



Economic Development Authority

EDA MEETING AGENDA

April 22, 2025 ~ 11:30 p.m. ~ Frazee Fire Hall

1. Call the Meeting to Order
2. Roll Call
3. Approval of Agenda
4. **Open Forum** - The City of Frazee welcomes you to this meeting. We have the desire to provide an opportunity to hear from members of the public. This portion of the agenda will be limited to a total of not more than 15 minutes. Individual speakers are asked to limit their comments to not more than 3 minutes. Thank you for attending.
5. Meeting Minutes – [March 25, 2025](#); Special Meeting [April 14, 2025](#)
6. Public Hearing – Donation of 1107 Red Willow Circle
 - a. Public Hearing Opened
 - b. Public Comment
 - c. Public Hearing Closed
7. Old Business
 - a. DTI Construction Updates
 - b. [Tenant A Request for Delayed Buildout](#)
The portion of the meeting may be closed pursuant to MN Statute 13D.05
 - c. [Tenant C Request for Delayed Buildout](#)
The portion of the meeting may be closed pursuant to MN Statute 13D.05
 - d. Red Willow Development
 - e. [Bylaw Updates](#)
8. New Business
9. [EDA Financials](#)
10. [Consultant Report](#)
11. Commissioner Comments
12. Adjournment

Meeting Minutes – March 25, 2025

1. Call the Meeting to Order: 11:37am
2. Roll Call: Bob Williams, Karen Pifher, Jamie Crabtree, Heather Ware Nelson, Derek Bristlin, Heath Peterson, Ashley Renollet, Andrea Froeber, John Olson, Stephanie Poegel
3. Approval of Agenda
 - a. Motion to approve agenda by Andrea, second by Heath, no discussion. All in favor.
4. Approval of Minutes
 - a. Motion to approve minutes by Andrea, second by John, no discussion. All in favor.
5. Open Forum: None
6. Old Business
 - a. Downtown Infill Financing – Jason Murray, David Drown & Associates
 - i. Going over financials of debt of building
 - ii. Look at levees for future of building
 - iii. Plan for city to own for a while
 - iv. Discussion w/EDA members
 - v. TIF Bond – not an option
 - vi. Tax abatement – paper pledge looking at
 1. Bringing to city council
 - b. DTI Construction Updates
 - i. Plumbing – out 10-12 weeks vs original 8 weeks
 - ii. Completion now August 15th
 - iii. Plumbing plans submitted March 13th to state
 - iv. Meeting w/subcontractors this week to make plans
 1. Coordinate w/Larry & city on what is able to be done while waiting for plumbing permits
 - c. Tenant A Request for Delayed Buildout
 - i. Tenant A requesting financial compensation for loss of income due to buildout delays to August
 1. EDA discussed & will wait to discuss with tenant C before making a decision
 - d. DTI Construction Contract with Bristlin Construction Inc.
 - i. Motion to approve contract with Bristlin Construction by John, second by Ashley, no discussion. All in favor.
7. New Business
 - a. FACC annual meeting held March 20
 - i. Approx. 60 people attended
 - ii. Discussed growth from last year to this year
 - iii. Madison Olson starting project w/youth for their Splash Pad input
8. EDA Financials: None
9. Consultant Report: no questions
10. Commissioner Comments:

- a. Ashley asked about the Community Reinvestment Sponsor & Affordable Housing Program Grant
 - i. Karen & Stephanie will look into before next EDA meeting

11. Adjournment: 12:58

Respectfully submitted,
Karen Pifher
EDA Consultant

Meeting Minutes – April 14, 2025

1. Call the Meeting to Order
 - a. Meeting called to order at 8:09 am by President Heath Peterson at the Frazee Fire Hall
2. Roll Call
 - a. Members Present: Andrew Daggett, Andrea Froeber, Heath Peterson, Ashley Renollet
 - b. Members Absent: Bill Daggett, Hank Ludtke, John Olson
 - c. Staff: Stephanie Poegel
 - d. Contracted Services: Karen Pifher, Creating Community Consulting
 - e. Guests: None

3. Downtown Infill

- a. Change Orders
 - i. Hood for Suite C

M/S/CU: Froeber/Renollet to approve up to \$9,000 for hood for Suite C

- ii. Walk-In Cooler

M/S/CU: Froeber/Renollet to approve up to \$30,000 for Walk-In Cooler to stay with the building for Suite A

- b. Decisions

M/S/CU: Froeber/Daggett to approve expenditure decisions for the Downtown Infill fit-up project up to \$10,000 to be made by Pifher and Poegel with ratification by the EDA board

4. Adjournment

- a. Meeting adjourned at 8:17 am

Respectfully submitted,
Stephanie Poegel
Frazee City Administrator

Old Business

TENANT A REQUESTS FOR DELAYED BUILDOUT

March 17, 2024

To: Frazee EDA Bakehouse Bakery Requests for Delayed Build Out (3 months)

