



February 13, 2023 ~ 6:00 p.m.
Frazee Fire Hall

[ZOOM Link](#)

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
5. Consent Agenda
 - a. [Meeting Minutes](#)
 - b. [Approval of Claims](#)
 - c. [Review of City Cash Accounts](#)
 - d. [Mayor's Monthly Update](#)
 - e. [Resolution 0213-23A – Expressing Acceptance and Appreciation for Fire Department Donations](#)
6. New Business
 - a. Approval of Additional Claims (Will be posted on Monday)
7. Old Business
 - a. [Eagle Lake Purchase Agreement Extension & Approval](#)
8. Adjournment

Meeting Minutes

January 25, 2023

CITY COUNCIL PUBLIC HEARING

NOTICE OF PUBLIC HEARING AND VOTE ON PROPOSED ORDINANCE NO. 165:
AN ORDINANCE AMENDING PORTIONS OF CHAPTER 7 OF THE FRAZEE CITY CODE
Public Hearing opened at 4:30 PM. No public comments made. Public Hearing closed at 4:31 pm.

CITY COUNCIL MEETING MINUTES

January 25, 2023 ~ 4:30 p.m.

Frazee Event Center

1. Call the Meeting to Order
 - a. Mayor Flemmer called the meeting to order at 4:31 pm at the Frazee Event Center.
2. Roll Call
 - a. Members Present: Mark Flemmer, Andrea Froeber, Mark Kemper, James Rader, Mike Sharp
 - b. Members Absent: None
 - c. Staff Present: Jason Kropunske, Stephanie Poegel, Larry Stephenson, Jolene Tappe, Tyler Trieglaff
 - d. Contracted Services: Kris Carlson – Ulteig; Chris Thorson – Ulteig;
 - e. Guests: Hank Ludke & Ashley Renollet – FCDC; Bob Williams – Frazee Forum; Patrick Hollister - PartnerSHIP4Health (ZOOM); Jim Froeber
3. Pledge of Allegiance
4. Open Forum
 - a. FCDC members Ludke and Renollet provided a history of the FCDC and their past and current projects.
5. Consent Agenda
 - a. Meeting Minutes
 - b. Approval of Claims
 - c. Review of City Cash Accounts – November

M/S/CU: Sharp/Froeber to approve as presented.

6. Staff Reports
 - a. Event Center
 - i. Tappe reported on Event Center happenings, and water heater work needed.
 - ii. Rader stated he talked with Bristlin Construction twice about the leak as they were the original contractors. Someone will be coming in the next week to give a recommendation on what can be done.
 - b. Fire
 - i. Written report from Chief Matejka reviewed.

- ii. Kropuenske discussed the department's desire to sell two trucks, lighting on the new trucks, and request to spend up to \$45,000 for utility box.

M/S/CU: Flemmer/Rader to allow the fire department to sell two trucks – Grass Rig and Jaws Truck.

M/S/CU: Sharp/Kemper to approve purchase of utility box at a cost up to \$45,000 and adjust the CIP accordingly.

c. Liquor Store

- i. Committee met
- ii. Poegel notified Council that Mastin was unable to attend due to the late notice Poegel gave her

d. Police

- i. Trieglaff reported 80 calls for January with an average of 3.61 calls per day for the year
- ii. Working on policy implementation
- iii. Rescue had 18 calls in January, 4 of which were in town and for the year were paged to 260 calls and has 11 members

e. Public Works

- i. Stephenson reported there was 1.16" precipitation, the lift station pumped 2,990,000 gallons of water in December
- ii. The generator has issues but they are being worked on
- iii. WWTP had 2,220,000 gallons pumped in December
- iv. Getting caught up on oil changes, and keeping streets cleared
- v. Renollet is doing well with the skating rink, there are lots of compliments on it – the moose may be moved
- vi. Stephenson & Tate going to a lead-copper class
- vii. Froeber had a question the usage and conservation – there is a conservation improvement plan for water and wells

f. Administrator

- i. Written report reviewed with Poegel highlighting the request to allow for time to gather information.

M/S/CU: Froeber/Rader to accept staff reports as given.

7. New Business

a. Trail Connection Consultant & Committee

M/S/CU: Rader/Sharp to appoint Ulteig as our Trail Connection Consultant.

- i. Discussion on lack of parking in the downtown area and possible demolition of the Sanders building. The EDA is to discuss and proceed with the demolition.
- ii. The Cornerstone is possibly doing a mural on the Seip building

M/S/CU: Rader/Kemper to appoint the following individuals to the Trail Connection Committee Patrick Hollister, Mary Sangren, Hank Ludtke, Andrea Froeber, Polly Anderson with Becker County position being filled at a later date

b. Dog Ordinance Changes

M/S/CU: Froeber/Sharp to approve ordinance changes.

c. Change Order #0008

- i. Main reason is an unknown 2" water main was found going to a house and a storm line was found in the alley. 80% of the cost is PFA reimbursable

M/S/CU: Rader/Froeber to approve the change order as presented for \$15,239.98

- ii. Street light work has been authorized

8. Old Business

- a. City Assessor

M/S/CU: Froeber/Sharp to appoint Becker County as the City Assessor for 2023.

- b. Ludtke Request

M/S/CU: Froeber/Kemper to approve up to \$200 to Hank Ludke for expenses while lobbying for the City.

