assignment, the assignee shall assume the liability of the Contractor.

Contractor Provided Containers: Contractor provided containers will be maintained in good working condition at all times. When provided, containers will have a close fitting lid, smooth-rolling wheels, securely fastened handles, and no holes or large cracks.

Special Accommodation: Aged or handicapped residential customers for whom it would be impractical or difficult to transport the container to the curbside shall be accommodated as agreed to by the customer, contractor and City. The City shall provide a written list of such customers to the Contractor on a quarterly basis.

Contractor's Personnel: The Contractor will assign a qualified person or persons to be in charge of the operations contracted for and agrees that the information regarding experience shall be furnished to the City upon request. The Contractor's employees shall carry valid operator's licenses for the type of vehicle they are driving. The wages of all employees of the Contractor shall equal or exceed the minimum hourly wages established by law, and no person shall be denied employment by the Contractor for reasons of race, creed, religion, sex or national origin. No Contractor personnel shall use alcohol or unlawful drugs while providing service under this contract.

Customer Service Requirements: The Contractor shall provide high quality customer service, and shall:

1. Treat all customers with dignity and respect.
2. Treat customer's property with respect.
3. Answer questions, comments and complaints from customers in a timely manner.
4. Leave containers upright and out of the street and driveway, and will not block access to mailboxes.
5. Leave a note to the customer indicating problems with recycling materials or other items that cannot be picked up.
6. Immediately clean up leaks or spills and pick up any trash dropped by the Contractor.

A. Schedule I Specifications – Residential Solid Waste Collection and Disposal:

In addition to the above Scope of Work, the following shall apply:

Scope of Work: The Contractor shall provide collection of residential garbage and trash once per week on a regularly scheduled day or days. The collection point shall be at the curbside.

Curbside Collection: The Contractor shall collect garbage and trash from Contractor owned containers placed at the curbside (or at the street right-of-way in the absence of curbs) of the customer. The containers will be of a sufficient capacity agreed to by both the City and contractor and shall be furnished by the Contractor for distribution to the customers.

Disposal: Disposal shall be at a legally operated landfill permitted by the State of Minnesota.

The Contractor shall be responsible for all costs associated with the disposal of solid waste materials collected.

B. Schedule II Specifications – Residential Recycling Services:

In addition to the above Scope of Work, the following shall apply:

Scope of Work: The Contractor shall provide collection of certain residential recyclable materials described herein, which will reduce the City's total solid waste volume by diverting these materials from disposal in a sanitary landfill bi-weekly on a regularly scheduled day or days.

Curbside Collection: The Contractor shall collect recyclable materials from Contractor owned containers placed at the curbside (or at the street right-of-way in the absence of curbs) of the customer. The containers will be of a sufficient capacity agreed to by both the City and contractor and shall be furnished by the Contractor for distribution to the customers.

Recyclable Materials: The Contractor will provide educational materials to residents explaining accepted recyclable items including but not limited to cans, plastics, glass, paper goods and cardboard.

The items to be recycled may be changed upon mutual agreement by the City and the Contractor. The recyclable materials will be placed in the container unsorted.

Post Collection Handling: The Contractor shall be responsible for sorting, handling, processing, storage and marketing of recyclable materials. The Contractor shall ensure that the materials collected are recycled for reuse and resale, and shall prevent the material from being deposited in any landfill.

Disposal: The Contractor shall be responsible for all costs associated with the disposal of materials collected under Schedule II. The Contractor shall retain any income associated with the sale of the disposal items.

Educational Literature: All educational literature to be supplied to the residences, such as instructions, or continuing education, on the recycling program will be supplied by the Contractor. The Contractor may supply such literature with approval of the City.

C. Schedule III - Materials not covered under this contract:

This contract does not include an obligation for the contractor to collect and dispose of household or industrial hazardous wastes, electronic waste including but not limited to televisions, radios, cell phones, computers and computer accessories. A complete list of the items not covered in this contract shall be supplied by the contractor to the City.

The collection of materials not covered under this contract must be directly arranged between the contractor and resident.

D. Schedule IV – Additional Information:

Other services the Contractor is available to offer not included in the contract.

The contractor shall provide pickup of solid waste and recycling at the following City of Frazee facilities at no charge: City Hall, Fire Hall, and City Shop.