Request for Financial Compensation

<u>Costs</u>		<u>3 Mos</u>
Midwest Bank Loan Payments (<i>interest only</i>) – (May \$445, June \$440, July \$455)		\$1350
Storage Unit Costs (<i>unless items moved to Frazee for free storage</i>) (May-July)	\$108	\$324
WCI Loan Payment (May-July)	\$280	\$840
Rent abate for 6 mos (Sept-Feb)	\$1880	\$11,280
(Est Loss of Projected Revenue \$25,000/mo for 3 mos = \$75,000) (<i>est on average income projections, realizing May-July are higher income producing mos</i>)		

Requests for Consideration

- 1) Frazee EDA pays actual costs during projected delayed period (3 mos) - \$2514
- 2) Frazee EDA provides bi-weekly updates of construction/fit up project including any delays or changes
- 3) Frazee EDA in exchange for the purchase of a walk-in freezer (\$23,000) would receive cleaning and monitoring of the Common Area for the period of the lease (5 years) by Bakehouse Bakery (in-kind exchange value \$383 mo). Materials & Supplies would be the responsibility of the landlord (ie – toilet paper, cleaning supplies, etc)
- 3) Frazee EDA will compensate significant loss of income (equal to 15% of est of loss of total income) in rent abatement over a period of 6-mos, not to include 60-day clause in the current lease
- 4) Frazee EDA will outline in writing the 'marketing package', timeline and value that was confirmed in discussions with Karen, Frazee EDA & Stephanie, City of Frazee

In the event, the project does not meet a July 1, 2025 deadline for move in & operations. We request the Frazee EDA continue the financial compensation outlined above, as well as the in-kind rent abatement extension of 30 days.

Thank you for your consideration. I look forward to working with you, the City of Frazee and the EDA.

Karey Smagacz
Owner, Bakehouse Bakery

Old Business

TENANT C REQUESTS FOR DELAYED BUILDOUT

March 28th, 2025

To: Frazee EDA Mama's Pizzeria N Scoops requests for delayed build out (3 months)

Requests for financial compensation

Costs

Rent abatement for 6 months (Sept-Feb)	\$2362.67	\$14,176
(Est Loss of Projected Revenue \$32,000/mo. for 3 months= \$96,000)		
Sign/façade assistance (Quote \$1500)		

Requests for Consideration

- 1) Frazee EDA provides bi-weekly updates of construction/fit up project including any changes or delays.
- 2) Clarification of one bathroom being approved in Bay C
- 3) Frazee EDA provides a breakdown of the build out costs per bay.
- 4) Frazee EDA will compensate significant loss of income (equal to 15% of Est of loss of total income) in rent abatement over a period of 6 months, not to include 60-day clause in the current lease
- 5) Frazee EDA will outline in writing the 'marketing package,' timeline and value
- 6) Date adjustment based on opening date for rent increases

In the event, the project does not meet a July 1, 2025, deadline for move in and operation, we request the Frazee EDA continue the financial compensation outlined above, as well as the in-kind rent abatement extension of 30 days.

Thank you for your time and consideration. I look forward to working with the City of Frazee and the EDA

Sara Erickson
Owner, Mama's Pizzeria N Scoops

Old Business

BYLAW UPDATES

BY-LAWS OF THE ECONOMIC DEVELOPMENT AUTHORITY IN AND FOR THE CITY OF FRAZEE, MINNESOTA

1. The Authority

Section 1.1 Name of the Authority. The name of the Authority shall be the Economic Development Authority (hereinafter, "Authority") in and for the City of Frazee, Minnesota (hereinafter "City"), and its governing body shall be called the Board of Commissioners (hereinafter, "Board").

Section 1.2 Office. The principal office of the Authority shall be the Frazee City Offices.

Section 1.3 Seal. The official seal of the City of Frazee shall be the Authority's official seal.

2. Organization

Section 2.1 Officers. The officers of the Authority shall consist of a President, a Vice President, a Secretary-Treasurer, and Assistant Treasurer. The President and the Vice President shall be members of the Board and shall be elected annually, and no Commissioner may serve as President and Vice President at the same time. The offices of Secretary-Treasurer, and Assistant Treasurer shall be appointed as set forth herein.

Section 2.2 President. The President shall preside at all meetings of the Board.

Section 2.3 Vice President.

The Vice President shall preside at ~~any meetings of the Board~~ meetings and perform the duties in the absence of the President and may exercise or perform the same due to in absence or other inability of the President.

Section 2.4 Secretary-Treasurer. The Secretary-Treasurer shall be the City ~~Clerk~~ Administrator. The Secretary-Treasurer shall receive and be responsible for Authority money, shall disburse Authority money by check only, keep an account of all Authority receipts and disbursements and the nature and the purpose relating thereto, shall file all financial reports and disclosures required of the Authority, and be responsible for the acts of the Assistant Treasurer. The Secretary-Treasurer shall keep minutes of all meetings of the Board and shall maintain all records of the Authority. The Secretary-Treasurer shall have such additional duties and responsibilities as the Board may from time to time and by resolution prescribe. The Secretary-Treasurer shall advise the Board of all appropriate matters, participate in Board discussion, but shall not vote, unless appointed as a Commissioner as provided herein. The Secretary-Treasurer shall be responsible for recording and maintaining accurate records of the meetings of the Board and of all official actions taken by or on behalf of the Authority.

