

Permit Number: 2026-FR-_____

Date Received: _____



CITY OF FRAZEE BUILDING PERMIT APPLICATION
Payment for this permit is not refundable after 14 days.

A Licensed Contractor MUST fill out this application unless the property owner is completing the work themselves.

- No construction or alterations may begin until the building permit application has been approved.
- All new or remodeled buildings must meet Minnesota State Building as adopted by the City of Frazee.
- Gopher State One call must be notified 48 hours prior to any digging: 1-800-252-1166 (required by Minnesota State Law).
- The City of Frazee will verify all setbacks for new construction. Applicants are responsible for locating all property lines.

NEW CONSTRUCTION - ADDRESS MUST BE PROMINENTLY DISPLAYED ON PROPERTY

Property Description

Parcel Number: _____

Site Address (where work is being done): _____

Resident/Owner Name: _____	Phone #: _____
Address/City/Zip: _____	
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor Owner Email: _____	

Contractor/Company: _____	Contact: _____
Address: _____ City/Zip: _____	
Phone: _____	License #: _____
Lead Certificate #: _____	

Type of Work:
Permit to: (CIRCLE ONE) BUILD INSTALL ADD TO ALTER MOVE DEMOLISH REPAIR
Describe work to be done: _____

Proposed use of building: (CIRCLE ONE) Residential Commercial

Valuation of work being completed: \$ _____

(Valuation must include labor and material costs.)

On the attached "Site Plan" (**page 4**), you must show the proposed location of any **new** building, **additions/changes** to existing buildings, **fences**, or **sheds** in reference to the property lines and existing structures. **You must be as accurate as possible in your dimensions.** If you have a copy of a professionally prepared site plan, attach a copy for the Building Official to review.

Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Frazee.

I am the: (CIRCLE ONE) Owner Contractor Purchaser Lessee

Refunds for projects not begun must be requested within 14 days of submission of application.

Failure to obtain a Building Permit prior to the start of all applicable projects will be subject to a fine equal to the cost of the permit, plus any charges associated with obtaining the permit.

I HAVE READ AND AGREE TO COMPLY WITH ALL APPLICABLE CITY CODES. Application is hereby made by the undersigned for a Building Permit as provided by Ordinance #156 and its amendments as adopted by the City of Frazee.

APPLICANT'S SIGNATURE: _____ DATE: _____

A licensed contractor must fill out this application, unless the property owner is performing the work themselves.

FOR OFFICE USE ONLY

\$ _____ Plan Review (Commercial Building – **only when plan to review** – not roofing/siding/etc.)

\$ _____ Plan Review (Residential)

\$ _____ Permit fee

\$ _____ **Subtotal**

\$ _____ State Surcharge (do not include on payment schedule) City Administrator

\$ _____ **Total Permit Cost** - Receipt #: _____ Date Paid _____

Occupancy Group: _____ Construction Type: _____ Zoning: _____

Signature: _____ Date _____
(Building Official)

Signature above implies that setback requirements have been reviewed and are believed to be correct.

Property Owner Waiver

Minnesota State Contractor Licensing Requirements

THIS FORM MUST BE SIGNED BY ALL PROPERTY OWNERS NOT USING A LICENSED CONTRACTOR PRIOR TO THE ISSUANCE OF THE BUILDING PERMIT.

The purpose of this form is to have property owners acknowledge their responsibilities to the Minnesota State Building Code, to Zoning Ordinances, and to other applicable rules and regulations when they are acting as general contractor in building projects.

I understand that the State of Minnesota requires that all Residential Building Contractors, Remodelers, and Roofers, obtain a State License unless they qualify for a specific exemption from the licensing requirements. By signing this waiver, I attest to the fact that I am building or improving my property by myself. I claim to be exempt from the State License requirements because I am not in the business of building on speculation or for resale and this is the first residential structure that I have built or improved in the past 24 months.

I acknowledge that because I do not have a State License, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota State Statute 514.01.

I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this property. Some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota State Statute 326.92, subdivision 1, and that I forfeit my rights to reimbursement from the Contractor's Recovery Fund' in the event that any contractors that I hire are unlicensed.

I also acknowledge that as the contractor on this project, **I am solely and personally responsible for any violations of the State Building Code and/or jurisdictional ordinance** in connection with the work performed on this property.

Signature or Property Owner

Date

Project Address

To determine whether a particular contractor is required to be licensed or to check on the licensing status of an individual contractor, call the Minnesota Department of Labor and Industry, Licensing Division at 651-2845065, or toll-free at 1-800/ DIAL-DLI (342-5354).