- c. Ordinance No. 165

M/S/C (4-1; Nay – Flemmer): Froeber/Sharp to approve Ordinance #165 – An Ordinance Amending Portions of Chapter 7 of the Frazee City Code

- d. Resolution 0125-23A 2023 Fee Schedule

M/S/CU: Sharp/Froeber to accept Resolution 0125-23A – 2023 Fee Schedule

9. Addendum Items

- a. Resolution 0125-23B

M/S/CU: Froeber/Kemper to approve Resolution 0125-23B – A Resolution Approving an Interim Use Permit to Operate in Interior Remodeling Business at 500 Juniper Ave E (Tyler Aho)

- b. Quiet Zone Delegation Agreements with MNDOT & Becker County Highway Department

M/S/CU: Rader/Sharp to approve Quiet Zone Delegation Agreements with MNDOT & Becker County Highway

- i. Truck Route information presented by Thorson and Carlson

- c. Lost Council Laptop Replacement

M/S/CU: Kemper/Rader to approve purchase of new laptop at a cost of \$647.11

- d. Claims

M/S/CU: Kemper/Froeber to approve claims presented tonight.

- e. EDA Ribbon Cutting

- i. Meeting at the Palace at 11AM for ribbon cuttings.

- f. February 22 Council Meeting/Meet & Greet

- i. The FCDC is sponsoring a Meet & Greet for Council Members and Staff after the February 22, 2023 meeting at the Event Center

- g. Newsweek is doing a piece on roadside attractions and is planning to include Tom Turkey. Info and pictures have been sent to them.

10. Adjournment

M/S/CU: Kemper/Froeber to adjourn at 6:06 PM.

Respectfully Submitted,
Stephanie Poegel
City Administrator

2/9/2023 1:27pm

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City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	180	Alex Air Apparatus, Inc.	11897 Co Rd 87 SE, Alexandria, MN, 56308							
	INV-47238	02/01/23	2.5' Bale Handle Kit & Shipping/Handling	02/13/23	\$49.00	\$49.00	100-42200-02400	Small Tools, Minor Equip	\$0.00	(\$49.00)
	537	AmeriForms, P.O. Box 260387, Plano, TX, 75026								
	61763	02/01/23	City of Frazee Self Seal Envelopes 500 & Freight	02/13/23	\$83.69	\$83.69	100-41400-02050	Office Supplies - Adminis	\$0.00	(\$305.92)
	290	Anderson Coach of Frazee, PO Box 98, Frazee, MN, 56544								
	105-Feb 6, 2023	02/06/23	Fuel Frazee Fire Department January 6, 2022 - February 6, 2023 Pump Reading 28761	02/13/23	\$3,317.79	\$3,317.79	100-42200-02120	Motor Fuels - Fire	\$0.00	(\$3,317.79)
	365	Butler Machinery Company, P.O. Box 9659, Fargo, ND, 58106								
	55636	02/07/23	Control # M026804 - Monthly Tractor/Mower payment #43	02/13/23	\$577.05	\$577.05	100-43100-05000	Capital Outlay - Streets	\$0.00	(\$1,154.10)
	55636	02/07/23	Control # M026804 - Monthly Tractor/Mower payment #43	02/13/23	\$577.05	\$577.05	602-49470-05000	Capital Outlay	\$0.00	(\$1,154.10)
	526	Capital One Trade Credit, P.O. Box 106525, Atlanta, GA, 30348-5625								
	B72451/4	02/03/23	Nuts, Lock Nylon, Carriage ZP bolts	02/13/23	\$0.30	\$0.30	100-43125-04050	Repair and Maintenance -	\$0.00	(\$140.62)
		City of Detroit Lakes, Lakes Country Water Festival, P.O. Box 647, Detroit Lakes, MN, 56501								
	February 9, 2023	02/09/23	Donation for Lakes Country Water Festival	02/13/23	\$100.00	\$100.00	601-49450-04330	Dues, Subscriptions, Fee	\$0.00	(\$100.00)
	29	Code 4 Services, Inc., 37882 County Highway 3, Pelican Rapids, MN, 56572								
	7987	01/24/23	700 Series LED Lighthead/Steady Burn/Amber/Clear Lens	02/13/23	\$185.64	\$185.64	100-43125-04050	Repair and Maintenance -	\$0.00	(\$185.64)
	70	Gopher State One-Call, 7223 Parkway Drive, Suite 210, Hanover, MD, 21076-1317								
	3010405	01/31/23	CFRZEE01 Email Tickets 12 @ \$1.35 each	02/13/23	\$16.20	\$16.20	100-43100-04330	Dues, Subscriptions, Fee	\$0.00	(\$96.20)
	73	Hach Company, 2207 Collections Center drive, Chicago, IL, 60693								
	13429926	01/20/23	SPADNS Fluoride Accuvac PM25 (Qty 4)	02/13/23	\$283.22	\$283.22	601-49450-04070	Water Testing	\$0.00	(\$321.34)
	86	Innovative Office solutions, LLC, Lockbox #131434, PO Box 1414, Minneapolis, MN, 55480-1414								
	IN4088461	02/07/23	Folders, Notepads, Pens, Correction Fluid, Message Books, Laminating Pouches, Highlighters	02/13/23	\$222.23	\$222.23	100-41400-02050	Office Supplies - Adminis	\$0.00	(\$305.92)