Section 2.5 Assistant Treasurer. The Assistant Treasurer shall have all the powers and duties of the Treasurer if the Treasurer is absent or disabled. The Assistant Treasurer shall be the Deputy City Clerk. The Assistant Treasurer shall not vote unless appointed as a commissioner as provided herein.

3. Procedures of Board of Commissioners

Section 3.1 Annual Meeting. The annual meeting of the Board shall be held on the 4th Tuesday of the month of February each year set by resolution.

Section 3.2 Regular Meeting. The Board shall hold regular meetings on the 5th Monday of each month, commencing at 7:00 p.m. 4th Tuesday of each month, commencing at 11:30 or at such other time as the Board may determine.

Section 3.3 Special Meetings. Special meetings of the Board may be called by the President or, in the event of the President's absence or inability, by the Vice President at any time, upon three day prior notice to all Commissioners and the Secretary-Treasurer. Upon the same notice, special meetings of the Board may also be called by any two Commissioners. The Secretary-Treasurer shall post notice of any special meeting in the principal office of the Authority no less than three days prior to such special meeting.

Section 3.4 Quorum. A quorum of the seven member Board shall consist of four Commissioners. In the absence of a quorum, no official action may be taken by, on behalf of, or in the name of the Board or the Authority. (Amended February 20, 2007)

Section 3.5 Adoption of Resolutions. Resolutions of the Board shall be deemed adopted if approved by not less than a simple majority of all Commissioners present. Resolutions may, but need not be, read aloud prior to a vote taken thereon. All resolutions shall be executed after passage.

Section 3.6 Rules of Order. The meetings of the Board shall be governed by the most recent edition of Robert's Rules of Order.

4. Miscellaneous

Section 4.1 Fiscal Year. The fiscal year of the Authority shall be the calendar year. The City shall be the fiscal agent for the Authority and shall establish a separate fund for the purpose of maintaining all financial and accounting records of the Authority, including the nature of all receipts and disbursements, money on hand and the purposes to which it may be applied, and records of Authority's debits and credits. The City shall establish such other funds as may be properly authorized and necessary for conduct of the Authority's business.

Section 4.2 Checks. An Authority check must be signed by ~~the Secretary-Treasurer and the President~~ City Council approved bank account signers. The check must state the name of the payee and the nature for which the check was issued.

Section 4.3 Financial Statements. The City shall provide the Authority with such financial information as may be necessary for the proper conduct of the Authority's business. The funds established for the benefit of the Authority shall be audited annually and included as part of the City annual financial report. The City shall file such financial reports with the State and any other organizations or agencies as may be required for proper operation of the Authority.

Section 4.4 Report to City. The Authority shall annually, or more often if requested by the City Council, make a report to the City Council giving a detailed account of its activities and of its receipts and expenditures for the preceding calendar year.

Section 4.5 Budget to City. The Authority shall annually send its budget to the City Council, no later than September 1, which budget includes a written estimate of the amount of money needed by the Authority from the City in order for the Authority to conduct business during the upcoming fiscal year.

Section 4.6 Employees. The Authority may recommend employment of an executive director, a chief engineer, technical experts and agents and other employees as it may require and determine their duties, qualifications and compensation.

Section 4.7 Services. The Authority may contract for the services of consultants, agents, public accountants and others as needed to perform its duties and to exercise its powers. The Authority may also use the services of the City attorney or hire general counsel, as determined by the Authority.

Section 4.8 Supplies, Purchasing, Facilities, and Services. The Authority shall purchase such supplies and materials as it needs. The Authority shall follow such procedures as are applicable to other City departments and agencies. The City may furnish offices, structures and space, stenographic, clerical, engineering and other assistance to the Authority.

Section 4.9 Execution of Contracts. All contracts, notes, and other written agreements or instruments to which the Authority is a part or signatory or by which the Authority may be bound shall be executed by the President or Vice President, and the Secretary-Treasurer, or by such other Commissioners or Officers of the Authority as the Board may by resolution prescribe by resolution. All contracts ~~will shall be signed after~~ reviewed by legal counsel before signing.

Section 4.10 Appointment, terms; vacancies. Seven member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. (Amended February 20, 2007)

Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

Subd 1. Terms are as follows:

Two Year	-	Denos Riewer
Three Year	-	Patricia Johnson
Four Year	-	James Clarey
Five Year	-	Fred Daggett
Six Year	-	Russell Vikesland

Thereafter all commissioners shall be appointed for six-year terms.

Subd 2. A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

~~Subd 3. Compensation and reimbursement. A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.~~

Subd 4.

The Secretary/Treasurer and Assistant Treasurer ~~will~~ shall be paid compensation for their services in an amount to be determined by the City Council

Subd 5.

Removal for cause. A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. ~~A copy of the charges must be given to the commissioner at least ten days before the hearing.~~ The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated. If a commissioner is removed, a record of the proceedings, together with the charges and finding, shall be filed in the office of the city ~~clerk~~ administrator.

