

RESOLUTION No. 0108-2025A

2025 ORGANIZATIONAL RESOLUTION

WHEREAS, the Rules for the Organization and Procedure of the City Council of Frazee, as well as Minnesota Statute Chapter 412 and 427, require certain action by the City Council at the annual organizational council meeting in January;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Frazee, County of Becker, Minnesota, that it hereby approves the following designations for the year 2025:

Meetings: Regular meetings of the Frazee City Council shall be held on the Second and Fourth Wednesdays of each month at 5:00 p.m. at the Frazee Event Center, except for the 2nd meetings in November and December which will be held on the Monday preceding the Fourth Wednesday. Location for special meetings will be posted as a part of the official meeting posting.

Rules and Procedure: The official “Rules for the Organization and Procedure for the City Council” are hereby approved and attached to this resolution.

Official Newspaper: The official newspaper for the City of Frazee shall be the **Frazee-Vergas Forum**, whose main publication is located in Frazee, Minnesota.

Official City Depositories of City Funds: The following financial institutions shall be designated as the official city depositories: **United Community Bank** and the **4M Fund**.

Vice Mayor: In the absence of the Mayor, the Vice Mayor for the Frazee City Council shall be James Rader.

Council Committees 2025: Council Members shall serve as representatives to these specific departments/committees:

Parks & Recreation: **Mark Kemper** and **Andrea Froeber**

Personnel Committee: **Mike Sharp** and **James Rader**

Finance Committee: **Andrew Daggett** and **James Rader**

Council Member Liaisons: Council Members shall serve as liaisons to these specific groups/organizations:

Frazee Area Action Fund: **Mark Kemper**

Frazee-Burlington-Silver Leaf Joint Powers Board: **Mark Kemper** and **Larry Stephenson**

Lakeside Cemetery Liaison: **Mark Kemper**

Lake Agassiz Regional Library: **James Rader**

Frazee School District: **James Rader**

Planning Commission: The Frazee City Council appointed to the Planning Commission shall be **Mark Kemper** and **Mike Sharp**. Other Planning Commission members with an annual appointment starting in January are:

Eric Anderson

Ken Miosek

Tyler Trieglaff

Economic Development Authority Members: The Frazee City Council members appointed by the City Council to the Economic Development Authority shall be **Andrea Froeber** and **Andrew Daggett**. Other Economic Development Authority members are:

- Bill Daggett *Term Expires 1/1/2026*
- Ashley Renollet *Term Expires 1/1/2026*
- Jon Olson *Term Expires 1/1/2031*
- Heath Peterson *Term Expires 1/1/2031*
- Hank Ludtke *Term Expires 1/1/2031*

EDA Advisor - Creating Community Consulting

EDA – MHP Advisor – Jill Hendricksen

Legal Advisors: The firm of **Ramstad, Skoyles, Winters & Bakken P.A.** shall be retained as the law firm responsible for legal services and advice, with Tom Winters as the primary City Attorney and Karen Skoyles as the primary prosecuting attorney.

Audit Services: The Frazee City Council hereby retains **Hoffman, Phillipp, & Martel** as the firm to audit the financial records of the City of Frazee.

Engineering Services: The Frazee City Council hereby retains **Ulteig Engineering** as the engineering firm responsible for civil engineering services and advice, with Kris Carlson as the primary contact.

Assessing Services: The Frazee City Council hereby appoints **Becker County Assessor’s Office** as the responsible agent for property assessing for tax valuation purposes for the City of Frazee.

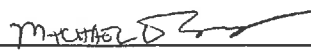
Building Official: The Frazee City Council hereby appoints **Jon Stewart** as the responsible agent for building inspections/rental inspections and code compliance for the City of Frazee.

Zoning Administrator: The Frazee City Council hereby appoints **City Administrator** as the Zoning Administrator for the City of Frazee.

Assistant Weed Inspector: The Frazee City Council hereby appoints **Public Works Superintendent** as the Assistant Weed Inspector (the mayor is the city weed inspector).

Adopted this 8th of January, 20254 by the City Council of Frazee.

	Daggett	Froeber	Kemper	Rader	Sharp
Aye	X	X	X	X	X
Nay					
Abstain					
Absent					


 Mike Sharp,
 Mayor


 Stephanie Poegel,
 City Administrator