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Vendor										
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
197	Lakes Country Service Cooperative, 1001 East Mount Faith, Fergus Falls, MN, 56537				\$222.23					
96675	12/08/22	Council Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.62	\$99.62	100-41110-03240	Computer Expenses	\$0.00	(\$617.72)	
96675	12/08/22	Admin Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.67	\$99.67	100-41400-03240	Computer Expenses - Ad	\$7,000.00	(\$7,828.32)	
96675	12/08/22	Police Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.62	\$99.62	100-42100-03240	Computer Expenses - Pol	\$4,000.00	(\$1,154.94)	
96675	12/08/22	Fire Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.62	\$99.62	100-42200-03240	Computer Expenses - Fir	\$1,250.00	(\$98.10)	
96675	12/08/22	Street Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.62	\$99.62	100-43100-03240	Computer Expenses Ste	\$0.00	(\$732.72)	
99	League of Minnesota Cities, 145 University Avenue West, St. Paul, MN, 55103-2044				\$498.15					
376192	02/01/23	2023 Mark Fleimmer Elected Leaders Institute: Advanced Program Alexandria will be attending Friday dinner	02/13/23	\$350.00	\$350.00	100-41110-03310	Travel, Training Expense	\$0.00	(\$350.00)	
374843	01/11/23	Peace Officer Accredited Training OnLine (PATROL)	02/13/23	\$270.00	\$270.00	100-42100-03310	Travel, Training Expense	\$0.00	(\$870.00)	
101	Leighton Broadcasting, PO Box 1458, St. Cloud, MN, 56302				\$620.00					
208897-1	01/31/23	TV 3 Air Date: 01/12/23 Com Sponsor w/Profile	02/13/23	\$135.00	\$135.00	651-49800-03110	Contracts / Professional	\$0.00	(\$5,407.25)	
106	Marco Technologies, Inc., PO Box 790448, St Louis, MO, 63179-0448				\$135.00					
493315802	02/01/23	Contract Payment & Supply Freight	02/13/23	\$517.83	\$517.83	100-41400-03110	Contracts / Professional	\$0.00	(\$1,035.66)	
557	Nancy Kay Kiehl, 10780 Eagle Lake Road, Frazee, MN, 56544				\$517.83					
January 2023	01/27/23	January 2023 Snow/Ice Removal from Sidewalks Front/Back at Downtown Infil	02/13/23	\$275.00	\$275.00	421-49800-03110	Contracts / Professional	\$0.00	(\$660.00)	
January 2023-01	01/30/23	Frazee Downtown Infil Building-Cleaning Public Restrooms/Coridor	02/13/23	\$315.00	\$315.00	421-49800-03110	Contracts / Professional	\$0.00	(\$660.00)	
January 2023	01/27/23	January 2023 Snow/Ice Removal from Sidewalks at Business Center	02/13/23	\$50.00	\$50.00	654-49820-04010	Repair and Maintenance -	\$0.00	(\$72.00)	
145	Precision Printing of Minnesota, 219 Front Street West, Detroit Lakes, MN, 56501				\$640.00					
104743	01/25/23	100 Business Cards - Jon Stewart	02/13/23	\$45.00	\$45.00	100-42400-02050	Office Supplies - Plannin	\$0.00	(\$45.00)	
150	Ramstad, Skoyles & Winters, P.A, 114 West Holmes Street, Detroit Lakes, MN, 56501				\$45.00					
14976	01/30/23	Prosecution Fees	02/13/23	\$600.00	\$600.00	100-42100-03040	Legal Fees - Police	\$0.00	(\$600.00)	
					\$600.00					

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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance			
272	Sanitation Products, Inc., P.O. Box 166, Fargo, ND, 58107-0166											
	84565	01/25/23	Sprocket, Clutch Drive Hub-S, Shear Pin Assy, Freight/Shipping	02/13/23	\$439.28	\$439.28	226-43150-04050	Repair and Maintenance -	\$0.00	(\$439.28)		
159	Steve's Sanitation, Inc., 140 6th Avenue NE, Perham, MN, 56573											
	Jan 31, 2023--02	01/31/23	Street	02/13/23	\$123.28	\$123.28	100-43100-03840	Garbage / Recycling Utilit	\$0.00	(\$123.28)		
	Jan 31, 2023--02	01/31/23	Parks	02/13/23	\$123.27	\$123.27	100-45200-03840	Garbage / Recycling Utilit	\$0.00	(\$123.27)		
161	Swansons' Repair, Inc., 1200 Randolph Road, Detroit Lakes, MN, 56501											
	01-92082	12/31/22	T-9 Sterling Acterra Fire Truck Field Service & Supplies	02/13/23	\$362.81	\$362.81	100-42200-04060	Repair and Maintenance -	\$15,000.00	\$1,194.53		
01-93035	02/03/23	BC-Edge Cutting Bolt on 71 I	02/13/23	\$132.32	\$132.32	100-43125-04050	Repair and Maintenance -	\$0.00	(\$140.62)			
					\$495.13							
					\$9,657.11							
Total Bills To Pay:												