The contractor shall provide pickup of solid waste at the following City of Frazee facilities at the same rate as the contracted rate: Third Crossing Liquor Store/Frazee Event Center, Downtown In-fill

V. SELECTION

The City of Frazee reserves the right to reject any or all proposals and is not bound to accept the lowest cost proposal if that proposal is contrary to the best interests of the City.

Selection of the contractor shall be based upon, but not limited, to the following criteria:

1. The contractor's approach to and understanding of the Content of Proposal.
2. The contractor's experience with similar contracts and clients.
3. The experience and qualifications of the proposed staff in providing similar services.
4. The contractor's demonstrated ability to deliver work on time and within budget.
5. The extent of involvement by key personnel.
6. The extent to which previous clients have found the contractor's services acceptable.
7. The contractor's most significant qualifications for this project.
8. Previous City experience with the proposing firm, if any.

VI. TERMS AND CONDITIONS

- A. The City of Frazee reserves the right to cancel or amend the request for proposals at any time. The City of Frazee reserves the right to determine the successful respondent. The City of Frazee reserves the right to reject any or all proposals.
- B. The City of Frazee will not be liable for any costs incurred by the contractor responding to this request.
- C. The contractor shall not assign any interest in this proposal and shall not transfer any interest in the same without the prior written consent of the City of Frazee.
- D. For the purposes of this agreement, the contractor shall be deemed to be an independent contractor, and not an employee of the organization. Any and all agents, servants, or employees of the contractor or other persons, while engaged in the performance of any work or services required to be performed by the City of Frazee under this agreement, shall not be considered employees of the City of Frazee and any and all actions which arise as a consequence of any act or omission on the part of the firm, its agents, servants, employees or other persons shall in no way be the obligation or responsibility of the City of Frazee. The contractor, its agents, servants, or employees shall be entitled to none of the rights, privileges, or benefits of organization employees except as otherwise may be stated herein.
- E. No official or employee of the City of Frazee who exercises any responsibilities in the review, approval or carrying out of the proposal shall participate in any decision which affects his or her direct or indirect personal or financial interest.

Appendix A

Applicant Assurances

The applicant hereby assures and certifies:

1. That the individual signing the assurance form on behalf of the individual, partnership, company or corporation named in the proposal possesses the legal authority to execute a contract for the proposed work.
2. That the contractor agrees to comply with all applicable federal, state and local compliance requirements.
3. That the contractor is adequately insured to do business and perform the services proposed (Attach Documentation).

OFFICIAL ADDRESS

(Name of Firm)

(Authorized Signature)

(Title)

(Date)

Schedule I – Residential Solid Waste Collection (Wheeled Cart Service Rates) - list the amount to be charged for pickup, per customer, per month in wheeled carts. Carts are to be provided by the Contractor; please list 3 cart size options in addition to a senior cart size to be provided. Dumpsters are to be provided by the Contractor; please list the pricing for the dumpster sizes listed below. Additional or alternate size may be listed in the space provided.

_____ Gallon Cart: _____ Dollars \$ _____

_____ Gallon SR. Cart: _____ Dollars \$ _____

_____ Gallon Cart: _____ Dollars \$ _____

_____ Gallon Cart: _____ Dollars \$ _____

Schedule II – Residential Recycling Services (Wheeled Cart Service Rates) - list the amount to be charged for recyclable pickup, per customer, per month in wheeled carts. Carts are to be provided by the contractor; if you do not offer the size listed please indicate below.

_____ Gallon Cart: _____ Dollars \$ _____

Schedule III – Attached a list of materials not covered under this contract.

Schedule IV – Attach a listing of other services available not under this contract.

Request for Proposals and Selection Schedule
Residential Solid Waste Collection and Disposal and Recycling Services

Distribute RFP:	November 14, 2023
Advertise RFP:	November 14, 2023
RFP Submittal Deadline:	December 5, 2023 at 12:00 PM
Administrative Review of Proposals:	December 5-7, 2023
Council Approval of Proposal:	December 11, 2023
Council Approval of Contract:	December 11, 2023
Start Date:	January 1, 2024

Addendum

APPROVAL OF ADDITIONAL CLAIMS