Section 4.11. Conflict of Interest. Except as authorized in section 471.88 a commissioner, officer, or employee of an authority must not acquire any financial interest, direct or indirect, in any project or in any property included in any project, nor shall the person have any financial interest, direct or indirect, in any contract or proposed contract for materials or service to be furnished or used in connection with any project.

Section 4.12. Liable in Contract or Tort. Subject to the provisions of chapter 466, an authority shall be liable in contract or in tort in the same manner as a private corporation. The commissioners of an authority shall not be personally liable as such on its contracts, or for torts, not committed or directly authorized by them. The property or funds of an authority shall not be subject to attachment, or to levy and sale on execution, but, if an authority refuses to pay a judgment entered against it in any court of competent jurisdiction, the district court for the county in which the authority is situated may, by writ of mandamus, direct the treasurer of the authority to pay judgment from any unencumbered funds available for the purpose. (MN State Statute 469.1081)

Section 4.13. Amendment of By-Laws. These By-Laws may be amended by the Board by majority vote of all the Commissioners, provided that any such proposed amendment shall first have been delivered to each Commissioner at least 5 days prior to the meeting at which such amendment is considered. All such amendments must be approved by Resolution of the City Council.

Amended:

Section 4.13 – February 9, 2004

Section 4.2 – April 19, 2004

Section 3.4 and 4.19 – February 20, 2007

Section 2.3; 2.4; 3.1; 3.2; 4.9; and 4.10, Subd 3, Subd 4 & 5 – EDA/April 22, 2025;

Council/May14, 2025

EDA Financials

Checkbook Balances – March 31, 2025

I have enclosed the reports for end of month for February and for March.

Fund	Description	PRELIMINARY Cash (Checkbook) Balance **UNBALANCED**
651	Economic Development	(\$26,277.92)
652	RBEG	\$47,765.22
653	Revolving Loan	\$19,817.99
654	Business Incubator	\$70,667.78
655	Small Cities Development Loan	\$113,953.51
656	Downtown Infill	\$31,488.70
	Total EDA Checking Funds	\$257,415.28
656	Downtown Infill – Savings	\$375,671.51
652	RBEG – CD's	\$10,470.95
	Total EDA Funds	\$643,557.74



CITY OF FRAZEE
***Budget YTD Rev-Exp©**

Current Period: February 2025

	2025 YTD Budget	2025 YTD Amt	February MTD Amt	2025 YTD Balance	% of Budget
CAP PROJ - DTI					
Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures	\$0.00	\$9,000.00	\$9,000.00	-\$9,000.00	0.00%
Gain/(Loss)	\$0.00	(\$9,000.00)	(\$9,000.00)	\$9,000.00	0.00%
Expenditure					
Active E 421-46500-302 Architects Fees	\$0.00	\$9,000.00	\$9,000.00	(\$9,000.00)	0.00%
Active E 421-46500-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 421-46500-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 421-46500-502 Construction - Ne	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	\$0.00	(\$9,000.00)	(\$9,000.00)	\$9,000.00	0.00%
Total CAP PROJ - DTI	\$0.00	(\$9,000.00)	(\$9,000.00)	\$9,000.00	0.00%
ECONOMIC DEVELOPMENT AUTHORITY					
Revenues	\$49,000.00	\$763.81	\$690.14	\$48,236.19	1.56%
Expenditures	\$53,600.00	\$8,333.71	\$4,475.71	\$45,266.29	15.55%
Gain/(Loss)	(\$4,600.00)	(\$7,569.90)	(\$3,785.57)	\$2,969.90	164.56%
Revenue					
Active R 651-31750 Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 651-31780 Loan Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 651-33000 Intergovernmental Re	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active R 651-34101 Rent Revenue	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active R 651-36200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 651-36203 Advertising Revenue	\$5,000.00	\$763.81	\$690.14	\$4,236.19	15.28%
Total Revenue	\$49,000.00	\$763.81	\$690.14	\$48,236.19	1.56%
Expenditure					
Active E 651-46500-200 Office Supplies (\$200.00	\$95.43	\$54.41	\$104.57	47.72%
Active E 651-46500-210 Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 651-46500-300 Professional Srvs	\$42,000.00	\$6,270.00	\$3,135.00	\$35,730.00	14.93%
Active E 651-46500-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 651-46500-314 Cont/Pro Serv - E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 651-46500-340 Advertising	\$7,500.00	\$1,565.00	\$940.00	\$5,935.00	20.87%
Active E 651-46500-351 Legal Notices Pu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 651-46500-361 General Liability I	\$300.00	\$289.62	\$289.62	\$10.38	96.54%
Active E 651-46500-381 Electric Utilities	\$600.00	\$113.66	\$56.68	\$486.34	18.94%
Active E 651-46500-433 Dues and Subscri	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active E 651-46500-500 Capital Outlay (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 651-46500-503 Special Assessm	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	(\$53,600.00)	(\$8,333.71)	(\$4,475.71)	(\$45,266.29)	15.55%
Total ECONOMIC DEVELOPMENT AUTHORITY	(\$4,600.00)	(\$7,569.90)	(\$3,785.57)	\$2,969.90	164.56%
EDA - RBEG					
Revenues	\$2,724.00	\$454.20	\$227.10	\$2,269.80	16.67%
Expenditures	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Gain/(Loss)	(\$42,276.00)	\$454.20	\$227.10	(\$42,730.20)	-1.07%
Revenue					
Active R 652-36111 Loan Repmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 652-36112 Loan Repmnt - Inter/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 652-36113 Loan Repmnt - Princ/	\$1,592.00	\$258.27	\$129.48	\$1,333.73	16.22%
Active R 652-36114 Loan Repmnt - Inter/C	\$1,132.00	\$195.93	\$97.62	\$936.07	17.31%