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
445 Aramark Uniform Services, AUS South Lockbox, P.O. Box 650977, Dallas, TX, 75265-0977											
	2520142937	02/02/23	Account #161630211	02/13/23	\$88.19	\$88.19		609-49750-02110	Cleaning Supplies - Off	\$0.00	(\$222.74)
	2520142937	02/02/23	Account #161630211	02/13/23	\$88.19	\$88.19		609-49770-02110	Cleaning Supplies - On	\$0.00	(\$222.74)
	2520142948	02/02/23	Account #162631400	02/13/23	\$82.91	\$82.91		610-49790-02110	Cleaning Supplies - EC	\$0.00	(\$298.57)
\$259.29											
12 Becker County Environmental, 24413 County Road 144, Detroit Lakes, MN, 56501											
	01/31/2023	01/31/23	01/24/2023 Stop Fee Stan	02/13/23	\$22.00	\$22.00		609-49750-03840	Garbage / Recycling Utiliti	\$0.00	(\$164.53)
\$22.00											
385 BellBoy Corporation, 6005 Golden Valley Road, Golden Valley, MN, 55422											
	0098289300	02/01/23		02/13/23	\$2,770.15	\$2,770.15		609-49750-02510	Resale - Liquor	\$0.00	(\$8,619.67)
\$2,770.15											
15 Bergsath Bros, Inc., PO Box 1994, Fargo, ND, 58107											
	276025	02/02/23		02/13/23	\$3,078.90	\$3,078.90		609-49750-02520	Resale - Beer	\$0.00	(\$19,946.65)
\$3,078.90											
17 Beverage Wholesalers, PO Box 1864, Fargo, ND, 58107											
	258568	02/03/23		02/13/23	\$871.15	\$871.15		609-49750-02520	Resale - Beer	\$0.00	(\$19,946.65)
\$871.15											
21 Breakthru Beverage, 489 North Prior avenue, St. Paul, MN, 55104											
	347680399	02/07/23		02/13/23	\$1,104.43	\$1,104.43		609-49750-02510	Resale - Liquor	\$0.00	(\$8,619.67)
\$1,104.43											
34 Dacotah Paper Co., 3940 15th Avenue N, PO Box 2727, Fargo, ND, 58108-2727											
	13943	01/30/23	Linear Can Repro	02/13/23	\$52.88	\$52.88		609-49750-02100	Operating Supplies - Off	\$0.00	(\$234.64)
	13943	01/30/23	Linear Can Repro	02/13/23	\$52.88	\$52.88		609-49770-02100	Operating Supplies - On	\$0.00	(\$168.20)
\$106.76											
47 DS Beverages, 201 17th Street North, Moorhead, MN, 56560											
	671126	02/02/23		02/13/23	\$2,044.70	\$2,044.70		609-49750-02520	Resale - Beer	\$0.00	(\$19,946.65)
\$2,044.70											
128 Giovanni's Frozen Pizza, 712 Thiesse Drive, Brainerd, MN, 56401											
	0301252302	01/25/23		02/13/23	\$98.50	\$98.50		609-49770-02600	Resale - Pizza	\$0.00	(\$313.50)
\$98.50											
68 Glacier Salt, Inc, PO Box 937, Detroit lakes, MN, 56502											
	457860	01/04/23	Solar Salt, Delivery Fee & Tax	02/13/23	\$97.98	\$97.98		609-49750-02100	Operating Supplies - Off	\$0.00	(\$234.64)
	457860	01/04/23	Solar Salt, Delivery Fee & Tax	02/13/23	\$97.98	\$97.98		609-49770-02100	Operating Supplies - On	\$0.00	(\$168.20)
\$195.96											
197 Lakes Country Service Cooperative, 1001 East Mount Faith, Fergus Falls, MN, 56537											

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor									
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
96675-01	12/08/22	Liquor Store Off Sale Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$49.81	\$49.81	609-49750-03240	Computer Expenses - Off	\$0.00	(\$2,568.58)
96675-01	12/08/22	Liquor Store On Sale Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$49.81	\$49.81	609-49770-03240	Computer Expenses	\$0.00	(\$2,568.59)
96675-01	12/08/22	Event Center Technology Services for December 1, 2022 - December 31, 2022	02/13/23	\$99.62	\$99.62	610-49790-03240	Computer Expenses	\$0.00	(\$667.72)
159	Steve's Sanitation, Inc, 140 6th Avenue NE, Parham, MN, 56573				\$199.24				
Jan 31, 2023-01	01/31/23		02/13/23	\$100.53	\$100.53	609-49750-03840	Garbage / Recycling Utilit	\$0.00	(\$164.53)
Jan 31, 2023-01	01/31/23		02/13/23	\$100.53	\$100.53	609-49770-03840	Garbage / Recycling Utilit	\$0.00	(\$100.53)
Jan 31, 2023-01	01/31/23		02/13/23	\$100.53	\$100.53	610-49790-03840	Garbage / Recycling Utilit	\$0.00	(\$100.53)
165	Tweeton Refrigeration, Inc., PO Box 5025, West Fargo, ND, 58078				\$301.59				
7541	01/31/23	HVAC Services Check Furnace, Change All Filters	02/13/23	\$979.75	\$979.75	610-49790-04010	Repair and Maintenance -	\$0.00	(\$1,113.42)
					\$979.75				
					\$12,021.42				
Total Bills To Pay:									

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		115	Minnesota Energy Resources, P.O. Box 6040, Carol Stream, IL, 60197-6040								
	1/27/2023		01/27/23	0507345815-00001 - Fire Hall / Office	02/07/23	\$747.48	\$747.48	100-41400-03830	Gas Utilities - Administrat	\$0.00	(\$747.48)
	1/27/2023		01/27/23	0507345815-00001 - Fire Hall / Office	02/07/23	\$747.48	\$747.48	100-42200-03830	Gas Utilities - Fire	\$0.00	(\$747.48)
	1/27/2023		01/27/23	0503556745-00001 City Shop	02/07/23	\$396.90	\$396.90	100-43100-03830	Gas Utilities - Street	\$0.00	(\$396.90)
	1/27/2023		01/27/23	0734999605-00001 - D401 109 E Main Ave Downtown Infill per Jordlin Roberts	02/07/23	\$267.33	\$267.33	421-49800-03810	Electric Utilities	\$0.00	(\$267.33)
	1/27/2023		01/27/23	0506958452-00001 Pump HS4	02/07/23	\$281.98	\$281.98	601-49450-03830	Gas Utilities - Water	\$0.00	(\$281.98)
	1/27/2023		01/27/23	0504434051-00001 - Business Center	02/07/23	\$417.58	\$417.58	664-49820-03830	Gas Utilities	\$0.00	(\$417.58)
							\$2,858.75				
							\$2,858.75				
Total Bills To Pay:											

