



I. IDENTIFYING INFORMATION			
JOB TITLE	Emergency Medical Responder	WORK LOCATION	Frazee Rescue Service Area
SUPERVISOR	Rescue President	FLSA STATUS	
DEPARTMENT HEAD	Rescue President	PAY GRADE	
DEPARTMENT	Rescue	EFFECTIVE DATE	January 1, 2025

II. POSITION SUMMARY	
	The Emergency Medical Responder (EMR) provides emergency medical care and extrication to individuals in need of immediate assistance, as part of a collaborative rescue squad. EMR's perform basic medical procedures, assist transporting emergency medical services, and ensure patient safety while providing care in a variety of high-pressure environments.

III. ESSENTIAL DUTIES AND RESPONSIBILITIES	
	Respond to emergency calls and provide immediate, life-saving medical care at the scene.
	Assess the condition of patients' vital signs per medical protocols (e.g., blood pressure, glucose, oxygen concentration, temperature, airway).
	Administer treatments per medical protocols (e.g., CPR, bleeding control, airway management, wound care, splinting).
	Administer medications per medical protocols (variances).
	Assist transporting emergency medical services in performing advanced medical procedures.
	Ensure proper use of medical equipment and maintain readiness.
	Ensure proper use of response vehicles and ensure readiness.
	Document patient care, treatment administered, and response times accurately.
	Maintain equipment, supplies, and inventory according to department protocols.
	Adhere to all safety guidelines and standards established by the Medical Director and department protocols.
	Participate in ongoing training to maintain certification and improve skills.
	Display a high level of teamwork and promote recruitment of new members.
	Communicate effectively with patients, families, and other emergency responders.
	Participate in non-emergency and community outreach activities.
	Ensure compliance with state, federal laws, regulations and department policies.

V. PHYSICAL DEMANDS	
	Must be physically capable of performing tasks such as lifting/carrying 50 pounds and transporting patients.

VII. MINIMUM QUALIFICATIONS	
	Ability to work effectively both independently and as part of a team.
	A valid driver's license with a record that meets the City of Frazee's requirements.
	Must meet call response requirements.
	Ability to work irregular hours, including nights, weekends, and holidays.

VII. DESIRED QUALIFICATIONS	
	Ability to work calmly and effectively in high-stress environments.
	Strong communication and teamwork skills.
	Completion of an Emergency Medical Responder (EMR), Emergency Medical Technician (EMT), or Paramedic course and have valid current certification.
	Current CPR certification.

Frazee is an Equal Opportunity Employer.