CITY OF FRAZEE
*Budget YTD Rev-Exp©

Current Period: February 2025

			2025	2025	February	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 652-36200	Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 652-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$2,724.00	\$454.20	\$227.10	\$2,269.80	16.67%
Expenditure							
Active	E 652-46500-650	Loan Disburseme	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 652-46500-651	Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure			(\$45,000.00)	\$0.00	\$0.00	(\$45,000.00)	0.00%
Total EDA - RBEG			(\$42,276.00)	\$454.20	\$227.10	(\$42,730.20)	-1.07%
EDA - Revolving Loan Pool							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Gain/(Loss)			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
Revenue							
Active	R 653-36111	Loan Reprmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36112	Loan Reprmnt - Inter/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36113	Loan Reprmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36114	Loan Reprmnt - Inter/C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure							
Active	E 653-46500-650	Loan Disburseme	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 653-46500-651	Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
Total EDA - Revolving Loan Pool			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
EDA - BUSINESS CENTER							
Revenues			\$24,000.00	\$4,398.10	\$2,199.05	\$19,601.90	18.33%
Expenditures			\$18,000.00	\$3,144.35	\$2,444.32	\$14,855.65	17.47%
Gain/(Loss)			\$6,000.00	\$1,253.75	(\$245.27)	\$4,746.25	20.90%
Revenue							
Active	R 654-31750	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 654-31760	Loan Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 654-34101	Rent Revenue	\$24,000.00	\$4,398.10	\$2,199.05	\$19,601.90	18.33%
Active	R 654-36200	Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$24,000.00	\$4,398.10	\$2,199.05	\$19,601.90	18.33%
Expenditure							
Active	E 654-46500-315	Cont/Pro Serv - S	\$0.00	\$10.00	\$0.00	(\$10.00)	0.00%
Active	E 654-46500-321	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-324	Technology/Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-362	Property Ins	\$3,000.00	\$1,779.00	\$1,779.00	\$1,221.00	59.30%
Active	E 654-46500-381	Electric Utilities	\$2,500.00	\$346.19	\$159.90	\$2,153.81	13.85%
Active	E 654-46500-382	Water/Sewer Utilit	\$0.00	\$77.78	\$77.78	(\$77.78)	0.00%
Active	E 654-46500-383	Gas Utilities	\$2,000.00	\$639.66	\$351.92	\$1,360.34	31.98%
Active	E 654-46500-384	Refuse/Garbage	\$0.00	\$14.00	\$7.00	(\$14.00)	0.00%
Active	E 654-46500-401	Repairs/Maint Bui	\$7,500.00	\$277.72	\$68.72	\$7,222.28	3.70%
Active	E 654-46500-433	Dues and Subscri	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Total Expenditure			(\$18,000.00)	(\$3,144.35)	(\$2,444.32)	(\$14,855.65)	17.47%
Total EDA - BUSINESS CENTER			\$6,000.00	\$1,253.75	(\$245.27)	\$4,746.25	20.90%