City of Frazee
Council Approval Report for United Community Bank--180072
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance		
269	Minnesota Public Facilities Authority, 332 Minnesota St, Suite W820, St Paul, MN, 55101-1378										
January 23, 2023	01/23/23	SE & SW Project - CW	02/07/23	\$472.50	\$472.50	313-47000-06110	Debt Service Bond Intare	\$0.00	(\$5,422.50)		
January 23, 2023	01/23/23	SE & SW Project - DW	02/07/23	\$1,050.00	\$1,050.00	313-47000-06110	Debt Service Bond Intare	\$0.00	(\$5,422.50)		
January 23, 2023	01/23/23	Water Treatment Plant - DW	02/07/23	\$6,432.29	\$6,432.29	402-00000-06110	Debt Service Bond Intare	\$0.00	(\$6,432.29)		
January 23, 2023	01/23/23	HWY 87 - DW	02/07/23	\$1,516.19	\$1,516.19	601-49450-06110	Debt Service Bond Intare	\$0.00	(\$1,516.19)		
January 23, 2023	01/23/23	Hwy 87 -CW	02/07/23	\$5,108.67	\$5,108.67	602-49470-06110	Debt Service Bond Intare	\$0.00	(\$5,108.67)		
				\$14,579.65							
				\$14,579.65							
Total Bills To Pay:											

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		135	Ottetail Power Company, PO Box 2002, Fergus Falls, MN, 56538								
			Jan 25, 2023	01/25/23		\$462.50	\$462.50	609-49750-03810	Electric Utilities - Off	\$0.00	(\$462.50)
			Jan 25, 2023	01/25/23		\$462.50	\$462.50	609-49770-03810	Electric Utilities	\$0.00	(\$462.50)
			Jan 25, 2023	01/25/23		\$660.00	\$660.00	610-49790-03810	Electric Utilities	\$0.00	(\$660.00)
							\$1,585.00				
							\$1,585.00				
							Total Bills To Pay:				

City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		15	Bergsesh Bros, Inc., PO Box 1994, Fargo, ND, 58107								
		275032	01/26/23	CREDIT Blue Moon Light Sky 4/8/12 Can	02/02/23	(\$23.51)	(\$23.51)	609-49750-02520	Resale - Beer	\$0.00	(\$13,951.90)
		275033	01/26/23		02/02/23	\$908.50	\$908.50	609-49750-02520	Resale - Beer	\$0.00	(\$13,951.90)
							\$884.99				
		47	DS Beverages, 201 17th Street North, Moorhead, MN, 56560								
		669548	01/26/23		02/02/23	\$738.15	\$738.15	609-49750-02520	Resale - Beer	\$0.00	(\$13,951.90)
							\$738.15				
		62	Frazee Family Foods, PO Box 356, Frazee, MN, 56544								
		1049	12/10/22	Limes, Lemons, Ice, Orange Juice	02/02/23	\$17.57	\$17.57	610-49790-02100	Operating Supplies - EC	\$0.00	(\$4,978.44)
							\$17.57				
		115	Minnesota Energy Resources, P.O. Box 6040, Carol Stream, IL, 60197-6040								
		01/24/2023	01/24/23		02/02/23	\$161.62	\$161.62	609-49750-03830	Gas Utilities - Off	\$0.00	(\$161.62)
		01/24/2023	01/24/23		02/02/23	\$161.62	\$161.62	609-49770-03830	Gas Utilities	\$0.00	(\$161.62)
		01/24/2023	01/24/23		02/02/23	\$496.53	\$496.53	610-49790-03830	Gas Utilities	\$0.00	(\$496.53)
							\$819.77				
							\$2,460.48				
Total Bills To Pay:											

2/7/2023 1:23pm

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City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		46		Detroit Lakes Region Chamber, PO Box 348, Detroit Lakes, MN, 56502	02/07/23	\$250.00	\$250.00	651-49800-04330	Dues, Subscriptions, Fee	\$0.00	(\$335.03)
			February 7, 2023	Brick by Black Economic Summit 2023 per Stephanie Poegel							
		489		Roger Sanders, P.O Box 174, Frazee, MN,	02/07/23	\$13,000.00	\$13,000.00	651-49800-05000	Capital Outlay	\$0.00	(\$13,000.00)
			February 7, 2023	Final Payment for Purchase Agreement with Sanders for Sale of Property at 104 Lake St. Frazee							
		Total Bills To Pay:									
							\$13,000.00				
							\$13,250.00				

2/2/2023 10:45am

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City of Frazee
Council Approval Report for United Community Bank--326318
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		341		Matt Bachmann, 229 11th Ave., Apt. #204, Detroit Lakes, MN, 56501	02/11/23	\$350.00	\$350.00	609-49770-03100	Entertainment Expenses	\$0.00	(\$350.00)
			Valentine Event 2/1	02/11/23 Valentine Karaoke Event February 11, 2023							
		Total Bills To Pay:					\$350.00				
							\$350.00				

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
2 All in All, PO Box 277, Frazee, MN, 56544												
02/01/2023	02/01/23	Police Motor Fuels		02/07/23			\$957.79	\$957.79	100-42100-02120	Motor Fuels - Police	\$0.00	(\$1,829.52)
02/01/2023	02/01/23	Police Vehicle Maintenance Car Washes		02/07/23			\$30.00	\$30.00	100-42100-04060	Repair and Maintenance -	\$0.00	(\$390.00)
02/01/2023	02/01/23	Street Motor Fuels		02/07/23			\$510.77	\$510.77	100-43100-02120	Motor Fuels - Street	\$0.00	(\$1,017.20)
02/01/2023	02/01/23	Snow Removal Motor Fuels		02/07/23			\$1,870.82	\$1,870.82	100-43125-02120	Motor Fuels	\$0.00	(\$4,507.89)
								\$3,369.38				
97 Lake Region Electric Cooperative, PO Box 650, Pelican Rapids, MN, 56572												
Feb 3, 2023	02/03/23	203281314 Street Lights-Red Willow Heights		02/07/23			\$106.20	\$106.20	100-43160-03810	Electric Utilities - Street LI	\$0.00	(\$1,610.97)
Feb 3, 2023	02/03/23	2006030600 Eagle Lake		02/07/23			\$23.60	\$23.60	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Feb 3, 2023	02/03/23	20059000500 Joint Powers-Lighting @ Compost Site		02/07/23			\$25.34	\$25.34	100-46200-03810	Electric Utilities	\$0.00	(\$50.68)
Feb 3, 2023	02/03/23	359000 Waste Water Treatment-51534 Cty Hwy 10		02/07/23			\$1,612.08	\$1,612.08	602-49470-03810	Electric Utilities	\$0.00	(\$3,108.50)
Feb 3, 2023	02/03/23	616802 Sign Along US Hwy #10		02/07/23			\$42.50	\$42.50	651-49800-04330	Dues, Subscriptions, Fee	\$0.00	(\$95.03)
								\$1,808.72				
260 Ottertail County, 417 S Court St, Fergus Falls, MN, 56537												
01/30/2023	01/30/23	2023 Training Consortium Membership Dues (3 Officer)		02/07/23			\$600.00	\$600.00	100-42100-03310	Travel, Training Expense	\$0.00	(\$970.00)
								\$600.00				
135 Ottertail Power Company, PO Box 2002, Fergus Falls, MN, 56538												
Jan 25, 2023--01	01/25/23	1033571 Fire Dept & City Offices		02/07/23			\$235.24	\$235.24	100-41400-03810	Electric Utilities - Adminis	\$0.00	(\$235.24)
Jan 25, 2023--01	01/25/23	1033571 Fire Dept & City Offices		02/07/23			\$235.24	\$235.24	100-42200-03810	Electric Utilities - Fire	\$0.00	(\$235.24)
Jan 25, 2023--01	01/25/23	1071005 513 Birch Ave W		02/07/23			\$885.63	\$885.63	100-43100-03810	Electric Utilities - Street	\$0.00	(\$885.63)
Jan 25, 2023--01	01/25/23	1018098 Streetlight Order		02/07/23			\$1,261.51	\$1,261.51	100-43160-03810	Electric Utilities - Street LI	\$0.00	(\$1,610.97)
Jan 25, 2023--01	01/25/23	1121631 Knotta Rd		02/07/23			\$89.58	\$89.58	100-43160-03810	Electric Utilities - Street LI	\$0.00	(\$1,610.97)
Jan 25, 2023--01	01/25/23	1099063 Red Willow Addn		02/07/23			\$47.48	\$47.48	100-43160-03810	Electric Utilities - Street LI	\$0.00	(\$1,610.97)
Jan 25, 2023--01	01/25/23	1083228 105 N Lake		02/07/23			\$0.00	\$0.00	100-43160-03810	Electric Utilities - Street LI	\$0.00	(\$1,610.97)
Jan 25, 2023--01	01/25/23	1132551 Lions Lite		02/07/23			\$9.71	\$9.71	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1144117 Skating Rink		02/07/23			\$196.66	\$196.66	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1132552 Frazee Lions Park		02/07/23			\$0.00	\$0.00	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1106374 Ball Field Well		02/07/23			\$0.00	\$0.00	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1096072 Swimming Beach		02/07/23			\$0.00	\$0.00	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1086892 Ball Field North River		02/07/23			\$0.00	\$0.00	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1160748 Campground		02/07/23			\$24.64	\$24.64	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1024513 Turkey Sculpture		02/07/23			\$19.08	\$19.08	100-45200-03810	Electric Utilities - Parks	\$0.00	(\$297.29)
Jan 25, 2023--01	01/25/23	1013926 Lakeside Cemetery		02/07/23			\$0.00	\$0.00	230-49010-03810	Electric Utilities - Cemete	\$0.00	\$0.00
Jan 25, 2023--01	01/25/23	20062282 Hallway Lighting Downtown Infill		02/07/23			\$249.62	\$249.62	421-49800-03810	Electric Utilities	\$0.00	(\$516.95)
Jan 25, 2023--01	01/25/23	1018090 600 N 3rd St Iron removal		02/07/23			\$839.88	\$839.88	601-49450-03810	Electric Utilities - Water	\$0.00	(\$839.88)
Jan 25, 2023--01	01/25/23	1028265 306 Main Ave Sewer lift		02/07/23			\$30.26	\$30.26	602-49470-03810	Electric Utilities	\$0.00	(\$3,108.50)
Jan 25, 2023--01	01/25/23	1018091 Sewer lift station		02/07/23			\$492.65	\$492.65	602-49470-03810	Electric Utilities	\$0.00	(\$3,108.50)