CITY OF FRAZEE
***Budget YTD Rev-Exp©**

Current Period: February 2025

	2025 YTD Budget	2025 YTD Amt	February MTD Amt	2025 YTD Balance	% of Budget
EDA - Small Cities Devel. Loan					
Revenues	\$5,329.00	\$1,211.30	\$815.76	\$4,117.70	22.73%
Expenditures	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Gain/(Loss)	(\$14,671.00)	\$1,211.30	\$815.76	(\$15,882.30)	-8.26%
Revenue					
Active R 655-38111 Loan Repmnt - Princ/	\$547.00	\$175.42	\$175.42	\$371.58	32.07%
Active R 655-38112 Loan Repmnt - Inter/R	\$33.00	\$17.70	\$17.70	\$15.30	53.64%
Active R 655-38113 Loan Repmnt - Princ/	\$3,989.00	\$779.38	\$454.90	\$3,189.62	19.64%
Active R 655-38114 Loan Repmnt - Inter/C	\$780.00	\$238.80	\$167.74	\$541.20	30.62%
Total Revenue	\$5,329.00	\$1,211.30	\$815.76	\$4,117.70	22.73%
Expenditure					
Active E 655-46500-850 Loan Disburseme	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active E 655-46500-851 Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	0.00%
Total EDA - Small Cities Devel. Loan	(\$14,671.00)	\$1,211.30	\$815.76	(\$15,882.30)	-8.26%
EDA - Downtown Infill					
Revenues	\$58,000.00	\$7,104.90	\$7,104.90	\$50,895.10	12.25%
Expenditures	\$29,850.00	\$5,796.71	\$5,300.64	\$24,053.29	19.42%
Gain/(Loss)	\$28,150.00	\$1,308.19	\$1,804.26	\$26,841.81	4.65%
Revenue					
Active R 656-34101 Rent Revenue	\$58,000.00	\$7,104.90	\$7,104.90	\$50,895.10	12.25%
Active R 656-38200 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue	\$58,000.00	\$7,104.90	\$7,104.90	\$50,895.10	12.25%
Expenditure					
Active E 656-46500-210 Operating Supplie	\$200.00	\$93.31	\$46.05	\$106.69	46.66%
Active E 656-46500-211 Cleaning Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active E 656-46500-307 Management Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-311 Contracts/Profess	\$5,000.00	\$845.00	\$845.00	\$4,355.00	12.90%
Active E 656-46500-315 Cont/Pro Serv - S	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active E 656-46500-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active E 656-46500-360 Insurance (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-362 Property Ins	\$5,000.00	\$3,990.00	\$3,990.00	\$1,010.00	79.80%
Active E 656-46500-381 Electric Utilities	\$3,500.00	\$338.11	\$187.55	\$3,161.89	9.66%
Active E 656-46500-382 Water/Sewer Utilit	\$2,000.00	\$65.19	\$65.19	\$1,934.81	3.26%
Active E 656-46500-383 Gas Utilities	\$1,000.00	\$368.82	\$250.95	\$631.18	36.88%
Active E 656-46500-384 Refuse/Garbage	\$3,000.00	\$228.28	\$115.90	\$2,773.72	7.54%
Active E 656-46500-401 Repairs/Maint Bui	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active E 656-46500-485 Restricted Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-500 Capital Outlay (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-47000-801 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-47000-811 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	(\$29,850.00)	(\$5,796.71)	(\$5,300.64)	(\$24,053.29)	19.42%
Total EDA - Downtown Infill	\$28,150.00	\$1,308.19	\$1,804.26	\$26,841.81	4.65%
Report Total	(\$35,397.00)	(\$12,342.46)	(\$10,183.72)	(\$23,054.54)	34.87%



CITY OF FRAZEE
*Budget YTD Rev-Exp©

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Current Period: March 2025

			2025	2025	March	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
CAP PROJ - DTI							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$0.00	\$11,600.00	\$2,600.00	-\$11,600.00	0.00%
Gain/(Loss)			\$0.00	(\$11,600.00)	(\$2,600.00)	\$11,600.00	0.00%
Expenditure							
Active	E 421-46500-302	Architects Fees	\$0.00	\$11,600.00	\$2,600.00	(\$11,600.00)	0.00%
Active	E 421-46500-303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 421-46500-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 421-46500-502	Construction - Ne	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure			\$0.00	(\$11,600.00)	(\$2,600.00)	\$11,600.00	0.00%
Total CAP PROJ - DTI			\$0.00	(\$11,600.00)	(\$2,600.00)	\$11,600.00	0.00%
ECONOMIC DEVELOPMENT AUTHORITY							
Revenues			\$49,000.00	\$1,285.68	\$521.87	\$47,714.32	2.62%
Expenditures			\$53,600.00	\$30,762.17	\$22,428.46	\$22,837.83	57.39%
Gain/(Loss)			(\$4,600.00)	(\$29,476.49)	(\$21,906.59)	\$24,876.49	640.79%
Revenue							
Active	R 651-31750	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 651-31760	Loan Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 651-33000	Intergovernmental Re	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 651-34101	Rent Revenue	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	R 651-36200	Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 651-36203	Advertising Revenue	\$5,000.00	\$1,285.68	\$521.87	\$3,714.32	25.71%
Total Revenue			\$49,000.00	\$1,285.68	\$521.87	\$47,714.32	2.62%
Expenditure							
Active	E 651-46500-200	Office Supplies (\$200.00	\$188.81	\$93.38	\$11.19	94.41%
Active	E 651-46500-210	Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 651-46500-300	Professional Srvs	\$42,000.00	\$9,405.00	\$3,135.00	\$32,595.00	22.39%
Active	E 651-46500-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 651-46500-314	Cont/Pro Serv - E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 651-46500-340	Advertising	\$7,500.00	\$1,565.00	\$0.00	\$5,935.00	20.87%
Active	E 651-46500-351	Legal Notices Pu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 651-46500-361	General Liability I	\$300.00	\$289.62	\$0.00	\$10.38	96.54%
Active	E 651-46500-381	Electric Utilities	\$600.00	\$168.74	\$55.08	\$431.26	28.12%
Active	E 651-46500-433	Dues and Subscri	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 651-46500-500	Capital Outlay (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 651-46500-503	Special Assessm	\$0.00	\$19,145.00	\$19,145.00	(\$19,145.00)	0.00%
Total Expenditure			(\$53,600.00)	(\$30,762.17)	(\$22,428.46)	(\$22,837.83)	57.39%
Total ECONOMIC DEVELOPMENT AUTHORITY			(\$4,600.00)	(\$29,476.49)	(\$21,906.59)	\$24,876.49	640.79%
EDA - RBEG							
Revenues			\$2,724.00	\$681.30	\$227.10	\$2,042.70	25.01%
Expenditures			\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Gain/(Loss)			(\$42,276.00)	\$681.30	\$227.10	(\$42,957.30)	-1.81%
Revenue							
Active	R 652-36111	Loan Repmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 652-36112	Loan Repmnt - Inter/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 652-36113	Loan Repmnt - Princ/	\$1,592.00	\$388.46	\$130.19	\$1,203.54	24.40%
Active	R 652-36114	Loan Repmnt - Inter/C	\$1,132.00	\$292.84	\$96.91	\$839.16	25.87%



CITY OF FRAZEE
*Budget YTD Rev-Exp©

Current Period: March 2025

			2025	2025	March	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 652-36200	Misoellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 652-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$2,724.00	\$681.30	\$227.10	\$2,042.70	25.01%
Expenditure							
Active	E 652-46500-650	Loan Disburseme	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 652-46500-651	Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure			(\$45,000.00)	\$0.00	\$0.00	(\$45,000.00)	0.00%
Total EDA - RBEG			(\$42,276.00)	\$681.30	\$227.10	(\$42,957.30)	-1.61%
EDA - Revolving Loan Pool							
Revenues			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditures			\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Gain/(Loss)			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
Revenue							
Active	R 653-36111	Loan Repmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36112	Loan Repmnt - Inter/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36113	Loan Repmnt - Princ/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 653-36114	Loan Repmnt - Inter/C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure							
Active	E 653-46500-650	Loan Disburseme	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 653-46500-651	Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
Total EDA - Revolving Loan Pool			(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	0.00%
EDA - BUSINESS CENTER							
Revenues			\$24,000.00	\$6,597.15	\$2,199.05	\$17,402.85	27.49%
Expenditures			\$18,000.00	\$3,680.53	\$536.18	\$14,319.47	20.45%
Gain/(Loss)			\$6,000.00	\$2,916.62	\$1,662.87	\$3,083.38	48.61%
Revenue							
Active	R 654-31750	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 654-31760	Loan Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 654-34101	Rent Revenue	\$24,000.00	\$6,597.15	\$2,199.05	\$17,402.85	27.49%
Active	R 654-36200	Misoellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue			\$24,000.00	\$6,597.15	\$2,199.05	\$17,402.85	27.49%
Expenditure							
Active	E 654-46500-315	Cont/Pro Serv - S	\$0.00	\$10.00	\$0.00	(\$10.00)	0.00%
Active	E 654-46500-321	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-324	Technology/Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 654-46500-362	Property Ins	\$3,000.00	\$1,779.00	\$0.00	\$1,221.00	59.30%
Active	E 654-46500-381	Electric Utilities	\$2,500.00	\$346.19	\$0.00	\$2,153.81	13.85%
Active	E 654-46500-382	Water/Sewer Utilit	\$0.00	\$155.89	\$78.11	(\$155.89)	0.00%
Active	E 654-46500-383	Gas Utilities	\$2,000.00	\$981.83	\$342.17	\$1,018.17	49.09%
Active	E 654-46500-384	Refuse/Garbage	\$0.00	\$129.90	\$115.90	(\$129.90)	0.00%
Active	E 654-46500-401	Repairs/Maint Bui	\$7,500.00	\$277.72	\$0.00	\$7,222.28	3.70%
Active	E 654-46500-433	Dues and Subscri	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Total Expenditure			(\$18,000.00)	(\$3,680.53)	(\$536.18)	(\$14,319.47)	20.45%
Total EDA - BUSINESS CENTER			\$6,000.00	\$2,916.62	\$1,662.87	\$3,083.38	48.61%



CITY OF FRAZEE
***Budget YTD Rev-Exp©**

Current Period: March 2025

	2025 YTD Budget	2025 YTD Amt	March MTD Amt	2025 YTD Balance	% of Budget
EDA - Small Cities Devel. Loan					
Revenues	\$5,329.00	\$1,259.58	\$48.28	\$4,069.42	23.64%
Expenditures	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Gain/(Loss)	(\$14,671.00)	\$1,259.58	\$48.28	(\$15,930.58)	-8.59%
Revenue					
Active R 655-38111 Loan Repmnt - Princ/	\$547.00	\$219.55	\$44.13	\$327.45	40.14%
Active R 655-38112 Loan Repmnt - Inter/R	\$33.00	\$21.85	\$4.15	\$11.15	66.21%
Active R 655-38113 Loan Repmnt - Princ/	\$3,969.00	\$779.38	\$0.00	\$3,189.62	19.64%
Active R 655-38114 Loan Repmnt - Inter/C	\$780.00	\$238.80	\$0.00	\$541.20	30.62%
Total Revenue	\$5,329.00	\$1,259.58	\$48.28	\$4,069.42	23.64%
Expenditure					
Active E 655-46500-650 Loan Disburseme	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active E 655-46500-651 Loan Disburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	0.00%
Total EDA - Small Cities Devel. Loan	(\$14,671.00)	\$1,259.58	\$48.28	(\$15,930.58)	-8.59%
EDA - Downtown Infill					
Revenues	\$58,000.00	\$10,657.35	\$3,552.45	\$47,342.65	18.37%
Expenditures	\$29,850.00	\$6,868.98	\$1,072.27	\$22,981.02	23.01%
Gain/(Loss)	\$28,150.00	\$3,788.37	\$2,480.18	\$24,361.63	13.46%
Revenue					
Active R 656-34101 Rent Revenue	\$58,000.00	\$10,657.35	\$3,552.45	\$47,342.65	18.37%
Active R 656-38200 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue	\$58,000.00	\$10,657.35	\$3,552.45	\$47,342.65	18.37%
Expenditure					
Active E 656-46500-210 Operating Supplie	\$200.00	\$93.31	\$0.00	\$106.69	46.66%
Active E 656-46500-211 Cleaning Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active E 656-46500-307 Management Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-311 Contracts/Profess	\$5,000.00	\$1,280.00	\$815.00	\$3,740.00	25.20%
Active E 656-46500-315 Cont/Pro Serv - S	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active E 656-46500-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active E 656-46500-360 Insurance (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-362 Property Ins	\$5,000.00	\$3,990.00	\$0.00	\$1,010.00	79.80%
Active E 656-46500-381 Electric Utilities	\$3,500.00	\$499.54	\$181.43	\$3,000.46	14.27%
Active E 656-46500-382 Water/Sewer Utilit	\$2,000.00	\$119.45	\$54.26	\$1,880.55	5.97%
Active E 656-46500-383 Gas Utilities	\$1,000.00	\$603.40	\$234.58	\$396.60	60.34%
Active E 656-46500-384 Refuse/Garbage	\$3,000.00	\$233.28	\$7.00	\$2,766.72	7.78%
Active E 656-46500-401 Repairs/Maint Bui	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active E 656-46500-485 Restricted Saving	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-46500-500 Capital Outlay (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-47000-801 Debt Srv Bond Pri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 656-47000-811 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure	(\$29,850.00)	(\$6,868.98)	(\$1,072.27)	(\$22,981.02)	23.01%
Total EDA - Downtown Infill	\$28,150.00	\$3,788.37	\$2,480.18	\$24,361.63	13.46%
Report Total	(\$35,397.00)	(\$32,430.62)	(\$20,088.16)	(\$2,966.38)	91.62%

Consultant Report

April 2024 Consultant Report

Consultant Report

1. Strategic Goals:
 - a. Increase business satisfaction rate
 - i. Target: % of businesses who report feeling supported by the EDA and the
 - ii. % that feel that Economic Development is improving
 - b. Increase access to housing
 - i. Target:
 - c. Increase tourism/community events & participation
 - i. # of annual events and participation
 1. Target: 30 annual events, 120 volunteers with 2,500 volunteer hours
2. Downtown Commercial Retail Space:
 - a. Continued support for tenants on build out
3. Frazee Industrial Park / Housing Development.
4. Fuller House board meeting was in March.
5. Business Center Building. No updates.
6. Senior Housing: Cedar Falls, IA senior housing development is a best practice model: New Ulm MN sent people there to learn about it. It would be worth looking into how they are doing this work
7. Red Willow Lots.
 - a. No changes
8. Wannigan Regional Park
 - a. Park Manager interviews
 - b. Grants
 - i. Working on Archeological study, looking at DNR and GMRPTC open grant opportunities
9. Grants/Events
 - a. Artists on Main: Applications due on April 21st
 - b. Youth Driven Transformation: Models and Tools for Action. April 24th – virtual conference with 30 day access to trainings
 - c. LRAC presentation: April 22nd for mural and bike racks
10. Recruiting New Business & Business Outreach
 - a. Partnership with SBDC: Class for Entrepreneurial Edge at CornerStone
 - b. One new business launch: Zach's Handyman Service.
 - c. Two meetings with potential new businesses (rent and/or ownership)
 - d. Creating Community Consulting
 - i. CCC grant software launched in late March
 - e. Lake Street Lodge opening in May

April 2024 Consultant Report

11. Frazee Area Community Club (FACC)

- a. New video, mission, vision, handout and website
- b. Non-billable updates
 - i. Gobble Quest: professional video editing (check out the Frazee Forum & UCB videos)
 - ii. Turkey Days: 28 street vendors. Full day of activities Wednesday –
 - iii. Saturday
 - iv. Mural
 - 1. “Frazee 100 for 100” at \$6,900 for mural/wayfinding maps
 - 2. RFP created and ready to launch in April
 - v. Pickleball: waiting on school to approve contract with ICS to get renderings
 - vi. Splashpad:
 - 1. Candyland fundraiser on April 4-6 at the FEC with PADL
 - 2. Tentative strategic plan outlined for construction in 2027 and open in 2028

12. EDA Loan Programs:

- a. EDA applications: up to \$9000 for a hood system