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor											
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance		
Jan 25, 2023--01	01/25/23	1018092 608 2nd st SW Sewer lift	02/07/23	\$103.15	\$103.15	602-49470-03810	Electric Utilities	\$0.00	(\$3,108.50)		
Jan 25, 2023--01	01/25/23	1018525 Hickory & 4th Sewer lift	02/07/23	\$100.01	\$100.01	602-49470-03810	Electric Utilities	\$0.00	(\$3,108.50)		
Jan 25, 2023--01	01/25/23	127814- 119 Mah Business Center	02/07/23	\$194.43	\$194.43	654-49820-03810	Electric Utilities - Business	\$0.00	(\$194.43)		
					\$5,014.77						
159	Steve's Sanitation, Inc, 140 6th Avenue NE, Perham, MN, 56573										
Jan 31, 2023	01/31/23		02/07/23	\$10,774.79	\$10,774.79	100-41400-03840	Garbage / Recycling Utilit	\$0.00	(\$10,774.79)		
Jan 31, 2023	01/31/23	EDA Downtown Infil Dumpster	02/07/23	\$106.13	\$106.13	421-49800-03840	Garbage / Recycling Utilit	\$0.00	(\$106.13)		
					\$10,880.92						
					\$21,674.79						
Total Bills To Pay:											

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	172	Verizon, PO Box 25505, LeHigh Valley, PA, 18002									
	9926024666	01/23/23	Account #286851295-00001		02/01/23	\$105.03	\$105.03	100-42100-03240	Computer Expenses - Pol	\$0.00	(\$204.65)
								\$105.03			
								\$105.03			
	Total Bills To Pay:										

City of Frazee
Council Approval Report for United Community Bank--180072
(Council Approval Report)

Vendor										
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
425	Frazee Community Club, P.O. Box 276, Frazee, MN, 56544									
02/01/2023	02/01/23	Courtesy Transfer from Lions Club of Frazee (Check #017135) to Frazee Community Club	02/01/23	\$2,000.00	\$2,000.00	100-00000-36205	Reimbursements/Lions Tr	\$0.00	\$0.00	
					\$2,000.00					
					\$2,000.00					
					\$2,000.00					
Total Bills To Pay:										

Review of City Cash Accounts

I'm still working on December and haven't started January as of 2/9/23 – Stephanie

Mayor's Monthly Update

Notes from the Mayor Feb 2nd 2023

I met with the Detroit Lakes Chamber for their group meeting every 4 months

Topics included a new warming house being built at Dutton locks Park

Post Office

Zoom Meeting with the postal building owners, sounds like 2 years to move the post office. Stephanie will send pictures of the current building. They indicated they may repair but I do not think they have looked at the extensive repair needed. We are waiting for them to set up a meeting with the post office folks on next steps.

Dental Clinic

Met with the Dental clinic folks. They are exploring going into our down town building starting small and that may be a temporary space until the main building is built at the camp grounds, Looking at 2 years to start there. Exploring expanding the down town building to get the space they need as an option. Bank is willing to adjust the loan with the EDA if this happens.

EDA

We did ribbon cutting for 2 businesses in town.

Funded the Frazee Crazee parade events in July.

Set goals for 2023 with the CEDA Rep Don.

Agreed to get bids on tearing down the gas station in order to gain parking for the business in the old bank that lost street parking.

Contacted DK Design about doing an artistic railing at the Downtown retail building. A grant was submitted and if approved completion date of May? Looking at a wood or metal railing with a Frazee trail map concept.

Purchased 5 seats for the DL Chamber EDA Roundup March 17th.

Liquor Store

Had a meeting at the Liquor Store. Off Sale looks very nice with the remodeled look.

Looked at 2022 numbers and discussed how to better transfer the costs properly.

Looking at setting up a zoom meeting with the software company to determine what can be done.

Event center working on spending the 25,000 grant.

Personnel/Finance committee

Looking at all job standards for updating. Will send to the council for approval.

Insurance rates doubled in many cases from what we anticipated. Decided to maintain current deductions since it did not change the cost much.

Creating a Citizens complaint log and form to better track complaints and actions.

Will identify future city bonding needs so we can plan better

Respectfully Submitted Mayor Mark

Resolution 0213-23A

Expressing Acceptance and Appreciation for Fire Department Donations

WHEREAS; the City of Frazee is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS; The Frazee Fire department is a vital necessity for the City of Frazee, surrounding Townships, and Counties; and

WHEREAS; the following persons have generously donated the amounts set forth below to the Frazee Fire Department:

<u>Name of Donor</u>	<u>Amount</u>
Frazee Sled Dog Club	\$2062.08
Lake Region Electric Trust	\$500.00

WHEREAS: It is the desire of the donor to use this donation as the department sees fit.

WHEREAS; the City Council is appreciative of this donations and commends this donor for their civic efforts and contributions.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Frazee, Minnesota:

1. that the donation is accepted and acknowledged with gratitude.
2. that the donation will be used for purchase of equipment for the Frazee Fire Department

THEREFORE, BE IT KNOWN;

Adoption of this resolution this 13th of February 2023 by the City Council of Frazee. With the following voting:

Vote	Yes	No
Mark Flemmer	_____	_____
Andrea Froeber	_____	_____
Mark Kemper	_____	_____
Mike Sharp	_____	_____
James Rader	_____	_____

Eagle Lake Purchase Agreement Extension & Approval

PURCHASE AGREEMENT

THIS AGREEMENT entered into this day of _____, 20____, between City of Frazee, a Minnesota Municipal Corporation, PO Box 387, Frazee, MN, herein referred to as Seller; and Eagle Lake Park Association, Inc., a Minnesota Non-Profit Corporation, 605 Hwy 10 East, Detroit Lakes, MN, herein referred to as Buyer.

WHEREAS Seller is the owner of property in Frazee, Minnesota; and

WHEREAS Seller is willing to sell; and Buyer is willing to buy said property on the terms and conditions hereinafter provided;

NOW THEREFORE, it is hereby agreed as follows:

SALE OF PROPERTY. The Seller shall sell and the Buyer shall buy the following described property situated in the County of Becker, State of Minnesota, and legally described as follows:

Beginning at a point three hundred thirty feet (300) feet West of the Northwest corner of the Southeast Quarter (Se¼) of Section thirty-three (33) Township one Hundred Thirty eight (138) North of Range forty (40) West, thence running South on a line running parallel with the west line of the South East quarter (SE ¼) of the aforesaid Section thirty-three (33), a distance of three hundred thirty feet (330 ft.) thence West six hundred twenty feet (620 ft.), thence North a distance of two hundred thirty three feet (233 ft.) to the shore of Eagle Lake, thence along the South shore of Eagle Lake in a northeasterly

direction one hundred eight-four and one half feet (184 - ½ ft.) to a point directly west of place of beginning, thence to the place of beginning, a distance of four hundred seventy five and one half feet (465 - ½ ft.). It is understood that the said tract of ground contains approximately four and one half acres, more or less, according to the survey thereof made by one D. W. Watt and his assistants on the thirteenth day of August one thousand nine

hundred and thirty-six (1936); said boundary lines and corners indicated by stakes placed by the said D. W. Watt.

PURCHASE PRICE. The purchase price for the above-described premises shall be One Hundred Ninety Thousand Dollars (\$190,000.00). The purchase price shall be paid as follows:

No down payment upon execution of this Purchase Agreement.

One Hundred Ninety Thousand Dollars (\$190,000.00) cash, on 45 days from the date of signing the Purchase Agreement, the date of closing.

Subject to performance by the buyer, the seller agrees to execute and deliver a Warranty Deed conveying marketable title to said premises, subject only to the following exceptions:

Building and zoning laws, ordinances, State and Federal regulations.

Reservation of any minerals or mineral rights to the State of Minnesota.

Utility and drainage easements which do not interfere with present improvements.

Seller's real estate taxes have been waived for being a Municipal Corporation. The buyer shall pay the real estate taxes due and payable in the year 2023, and any unpaid installments of special assessments payable therewith and thereafter.

Neither the seller nor the seller's agent make any representation or warranty whatsoever concerning the amount of real estate taxes which shall be assessed against the property subsequent to the date of purchase.

Seller covenants that buildings, if any, are entirely within the boundary lines of the property and agrees to remove all personal property not included herein.

The Seller agrees to deliver possession of this property on forty-five (45) days after signing the Purchase Agreement, the date of closing.

The Seller shall, within a reasonable time, after approval of this agreement, furnish an abstract of title or a Registered Property Abstract certified to date to include proper searches covering bankruptcies and State and Federal judgments and liens. The buyer shall be allowed fifteen (15) days after receipt thereof for examination of said title and the making of any objections thereto, said objections to be made in writing or deemed to be waived. If any objections are so made, the seller shall be allowed one hundred twenty

(120) days to make such title marketable. Pending correction of title, the payments hereunder required shall be postponed, but upon correction of title and within thirty (30) days after written notice to the buyer, the parties shall perform this agreement according to its terms. If said title is not marketable and is not made so within one hundred twenty

(120) days from the date of written objections thereto as above provided, this agreement shall be null and void, at option of the buyer, and neither principal shall be liable for damages hereunder to the other principal. All money theretofore paid by the buyer shall be refunded. If the title to said property be found marketable or be so made within said time, and said buyer shall default in any of

the agreements and continue in default for a period of ten (10) days, then and in that case, the seller may terminate this contract and on such termination, all payments made upon this contract shall be retained by said seller and his agent, as their respective interests may appear, as liquidated damages, time being of the essence hereof. This provision shall not deprive either party of the right of enforcing the specific performance of this contract, provided such contract shall not be terminated as aforesaid, and provided action to enforce such specific performance shall be commenced within six (6) months after such right of action shall arise.

This written Purchase Agreement constitutes the entire and complete agreement between the parties hereto and supersedes any prior oral or written agreements between the parties hereto. The buyer is not relying on any statements, representations or warranties of the seller except those set forth in this Purchase Agreement.

That sellers will remove the bathroom unit by the date of closing and filled in subject to applicable governmental regulations.

Jordin Roberts, Seller

Its: City Administrator

This Instrument was Drafted By:

Ramstad, Skoyles & Winters, P.A. Thomas P. Winters

114 Holmes Street West Detroit Lakes, MN 56501 218-847-5653

Buyer

Its: